

Birmingham City Council

Report to Cabinet

Date: 13th December 2022



Subject: KEY DECISION PLANNED PROCUREMENT ACTIVITIES (JANUARY 2023 – MARCH 2023) AND QUARTERLY CONTRACT AWARDS (JULY – SEPTEMBER 2022)

Report of: ASSISTANT DIRECTOR – PROCUREMENT

Relevant Cabinet Member: Councillor Yvonne Mosquito, Finance and Resources

Relevant O & S Chair(s): Councillor Akhlaq Ahmed, Chair of Resources O & S

Report author: Steve Sandercock, Assistant Director, Procurement
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Are specific wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No – All wards affected
If yes, name(s) of ward(s):		
Is this a key decision?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, add Forward Plan Reference: 010729/2022		
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, provide exempt information paragraph number or reason if confidential : 3. Information relating to the financial or business affairs of any particular person (including the council)		

1 Executive Summary

- 1.1 This report provides details of the planned procurement activity for the period January 2023 – March 2023 which are key decisions and all contract award decisions made under Chief Officer's delegation during the previous quarter. Planned procurement activities reported previously are not repeated in this report

- 1.2 The report enables Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £10m, unless TUPE applies to current Council staff.
- 1.3 Appendix 4 informs Cabinet of the contract award decisions made under Chief Officers delegation during the period July 2022 – September 2022.

2 Recommendations

- 2.1 To approve the planned procurement activities as set out in Appendix 1 and approve Chief Officer delegations, set out in the Constitution, for the subsequent decisions around procurement strategy.
- 2.2 Notes the contract award decisions made under Chief Officers delegation during the period July 2022 – September 2022 as detailed in Appendix 4.

3 Background

- 3.1 The report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process.
- 3.2 At the 12th July 2022 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £10m for key decisions over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contract under TUPE, the contract award decision has to be made by Cabinet.
- 3.3 In line with the Procurement and Contract Governance Rules that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Resources Overview & Scrutiny Committee.
- 3.4 This report sets out the planned procurement activity over the next few months where the contract value is between the procurement threshold £177,897.50 (excluding VAT) and £10m (excluding VAT) for key decisions. This will give members visibility of all procurement activity within these thresholds and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the £10m delegation threshold.
- 3.5 It should be noted that the procurement threshold has changed from £189,330 to £177,897.50 (excluding VAT) and applies from 1st January 2022 for a period of 2 years.
- 3.6 Individual procurements may be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of Resources Overview & Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 3.7 Procurements below £10m contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is

sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.

- 3.8 A briefing note with details for each item to be procured is listed in Appendix 2. The financial information for each item is detailed in Appendix 3 – Exempt Information.

4 Options considered and Recommended Proposal

- 4.1 The options considered are:

- To identify specific individual procurements as listed in appendix 1 for further consideration, along with clear reason(s) for such additional consideration, to Cabinet around the procurement strategy and contract award .
- To approve the planned procurement activities for all the projects listed in appendix 1 and approve Chief Officer delegations as set out in the Constitution, for the subsequent decisions around procurement strategy and contract awards.– this is the recommended option

5 Consultation / Engagement

- 5.1 This report to Cabinet is copied to Cabinet Support Officers and to Resources Overview & Scrutiny Committee and therefore is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/ Resources Overview & Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.

6 Risk Management

- 6.1 Members should note that in respect of any procurement projects which are sought to be referred back to Cabinet for further considerations these may impact on timescales around the delivery of those projects.
- 6.2 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

7 Compliance Issues:

7.1 How are the recommended decisions consistent with the City Council's priorities, plans and strategies?

- 7.1.1 Details of how the contracts listed in Appendix 1 and Appendix 2 support relevant Council policies, plans or strategies, will be set out in the individual reports.

7.2 Legal Implications

- 7.2.1 Members are reminded that as a Local Authority the Council has specific duties under public sector procurement, specifically the Public Contract Regulations 2015.

- 7.2.2 Specific details of any implications related to public sector procurement Regulations are set out- in the individual reports appended to this report.

