

BIRMINGHAM CITY COUNCIL

PUBLIC REPORT

Report to:	Licensing Sub Committee C
Report of:	Acting Director of Regulation & Enforcement
Date of Meeting:	Wednesday 31st May 2017
Subject:	Licensing Act 2003 Premises Licence – Grant
Premises:	Simmer Down CIC Event on Sunday 23rd July 2017 at Handsworth Park, Holly Road, Birmingham, B20 2BY
Ward affected:	Lozells and East Handsworth
Contact Officer:	David Kennedy, Principal Licensing Officer, 0121 303 9896, licensing@birmingham.gov.uk

1. Purpose of report:

To consider relevant representations that have been made in respect of an application for a Premises Licence which seeks to permit the Sale of Alcohol (for consumption on the premises) and the provision of Regulated Entertainment consisting of live music, recorded music, performances of dance and anything of a similar description, with all activities to take place both indoors and outdoors, to operate from 12:00midday until 8:00pm on Sunday 23rd July 2017.

The premises/event to be open to the public from 12:00midday until 8:00pm on the aforementioned date.

Following a Safety Advisory Group (SAG) meeting, the applicant has agreed to amend the application and now requests that the number of security staff, between 8:30pm and 10:00pm, is increased from 14 to 28, that the number of toilets on site is increased from 50 to 76 and that the capacity is increased from 14,999 to 19,999.

2. Recommendation:

To consider the representations that have been made and to determine the application.

3. Brief Summary of Report:

An application for a Premises Licence was received on 4th April 2017 in respect of the Simmer Down CIC Event at Handsworth Park, Holly Road, Birmingham, B20 2BY

Representations have been received from West Midlands Police, as a responsible authority, and from other persons.

4. Compliance Issues:

4.1 Consistency with relevant Council Policies, Plans or Strategies:

The report complies with the City Council's Statement of Licensing Policy and the Council's Corporate Plan to improve the standard of all licensed persons, premises and vehicles in the City.

5. Relevant background/chronology of key events:

Simmer Down CIC applied on 4th April 2017 for the grant of a Premises Licence, for an event to take place at Handsworth Park, Holly Road, Birmingham, B20 2BY on Sunday 23rd July 2017.

A representation has been received from West Midlands Police, as a responsible authority. See Appendix 1.

A representation has been received from other persons. See Appendix 2.

The application is attached at Appendix 3.

Site Location Plan at Appendix 4.

When carrying out its licensing functions, a licensing authority must have regard to Birmingham City Council's Statement of Licensing Policy and the Guidance issued by the Secretary of State under s182 of the Licensing Act 2003. The Licensing Authority is also required to take such steps as it considers appropriate for the promotion of the licensing objectives, which are:-

- a. The prevention of crime and disorder;
- b. Public safety;
- c. The prevention of public nuisance; and
- d. The protection of children from harm.

6. List of background documents:

Copy of the representations as detailed in Appendices 1 & 2
Application Form, Appendix 3
Site Location Plan, Appendix 4

7. Options available

To Grant the licence in accordance with the application.

To Reject the application.

To Grant the licence subject to conditions modified to such an extent as considered appropriate.

Exclude from the licence any of the licensable activities to which the application relates.

Refuse to specify a person in the licence as the premises supervisor.



NOT PROTECTIVELY MARKED

WG401 (11/97)

MEMORANDUM

To:
Birmingham Licensing Authority
Birmingham City Council

Ref:
Simmerdown

From:
Pc 4075 Abdool Rohomon
Licensing dept

Ext:

Date:
24/04/2017

SUBJECT:
Licence Application
Simmerdown

Dear Birmingham City Council Licensing Authority,

West Midlands Police have received an application by Simmerdown CIC, for an event at Handsworth Park on the 23rd July 2017.

The event organisers have attended a Safety Advisory Group meeting which was held on the 6th April 2017, during the process of the SAG the organisers stated that the event would be free entry, with an expected audience of 15,000 people, although on the advice of the SAG this has been amended to 20,000 people.

