

Report to:	CABINET
Report of:	ASSISTANT DIRECTOR PROCUREMENT
Date of Decision:	26TH JULY 2016
SUBJECT:	PLANNED PROCUREMENT ACTIVITIES (SEPTEMBER 2016 – NOVEMBER 2016) AND QUARTERLY CONTRACT AWARD SCHEDULE (APRIL 2016 – JUNE 2016)
Key Decision: No	Relevant Forward Plan Ref: n/a
If not in the Forward Plan: (please "tick" box)	Chief Executive approved <input type="checkbox"/> O&S Chairman approved <input type="checkbox"/>
Relevant Cabinet Member(s):	Cllr Majid Mahmood – Value for Money and Efficiency
Relevant O&S Chairman:	Cllr Mohammed Aikhlaq, Corporate Resources and Governance
Wards affected:	All

1. Purpose of report:
<p>1.1 This report provides details of the planned procurement activity for the period September 2016 – November 2016 and all contract award decisions made under Chief Officer's delegation during the previous quarter. Planned procurement activities reported previously are not repeated in this report.</p>

2. Decision(s) recommended:
That Cabinet
<p>2.1 Notes the planned procurement activities under officer delegations set out in the Constitution for the period September 2016 – November 2016 as detailed in Appendix 1.</p> <p>2.2 Notes the contract award decisions made under Chief Officers delegation during the period April 2016 – June 2016 as detailed in Appendix 2.</p>

Lead Contact Officer (s):	
Telephone No: E-mail address:	Nigel Kletz Corporate Procurement Services Corporate Resources 0121 303 6610 Nigel.kletz@birmingham.gov.uk

3. Consultation

3.1 Internal

This report to Cabinet is copied to Cabinet Support Officers and to Corporate Resources and Governance Overview & Scrutiny Committee and is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/ Corporate Resources and Governance Overview & Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.

3.2 External

None

4. Compliance Issues:

4.1 Are the recommended decisions consistent with the Council's policies, plans and strategies

Details of how the contracts listed in Appendix 1 and Appendix 2 support relevant Council policies, plans or strategies, will be set out in the individual reports.

4.2 Financial Implications

Details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.

4.3 Legal Implications

Details of all relevant implications will be included in individual reports.

4.4 Public Sector Equality Duty

Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

5. Relevant background/chronology of key events:

- 5.1 At the 1 March 2016 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £10m over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contract under TUPE, the contract award decision has to be made by Cabinet.
- 5.2 In line with the Procurement Governance Arrangements that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Corporate Resources and Governance Overview & Scrutiny Committee. It also informs members of the contracts awarded under Chief Officers delegation between the period April 2016 – June 2016.
- 5.3 This report sets out the planned procurement activity over the next few months where the contract value is between the EU threshold (£164,176) and £10m. This will give members visibility of all procurement activity and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the delegation threshold.
- 5.4 Individual contracts can be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of Corporate Resources and Governance Overview & Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 5.5 Procurements below £10m contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.
- 5.6 A briefing note including financial information is appended to the Private report for each item on the schedule.

6. Evaluation of alternative option(s):

- 6.1 The report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process. The alternative option is that individual procurements are referred to Cabinet for decision.

7. Reasons for Decision(s):

- 7.1 To enable Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £10m, unless TUPE applies to current Council staff.
- 7.2 To inform Cabinet of contract award decisions made under Chief Officers delegation during the period April 2016 – June 2016 as detailed in Appendix 2.

Signatures:**Date:**

Name of Officer:

.....

Nigel Kletz – Assistant Director (Procurement)

.....

.....

Councillor Majid Mahmood, Value for Money and Efficiency

List of Background Documents used to compile this Report:**List of Appendices accompanying this Report (if any):**

1. Appendix 1 - Planned Procurement Activity September 2016 – November 2016
2. Appendix 2 – Quarterly Award Schedule April 2016 – June 2016

Report Version	1	Dated	06/07/2016
-----------------------	---	--------------	------------

APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (SEPTEMBER 2016 – NOVEMBER 2016)