7.3 Financial Implications

- 7.3.1 Specific details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.
- 7.3.2 Any cashable savings generated as a result of the procurement exercises are detailed in Appendix 2 to the delivery of procurement related savings and be removed from Directorate where identified in addition to the existing service area savings target as set out in the Medium-Term Financial Plan (MTFP) in line with the principles to treatment of identified savings against third party contracts as agreed by CLT on 24th January 2022.

7.4 Procurement Implications (if required)

- 7.4.1 As noted under the Legal Implications the Council has a duty to ensure that public sector procurement activity is in line with public sector legislation, specifically the Public Contracts Regulations 2015.
- 7.4.2 For each of the individual projects the specific procurement implications associated to the legislation are set out and detailed in the appendices

7.5 Human Resources Implications (if required)

- 7.5.1 None.

7.6 Public Sector Equality Duty

- 7.6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports which should also give consideration to application of Equality Impact Assessments in line with Council Policy

8 Background Documents

- 8.1 List of Appendices accompanying this Report (if any):
- 1. Appendix 1 - Planned Procurement Activity January 2023 – March 2023
 - 2. Appendix 2 – Background Briefing Paper
 - 3. Appendix 3 – Exempt Information
 - 4. Appendix 4 – Quarterly Awards Schedule (July 2022 – September 2022)

APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (JANUARY 2023 – MARCH 2023)

No.	Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources Plus	Finance Officer	Contact Name	Planned CO Decision Date
1	Strategy / Award	Grounds Maintenance Equipment	P1097	The supply and delivery of a range of grounds maintenance equipment (strimmers, hedge cutters, blowers, rotary mowers).	3 years with 1 year option to extend	City Operations	Environment	Carl Tomlinson	Gary McManus / Adele Rawlins	20/01/2023
2	Approval to Tender Strategy	Household Removals	P0174	For the provision of Removal Services of household goods from one building or dwelling to another. The Removal Services will include Storage Services which comprises of the removal and retrieval of household goods to and from storage facilities (option for short term (six months) storage. This is a complimentary service which is included in the re-housing of tenants. The Provider will be expected to supply boxes and packing of household items including protective covers.	4 years with 1 year option to extend	City Housing	Housing	Andrew Healey	Justin Brennan / Jose Vitoria	01/03/2023
3	Strategy / Award	Development of Housing at Stockfield Road	P0921	The requirement is for a residential development of 8 units for rent, using Birmingham Municipal Housing Trust standard house types on one site located at Stockfield Road, Acoccks Green.	1 year, 6 months	Place, Prosperity & Sustainability	Housing	Azhar Rafiq	Emma Bradley / Charlie Short	27/03/2022
4	Strategy / Award	Design Services for the Alexander Stadium Legacy Works		To support the reinstatement of the Alexander Stadium site to operate as a functional community and events facility to support the legacy from the Commonwealth Games 2022, there is a requirement for design services to support the works.	2 years	City Operations	Leader	Guy Olivant	Dave Wagg / Charlie Short	20/01/2023
5	Strategy / Award	Infrastructure Works in Perry Barr		The requirement is for infrastructure works in the Perry Barr area as follows: •Road widening to support the new school in Perry Barr that was constructed by the Department for Education to be completed before the school opens for the autumn term in 2023 •Public realm, footway and cycle way upgrades on Aldridge Road in the vicinity of the Perry Barr Regeneration Scheme (PBRS) •New cycle way joining the PBRS to the Tame Valley canal cycle route	2 years	Planning, Transport & Sustainability	Transport	Guy Olivant	Claire Steiner / Charlie Short	20/01/2023
6	Strategy / Award	Development of Housing in Druids Heath		The requirement is for a residential development for social rent, using Birmingham Municipal Housing Trust standard house types approved by Cabinet as part of the Driving Housing Growth, Land Appropriations Report 2019 (4) on 26th March 2019 on three sites in Druids Heath: •20 units at Bells Lane •18 units at Sherston Covert •12 units at Brockworth Road	11 months	Place, Prosperity & Sustainability	Housing	Azhar Rafiq	Simon Felton / Charlie Short	10/04/2023
7	Approval to Tender Strategy	Concrete Liners for Burials	P0851	There is a requirement for Bereavement Services to supply and install concrete liners for burials which are utilised by mainly the Muslim community for burials. There has been a significant increase in usage recently and it is estimated that around 500 concrete liners per annum will need to be installed.	4 years	City Operations	Social Justice, Community Safety and Equalities	Carl Tomlinson	Bev Nash / Raja Chowdhury	01/03/2023

