



# DRAFT

## Action Log 2021

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| Index No | Date of entry | Agenda Item                              | Action or Event                                                                                                                                                                                                                                     | Named owner         | Target Date          |
|----------|---------------|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------|
|          | 29.01.2019    | IPS - Mental Health                      | To send a letter to all Board members to encourage them to actively promote and support employment opportunities for people with SMI within members' organisations through the IPS programme.                                                       | Board Admin         |                      |
|          |               | JSNA SEND                                | Remove the recommendations from the report and send them to the SEND Improvement Board as a reference item.                                                                                                                                         | Fiona Grant         | 19.03.2019           |
|          |               | Sustainability Transformation Plan (STP) | To submit written bi-monthly update reports to the Board, with updates from the portfolio boards.                                                                                                                                                   | Paul Jennings       | 28.05.2019           |
| 344      | 19.02.2019    | JSNA Update                              | Public Health Division to present the JSNA development and engagement plan at the next                                                                                                                                                              | Justin Varney       | 19.03.2019           |
|          | 29.01.2019    | IPS - Mental Health                      | members to encourage them to actively promote and support employment opportunities for                                                                                                                                                              | Board Admin         |                      |
| 362      | 19.03.2019    | Joint Strategic Needs Assessment Update  | The two decisions that were needed from the Board were: - A volunteer for each of the four deep dives as champions and to hold us account; and a short discussion around where the Board would like us to look in terms of diversity and inclusion. | Elizabeth Griffiths | 30th April 2018      |
|          | 29.01.2019    | IPS - Mental Health                      | The Chair has requested that a member of HWBB volunteer to attend the IPS Employers Forum to support the development of IPS.                                                                                                                        | All Board           | 19.03.2019           |
| 352      | 19.02.2019    | Substance Misuse                         | Consideration to be given to partners' involvement and public engagement in the future commissioning cycle, and to the funding position, taking on board comments made at the meeting.                                                              | Max Vaughan         | Date to be confirmed |
| IAN8     | 18/06/2019    | Air quality update report                | Board members encouraged to participate in Clean Air Day 20 June                                                                                                                                                                                    | All Board           | 20/06/2019           |

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| 346    | 19.02.2019 | Childhood Obesity                                              | DPH was asked to reflect on potential for social marketing high profile campaign - similar to the partnership approach to 'sugar free' month promoted by Sandwell Council and partner organisations and 'Fizz Free Feb' led by Southwark Council. | Justin Varney     | Development day 14.05.2019 |
| 351    | 19.02.2019 | NHS Long Term Plan                                             | It was agreed that, as the local 5-year plan was being drafted, consultation should take place with the Health and Wellbeing Board and engagement with key leaders in the City to enable them to give an input to the plan.                       | Paul Jennings     | 19.03.2019                 |
| IAN6   | 18/05/2019 | Public Questions                                               | All Board members to promote submission of public questions to the Board                                                                                                                                                                          | All Board members | 24/09/2019                 |
| IAN9a  | 18/05/2019 | Active travel update                                           | Board to work with their partners to promote active travel away from main roads and along green spaces where possible                                                                                                                             | All Board members | ongoing                    |
| IAN9b  | 18/05/2019 | Active travel update                                           | Kyle Stott, Public Health, to bring mapping of active travel back to the Board                                                                                                                                                                    | Kyle Stott        | 24/09/2019                 |
| IAN10  | 18/05/2019 | Developers Toolkit update                                      | Board members to encourage the use of the developer's toolkit in their organisation's capital build projects as well as retro-build and refurbishments but to include anything in the present                                                     | All Board members | ongoing                    |
| IAN11  | 18/05/2019 | Feedback on the Health and Wellbeing Board development session | Board members to look at opportunities for LD/MH employment within their organisations                                                                                                                                                            | All Board members | ongoing                    |
| IAN12b | 18/05/2019 | Changing places                                                | Board Chair to write to WMCA around transport infrastructure hubs: where there is a full station refurbishment changing places to be included.                                                                                                    | Chair/PH          | 24/09/2019                 |

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| IAN12c | 18/05/2019 | Changing places                                 | Board Chair to write to the Neighbourhoods Directorate to support the implementation of changing places in parks.                                                                                                                                                                                                                       | Chair/PH                     | 24/09/2019 |
| IAN13a | 30/07/2019 | Live Healthy<br>Live Happy<br>STP update report | Birmingham and Solihull STP to work with local elected members around awareness raising of ICS & PCNs – what they mean and the implications.                                                                                                                                                                                            | Paul Jennings                | 26/11/2019 |
| IAN13b | 30/07/2019 | Live Healthy<br>Live Happy<br>STP update report | The Board raised concern that changes to West Birmingham area could cause destabilisation for the system and the citizen experience Commissioners and providers agreed to meet outside of the meeting and report back to Board on how we get to an integrated system – particular reference to equity of provision for West Birmingham. | Paul Jennings                | 26/11/2019 |
|        | 23/04/2019 | Special Health and Wellbeing Board meeting      | To respond individually to public questions received for the April Special Health and Wellbeing Board meeting                                                                                                                                                                                                                           | Justin Varney/Stacey Gunther | 28/04/2020 |
| IAN12a | 18/06/2019 | Changing places                                 | Maria Gavin to see whether changing places can be a specific requirement for Commonwealth Games new-builds                                                                                                                                                                                                                              | Maria Gavin                  | 24/09/2019 |

