

BIRMINGHAM CITY COUNCIL

COUNCIL BUSINESS MANAGEMENT COMMITTEE 9 May 2022

**MINUTES OF A MEETING OF THE COUNCIL BUSINESS MANAGEMENT
COMMITTEE HELD ON MONDAY 9 MAY 2022 AT 1400 HOURS,
IN COMMITTEE ROOM C, COUNCIL HOUSE EXTENSION, 6 MARGARET
ST, BIRMINGHAM**

PRESENT: Councillor Brigid Jones in the Chair;

Councillors Robert Alden, Baber Baz, Fred Grindrod, Jon Hunt, Brigid Jones, Gareth Moore and Mike Ward.

NOTICE OF RECORDING

- 3227 The Chair advised the meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.

DECLARATIONS OF INTEREST

- 3228 Members were reminded that they must declare all relevant pecuniary and non-pecuniary interests relating to any items of business to be discussed at this meeting. If a pecuniary interest was declared a Member must not speak or take part in that agenda item. Any declarations would be recorded in the minutes of the meeting.

Councillor Robert Alden declared a non-pecuniary interest in relation to agenda item 18 due to being an LGA Board Member.

Councillor Brigid Jones declared a non-pecuniary interest in relation to agenda item 18 due to being a Peer Mentor on the LGA Board.

APPOINTMENT TO THE COMMITTEE

- 3229 The Committee noted the resolution of City Council appointing Councillor Jon Hunt to the Committee in place of Councillor Mike Ward until the Annual Meeting of City Council in May 2022.

APOLOGIES

- 3230 An apology was submitted on behalf of Councillor Ian Ward.

MINUTES

- 3231 The Minutes of the previous meeting held on 28 February 2022 were confirmed and signed by the Chair.
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OVERSEAS TRAVEL AND INWARD DELEGATIONS FROM ABROAD

- 3232 The following report of the Strategic Director - Places, Prosperity and Sustainability Directorate was submitted:-

(See document No 1)

Lloyd Broad, Head of European Affairs, made introductory comments relating to the report.

Following questions posed by Members of the Committee, The Head of European Affairs undertook an action to provide further information in relation to the MIPIM/Dubai Expo, the Lord Mayor visit to Pakistan and the incoming delegation of four Police Officers from Pakistan.

It was-

- 3233 **RESOLVED:-**

That the Committee:

- (i) Approved Member and Officer overseas travel;
 - (ii) Noted the details of inward delegations from abroad approved Member and officer overseas travel;
 - (iii) Noted that with effect from 19 January 2016 authority for foreign travel by City Council Members and officers will only be granted when 4 weeks' notice has been given. Visits proposed with less than 4 weeks' notice will be refused unless under EXCEPTIONAL CIRCUMSTANCES which will require written documentation and an extremely robust reason to travel;
 - (iv) Noted that additional requirements to complete a COVID risk assessment prior to travel has to be conducted as part of the Authorisation to Travel process.
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UPDATE ON PROGRESS REGARDING THE REVIEW OF PROCUREMENT GOVERNANCE ARRANGEMENTS (PART D - CONSTITUTION) AND TIMETABLE TO FORMALLY REVIEW AT FULL COUNCIL

- 3234 The following report of the Assistant Director – Procurement was submitted:-
- (See document No 2)

Claire Lewis, Policy and Governance Assistant, made introductory comments relating to the report.

The Committee agreed that it would be beneficial for all political groups to be consulted on this matter during the June 2022 Group meeting cycle in advance of the July 2022 City Council meeting.

It was-

3235

RESOLVED:-

- (i) That the Committee noted the work carried out in respect of review of Part D – Procurement Governance Arrangements and confirmed agreement to the planned timeline to take the formal updates from this work to July 2022 Full Council.

CONSTITUTION REVIEW - NEXT STEPS

3236

This was a verbal update provided by the Interim Head of Scrutiny Services.

The Committee noted that the proposed, minor amendments to be made to the constitution would be submitted for Council approval at the same time. It was likely that all amendments would be submitted for Council consideration in November 2022.

INVITING THE LORD MAYOR TO COUNCIL BUSINESS MANAGEMENT COMMITTEE MEETINGS

3237

This was a discussion item in relation to inviting the Lord Mayor to future meetings of the Committee for the agenda item relating to the City Council agenda.

3238

RESOLVED:-

- (i) The Committee agreed that the Lord Mayor would be invited to attend future Council Business Management Committee meetings for the specific purpose of informing the Lord Mayor of the agenda items being considered at each City Council meeting.