APPENDIX 2

BRIEFING NOTE ON PLANNED PROCUREMENT ACTIVITIES **CABINET – 13th December 2022**

Title of Contract	Grounds Maintenance Equipment
Contact Officers	Director / Assistant Director: Darren Share, Assistant Director Street Scene Client Officer: Gary McManus Procurement Officer: Adele Rawlins, Sub Category Officer
Briefly describe the service required	The supply and delivery of a range of grounds maintenance equipment (strimmers, hedge cutters, blowers, rotary mowers).
What is the proposed procurement route?	Further competition using YPO Grounds Maintenance Equipment Framework Agreement no. 969.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	There are currently 2 separate contracts which both expire in February 2023.
Will any savings be generated?	No cashable savings will be generated by this project, however there may be administrative efficiencies from having a single contract.
Has the In-House Preferred Test been carried out?	The Grounds Maintenance service has been provided in-house since April 2019. The equipment required to support this cannot be provided in-house.
How will this service assist with the Council's commitments to Route to Zero?	The further competition will include social value element which includes commitments to reduce carbon footprint. The green spaces maintained by the Grounds Maintenance Service help reduce CO2.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The Grounds Maintenance service contributes to the advancement of a green and sustainable city providing parks, open spaces and services that are accessible to all. The further competition will include social value in the evaluation criteria, such as diversity statistics provision and requirement to commit to a project from Match My Project.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the powers for the provision of parks and leisure facilities are contained in the Public Health Acts 1875 and 1890, the Public Health Acts Amendments Act 1890, the Public Health Act 1925 and Section 19, Local Government (Miscellaneous Provisions) Act 1976. The powers for the maintenance of the public highway are contained within the Highways Act 1980. The grounds maintenance service also supports the following Council Priorities: <ul style="list-style-type: none"> • Birmingham is a great, clean, and green city to live in. • Birmingham is a city that takes a leading role in tackling climate change.
What budget is the funding from for this service?	This is funded from the existing Birmingham Parks Operations revenue budget.
Proposed start date and duration of the new contract	The proposed start date is February 2023 for a period of 3 years with the option to extend for a further 1 year subject to satisfactory performance.

Title of Contract	Household Removals (P1074)
Contact Officers	Director / Assistant Director: Paul Kitson, Strategic Director, Place, Prosperity & Sustainability Client Officer: Justin Brennan (Housing Development Manager) and Noreen Khadim (Principal Housing Development Officer) Procurement Officer: Jose Vitoria (Assistant Sub Category Manager)
Briefly describe the service required	For the provision of Removal Services of household goods from one building or dwelling to another. The Removal Services will include Storage Services which comprises the removal and retrieval of household goods to and from storage facilities (option for short term (six months) storage. This is a complimentary service which is included in the re-housing of tenants. The Provider will be expected to supply boxes and packing of household items including protective covers.
What is the proposed procurement route?	An open procurement process will be advertised in Find a Tender, Contracts Finder and www.finditinbirmingham.com
What are the existing arrangements? Is there an existing contract? If so when does that expire?	There is not a current contract in place. The existing contract expired in September 2021 and has not been repurchased in time. However, the provider has continued to deliver the services at an ad hoc basis.
Will any savings be generated?	There are no cashable savings derived from the award of this contract. During the past couple of years, the industry of household removals has suffered from the impact of Brexit, where companies have seen themselves forced to increase their salaries in order to retain staff and most recently the impact of the increase in inflation including energy and fuel price increases. Due to these factors, it would be extremely difficult to achieve any monetary savings with the award of this contract.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as there is not the resources within the Council to provide this service.
How will this service assist with the Council's commitments to Route to Zero?	<p>The tender will include a requirement for the provider to optimise routes and aggregate moves where possible to reduce the carbon footprint of this service.</p> <p>Weighted criteria will be included in tender documentation and be evaluated to encourage tenderers that provide a removal service:</p> <ul style="list-style-type: none"> • Low carbon vehicles (non- diesel) • Use of electric vehicles
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The contract resulting from this procurement, once it has been commissioned will be providing their services to support the Temporary Accommodation Team, Housing Team and Wise Moves Team which in turn support vulnerable households who are potentially at risk of becoming homeless.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this Removal Services. However, the service is required by Wisemove whom provide a service providing furnished accommodation on a short to medium term basis to vulnerable groups.
What budget is the funding from for this service?	<p>This is funded from the Housing Revenue budget.</p> <ul style="list-style-type: none"> • Wisemove • Clearance
Proposed start date and duration of the new contract	The proposed start date is 1st April 2023 for a period of 4 years (plus an additional 1-year extension, subject to services being required and acceptable performance of the Provider).

