



**West Midlands Police Evidence Bundle for the Temporary  
Event Notice Application for 223 Trinity Rd, Aston B6 6HH  
on 6<sup>th</sup> & 7<sup>th</sup> August 2022**

<b>PAGE(S)</b>	<b>DOCUMENT(S)</b>
<b>1 &amp; 2</b>	<b>Statement of Licensing Officer Chris Jones</b>
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<b>10 &amp; 11</b>	<b>Email to Applicant for More Details</b>

**WITNESS STATEMENT**

Crime Number:.....

**Criminal Procedure Rules, r 27.2; Criminal Justice Act 1967, s. 9; Magistrates' Courts Act 1980, s.5B**URN 

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Statement of: 55410 Christopher Jones.....

Age if under 18: over 18 ..... (if over 18 insert 'over 18') Occupation: Licensing Officer .....

This statement (consisting of TWO page(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it, anything which I know to be false, or do not believe to be true.

Signature: Chris.....Date 25th July 22Tick if witness evidence is visually recorded ☐ (supply witness details on rear)

I am employed by West Midlands Police as a Licensing Officer based at Police Headquarters, Lloyd House Birmingham. I work within a specialised team that have responsibility for all the licensed premises and licence applications across the Birmingham Council area.

I am making this statement in relation a temporary event notification (TEN) submitted by Mark McKenzie for 223 Trinity Road, Aston B6 6HH on 6<sup>th</sup> & 7<sup>th</sup> August 2022. The licensable activity applied for was the sale of alcohol (both on & off sales) and regulated entertainment for up to 150 people.

The application describes the premises where the licensable activity will take place as a block of 4 flats and that the front garden, rear garden and car park will be used. It also states that all areas are gated from the main road, the whole block has a metal fence with gating and the front & back gardens are also gated and fenced.

This description gave me concerns, as it immediately sounded like it was a communal area for all residents. That there may be a public noise nuisance and challenges around the management of the event due to the proximity of other residents and that fact the areas in the application appeared to be communal.

The application did not contain any control measures that the applicant had in place for the 2-day event.

I am not familiar with the area, so I looked it up on the internet:

- # The premises is a block of 4 flats with a small garden to the front and left hand side.
- # Attached to the righthand side of the premises is what appears to be two residential dwellings.
- # To the rear on the left a small car park
- # On the rear of the premises an enclosed garden.
- # Along the front & side garden and car park there is a small fence / gates which could be very easily stepped or climbed over.

①

# There are other residential properties to the side and rear of the premises.

# There is a large park with children's play area opposite the block of flats

# In the images of the property it is very noticeable that there are a large number of cars parked on the surrounding streets with none or very few car parking spaces left. They even show vehicles parked on the footpath.

# Page 3 – shows the aerial view of the premises which includes the gardens and car park.

# Page 4 – shows the front of the premises the block of 4 flats to the left and the 2 attached dwellings on the right.

# Page 5 – show the block of flats, the low fencing and cars parked on the footpath

# Page 6 – shows the car park for the flats, enclosed rear garden, parked cars lining the road and another car parked on the footpath.

# Page 7 - is the rear right of the attached dwellings showing the enclosed rear garden.

# Page 8 – shows the proximity of the public park to the block of flats

# Page 9 – show the proximity of the children's play area and community building to the block of flats.

Seeing this, confirmed my concerns about the suitability of this site, without the applicant having robust control measures in place.

I emailed the applicant for more information, asking for his risk assessment for the event and listed the information I needed to ensure that the licensing objectives had been considered and his processes / procedures for their promotion. (Pages 10 & 11)

I requested this information by 09.00hrs on 21<sup>st</sup> July 2022 to afford me time to review the paperwork and make an informed decision about the application.

On this email I also informed the applicant that West Midlands Police would not support off sales of alcohol on this application. (The reason that West Midlands Police would not support off sales at this event, is the proximity of the park and play area. There is a very real possibility customers would remove alcohol from the event, being able to hear the entertainment, and drink in the public park close to a children's play area. There would be no control / management of any persons within the park.)

As of writing this statement I have still not received and any communication from the applicant. West Midlands Police can therefore only assume that the applicant does not have any of the information requested and therefore has not considered the promotion of the licensing objectives within this application.