UPDATE ON THE CREST AND FREEDOM OF THE CITY WORKING GROUP

3239

The following report of the Interim City Solicitor Director was submitted:-

(See document No 3,4,5 and 6)

Christian Scade, Interim Head of Scrutiny Services, made introductory comments relating to report.

It was-

3240 **RESOLVED:-**

- (i) That the Committee approved the draft policy set out in this report.
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REQUEST FOR THE USE OF THE COAT OF ARMS

3241 The following report of the Interim City Solicitor Director was submitted:-

(See document No 7)

Phil Wright, Group Manager, Committee Services, made introductory comments relating to report.

3242 **RESOLVED:-**

- (i) The Committee agreed to the application by Ms Baum to use the Coat of Arms as outlined in the request contained within the report.
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**AUTHORITY FOR CHAIR AND RELEVANT CHIEF OFFICER TO ACT -
REQUEST FOR THE USE OF THE COAT OF ARMS**

3243 The following report of the Interim City Solicitor Director was submitted:-

(See document No 8)

Phil Wright, Group Manager, Committee Services, made introductory comments relating to report.

3244 **RESOLVED:-**

- (i) The Committee noted the action taken by the City Solicitor in consultation with the Chair of Council Business Management Committee.
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APPOINTMENT TO THE ROLL OF HONORARY ALDERMEN

3245 The following report of the Interim City Solicitor Director was submitted:-

(See document No 9)

Phil Wright, Group Manager, Committee Services, made introductory comments relating to report.

3246 **RESOLVED:-**

The Committee agreed that:

- (i) The City Council be recommended to admit former Councillors Mohammed Aikhlaq, Tahir Ali, Paulette Hamilton, John Lines, Chauhdry Rashid, Carl Rice and Mike Sharpe to the Roll of Honorary Aldermen at a special meeting of the Council to be held at 1555 hours on Tuesday 24 May 2022.
 - (ii) That the City Council be recommended to confer the title of Honorary Alderman Posthumous on the late Councillor Mohammed Fazal and that the matter be considered at the special meeting of the Council to be held at 1555 hours on Tuesday 24 May 2022, and, if approved, to authorise the Lord Mayor and the Leader of the Council to present the Posthumous Title to the families.
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PROPORTIONALITY

3247 The following report of the Interim City Solicitor was submitted:-

(See document No 10)

Phil Wright, Group Manager, Committee Services, made introductory comments relating to report.

3248 **RESOLVED:-**

- (i) That the Committee noted the report
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CITY COUNCIL APPOINTMENTS

3249 The following report of the Interim City Solicitor was submitted:-

(See document No 11)

Phil Wright, Group Manager, Committee Services, made introductory comments relating to report.

The Committee agreed that the final version of Committee appointments for the municipal year 2022-23 should be shared with all groups as soon as possible following the completion of the Annual City Council meeting.

3250 **RESOLVED:-**

- (i) That the Committee agreed that nominations be submitted to the next meeting of City Council of representatives to serve on the bodies detailed in Appendix B to the report.
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CITY COUNCIL AND CBM FORWARD PLAN

3251 The Committee noted the City Council and CBM Forward Plan.

The Committee agreed that the Forward Plans for both the Committee Business Management Committee and City Council should reflect planned agenda items for a period of four years.

(See document No 12)

DRAFT AGENDA FOR CITY COUNCIL ANNUAL MEETING ON 24 MAY 2022

3252 The following draft agenda was submitted:-

(See document No 13)

During the ensuing discussion on the Council agenda the following was agreed:-

- The Committee agreed that the dates of future City Council meetings should be established for the following four years

It was-

3253 **RESOLVED:-**

- (i) That subject to changes highlighted in the forgoing preamble, the draft agenda be noted, and that Standing Orders be waived as appropriate;
- (ii) That the Meeting on 24 May 2022 correctly reflected the items to be considered at that meeting.

LOCAL GOVERNMENT ASSOCIATION ANNUAL CONFERENCE

3254 **RESOLVED:-**

- (i) The Committee agreed that each group would agree the 5 Councillors be appointed to join the Local Government Association Annual Conference to be held at Harrogate Convention Centre from 28 June to 30 June 2022. This allocation was made in line with political proportionality (3x Labour-1x Conservative and x1 Liberal Democrat).

DATE OF NEXT MEETING

3255 The Committee expressed a view that although the next meeting was scheduled to take place on 26 May 2022, an alternative slot in May would need to be identified.

Committee Services would identify an appropriate slot for this meeting to take place on.

OTHER URGENT BUSINESS

3256 There was no urgent business to be considered by the meeting.

AUTHORITY TO CHAIR AND OFFICERS

3257 **RESOLVED:-**

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, has authority to act on behalf of the Committee.

The meeting ended at 1525 hours.

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CHAIR