Title of Contract	Development of Housing at Stockfield Road
Contact Officers	Director / Assistant Director: Paul Kitson, Strategic Director, Place, Prosperity & Sustainability Client Officer: Emma Bradley, Principal Housing Development Officer Procurement Officer: Charlie Short, Procurement Manager
Briefly describe the service required	The requirement is for a residential development of 8 units for rent, using Birmingham Municipal Housing Trust standard house types on one site located at Stockfield Road, Acocks Green approved by Cabinet as part of the Driving Housing Growth, Land Appropriations Report 2019 (4) on 26 th March 2019.
What is the proposed procurement route?	A call off using the Dudley Council's Housing Development & Regeneration Framework Agreement in accordance with its protocol or another compliant public sector framework agreement.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a one-off requirement.
Will any savings be generated?	No savings will be generated from this procurement process for a one-off construction project.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house for a construction project.
How will this service assist with the Council's commitments to Route to Zero?	The house types to be constructed are to Birmingham Municipal Housing Trust's Birmingham design and will include air source heat pumps, thicker insulated walls, triple glazing, electric car charging points, water meters, etc. to support the Council's Route to Zero strategy.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The construction of housing for social rent will be available to all sections of the community.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the proposed site supports the delivery of the core objectives of the Birmingham Development Plan (BDP) 2031 which was adopted by the Council on 10 January 2017 to increase housing growth.
What budget is the funding from for this service?	The scheme is funded from the Housing Revenue Account (Capital) budget.
Proposed start date and duration of the new contract	The proposed start date is September 2023 for a construction period of 1 year, 6 months.

Title of Contract	Design Services for the Alexander Stadium Legacy Works
Contact Officers	Director: Rob James – Strategic Director of City Operations Client Officer: Dave Wagg, Head of Sport and Physical Activity Procurement Officer: Charlie Short, Sub-Category Manager
Briefly describe the service required	To support the reinstatement of the Alexander Stadium site to operate as a functional community and events facility to support the legacy from the Commonwealth Games 2022, as approved in the Full Business Case to Cabinet dated 11 th October 2022, there is a requirement for design services for the works.
What is the proposed procurement route?	A direct award to Ove Arup & Partners Ltd using the NHS Shared Business Services Construction Professional Services Framework Agreement in accordance with its protocol.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a one-off requirement.
Will any savings be generated?	No cashable savings will be directly generated by this contract, although the overall proposals for the Stadium as set out in the FBC approved in October 2022 demonstrate a reduction in the ongoing costs associated with the facility.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as there are not the skills or capability within the Council for this service.
How will this service assist with the Council's commitments to Route to Zero?	The specification will require the bidders to deliver the service in way that reduces or eliminates their carbon footprint.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The designs for the works will support the Alexander Stadium in legacy mode to provide benefit to all sections of the local diverse communities in the area who may use the facilities.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty for this service. However, it will support the reinstatement work for one of the Council's major assets to build up the legacy from hosting the Commonwealth Games 2022.
What budget is the funding from for this service?	The service will be funded from the approved Alexander Stadium budget.
Proposed start date and duration of the new contract	The proposed start date is February 2023 for a period of up to 2 years.