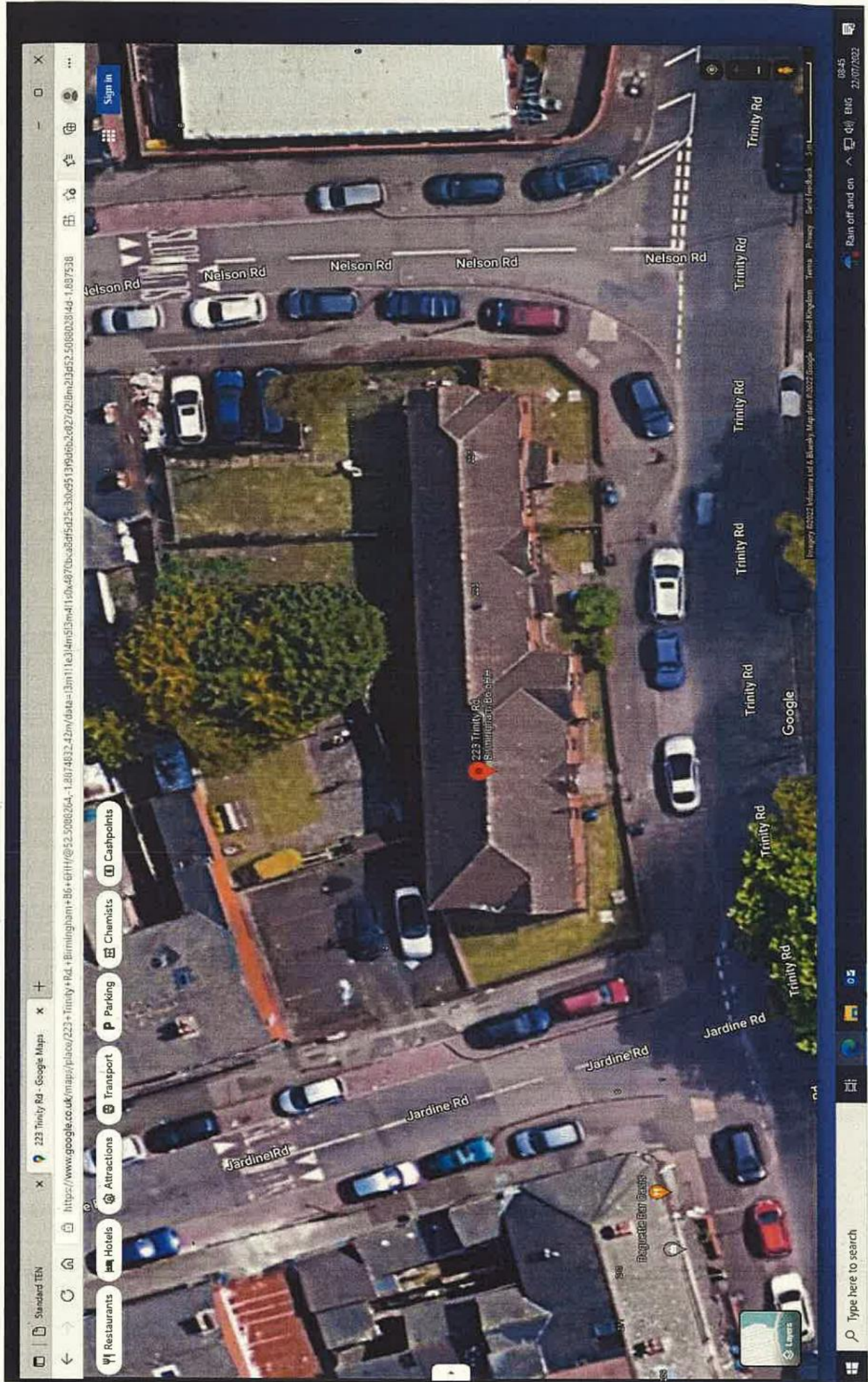
Signature: .....

Signature witnessed by: .....

