



Department for  
Communities and  
Local Government



**European Union**

European Regional  
Development Fund

Mr Raj Mac  
Head of Digital Birmingham  
Birmingham City Council  
Council House  
Victoria Square  
Birmingham  
B1 1BB

8 September 2016

Dear Mr Mac

**Outcome of ERDF Full Application Appraisal**  
**Open Call: Priority Axis 1 Promoting Research and Innovation, reference number**  
**OC12R15P 0169**  
**Project: Big Data Corridor**

I am pleased to confirm that the European Regional Development Fund Managing Authority has completed the technical appraisal of the above Full Application and approved in principle the award of ERDF grant, subject to contract and subject to the conditions summarised at Annex A.

Please note that approval of the Full Application does not constitute a formal offer of funding, the formal agreement is made only when a Funding Agreement has been validly executed by both parties. Any expenditure or activity undertaken prior to this date is entirely at the applicant's own risk.

Where pre contractual conditions have been identified (Annex A refers) the applicant is expected to satisfy all pre-contractual conditions prior to the Managing Authority's execution of the Funding Agreement.

We will contact you very soon regarding the issue of your Funding Agreement. The Agreement must be signed and returned to the Managing Authority within 10 days of issue. A copy of the draft Funding Agreement is available from the link below, please note that the standard conditions of the Funding Agreement are not negotiable.

In advance of this, please carefully consider the conditions set out at Annex A and where appropriate, take steps to meeting these.

Midlands Growth Delivery Team,  
5 St Philip's Place, Birmingham, B3 2PW

[www.gov.uk/european-growth-funding](http://www.gov.uk/european-growth-funding)

We look forward to working with you to ensure that European Regional Development Fund investment supports local economic growth.

Yours sincerely

A handwritten signature in brown ink that reads "Ian C White". The signature is written in a cursive style with a large initial 'I' and 'W'.

**Ian White**  
**Head of Local Growth Delivery**

**Useful Links:**

ERDF Guidance:

<https://www.gov.uk/government/publications/european-structural-and-investment-funds-programme-guidance>

Example Funding Agreement:

<https://www.gov.uk/government/publications/european-structural-and-investment-funds-funding-agreements>

## Annex A: Funding Agreement Conditions

<b>Project</b>	Big Data Corridor
<b>Project Reference</b>	12R16P00220
<b>Applicant</b>	Birmingham City Council
<b>Total Project Cost</b>	£2,453,381
<b>ERDF Approved (in principle)</b>	£1,226,689

Please note that **pre -contract conditions** must be met prior to the Managing Authority's execution of the Funding Agreement. The Funding Agreement should be signed and returned within 30 days of issue. Should the Funding Agreement not be returned within 30 days, the Managing Authority will consider this an indication that you no longer wish to proceed with the application and the funding allocation provisionally approved may be re-allocated within the Programme.

### 1. Pre contract conditions:

<b>Condition</b>	<b>Deadline</b>
1. Submit revised match funding letters confirming the correct amount of match funding to be provided from each of the delivery partners.	21/9/16
2. Provide separate financial annexes for more developed and transition areas.	21/9/16
3. Provide an estimate of the Gross Grant Equivalent of Aid to be dispersed under Article 28 of GBER for completion of the funding agreement.	21/9/16
4. Grant recipient to submit the final version of its ERDF specific procurement policy.	21/9/16

## 2. Contract conditions:

Condition	Deadline
1. Provide a compliant methodology for calculating the Gross Grant Equivalent of Aid prior to the PIV. Gross Grant Equivalent is defined as; where aid is granted in a form other than a grant, the aid amount shall be the gross grant equivalent of the aid. 'Gross grant equivalent' means the amount of the aid if it had been provided in the form of a grant to the beneficiary, before any deduction of tax or other charge.	Prior to the PIV
2. For existing members of staff, provide HR letters confirming that these staff are working on the ERDF project and the proportion of time they will work on the project.	Prior to payment of first claim
3. Grant recipient to check its document retention policy to ensure it is line with current ERDF eligibility guidelines and to provide a copy of the revised policy.	Prior to payment of first claim