Title of Contract	Infrastructure Works in Perry Barr
Contact Officers	Director / Assistant Director: Ian McLeod, Director, Planning, Transport & Sustainability Client Officer: Claire Steiner, Transport Delivery Specialist Procurement Officer: Charlie Short, Procurement Manager
Briefly describe the service required	The requirement is for infrastructure works in the Perry Barr area as follows: <ul style="list-style-type: none"> • Road widening to support the new school in Perry Barr that was constructed by the Department for Education to be completed before the school opens for the autumn term in 2023 • Public realm, footway and cycle way upgrades on Aldridge Road in the vicinity of the Perry Barr Regeneration Scheme (PBRS) • New cycle way joining the PBRS to the Tame Valley canal cycle route
What is the proposed procurement route?	A further competition exercise or direct award will be undertaken using a compliant framework agreement identified as being the most suitable that demonstrates value for money.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a one-off requirement.
Will any savings be generated?	No savings will be generated from this procurement process for a one-off construction project.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house for a construction project.
How will this service assist with the Council's commitments to Route to Zero?	The works will encourage travel by walking and cycling in the area through the provision of a high-quality pedestrian access and additional cycle parking, along with the removal of parking availability for vehicles on the carriageway.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The scheme will provide improved access in the area and to the school to enable it to increase its capacity, providing additional facilities to the local diverse community.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the works improve the area and the planning conditions for the school have limited the capacity for pupils until the infrastructure is in place.
What budget is the funding from for this service?	Funding for the proposed works in relation to the road widening and Aldridge Road works is included within the overall approved budget for the Perry Barr Regeneration Scheme, as a part of the FBC for the wider scheme approved by Cabinet on 27 th July 2021, as part of the approved budget for Site Infrastructure and associated works. Works in relation to the new cycle way are separately funded from budgets approved for that specific scheme.
Proposed start date and duration of the new contract	The proposed contract start date is not later than February 2023 for a period of up to 2 years, with different elements of the works phased to meet operational requirements.

Title of Contract	Development of Housing in Druids Heath
Contact Officers	Director / Assistant Director: Paul Kitson, Strategic Director, Place, Prosperity & Sustainability Client Officer: Simon Felton, Principal Housing Development Officer Procurement Officer: Charlie Short, Procurement Manager
Briefly describe the service required	<p>The requirement is for three residential developments for social rent, using Birmingham Municipal Housing Trust standard house types approved by Cabinet as part of the Birmingham Municipal Housing Trust Delivery Plan 2019 – 2029 on the following sites in Druids Heath:</p> <ul style="list-style-type: none"> • 21 units at Bells Lane • 18 units at Sherston Covert • 12 units at Brockworth Road <p>It should be noted that these sites are adjacent to the boundary for the Druids Heath Regeneration Scheme.</p>
What is the proposed procurement route?	A further competition exercise or direct award will be undertaken using a compliant framework agreement identified as being the most suitable that demonstrates value for money. Depending on the fit between the service requirements on the framework, this will be delivered either by lot or as one process.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a one-off requirement.
Will any savings be generated?	No savings will be generated from this procurement process for a one-off construction project.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house for a construction project.
How will this service assist with the Council's commitments to Route to Zero?	The house types to be constructed are to Birmingham Municipal Housing Trust's Birmingham design and will include air source heat pumps, thicker insulated walls, triple glazing, electric car charging points, water meters, etc. to support the Council's Route to Zero strategy.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The construction of housing for social rent will be available to all sections of the community.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the proposed site supports the delivery of the core objectives of the Birmingham Development Plan (BDP) 2031 which was adopted by the Council on 10 January 2017 to increase housing growth.
What budget is the funding from for this service?	The scheme is funded from the Housing Revenue Account (Capital) budget.
Proposed start date and duration of the new contract	Various start dates from October/November 2023 through to completion of all three schemes between September – November 2024.