The event manual which was produced on the day provided insufficient detail on how these numbers would be maintained, so as to prevent any overcrowding. The park is easily accessible from a multitude of locations, there was no barriers planned for the event so that control could be maintained on the numbers. This will make searching very difficult for patrons entering the site and so compromises Public Safety.

West Midlands Police also have concerns around the traffic management plan for this event. The organisers are proposing using a car park within the park. This is a relatively small area and will not hold the required number of cars to cater to thousands of people.

These observations are the same following the last time Simmerdown took place in 2015. The debrief from that event shows that there were parking issues, there were issues with overcrowding at the event, no control of entry points so searching was limited. These were issues that were foreseen for the 2015 event, and evident that the control measures implemented did not work, to the point that West Midlands Police had to intervene. These concerns have not been resolved in the current application.

In 2015 West Midlands Police had to take a full role in the management of this event, around the entry points and traffic management. Whilst West Midlands Police support all events, it is not the role of the Police to take such an active role in making sure the event is safe, this is the responsibility of the event organisers.

Following the first SAG West Midlands Police are not satisfied that there are sufficient measures in place to make sure that the Prevention of crime and disorder, public safety and prevention of public nuisance objectives are being promoted fully.

West Midlands Police formally object to this application on the above grounds.

Appendix 2

Entered

2

From:
Sent: 10 April 2017 15:40
To: Licensing
Subject: Licensing Application for entertainment @ Handsworth park 23 July 2017

FAO Head of Licensing Department, BCC

Dear Sir,

I am a resident of Hinstock Rd, Handsworth B20. I wish to lodge my complaint on the above application.

Please could you consider the followings for the organizers before Licence is granted:

(1) Ensure the traffic is restricted to only the residents, this is because the revelers park on our driveways as well as block our drive ways. I have called the police and they cannot do anything, they advice to contact BCC. As it is sundae you are closed for business.

(2) The noise nuisance is so severe that the windows shake. This is because several large (Giant) speakers are faced in the Hinstock Road direction. (Top end meeting Church Lane Junction)

Please could you tell the organizers to ensure these are controlled and managed to ensure we do not experience the problems we faced over previous years. I believe this event was moved to Hnadsworth Park because residents in Perry Park had enough of these nuisance I have outlined above.

Please help us out, it is only BCC can protect the residents from these serious inconveniences faced by the residents. Please if you could monitor on the day of the event you will see the difficulties outlined above.

I have no problems with events taking place, we have Vaisaki Mella, the roads are closed , only Residents allowed, noise level is low. The event is so noisy it is unbelievable.

If you place the restrictions of Noise Nuisance, and parking restrictions please let me know how we will KNOW if the organizers are adhering to the restrictions. Will the BCC officers monitor these, will the police know so that we can tell them to remove cars from driveways as well as if blocking driveways.

Look forward to hearing from you.

Yours faithfully

Resident of Hinstock Road, B20

From:
Sent: 13 April 2017 13:49
To: Licensing
Subject: Re: Licensing Act 2003 (Grant) RE: Handsworth Park, Simmer Down Festival, Holly Road, Handsworth, B20

Dear **Bhapinder Nandhra**,

I do not believe my concerns were remedied, my primary concerns were in relation to volume of additional traffic, parking on the drive ways and blocking of the drive ways. I want an assurance from BCC by placing restrictions on parking just as they do when other events takes place. One good practice and an example for both BCC and the this event organisers is the Asian Vaisaki Mella, where parking is restricted to only residents on Hinstock Road and Philip Victor Rd by issuing of resident Passes. We do not face problems as organizers appreciate our needs. This must be a requirement that is placed by Licencing authority which they ONLY have power to do and should be adhered to by the event organizers for this event. Use of good practice will lead to better relationship with the residents of the area above all we do not face arguments with visitors parking on our driveways or being blocked.

This will be an win win situation for all parties involved. For your information, I have raised concern with police last time when the event took place and my drive way was blocked, when I returned from shopping. The police replied that they cannot do anything, I must contact BCC, as BCC were closed on Sunday how can I raise my complaint. I had to park far away from my house and bring in the shopping bags. Since then I planned to raise with BCC Licencing Authority of my complaint before the next event takes place.

