


**BIRMINGHAM CITY COUNCIL**

**AUDIT COMMITTEE**


**27 SEPTEMBER 2023**

**SCHEDULE OF OUTSTANDING MINUTES**

**Note: As of 30 September 2021 – Responses to outstanding actions to be made within a 2 month period unless there is an exceptional reason.**

 Completed & discharged

 Approaching 2 months

 2 months +

<b>MINUTE NO./DATE</b>	<b>SUBJECT MATTER</b>	<b>COMMENTS</b>
529 22/11/2022	<p><b><u>ASSURANCE SESSION - CABINET MEMBER SOCIAL JUSTICE, COMMUNITY, SAFETY &amp; EQUALITIES PORTFOLIO</u></b></p> <p><b><u>Additional actions:</u></b></p> <p>That the Audit Committee:</p> <p>(iii) Agreed for officers to provide further details on the eligibility for the School meals during the holidays, details on the Ukraine Response Programme and the outstanding queries raised at the meeting.</p>	<p>Richard Brooks Director - Strategy, Equality &amp; Partnerships to respond (Awaiting response)</p> <p>Update provided by Janie Berry at 28 March meeting. Link to O&amp;S papers circulated 30/05/2023</p> <p><b>COMPLETED &amp; DISCHARGED</b></p>
544 31/01/2022	<p><b><u>ASSURANCE SESSION - CABINET MEMBER SOCIAL JUSTICE, COMMUNITY, SAFETY &amp; EQUALITIES PORTFOLIO (PART 2)</u></b></p> <p><b><u>Additional actions:</u></b></p> <p>That the Audit Committee:</p> <p>(ii) Requested for regular updates on the progress and developments around Job Evaluation to be shared with the Committee.</p>	<p>Email was circulated to Members on 27/03/2023 with the response to this action.</p> <p>Darren Hockaday offered to present an update on JE at the next Audit Committee (if required)</p> <p>Darren Hockaday – Director of HR &amp; Organisation Development <b>COMPLETED &amp; DISCHARGED</b></p>

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	(iii) Further details around flexible working, policy, performance of hybrid homeworking (new ways of working) data to be shared with the Committee.	Email was circulated to Members on 27/03/2023 with the response to this action.  <b>COMPLETED &amp; DISCHARGED</b>
560 14/02/2023	<p><b><u>THE LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN AND THE HOUSING OMBUDSMAN ANNUAL REVIEW 2021/22</u></b></p> <p><b><u>Additional Actions:</u></b></p> <p>(iii) Agreed for a representative from both the Local Government and Social Care Ombudsman's (LGSCO) and Housing Ombudsman's (HO) to provide a briefing session to Audit Committee Members to understand the role of the Ombudsman.</p> <p>(iv) Details of the number of complaints for 2022-23 across the organisation to be shared with Committee Members.</p>	<p>LGSCO representatives attending 19 July meeting to provide a briefing.</p> <p>Email was circulated to Members on 11/07/2023 with a response to this action.</p> <p>Dawanna Campbell &amp; Janie Berry</p> <p><b>COMPLETED &amp; DISCHARGED</b></p>
562 14/02/2023	<p><b><u>RISK MANAGEMENT UPDATE</u></b></p> <p><b><u>Additional Action:</u></b></p> <p>(iii) A report to be discussed at the next meeting on an audit investigation in the media that resulted in a custodial sentence.</p>	<p>Email circulated by Sarah on 27/06/2023 with a briefing note.</p> <p>Sarah Dunlavey</p>
575 28/03/2023	<p><b><u>GROUP COMPANY GOVERNANCE – INFORMING THE AUDIT RISK ASSESSMENT</u></b></p> <p><b><u>Additional Action:</u></b></p> <p>(ii) An offline briefing session to be arranged for Committee Members to understand the work undertaken by Cabinet Committee Group Company Governance.</p>	<p>Alison Jarrett/ Mohammed Sajid/ Committee Services</p>

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576 28/03/2023	<b><u>AUDIT FINDINGS REPORT 2020/21 AND 2021/22</u></b>  <b><u>Additional Action:</u></b>  (ii) Suggested for officers to compile a dashboard indicating recruitment across the organisation indicating targets, workforce planning across service areas.	Email was circulated to Members on 19/06/2023 with the response to this action. <b>COMPLETED &amp; DISCHARGED</b>
577 28/03/2023	<b><u>APPROVAL OF THE STATEMENT OF ACCOUNTS 2020/21 AND 2021/22</u></b>  <b><u>Additional Action:</u></b>  (vi) Officers to arrange an offline briefing via the Treasury Advisor for committee members to gain a better understanding on affordable borrowing.	Contact made to David Green on 08.06.2023. Dates to be explored before sharing with Committee Members.  Mohammed Sajid/ Committee Services
603 28/06/2023	<b><u>UPDATE FROM THE EXTERNAL AUDITORS</u></b>  <b><u>Additional Action:</u></b>  (ii) Agreed for a report on Equal Pay to be provided at the next meeting 19 July 2023.  (iii) Noted a briefing session to be delivered by the External Auditors on Equal Pay and Oracle.	Committee Services  External Auditors
617 19/07/2023	<b><u>UPDATE REPORT ON ORACLE SINCE THE LAST MEETING 28 JUNE 2023</u></b>  <b><u>Additional Actions:</u></b>  (ii) Noted an update on the Management Review would be reported back to the Committee. (iii) Noted the new Head of Compliance and Vetting would attend the next meeting and provide assurances on the work he was undertaking around Oracle. (iv) Agreed for the updated timetable 2022-23 accounts to be shared with the Committee.	Nic Fell/ Meena Kishinani  Jeremy Holt  Fiona Greenway/ Finance Team

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638 15/09/2023	<p data-bbox="368 192 1070 226"><b><u>REPORT ON EQUAL PAY &amp; FINANCIAL PLAN</u></b></p> <p data-bbox="368 264 647 297"><b><u>Additional Action:</u></b></p> <p data-bbox="379 336 1118 483">(ii) A written response to be provided by the City Solicitor &amp; Monitoring Officer as to why Council Business Management Committee were making certain decisions rather than Cabinet.</p>	Janie Berry
642 15/09/2023	<p data-bbox="368 568 708 602"><b><u>REPORT ON ORACLE</u></b></p> <p data-bbox="379 640 1145 707">(ii) A list of ongoing reviews to be logged and shared with the Committee</p>	Janie Berry/ Fiona Greenway