

Birmingham City Council

Trusts and Charities Committee

Monday 15th January 2024



Subject: Young Active Travel Trust Fund
Report of: Philip Edwards,
Assistant Director – Transport and Connectivity
Report author: Paul Ruffle
Senior Travel Demand Officer
paul.ruffle@birmingham.gov.uk

Does the report contain confidential or exempt information? ☐ Yes ☒ No

If relevant, state which appendix is exempt, and provide exempt information paragraph number or reason if confidential:

1 Executive Summary

To seek the approval of the Committee to the application for funding from the Young Active Travel in Birmingham Charitable Trust, as set out below.

To update the Committee about the Trust's financial position as of 15th January 2024.

2 Recommendation(s)

2.1 That the Committee:

Approves the application for funding from the school listed at point 4.3 below, totalling £1,000.

Notes the remaining balance of £34,836.35 available to the Young Active Travel in Birmingham Charitable Trust for future disbursement.

3 Background

- 3.1 At its meeting on 13 September 2016 Council-as-Trustee approved the formation of the Young Active Travel Trust.
- 3.2 Council-as-Trustee further resolved to instruct officers to register the Trust as a charitable organisation with the Charities Commission. As with any other charitable trust where the Council is sole corporate trustee, the responsibility for the day-to-day management of the trust is delegated by Council to the Trusts and Charities Committee.
- 3.3 At its meeting on 14 December 2016 this Committee (Trusts & Charities) approved the Mechanism of Funding Protocol which set out the management arrangements for the Young Active Travel Trust and the criteria against which applications for funding would be assessed (Appendix 1).

The Trustee secured the sum of £100,000 as the initial fund to be applied in furthering the objects and purposes of the Charity. This income is available for immediate use. This is comprised of a contribution of £75,000 from the City Council and £25,000 sponsorship from Churchill Insurance.

Purpose of the Trust

- 3.4 The Council's Young Active Travel initiative aims to pull together cross-cutting policy objectives around improving children's health, achieving "behaviour change" around transport choices, and addressing environmental and road safety concerns. It seeks to encourage parents and pupils to adopt more sustainable ways of travelling to school and to reduce car journeys, improving not only their own health but that of the wider community – with reduced road danger, less air pollution from cars, and less traffic congestion in local neighbourhoods – particularly around school gates.
- 3.5 The purpose of the Trust is set out in the Deed as follows:

The objects and purposes of the Charity are to preserve and protect public health, particularly the health of school children in Birmingham by: -

- I. supporting initiatives which raise awareness about road safety, health, exercise, and fitness.*
- II. changing behaviours towards travel to school*

4 Options considered and Recommended Proposal

4.1 Applications for Funding

- 4.2 1 application has been received and assessed against the criteria set out in Appendix 1. This application meets the criteria set out in Appendix 1 and is recommended to the Committee for approval as a scheme to further the objectives of the Charity. The application is attached at Appendix 2.

| School Name | MSS Registered | MSS Travel Plan | Project | No. of Pupils | Amount Requested (£) |
|--------------------------|----------------|-----------------|---------------------|---------------|----------------------|
| Kings Norton Boys School | Yes | Completed | Bike Repair Station | 720 | 1000.00 |

- 4.3. The recommended application totals £1,000.00 and if approved would leave the Trust with remaining resources of £34,836.35.

5 Legal Implications

- 5.1 The funding recommendations proposed in this report are in furtherance of the objects and purposes of the Young Active Travel Trust.

6 Financial Implications

- 6.1 The recommended application total £1,000.00 and approved would leave the Trust with remaining resources of £34,836.35.
- 6.2 This report was approved by the Directorate Spend Control Board on 6th December 2023.
- 6.3 This report was approved by the S151 or Workforce Board on 7th December 2023.

7 Public Sector Equality Duty

7.1 Public Sector Equality Duty

None. The statutory functions discharged by the Council as Trustee are subject to a separate and distinct statutory regime underpinned (principally) by the Charities Act 2011, Trustee Act 2000 and relevant Charity Commission guidance. These are non- executive functions and are therefore not subject to the Equalities Act 2010 provisions.