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Value for Money and Efficiency Plus	Finance Officer	Contact Name	Planned CO Decision Date	Comments - including any request from Cabinet Members for more details	Living Wage apply Y / N
Strategy / Award	Managed Service for Bicycle Training in Birmingham	TBC	To appoint an organisation to deliver and manage bicycle training across the Council. The main area of training is the Bikeability scheme funded by the Department for Transport with the purpose of national standard instructors teaching children safe cycling on and off road. The proposed procurement will also capture other cycle training, for both children and adults, currently managed by the Council.	4 years	Economy	Transport and Roads	Simon Ansell	Michelle Duckett	15/09/2016		Y
Approval To Tender (SCN)	Birmingham Cycle Revolution (Cycle City Ambition Grant) Supporting Measures: Cycle Hire Scheme	TBC	To supply and install up to seven cycle hire storage units with 56 folding bicycles with an associated servicing agreement at various locations around the city for the Birmingham Cycle Revolution (BCR) programme. The units will be installed as and when suitable sites are identified during the contract period.	5 years	Economy	Transport and Roads	Paul Quinney	Nicholas Richards / Charlie Short	18/08/2016		Y
Delegated Extension Award	Library of Birmingham – Facilities Management Cleaning Services	S47 (F0217)	General Cleaning and Hygiene Services (including window and façade cleaning, carpet cleaning and pest control in the form of hawking) for the Library of Birmingham.	1 year, 6 months	Place	Deputy Leader	Peter Cross	Marie Hadley	18/08/2016		Y
Approval To Tender Strategy	Building Services and Fabric Maintenance for the Library Of Birmingham	P0287	Planned and reactive maintenance works of the building services and fabric assets for the Library of Birmingham are required in order to maintain functionality of the Building Management Systems and warranties and to maximise asset life.	1 year plus 1 year option to extend	Place	Deputy Leader	Peter Cross	Michelle Duckett	15/09/2016		Y
Approval To Tender Strategy	Demolition of Wholesale Market Building	TBC	There is a requirement for a procurement process to be undertaken for the demolition of the building.	6 months	Place	Deputy Leader	Rob Pace	Charlie Short	18/08/2016		Y
Approval To Tender (SCN)	Specialist Support Services for the Childcare Sector 2016/17	TBC	These specialist support services seek to raise the quality of Early Years and Childcare provision through advice, challenge and training to improve practice.	Up to 1 year, 6 months	People	Children, Families and Schools	Anil Nayyar	Tajinder Bharj	18/08/2016		Y
Approval To Tender (SCN)	Short Breaks for Disabled Children with Complex Needs	TBC	Short breaks are provided during all school holidays, at weekends and after school, plus there is an overnight short breaks respite service.	proposed 20 month extension for 1 service and 7 x 18 month extensions	People	Children, Families and Schools	Anil Nayyar	John Freeman	31/07/2016		Y
Strategy / Award	Site Investigation - St Martins Queensway Tunnel	TBC	To carry out a site investigation of the structural elements between the highway and the Network Rail tunnel under St Martin's Queensway in support of the public realm improvement works project between New St Station and Moor St Station.	4 months	Economy	Transport and Roads	Simon Ansell	Charlie Short / David Lloyd	15/08/2016		Y
Approval To Tender (SCN)	Intensive Family Support for Disabled Children and their Families	TBC	The Intensive Family Support service is a city wide specialist service for children and young people with disabilities and their families who are referred by Disabled Children's Social Care.	1 year, 2 months	People	Children, Families and Schools	Anil Nayyar	John Freeman	31/07/2016		Y
Approval To Tender (SCN)	Services for Children with Poor Emotional Wellbeing	TBC	Four emotional well-being services provide therapeutic interventions to children and young people affected by poor emotional health caused by issues such as low self-esteem, family breakdown, bereavement.	6 months	People	Children, Families and Schools	Anil Nayyar	John Freeman	18/08/2016		Y
Approval To Tender Strategy	Café provision at Birmingham Wildlife & Conservation Park (BWCP)	F0259	The operation / management of the café at BWCP in return for an income to the Council	2 years, 9 mths	Place	Clean Streets, Recycling and Environment	Paul Quinney	Richard Osborne / Andrea Webster	18/08/2016		Y

continued >

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Value for Money and Efficiency Plus	Finance Officer	Contact Name	Planned CO Decision Date	Comments - including any request from Cabinet Members for more details	Living Wage apply Y / N
Approval To Tender Strategy	Repairs and Maintenance Service for the Provision of Temporary Accommodation	P0341	The service is for the provision of the repair and maintenance and supply of associated goods and services required for properties managed by the Homeless Team to enable them to be re let in a timely manner.	1 year, plus 1 year option to extend	Place	Housing and Homes	Margaret Ashton Gray	Stephanie Prutton	18/08/2016		Y
Approval To Tender (SCN)	Shared Lives provided by Person Shaped Support (PSS)	TBC	Shared Lives is a nationally recognised model of care which delivers consistently high outcomes for Service Users. The Shared Lives model is based on the notion that an 'individual or family' is paid a modest amount to include a person (over the age of 16) in their family and community life.	1 year plus 6 months option to extend	People	Children, Families and Schools	Anil Nayyar	Emma Fitzgibbons	31/07/2016		Y
Approval To Tender (SCN)	Transport Services Framework	T0223	To provide the Council's entire special needs transport for children's requirement to be taken School and Adults to be taken day centres; the framework also provides for an ad hoc corporate taxi service.	7.5 months	People	Transport and Roads	Paul Quinney	Marion Jacobws	18/08/2016		Y

