

	<u>Agenda Item: 11 (A)</u>
Report to:	Birmingham Health & Wellbeing Board
Date:	30th June 2015
TITLE:	Review of the Health and Wellbeing Board - Progress
Organisation	Birmingham Health and Wellbeing Board
Presenting Officer	Alan Lotinga

Report Type:	Endorsement/Information
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1. Purpose:	
1.1	To update the Health and Wellbeing Board on progress in implementing recommendations from the University of Birmingham's Health Services Management Centre's brief review of the Board and associated recommendations from discussion at Agenda Item 9 of the Board's meeting on 24 th March 2015 (see Appendix 1).
1.2	To obtain further strategic direction from the Board in continuing to progress recommendations particularly for the Board's Operations Group.

2. Implications:		
BHWB Strategy Priorities	Child Health	Y
	Vulnerable People	Y
	Systems Resilience	Y
Joint Strategic Needs Assessment		Y
Joint Commissioning and Service Integration		Y
Maximising transfer of Public Health functions		N
Financial		N
Patient and Public Involvement		Y
Early Intervention		Y
Prevention		Y

3. Recommendation
That the Board indicates initial potential priorities for future development sessions to be held in 2015 and 2016. These can then be considered alongside options which emerge from feedback from the Operations Group's work on reviewing the Board's current priorities summarised within the "plan on a page" at the Board's autumn meeting.

4. Background
<p>4.1 The Health and Wellbeing Board agreed a number of recommendations at its meeting on 24th March 2015 which responded to findings from the brief review of the Board the University of Birmingham's Health Service's Management Centre (HSMC) completed at the end of February 2015. These recommendations were designed to enable the Board's succeed in three aims, on which there was consensus, identified in the HSMC report:</p> <ul style="list-style-type: none"> a) Becoming a genuinely joint and representative Board – rather than a Local Authority committee. b) Being primarily an influencing body – which brings together key partners to articulate key values, set the tone and encourage behaviours that are consistent with this. c) Increasing engagement with its breadth of stakeholders – to support different and at times 'difficult' conversations. <p>4.2 Recommendations are detailed and progress against them is summarised in Appendix 1 of this report.</p> <p>4.3 A proposal for Board values and principles forms Agenda Item x, in response to recommendation 8 in Appendix 1.</p>

5. Compliance Issues
5.1 Strategy Implications
<i>[TO BE ADDED]</i>
5.2 Governance & Delivery
<i>[TO BE ADDED]</i>
5.3 Management Responsibility
Board: Chair and Vice-Chair Day-to-day: Alan Lotinga and Jenny Drew

6. Risk Analysis			
Identified Risk	Likelihood	Impact	Actions to Manage Risk
Stakeholders not fully engaged in implementing recommendations and associated next steps	M	H	Board reflection on how members can progress identified Executive Champion roles Continuing Board attention to stakeholder engagement

Appendices
Appendix 1 – Review of the Health and Wellbeing Board – summary of progress against recommendations agreed

Signatures	
Chair of Health & Wellbeing Board (Councillor Paulette Hamilton)	
Date:	

The following people have been involved in the preparation of this board paper:

Alan Lotinga – Service Director, Health and Wellbeing
 Jenny Drew- Health and Wellbeing Programme Manager

Appendix 1 – Review of the Health and Wellbeing Board – summary of progress against recommendations agreed

Recommendations Agreed	Progress	Responsibility
<i>In ensuring a genuinely joint and representative Board</i>		
1. Revisit arrangements for Chair/Vice-Chair roles annually so that both are not Councillors with the Vice-Chair to be a CCG representative for the first year	Written request made to CCG representatives for them to collectively agree HWB Vice-Chair nomination and Vice-Chair for 2015-16 agreed June 2015.	Cllr Hamilton
2. Rotate the location of meetings between the Council House, partner agencies and beyond with every other meeting being held outside of the Council House	<p>Agreed - Tues 30th June 2015 – Trophy Suite, Tally Ho confirmed</p> <p>Tues 13th October 2015 – to be held at the Council House</p> <p>Tuesday 26th January 2016 – to be held at another partner venue e.g. health/voluntary and community sector linked to HWB work programme</p> <p>Tuesday 29th March 2016 – to be held at the Council House</p>	<p>Paul Holden and Jenny Drew.</p> <p>Paul Holden</p> <p>Paul Holden and Jenny Drew</p> <p>Paul Holden</p>
3. Ask NHS provider organisations again to nominate a representative and alternate to the Board and Operations Group on the basis of their role in addressing health inequalities rather than particular service issues	Request to NHS Providers for them to collectively agree 1 or 2 representatives made.	Alan Lotinga/Adrian Phillips with Cllr Hamilton