Title of Contract	Concrete Liners for Burials
Director / Assistant Director	Director / Assistant Director: Sajeela Naseer, Director Regulation and Enforcement Client Officer: Bev Nash, Bereavement Officer Procurement Officer: Raja Chowdhury, Sub Category Officer
Briefly describe the service required	There is a requirement for Bereavement Services to supply and install concrete liners for burials which are utilised by mainly the Muslim community for burials. There has been a significant increase in usage recently and it is estimated that around 500 concrete liners per annum will need to be installed.
What is the proposed procurement route?	An open procurement exercise will be undertaken advertised in Find a Tender, Contracts Finder and www.finditinbirmingham.com
What are the existing arrangements? Is there an existing contract? If so when does that expire?	There is not a current contract in place. The existing contract expired 31 st October 2022 and has not been reprocured in time. However, the provider has continued to deliver the services as under the contractual arrangements.
Has the In-House Preferred Test been carried out?	The in-house preferred test has been undertaken and demonstrates that this service is not suitable for delivery in-house due to a lack of resources and the inability to manufacture the liners in house.
How will this service assist with the Council's commitments to Route to Zero?	This specification will include a requirement that concrete liners are constructed to ensure that they meet the latest environmental standards.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The concrete liners for burials will be available to those communities with specific faith requirements for the burial of their dead.
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is not a statutory duty for this service. The justification for providing concrete liners for this type of burial is the requirement that the Council caters for all communities regarding their preferred method of disposal of the deceased. Not providing this method of burial will result in communities seeking alternative sites across the city's boundaries and will result in a loss of income and failure to satisfy the needs of the citizens of Birmingham and a failure to meet the specific religious and cultural requirements of the community under the Equalities Act 2010.
What budget is the funding from for this service?	This is funded from the Bereavement Services approved budget.
Proposed start date and duration of the new contract	The proposed start date is 1 st April 2023 for a period of 4 years.

APPENDIX 4 - QUARTERLY CONTRACT AWARD SCHEDULE (JULY 2022 – SEPTEMBER 2022)