Appendix 2 – Quarterly Contract Award Schedule (APRIL 2016 – JUNE 2016)

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Value for Money and Efficiency Plus	Finance Officer	Contact Name	Comments - including any request from Cabinet Members for more details	Contractor(s) Awarded to	Chief Officer	Actual Go Live date
Delegated Extension Award	Parks Catering Licences (alteration to 16th February 2016 PPA)	F0164	(i) Licences to sell Ice Creams in various Parks (ii) Lease agreements to run the tea rooms at Bham Nature Centre & Banners Gate, Sutton Park	(i) Mobile catering - 3 years & 5 months (ii) Tea rooms - 2 years & 9 months	Place	Sustainability	Simon Hunt	Andrea Webster	Presented to Cabinet for info 16/02/2016. Cabinet Committee Procurement (CCP) approved the Approval to Tender Strategy Report on 26/01/2011 and delegated the award to CO. Delegated Contract Award Report signed 23/10/2012 for F0164/b . Contract Award Report signed 14/05/2013 for F0164/bii . Contract Award Report signed 23/01/2012 for F0164/a . Contract Award Report signed 07/08/2012 for F0164/a(2) . Contract Award Report signed 15/11/2013 for F0164/a3 . Delegated Extension Award Report signed 06/04/2016 .	Brookvale Park, Edgbaston Reservoir, Rookery Park, Summerfield Park, Selly Oak Park Mr. Asghar Ali t/a Sages International Handsworth Park (Leisure Centre Car Park) Popeye Soft Whip Kings Norton Park Donatello's Ice Cream Ltd Lickey Hills (Monument Lane Car Park) Midland Supercream Perry Hall Playing Fields Ice Cream Company (UK) Limited Pvpe Haves Park, Sparkhill Park, Swanshurst Park Mr. Frank Tinnirello t/a King Whippy Ices Sutton Park (3 sites – Palace Hill, Flying Grounds and Jamboree Stone), Cannon Hill Park Verrecchia Ices	Nigel Kletz / Jacqui Kennedy	06/04/2016
Delegated Contract Award	Repair and Maintenance of Lifts to Housing / Non-Housing Properties	P0271	Repair and Maintenance of Lifts to Housing / Non-Housing Properties.	1 year, 3 months	Place / Economy	Deputy Leader	Guy Olivant/ John Barr	Nel Planas	Cabinet approved the Approval the Tender Strategy Report on 17/11/2015 and delegated the award to CO. Delegated Contract Award Report signed 15/04/2016 .	Otis Limited	Nigel Kletz / Jacqui Kennedy	01/04/2016
Delegated Contract Award	Provision of an Associates Framework Agreement (Tranche 6)	P0165	Establish a pool of individual Associate's Specialists to perform for Council and strategic HR trading activities to generate additional savings and income.	2 years	Economy	Deputy Leader	Jayne Bench	Michelle Duckett	Cabinet approved the Approval to Tender Strategy Report 21/10/2013 and delegated the award to CO's. Delegated Contract Award Report signed 14/04/2016 .	Andrea Vaughan Consultancy Ltd Aperia Ltd ARBA Consultancy (UK) Ltd Cheraw Solutions Ltd Consulting for Change Enlight Consulting Ltd Global Sourcing International Pendleton Global Ltd The Social Marketing Gateway UK Prime Ltd	Nigel Kletz	March 2016
Strategy / Award	Engagement of Executive Search Services and Engagement of Executive Interims	P0333	Executive Interims - access to a quality assured resource of senior level staff to engage on a temporary basis. Executive Search – access to expert recruitment services specialising in senior level appointments. The services will be called off on an 'as and when required' basis.	2 years, 2 months	Economy	Deputy Leader	Jayne Bench	Charlie Short / Michelle Duckett	Presented to Cabinet for info 08/12/2015. Strategy / Award Report signed 20/04/2016 .	ESPO Strategic HR Services Framework Agreement Lot 1 – Executive Interims • Alpine Resourcing Ltd • Badenoch & Clark Ltd • Capita Resourcing t/a Veredus Ltd • Equal Approach Ltd • Gatenby Sanderson Ltd • Green Park Executive & Interim Ltd • Harvey Nash Group plc • Hays Specialist Recruitment Ltd • Methods Consulting Ltd • Odgers Berndtson • Penna Plc • Qi Consulting • Russam GMS Ltd • Sanctuary Personnel Ltd • Solace Enterprises Ltd Lot 2 – Executive Search • Alpine Resourcing Ltd • Badenoch & Clark Ltd • CJA Group • Equal Approach Ltd • Gatenby Sanderson Ltd • Green Park Executive & Interim Ltd • Harvey Nash Group plc • Hays Specialist Recruitment Ltd • Odgers Berndtson • Penna Plc • Pentir Talent Solutions • Solace Enterprises Ltd	Nigel Kletz / Angela Probert	April 2016