Recommendations Agreed	Progress	Responsibility
4. Agree a formally nominated alternate for each member to increase Board diversity and expertise while maintaining a Board of a suitable size for decision-making	The majority of Board members have confirmed their alternates and those who have not have confirmed their nominations are dependent on internal decision-making processes yet to take place.	Jenny Drew on behalf of Cllr Hamilton.
<i>In focusing on being an influencing body</i>		
5. Strengthen the role of the Operations Group in order to create and safeguard the space for the Board to function in this new way including Board members formally nominating designated Group members and alternates to identify key priorities and actions for the Board and to shape the Board's work programme and agenda accordingly	<p>Operations Group dates now aligned with proposed Board dates up to the end of 2015 and meeting format revised to allow the Group to both feed into the Board's work programme and respond to Board discussion and recommendations. Board's previous work programme reviewed.</p> <p>The majority of Board members have confirmed their nominations for Operations Group members and alternates and those who have not have confirmed they will do shortly. Recognising ongoing staffing changes, regular review of Operations Group membership is likely to be needed.</p> <p>HWB Proposed Values from the Operations Group circulated to the Health and Wellbeing Board for its 30th June meeting</p> <p>Option for consideration - Operations Group workshop with support from UoB's Health Services Management Centre or internally supported on future working including wider support beyond the core group.</p>	<p>Jenny Drew</p> <p>Jenny Drew</p> <p>Alan Lotinga with Values Group (Emma Barnett, Carol Herity, Jenny Drew and Jill Crowe)</p> <p>Alan Lotinga and Jenny Drew</p>

Recommendations Agreed	Progress	Responsibility
6. Review the “plan on a page” so that it sets out more fully a small number of shared priorities and clarifies links to other partnerships in tracking progress against these	<p>Feedback from Operations Group members on organisation contributions to current Plan On a Page priorities and future priorities will be considered at the next Operations Group meeting on 8th July with a report to the autumn meeting of the Health and Wellbeing Board.</p> <p>Report on future Board relationships, informed in part by the planned District development workshop, to be presented to the autumn meeting of the Health and Wellbeing Board</p>	<p>Jenny Drew and Jill Crow with Outcomes Group (Wayne Harrison, Kevin Hubery and Kirsten Moon/Simon Doble)</p> <p>Adrian Phillips and Jenny Drew</p>
7. Combine themed development sessions, including new initiatives in the city and elsewhere, with Board meetings where appropriate	<p>Two initial sessions proposed for 2015:</p> <ul style="list-style-type: none"> Working locally (to clarify the two-way relationship between interested place—based structures for Health and the Health and Wellbeing Board) – Thursday 16th July - pm Opportunities for working with Extra Care Villages – ½ day September 2015 date tbc <p>A further session is proposed for November/December 2015 relating to mental health</p>	<p>Adrian Phillips, Jenny Drew and Jill Crowe</p> <p>Alan Lotinga, Jenny Drew and Jill Crow</p> <p>Tbc</p>
<i>In increasing engagement with its breadth of stakeholders</i>		

8. Develop a more formal approach to engagement, based on a clear statement of values, to enable us to plan ahead for participation before, during and after Board discussions including links with emerging District Health and Wellbeing structures	In development – linked to developing Board values and agreement of priorities and work programme Councillor development brief session introducing the Health and Wellbeing Board scheduled for 7 th July.	Jenny Drew and Geoff Coleman and CCG Comms colleagues
9. Hold at least one meeting and/or development session a year in a relevant setting on a 'difficult' area to engage differently	To be identified - pending Operations Group work on reviewing 'plan on a page' priorities and Board direction.	
10. Further develop the Board's website to support a more coherent story about our work and enable those interested to find out more about it.	Proposal from Geoff Coleman pending	Geoff Coleman and Jenny Drew