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Mayor & Chairman **Cllr Jane Mosson**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

17th September 2020

TO: All Members of the Town Council

Dear Councillor,

You are summoned to a meeting of Royal Sutton Coldfield Town Council on Tuesday 22nd September 2020 starting at 7pm.

In light of the ongoing restrictions relating to the COVID-19 Pandemic, this meeting will take place remotely, members will receive a meeting request via email containing a link to join the meeting.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

7.00pm Public Question Time

Up to 20 minutes may be set aside for public participation.

This meeting will be held virtually in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members of the public or press who wish to attend the remote meetings should email Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Monday 21st September 2020 and they will be sent an email with details on how to join the Zoom meeting.

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda. All questions must be submitted, in writing, to Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Monday 21st September 2020.



34 Apologies for Absence

Members to receive apologies for absence.

35 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations.)

36 Exclusion of the Press and Public

Due to the confidential nature of the business of item 44 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion will be proposed to exclude members of the public and press during discussion of this item.

37 Mayors Announcements

The Mayor will give a short verbal update on her activities and engagements since the last meeting.

38 Minutes of the Previous Meeting

To confirm and sign the minutes of the meeting of the Royal Sutton Coldfield Town Council held on Tuesday 21st July 2020 and the extraordinary meeting held on 19th August 2020.

- [Draft minutes of meeting 21st July 2020](#)
- [Draft minutes of meeting 19th August 2020](#)

39 Matters Arising

40 Minutes of Committees

Council to receive the minutes and approve the recommendations from the committees.

a) Planning and Highways held on 4th August 2020

- [Draft minutes](#)

b) Planning and Highways held on 1st Sept 2020

- [Draft minutes](#)

c) Amenities, Leisure and Community Services held on 10th Sept 2020

- [Draft minutes](#)

d) Strategy and Resources held on 16th Sept 2020

- Draft minutes (to follow)

41 Use of Chief Executive Officer's Delegated Powers



42 Accounts for Payment

Members to approve payments as per the schedules and to appoint two members to complete online banking authorisation for these and any further payments until the next Full Council meeting.

- [Accounts Due for Payment](#)
- [Payments Made Using Delegated Powers](#)

43 Date of the Next Scheduled Meeting

20th October 2020.

44 Exclusion of the Press and Public

The following agenda items, subject to agenda item 18 will most likely be heard with the Public and Press excluded.

- a) Town Rangers Procurement