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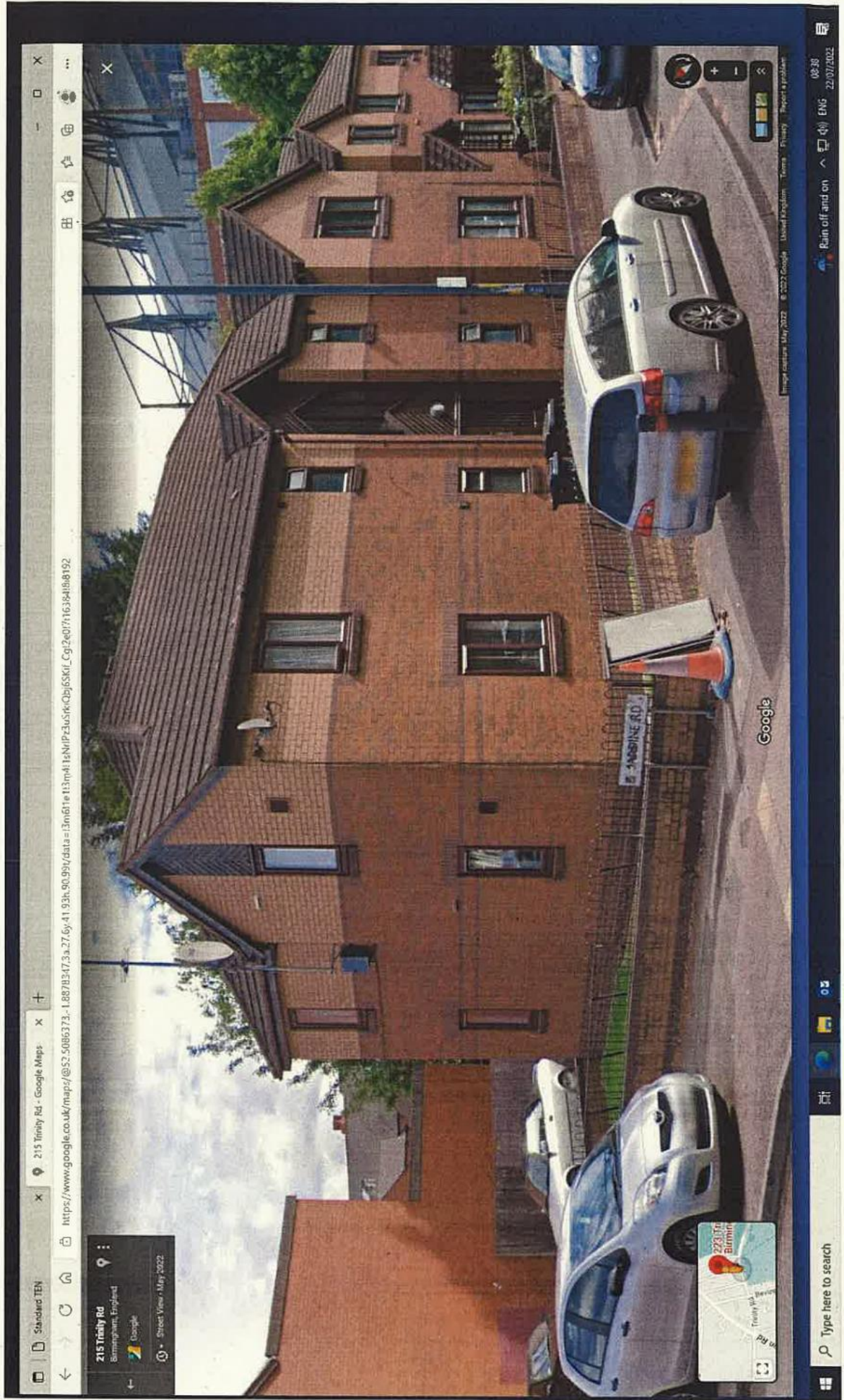
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