Type of Rep	Title of Procurement	Ref	Brief Description	Contract Durat	Directorate	Portfolio Finance and Resources	Finance Officer	Contact Nam	Comments	Contractor(s) Awarded to	Value of Contracts	Chief Officer	Actual G Live date
Strategy / Award	Contact Centre Telephony	P0832	A cloud hosted solution that provides functionality for call routing, call queuing along with omni channel capability (web chat, email and social). The procurement will extend the usage of the current contact centre hosted platform with provider support.	2 years with option to extend for a further 12 months	Digital and Customer Services	Digital, Culture, Heritage & Tourism	Lee Bickerton	Dan Gaiger	Presented to Cabinet for info 07/06/2022. Strategy / Award Report signed 05/07/2022.	Cirrus Response Limited	£1,430,000	Cheryl Doran / Steve Sandercock	08/07/2022
Strategy / Award	Catering and Non-Food for Cityserve/Civic Catering	F0256R F285 F228 F214	The supply of Catering and Non-Food under the ESPO frameworks agreement 83_21 Grocery, Fresh, Chilled and Frozen Foods and 98_22 Catering Equipment and The University Caterers Organisation Ltd (TUCCO) Butchered Meat and Poultry Framework and Framework Catering Innovation and Concept Solutions stage 2 call off	1 year with an option to extend for a further 12 months.	Council Management	Finance and Resources	Lee Bickerton	Satpal Singh	Cabinet approved the Catering and Food Procurement Strategy for Cityserve and Civic Catering report on 22nd March 2022 and delegated the award to CO. Delegated Award Report signed 08/07/2022.	Supply and Distribution of Fresh Meat, Fresh Frozen Meat, Cooked Meat Midland Foods Supply and Distribution of Grocery - A.F. Blakemore Supply and Distribution of Frozen Foods - Brakes Supply and Distribution of Light Catering Equipment - WV Howe Supply and Distribution of Disposables - Nobisco Supply and Distribution of Food Court Concepts - Theo's - TUGO - Pasta King	£170,000 £1,700,000 £2,500,000 £83,000 £400,000 £55,000 £8,000 Total £4,916,000	Alison Jarrett / Steve Sandercock	11/07/2022
Strategy / Award	City Centre Public Realm Phase 2 - Design Professional Services, Contract Management and Site Supervision Support.	P0857	The provision of design professional services, contract management and site supervision for the City Centre Public Realm Phase 2.	Up to 4 years	Place, Prosperity and Sustainability	Transport	Carl Tomlinson	Stuart Rawlin / Charlie Short	Presented to Cabinet for info 07/09/2021. Strategy / Award Report signed 19/07/2022.	Jacobs UK Ltd	£1,100,000	Paul Kitson/Steve Sandercock	22/07/2022
Strategy / Award	For the Provision of A reseller arrangement for licensing and support of the Cyglass Internal AI Network Defence as a Service	P0987	Provision of reseller arrangement for licensing and support of the Cyglass Internal AI Network Defence as a Service platform	2 years	Digital and Customer Services	Digital, Culture, Heritage & Tourism	Lee Bickerton	Jamie Parris	Cabinet report approved in February 2021 in respect of a 36 month solution. Contract was terminated after 12 months. Remaining 24 months scoped with alternate reseller.	Insight Direct (UK) Ltd	£547,628	Peter Bishop / Steve Sandercock	01/08/2022
Strategy / Award	The Provision of Digital Transformation Consultancy Services -IT	CNTR0011174	The provision of a managed service to deliver Digital Transformation services under the HealthTrust Europe ICT Solutions 2019 Framework Agreement (ComIT2).	5 years	Digital and Customer Services	Digital, Culture, Heritage & Tourism	Lee Bickerton	Jamie Parris	Compliant call-off awarded 1st August 2022 for a 5 year period.	Insight Direct UK Ltd	£3,000,000	Peter Bishop / Steve Sandercock	01/08/2022
Strategy / Award	For the Provision of reseller arrangement for licensing and support of the Nanitor Real-time Intelligent Security Compliance Solution.	P0988	Provision of reseller arrangement for licensing and support of Nanitor Real-time Intelligent Security Compliance Solution.	2 years	Digital and Customer Services	Digital, Culture, Heritage & Tourism	Lee Bickerton	Jamie Parris	Cabinet report approved in February 2021 in respect of a 36 month solution. Contract was terminated after 12 months. Remaining 24 months scoped with alternate reseller at a more competitive price.	Specialist Computer Centres PLC (SCC)	£583,758.30	Peter Bishop / Steve Sandercock	01/08/2022
Strategy / Award	Home To School Transport	P0504-90	The provision of Home to School Transport.	4 years	Children & Families	Children, Young People and Families	Clare Sandland	Cyril Egharevba / Henrietta Jacobs	Cabinet approved the Home to School Transport 24/12/2019. Strategy / Award Report signed 18/08/2022.	1) AFJ Limited 2) Green Destinations Limited 3) Olympic South Limited (trading as HATS)	£566,476.56 £3,053,213.88 £18,893,407.60	Sue Harrison /Steve Sandercock	05/09/2022
Delegated Award Report	Specialist Adult Social Care Training	P0876	There is a requirement for training for the Council's adults social care workforce, which includes all staff within Directorate e.g., Commissioning, Client Financial Services and internal provider support services, to support their learning and development needs.	4 Years	Adult Social Care	Health and Social Care	Andrew Healey	Patricia Daley / Andrea Webster	Presented to Cabinet for info 18/01/2022. Approval to Tender Strategy Report signed 23/03/2022 and delegated the award to CO. Delegated Award Report signed 31/08/2022.	Lot 1 - Social work (Assessment and Support Planning) 1) 3 Spirit UK 2) C Howell Consultancy 3) Care Business Associate Training 4) Central Consultancy and Training 5) Community Navigator Services CIC 6) DCC Interactive Ltd 7) Local Government Training Ltd 8) Signis Group 9) St Thomas Training Ltd Lot 2 - Mental Health 1) 3 Spirit UK 2) A1 Social Care Training Ltd 3) Aspect Training 4) Birmingham Mind 5) Care Business Associate Training 6) Central Consultancy and Training 7) DCC Interactive Ltd 8) First Response Training and Consultancy Services Limited 9) Grassroots Suicide Prevention 10) Hari Sewell Consultancy Ltd 11) Local Government Training Ltd 12) Signis Group 13) St Thomas Training Ltd Lot 3 - Social Care and Health 1) 3 Spirit UK 2) A1 Social Care Training Ltd 3) Aspect Training 4) Bridge Mentoring Community Interest Company 5) Care Business Associate Training 6) Central Consultancy and Training 7) CPI Inc (Crisis Prevention Institute) 8) CQM Learning Ltd 9) DCC Interactive Ltd 10) First Response Training and Consultancy Services Limited 11) Hari Sewell Consultancy Ltd 12) Local Government Training Ltd 13) Signis Group 14) St Thomas Training Ltd Lot 4 - Leadership and Management 1) C Howell Consultancy 2) Care Business Associate Training 3) Central Consultancy and Training 4) Community Navigator Services CIC 5) DCC Interactive Ltd 6) Hari Sewell Consultancy Ltd 7) Heldercorp Ltd 8) Local Government Training Ltd 9) New Level Results 10) St Thomas Training Ltd Lot 5 - Safeguarding 1) 3 Spirit UK 2) A1 Social Care Training Ltd 3) Aspect Training 4) Care Business Associate Training 5) Central Consultancy and Training 6) CQM Learning Ltd 7) DCC Interactive Ltd 8) First Response Training and Consultancy Services Limited 9) Local Government Training Ltd 10) Signis Group 11) St Thomas Training Ltd	£2,000,000	Graeme Betts /Steve Sandercock	01/10/2022