8 Background Papers

None

9 Appendices

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| List of Appendices: |
| Appendix 1 – (Extract) Report to Trusts & Charities Committee 14 December 2016 - Management of the Young Active Travel in Birmingham Charity. Appendix 2 – Funding Application attached as separate document |
| List of Background Documents used to compile this Report: |
| Report to Trusts & Charities Committee/Council-as-Trustee – Formation of the Young Active Travel Trust 13 September 2016 Report to Trusts & Charities Committee 14 December 2016 - Management of the Young Active Travel in Birmingham Charity |

Appendix 1

(Extract) Report to Trusts & Charities Committee 14 December 2016 - Management of the Young Active Travel in Birmingham Charity; Appendix 3 Mechanics of Grant Funding Protocol

- To be eligible to apply for a grant, schools must be located within the geographic boundary of Birmingham City Council. Alternatively, constituted groups of parents of children attending these schools will also be eligible to apply.
- Up to £1,000 per application, or school in the case of collective bids, will be available for projects that meet one or more of the criteria set out below.
- Applications may be made for revenue or capital schemes but if it is the latter, the applicant will need to resource any on-going maintenance liability that may be created.

Subject to the above, priority will be given to funding proposals where:

- a) the school has an on-going commitment to promoting safe and sustainable travel through actions within their ModeShift STARS (on-line programme) travel plan. In Particular -
 - The school MUST have registered to Modeshift STARS
 - The school MUST have completed at least 1 school travel survey for both staff and pupils within the previous 12 months of the application.
 - The school MUST have started a School Travel Plan.
- b) there is a link between the proposal and actions contained within the ModeShift STARS travel plan, for example, to achieve behaviour change to more sustainable modes of travel to and from schools.
- c) it is expected that the proposal will result in a reduction in parking congestion around school gates.
- d) there is a linkage to existing initiatives led by the Council or its partners, for example, Bikeability (cycle training), Birmingham Big Bikes Bike Library or family cycle centres, or Birmingham Cycle revolution infrastructure investment.
- e) there is connectivity with other children's health and well-being programmes and activities; or local environmental initiatives.
- f) consideration has been given to the legacy of the initiative or activity to ensure sustainability beyond the life of the grant funding, for example, through parent's groups or the School Council

10 The Trust cannot:

- Award grants in excess of £1,000 to a single institution or group.
- Award more than one grant to the same school in less than 36 months.
- Award grants for things that have already been paid for.
- Fund initiatives or measures for which there is a free of charge alternative, for example, Think Road Safety resources, or other local funding source.
- Fund schemes for which Top Cycle Location Grants are available or have been awarded in 2016/17 or 2017/18



Young Active Travel Trust: Grant Funding APPLICATION FORM

Please email the completed form to **connected@birmingham.gov.uk**

| | |
|--------------------------------|-----------------------------------|
| Name of School(s) | Kings Norton Boys School |
| Name of Head Teacher(s) | David Clayton |
| Project Title | Purchase of a Bike repair station |
| Type of Applicant | School |
| Name of Lead Applicant | Ben Julian |
| Email address | b.julkian@knbs.co.uk |
| Telephone number | 0121 628 0010 |
| BCC / External School | BCC School |
| (If BCC) Oracle Code | AV038 |

| | |
|---|---------------|
| Signature of Head Teacher <i>(for a group of schools, only one signature is required)</i> | David Clayton |
| Name | David Clayton |
| Date | 04/09/2023 |

| | |
|------------------------------------|------------|
| Signature of Lead Applicant | Ben Julian |
| Name | Ben Julian |
| Date | 04/09/2023 |

About Your Project

1. Please describe the project you are asking for grant funding to undertake.

Please refer to the guidance notes for information about what sort of projects will be given priority.

As part of our curriculum, we encourage all students to take up Bikeability training to enable them to ride their bikes to school safely. This is offered as part of our outdoor learning curriculum and delivered in house by our school staff on our school site.

We have seen an increase in cycling to school over the years and have had cycle storage fitted a couple of years ago. This bike repair stand would make a great addition to the cycle facilities we can offer our students.