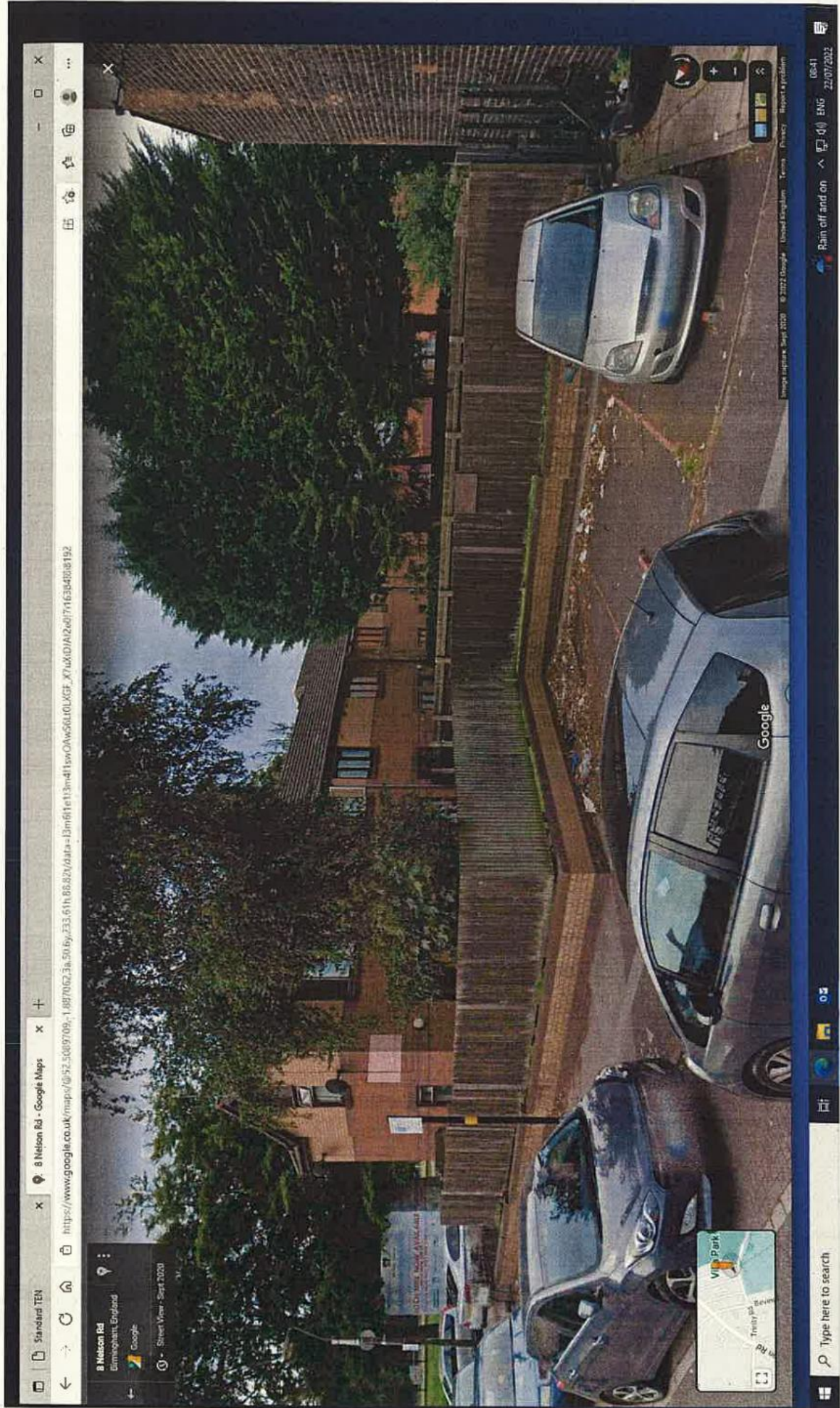
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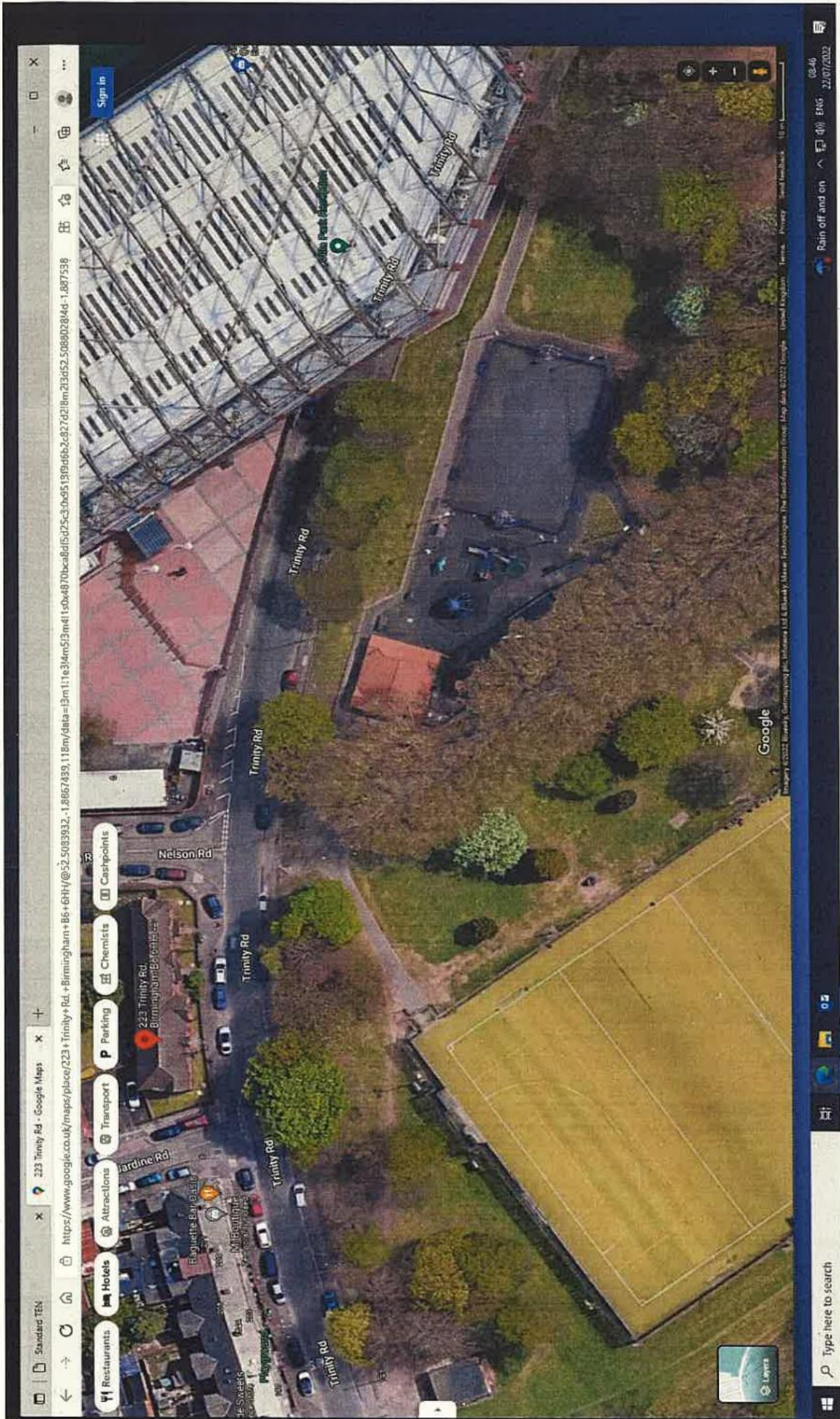