It is the BCC can help the residents by placing restrictions on parking and organizers and police monitoring to see if the restrictions are being adhered to.

I am sure if the members of licensing authority experienced what we do during such events with relation to parking I am sure they will introduce Claus to prevent problems occurring.

As I am not satisfied with the amendments I WANT the licencing authority to raise my concern with the organizers with regard to the necessary and valid concerns I have raised and how BCC and organisers to resolve this. BCC are well experienced as they issue licensing to the same venue for other events that takes place in Handsworth park as explained above.

Finally, I have nothing against any community holding events, but they have responsibility for not causing inconveniences for the residents in the area. The organizers must take on board our concerns, it is only a reasonable request.

Look forward to a satisfactory resolution to my complaint.

I keenly await your response.

let NO - 101278

Birmingham City Council, Licensing Section, Crystal Court, Aston Cross Business Village,
50 Rocky Lane, Aston, Birmingham, B6 5RQ

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Simmer Down CIC

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 -- Premises Details

Postal address of premises or, if none, or finance survey location and description Handsworth Park Holly Road Handsworth Birmingham B20 2BY		<p style="text-align: center;">BCC REGULATION & ENFORCEMENT LICENSING SECTION DATE RECEIVED</p> <p style="text-align: center;">REF NO <u>E2100-00 Clerk BAC's</u></p> <p style="text-align: center;">INITIALS <u>AC</u></p>		
Post town	Birmingham	Postcode	B20 2BY	

Telephone number at premises (if any)	Not Specified
Non-domestic rateable value of premises	N/A

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | |
|---|---|
| a) an individual or individuals * | <input type="checkbox"/> please complete section (A) |
| b) a person other than an individual * | |
| i. as a limited company | <input type="checkbox"/> please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> please complete section (B) |
| iv. other (for example a statutory corporation) | <input checked="" type="checkbox"/> please complete section (B) |
| c) a recognised club | <input type="checkbox"/> please complete section (B) |

- d) a charity ☐ please complete section (B)
- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

*** If you are applying as a person described in (a) or (b) please confirm:**

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒

I am making the application pursuant to a
 statutory function or ☐
 a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Simmer Down CIC
Address Simmer Down CIC 111 The Greenhouse Custard Factory, Gibb Street Digbeth, Birmingham B94DJ
Registered number (where applicable) 8500808
Description of applicant (for example, partnership, company, unincorporated association etc.) Community Interest Company
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please give a general description of the premises (please read guidance note 1)

Rooted in North Birmingham and located in the beautiful surroundings of Handsworth Park, **Simmer Down Festival** is a totally free family fun-day festival, which celebrates Birmingham's rich diversity by paying tribute to the centrality of reggae and other musical genres that have contributed to Birmingham as an international city of culture.

The Festival will take place annually once a year usually around the month of July.

The festival's inter-cultural programme features internationally acclaimed artists alongside the very best in home-grown talent. The programme takes place across two stages, the bandstand and two marquees. It features music, dance, spoken word, education workshops and participation activities and a dedicated young people's programme. In addition, there are increasing number of fun activities for all the family including face paintings, small rides, a community cricket match and a selection of arts and craft stalls as well as food stalls offering a diverse range of treats from across the city.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

14,999

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☒
- f) recorded music (if ticking yes, fill in box F) ☒
- g) performances of dance (if ticking yes, fill in box G) ☒
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☒

Provision of late night refreshment (if ticking yes, fill in box I)

☐

Supply of alcohol (if ticking yes, fill in box J)



In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) There will be outdoor small scale theatre performances as part of mainly spoken word and poetry.		
Mon					
Tue					
			State any seasonal variations for performing plays (please read guidance note 4)		
Wed					
Thur					
			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon						
Tue						
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat						
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors <input type="checkbox"/>
					Outdoors <input type="checkbox"/>
					Both <input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input checked="" type="checkbox"/>
Day	Start	Finish		
Mon			Please give further details here (please read guidance note 3) There will be live music performances in a variety of musical genres on the two stages, the bandstand and in the marquees. The music on all the stages including the band stand and the marquees will be amplified however the drumming workshops will not be amplified.	
Tue				
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun	12:00	20:00		

