

**Reports not on the Forward Plan / Late Report / Confidential or
Exempt Information not Notified**

Birmingham City Council

13 April 2022



Subject: AWARD REPORT – RENEWAL OF VARIOUS INSURANCE POLICIES

Report of: Director of Council Management

Report author: Mohammed Sajid, Head of Financial Strategy

1) Key Decisions not on the Forward Plan / Urgent Decisions

To be completed for Key Decisions not on the Forward Plan 28 days before the Cabinet meeting at which the decision is to be taken.

<i>Reasons for Urgency / why not included on the notification</i>	<p>In December 2020 Cabinet approved a strategy report for the procurement of various insurance policies (table below lists these) for 5 years – with a break after 3 years.</p> <p>In line with the Strategy report a further competition exercise using the Crown Commercial Services Insurances Services 3 Dynamic Purchasing System (DPS) was undertaken</p> <p>It was anticipated that following the tender evaluation the Award report, as with most procurement processes, would be signed by delegated officers. However as the difference between the strategy report estimate and the tender responses is the lesser of more than £500,000 or 20%, the Award report needs to be approved by Cabinet.</p> <p>The December 2020 Cabinet report was for an estimated total of £16,539,420. Following evaluation of the tenders the estimated total is £18,160,742 (a 9.8% increase).</p> <p>There is a need for Insurance cover to start from 1 May 2022 as we are unlikely to be able to extend our existing policies for a short period of time. Therefore, it is necessary for Cabinet to approve the Award report on 26 April 2022.</p>
<i>Date Chief Executive Agreement obtained:</i>	13 April 2022

<i>Name, Date and any comments of O&S Chair agreement obtained:</i>	Cllr Mohammed Aikhlaq, Chair Resources O&S, 12 April 2022 'I am happy for it to go to Cabinet.'
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2) Key Decisions not notified on the Notification of Intention to Consider Matters in Private

To be completed for Key Decisions not on the Forward Plan 28 days before the Cabinet meeting at which the decision is to be taken.

<i>Reasons for Urgency / why not included on the notification</i>	As above
<i>Name, Date and any comments of O&S Chair agreement obtained:</i>	As above

3) Late Reports

To be completed for all late reports, i.e. which cannot be despatched with the agenda papers i.e. 5 clear working days' notice before meeting.

<i>Reasons for Urgency / why late</i>	[insert reasons]
<i>Date agreement obtained (Executive e.g. Leader and/or CEX):</i>	