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources	Finance Officer	Contact Name	Comments - including any request from Cabinet Members for more details	Contractor(s) Awarded to	Value of Contracts	Chief Officer	Actual Go Live date
Strategy / Award	Enforcement Agent For The Revenues Service (Recycled Cases)	P1122	Where the Revenues Service has obtained a liability order and all other avenues of collection have been exhausted, the recycled cases will be passed to an enforcement agent who will be expected to use their powers where appropriate to recover and collect arrears / take control of goods when a customer fails to make payments on time for the recycled cases.	2 years with option to extend for a further 1 year	Council Management	Finance and Resources	Lee Bickerton	Jonathan Woodward / Stuart Follows	Presented to Cabinet for info 28/06/2022. Strategy / Award Report signed 15/09/2022.	Qualco (UK) Limited	Nil cost to the Council-No costs are incurred by the Council with the case issuing cost being met by the collecting Enforcement Agent and the statutory fees being met by the individual or business who the debt belongs too	Peter Bishop / Steve Sandercock	19/09/2022
Strategy / Award	Cycle To Work Salary Sacrifice Provider	P1084	There is a requirement for the provision of bicycles in line with the Birmingham Cycle to Work salary sacrifice scheme.	4 years	Council Management	Finance and Resources	Lee Bickerton	Selina Erfani / Richard Tibbatts	Presented to Cabinet for info 27/07/2022. Strategy / Award Report signed 20/09/2022.	Halfords	£550,000	Darren Hockaday / Steve	23/09/2022
Strategy / Award	Professional Services to Support the Transforming Cities Fund – Major Road Network Development Tranche 2		There is a requirement for technical professional services to undertake transport studies and develop scheme proposals under the Transforming Cities Fund – Major Road Network Development Tranche 2 funding for study work and options development at three locations: •A435 Alcester Road Corridor •A38 Kingsbury Road Corridor •A4540 Middleway Corridor	up to 1 year	Planning, Transport and Sustainability	Transport and Environment	Carl Tomlinson	Andy Chidgey / Charlie Short	Presented to Cabinet for info 22/03/2022. Strategy / Award Report signed 20/09/2022.	Pell Frischmann Consultants Ltd	£523,002	Paul Kilsen/Steve Sandercock	22/09/2022