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)	
Mon			There will be intermitted recorded music played during the changeover of acts on the two stages – there will also be intermitted recorded live music in the marquees.	
Tue				
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun	12:00	20:00		

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) Dance will be featured throughout the day on the stages as well as dance workshops in the marquees.			
Mon						
Tue			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)			
Wed						
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Fri						
Sat						
Sun	12:00	20:00				

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing In addition to the listed art forms there will also be performances in combined art forms, exhibition displays, acrobats, roaming performers, children face painting, children's rides, educational workshops and participation activities, arts and craft stalls and food stalls.		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue			Please give further details here (please read guidance note 3) Please see above.		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun	12:00	20:00			

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)	
Mon				
Tue				
			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)	
Wed				
Thur				
			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)	
Fri				
Sat				
Sun				

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7) Sale of alcohol will be restricted to a designated licensed marquee and consumption will be restricted to the licensed festival site only.	On the premises <input checked="" type="checkbox"/>
Day	Start	Finish		Off the premises <input type="checkbox"/> Both <input type="checkbox"/>
Mon			State any seasonal variations for the supply of alcohol (please read guidance note 4)	
Tue				
Wed				
Thur			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)	
Fri				
Sat				
Sun	12.00	20.00		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name Katy Helen Stone	
Address 	
Postcode	
Personal licence number (if known)	
Issuing licensing authority (if known)	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)
Tue			
Wed			
Thur			
Fri			
Sat			
Sun	12.00	20.00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

We are applying for a permanent licence; the licence application for Simmer Down Festival (SDF) is for 14,999 people at any given time. The Festival Licensee has worked with the Festival Producer and the Festival Director to produce a detailed and robust festival manual. The Manual outlines the policies, procedures and measure that will be put into place to ensure that the festival is safe, secure and legally compliant.

Our production team is highly professional and have substantial collective experience in planning and delivering large scale off site events including liaising with artists, suppliers, local authorities and engaging and responding positively to the need of residents.

The Festival Director has programmed SDF over the last six years; he has managed the planning and delivery of Jamaica in the Square Festival, the A34 festival and sat on the steering committee of the 4 Squares Festival. The Festival Producer has extensive experience of events management and has also been involved in SDF from the onset. Both the festival producer and director are supported by Board of Trustees, which includes Jesse Gerald (Chair) and Jan Kimber (Vice Chair) both of who were involved in establishing the festival as part of the Perry Barr district constituency. The festival director and producer are also guided and mentored by Gerv Havill (Managing Director of the Lunar Festival, The Mostly jazz, Soul and funk Festival and the Mostly Jazz Festival).

All Simmer Down CIC Board of Trustees are well established and highly respected within the local community and in their professions. Board of Trustees are as follow:

Jesse Gerald – Former Community Development & Play Manager Perry Barr Constituency.

Jan Kimber – Handsworth resident and Former Perry Barr Constituency Director

Sharon Palmer MBE - CEO Regional Action West Midlands

Cllr. Waseem Zaffer MBE – (personal capacity)

Jonathan Morley - Director of Programmes, Writers Centre, Norwich

Pat Whyte – District Community Support & Development Officer

Ebony Hancock – Certified Accountant

Pax Nindi - CEO Global Carnival Centre, National Advisor for Arts Council of England.

Board Observers:

Mukhtar Dar – Festival Director,

Alex Williams - Independent Festival Producer

The Safety Advisory Group meeting will take place on 6th April 2017. We will continue to liaise with SAG members to ensure that event is safe and well managed.

We will be employing a professional company to monitor and clear the rubbish during the event and immediately after the event has closed.