Enabling more students to think about cycling to school as we have great facilities on site to repair their bikes should a break down happen on their journey.

2. What you will spend the grant funding on?

We would like to apply for funding to purchase a bike repair stand which is an ideal resource for supporting our cyclists and encouraging cycling uptake.

The stand will make common bike maintenance tasks accessible to all. It has mounting arms with protective sleeves to support the bike, allowing the wheels and the pedals to turn. Great for adjusting gears, finding punctures, or fixing problems with the chain.

<https://cyclehoop.com/product/deluxe-bike-repair-station-and-pump-bundle/>

A set of high specification tools are attached to the stand to enable our pupils to access the right tools to repair their bike.

This will be a great resource to have fitted in or around our bike storage area to enable all our cyclist to access this stand to repair their bikes if needed.

If there is some funding left over could purchase a track pump to attach to the station and some inner tubes or puncture repair kits

3. What benefits do you expect to result from the project?

This would make a great piece of equipment for our student who could then learn some basic bike maintenance skills. Then explore what tools are on the station and what they come in handy for when repairing their bike.

Again, it would help promote cycling to school for all students and perhaps reduce barriers if they were to breakdown on their journey to school. Do they have the tools or skill to repair enabling them to ride home.

Having it all on the stand with the tools attached enables the students to access the tools all the time and don't have to request them. We don't have to provide storage and check tools have been returned after use. Enabling students to share their knowledge among their peers when they are together in the bike storage area.

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4. What positive legacy will the project have on the school or wider community and what will happen when the grant funding stops?

This enables all our students to access the bike repair stand and the tools that are attached. We can promote this as part of our cycle storage offer.

This would stop potential barriers to cycling to school if students don't wish to carry tools. Again, as part of the curriculum studies we could discuss the bike repair station and the tools attached to them. Perhaps run some simple basic bike maintenance sessions.

There are replacement tools if they should wear over time, we hold some fund-raising activities in school during the year. We could add this to our list to support maintenance of the bike stand. As well some basic other items such as inner tubes and track pump. We don't wish to purchase one with a pump integral as we hear they can break down regular and are expensive to repair.

We could promote that pupils take care when using the tools and perhaps have a group of pupils to maintain this and promote this out as well fund raise.

5. How does this project connect with your Modeshift STARS Travel Plan?

Please note funding is only available to schools who have committed to developing school travel plans through the on-line Modeshift STARS programme; or schools who will commit to registering on Modeshift STARS and achieving bronze level within 12 months (from date of award of grant).

We have pulled a travel plan together and have continued to maintain our bronze award. This year we have been involved in the production of a cycling video that promotes cycling to school for secondary age in partnership with Birmingham City Council.

We have in our plan number activities that promote cycling and training. The bike repair station would be another step to encourage more students to think about cycling to school.

6. Estimated project start date

01/04/2024

7. Estimated project completion date

19/07/2024

8. Approximately how many pupils will be involved in this project?

720

9. Estimated total cost of the project

£1000

10. Amount of Grant funding sought

£1000

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Evaluation

11. Please explain how you intend to evaluate the impact of the project and how you will measure success?

Students will take part in surveys to measure usage and on-going development of the bike area. Observations will be carried out to ensure they are maintained and are being used at what times by students.

The Eco-Travel team (student leadership) will carry these out as an ongoing school travel development plan.

Grant applications will be assessed and presented for determination to the Trusts and Charities Committee, as sole corporate trustee of the Young Active Travel Trust.

Details of your application may be referred to in publicly available committee reports, along with subsequent feedback or evaluations of any schemes funded by the Trust. Please indicate below your acceptance:

☒ I accept

**Please email the completed form to
connected@birmingham.gov.uk**

Queries about the application process should also be directed to connected@birmingham.gov.uk

Official use only

| | |
|--------------------------------|-----------------------------|
| Date received | Click here to enter a date. |
| Approved | Choose an item. |
| Reasons | Click here to enter text. |
| Amount of grant awarded | Click here to enter text. |

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The Bike Repair Station

Public Bike Repair Stand | Cyclehoop

[https://cyclehoop.com/product/public-bike-repair-stand/](#)

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