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|  | 23/04/2020 | COMMUNITY CONCERN RE COVID-19 AND HEALTH INEQUALITIES IN BAME COMMUNITIES | Set up a Special Health and Wellbeing Board meeting in response to rising concern within the community of health inequalities being experienced in Black, Asian and Minority Ethnic (BAME) communities due to coronavirus-19. | Errol Wilson   | 23/04/2020 |
|  | 24/09/2019 | NHS LONG TERM PLAN: BSOL CCG RESPONSE                                     | Set up a Special Health and Wellbeing Board                                                                                                                                                                                   | Errol Wilson   | 08/10/2019 |
|  | 24/09/2019 | PUBLIC QUESTIONS                                                          | Increase activity around the comms for Public Questions by liaising with partners                                                                                                                                             | Stacey Gunther | 21/01/2020 |
|  | 08/09/2020 |                                                                           | Letter to Secretary of State to express concerns with regards to the shortfall of flu vaccinations that have been allocated to                                                                                                | Justin Varney  | 14/09/2020 |

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|  | 24/09/2019 | SUICIDE<br>PREVENTIO<br>N STRATEGY | Suicide Prevention Strategy Action<br>Plan | Mo Phillips | 26/11/2019 |

| Date Completed | Outcome/Output                                                      | Comments                                                                                | RAG |
|----------------|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-----|
| 27.03.2019     | The letter has been sent out to all Board Members on the 27.03.2019 | Awaiting information from Dario Silvestro regarding the Support available for employers |     |
|                |                                                                     |                                                                                         |     |
|                |                                                                     |                                                                                         |     |
|                |                                                                     | Item in Matters Arising in the minutes                                                  |     |
| 27.03.2019     | been sent out to all Board Members on the                           | information from Dario Silvestro regarding the                                          |     |
| 30-Apr-19      |                                                                     |                                                                                         |     |
| 30-Apr-19      |                                                                     | Charlotte Bailey nominated by the Chair                                                 |     |
| 30-Jul-19      |                                                                     | Item on agenda 30 July                                                                  |     |
| 20/06/2019     |                                                                     |                                                                                         |     |

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| 11/09/2019 | Closed and to be tasked to the Creating an Active City Sub-Forum              | Paul Campbell informed Kyle Stott to include as part of the work of the forum.                                                             |  |
| 24/09/2019 |                                                                               | Incorporated into forward plan                                                                                                             |  |
| 24/09/2019 | Complete                                                                      | All organisations to confirm at HWBB 24/09/2019                                                                                            |  |
| 24/09/2019 | Complete                                                                      | All organisations to confirm at HWBB 24/09/2019                                                                                            |  |
| 06/09/2019 | Closed and to be tasked to the Creating an Active City Sub-Forum              | Paul Campbell informed Kyle Stott to include as part of the work of the forum.                                                             |  |
| 05/09/2019 | Closed and forward plan to include quarterly round table update.              | Quarterly updates does not tally with current meeting calendar - scheduled for every second Board for Minicipal Years 2019-20 and 2020-21. |  |
| 05/09/2019 | Closed and to be tasked to the Creating a City Without Inequalities Sub-Forum | Paul Campbell informed Monika Rozanski to include as part of the work of the forum.                                                        |  |
| 18/09/2019 | Letter sent by Cllr Hamilton                                                  |                                                                                                                                            |  |

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| 18/09/2019 | Letter sent by Cllr Hamilton                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 26/11/2019 | Presentation item for Board 26 November 2019. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 26/11/2019 | Presentation item for Board 26 November 2019. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 28/04/2020 | Closed                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 30/12/2019 | Closed                                        | <p>issue of changing places with the CWG leads. New facilities fall under the Organising Committee not the Council I believe. She has asked to join the accessibility forum which is just starting – and which considers all aspects of accessibility (e.g. access for people with sensory impairments, LD) as well as some of the physical requirements. So we are flagging the need for this wherever we can.</p> <p>Quite a few of the facilities are temporary rather than new build though, so we are also encouraging organisers to</p> |  |

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| 23/04/2020 | Closed. Meeting took place, with almost 200 public questions submitted                                                  |                                                                                                                                                                                  |  |
| 30/09/2019 | Closed. Meeting arranged for 11/11/2019, subsequently cancelled due to Purdah. Presentation item for January 2020 Board |                                                                                                                                                                                  |  |
| 30/06/2020 | Closed                                                                                                                  | Public Health have committed to tweeting and sharing via Forum networks. A new online form for question submission has been introduced and will be trialed for the July meeting. |  |
| 14/09/2020 | Closed                                                                                                                  |                                                                                                                                                                                  |  |

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| <p>26/11/2019</p> | <p>Updated version provided as part of Forum update.</p> | <p>The Birmingham Suicide Prevention Strategy was adopted by Full Council in January 2020. The Suicide Prevention Working Group has continued to meet through covid to progress the Suicide Prevention Strategy Action Plan; progress of the working group is reported to the Creating a Mentally Healthy City Forum and to the Health and Wellbeing Board.</p> |  |
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