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## Christopher Jones

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**From:** Christopher Jones  
**Sent:** 19 July 2022 11:52  
**To:** [REDACTED]  
**Subject:** Required Documentation For Your Temporary Event Application.  
**Importance:** High

Good Morning Mark,

West Midlands Police have received your temporary event notice (TEN) application for 6<sup>th</sup> & 7<sup>th</sup> August 2022.

It is incumbent on West Midlands Police to ensure that the licensing objectives will be met and promoted and to this end we will require more information and detail around the event to make an informed decision regarding the application.

This documentation is required, as without the below information and event management plan from yourself the site currently appears unsuitable for the proposed event as detailed in your application.

Please note that West Midlands Police will only support this application with on sales of alcohol only and only if the below information is received to our satisfaction to ensure promotion of the licensing objectives.

- Risk assessment for the event, to include the below. (Please supply written documentation and any written confirmation from third party contractors or suppliers.)
  - How you intended to control numbers
  - What type of fencing is to be used – the current fence would be totally unsuitable for controlling entry to your event.
  - Security arrangements, numbers and deployment
  - Entry policy
  - Ejection policy
  - How the sale of alcohol is going to be controlled
  - Vulnerability policy
  - Fire risk assessment to ensure safety of numbers in an enclosed. To include the additional power supplies for food vendors, entertainment etc.
  - Noise risk assessment and noise management plan
  - Toilet arrangements
  - Power (electricity / generators etc.) arrangements for musicians, DJs, bands food vendors etc.
  - Inclement weather plan
  - How the event is being advertised
  - Car parking and control of
  - Details of any acts, musicians, singers, bands or DJs. (Both real names & dates of birth and stage names.)
  - Details of any public liability insurance for the event.
- Other questions:
  - ❖ Has the landlord / freeholder of the premises given their permission to use the premises for this event? – please supply written confirmation



**Due to the tight legal timescales responsible authorities have to respond to TEN applications, West Midlands Police will require the above information no later than 9am on Thursday 21<sup>st</sup> July 2022 to afford time to review the documentation.**

Many thanks

Regards

Chris Jones 55410

Central Licensing Team West Midlands Police  
T: 0121 626 6099 or 101 (ext. 8011628)

**Preventing crime, protecting the public and helping those in need.**

If it's not 999, search WMP Online