We will ensure that all the conditions set by SAG are met and adhere to any additional requirements set by Birmingham City Council in relation to activities taking place in Handsworth Park.

b) The prevention of crime and disorder

We will work with the Police and other local authorities to ensure that the event is planned in a way that prevents crime and disorder.

Leon Security will be securing the festival site and providing both the guards and stewards. They have been the Festival security supplier for the last six years and all their guards and stewards are SIA registered and professionally trained in dealing with members of the public. They will provide fully trained staff to ensure that artists, staff and members of the public enjoy the festival in a safe and secure setting.

All issues of security will be the responsibility of the security manager and security supervisor. They will both be in communication with the Command & Control Centre. Security & Stewarding Staff will be easily identifiable by their Hi Viz clothing.

The security team will be a mix of trained Male & Female experienced event security staff. They are well versed and professionally trained to carry out all the activities required to enable the event to be safe and without serious incident. The number of security staff and measures that will be put into place are as follows:

a) Security Staff schedule on the day:

6 between 08:00 and 12:00
50 between 12:00 and 16:00
100 between 16:00 and 20:30
14 between 20:30 and 22:00

b) The sale of alcohol is strictly restricted to the designated licensed area. All natural highs and taking of drugs is strictly prohibited. Security and Stewards will ensure that the policy is enforced and all additional site staff will be trained to be vigilant to stop anyone taking drugs or natural highs on the festival site.

c) Appropriate searches of those entering the site (where appropriate)

c) Public safety

We will work with SAG members to agree appropriate measures – these will include:

- a) Security staff at entrance / exit points for the park will check people in / out and report numbers to event control every hour.
- b) Traffic Management System will be managed by a reputable company. This includes road closures and designated public car parks, artist parking and emergency services access routes around the festival site.
- c) Hiring 50 toilets to ensure enough provision for the 14,999-expected audience & staff toilets backstage.
- d) Appointing a designated Safety Officer as part of the Event Team
- e) Ensuring a sufficient number of front of house and backstage staff with responsibility for Health & Safety
- f) Undertake risk assessments for all elements of the activity – with separate fire risk assessments. These will be available at least two weeks before the event and circulated to all relevant authorities.
- g) Ensuring that all necessary checks are carried out by all suppliers of staging and fencing.
- h) Briefing all Staff and artists of basic health and safety requirements.
- i) Ensuring that adequate emergency vehicle access is maintained throughout.
- j) Working with an approved First Aider to offer a full first aid service during the event with 10 first aiders and two ambulance and crew

d) The prevention of public nuisance

With regards to prevention of public nuisance we will ensure the following:

- a) Ensure that the event runs to time and is over by 20:00
- b) Ensure that noise levels are restricted to acceptable levels and measured and logged at regular intervals.
- c) Develop and maintain good relationships with local businesses and liaise with residents
- d) Advance notices in the areas notify residents of road closures and access passes given to residents.
- e) Make sure that the public access to the space for passing through is maintained

e) The protection of children from harm

With regards to protection of children from harm we will undertake the following:

- a) Only admit children that are accompanied by an adult
- b) Supply free child protection wristbands on which parents can write their phone numbers
- c) Ensure that all those that may work with or care for children are DBS (CRB) checked
- d) Set up a lost Children's point and protocol
- e) Adhere to our Child Protection Policy
- f) Ensure that all content in the event is suitable for children

Checklist:**Please tick to indicate agreement**

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	Mon 4 th April 2017
Capacity	Simmer Down Chair

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Simmer Down CIC
 111 The Greenhouse, Custard Factory, Gibb Street, Digbeth,

Post town	Birmingham	Postcode	B9 4DJ
Telephone number (if any)			

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

SIMMER DOWN FESTIVAL

HANDSWORTH PARK
SUNDAY 23RD JULY 2017
12 noon – 8:00pm

MAIN PLAN



SIMMER DOWN FESTIVAL

HANDSWORTH PARK

SUNDAY 23RD JULY 2017

12 noon – 8:00pm

LICENCED AREA





Birmingham City Council

Map Created By:

Notes

Date of Map Creation: 02/05/2017



Scale:
1:7,000

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