continued >

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Value for Money and Efficiency Plus	Finance Officer	Contact Name	Comments - including any request from Cabinet Members for more details	Contractor(s) Awarded to	Chief Officer	Actual Go Live date
Delegated Contract Award	Office and Households Removals and Storage	P0223	Provide the City Council with the services required to facilitate the office relocation of Council staff and the domestic moves required by Birmingham Council tenants affected by clearance, major capital improvement and repair schemes, fire or flood damage, lease expiry and people moving into more appropriately sized accommodation releasing property in high demand.	4 years	Economy	Deputy Leader	John Barr	Lisa Haycock	Presented to Cabinet for info 20/04/2015. Approval to Tender Strategy signed 22/10/2015 and delegated the award to CO. Delegated Award Report signed 12/05/2016 .	<u>Lot 1 – Office Removal and Storage:</u> 1) Commercial Transfer Limited 2) Movecorp Limited 3) Harrow Green Limited <u>Lot 2 – Household Removal and Storage:</u> Movecorp Limited Villa Cross Garage Limited t/a W R Woolgar Removals <u>Lot 3 – Household Removal and Storage (temporary accommodation):</u> Movecorp Limited Villa Cross Garage Limited t/a W R Woolgar Removals	Nigel Kletz / Jon Warlow	01/06/2016
Delegated Contract Award	Domestic Abuse Services - Children	TBC	The Child and Family Support project helps and supports women and children in the community who have been affected by domestic violence.	1 year	People	Children's Services	Anil Nayyar	John Freeman	Presented to Cabinet for info 22/03/2016. SCN signed 30/03/2016 . Delegated Contract Award Report signed 25/04/2016 .	Birmingham and Solihull Women's Aid	Nigel Kletz / Peter Hay	01/04/2016
Delegated Contract Award	Birmingham NOX Reduction Champions Contract	TBC	Birmingham NOX Reduction Champions Contract	2 years plus 2 years option to extend	Economy			Sylvia Broadley / Mohammed Yahiah	Presented to Cabinet for info 20/10/2014. SCN signed 23/03/2016 . Delegated Contract Award Report signed 15/04/2016 .	Harborne Garage Ltd	Nigel Kletz / Anne Shaw	01/12/2016
Delegated Contract Award	Highway Maintenance and Management PFI Contract: Dispute Support	TBC	To provide advisory and advocacy services in relation to the Project Network Model dispute and the completion of a settlement agreement under the Highway Maintenance and Management PFI Contract.	1 year	Place	Development, Transport and the Economy	Sukvinder Kalsi	Domenic De Bechi	Presented to Cabinet for info 20/10/2015. SCN signed 08/10/2015 . Delegated Contract Award Report signed 13/05/2016 .	DLA Piper LLP	Nigel Kletz / Waheed Nazir	01/09/2015
Strategy / Award	Contract Hire of Small Mechanical Sweepers	T69	Providing a statutory Street Cleansing Service for all 40 of the Council's wards. The current fleet of street sweepers owned by the Council is aging and reaching the end of their useful life. Service delivery is being compromised as there is a requirement that the vehicles are operational 7 days a week.	3 years	Place	Sustainability	Paul Quinney	Asha Kadara / Charlie Short	Presented to Cabinet for info 17/05/2016. Strategy / Award Report signed 26/05/2016 .	<u>Braintree District Council - Provision of Sweepers Framework Agreement</u> <u>Lot 4 - Contract Hire (All Machine Types):</u> 1) Aebi Schmidt UK Ltd 2) Dawson Rental Sweepers 3) Essential Fleet Services Ltd 4) Euromec Contracts Ltd 5) HAKO Machines Ltd 6) Nilfisk Ltd 7) Specialist Fleet Services Ltd 8) Tennant UK Ltd <u>ESPO Vehicle Contract Hire / Leasing Framework Agreement</u> <u>Lot 5 - Sub Compact and Compact Precinct Sweepers</u> 1) C P Davidson & Sons Ltd 2) Dawson Rental Sweepers 3) Essential Fleet Services Ltd 4) Riverside Truck Rental Ltd 5) Specialist Fleet Services Ltd <u>YPO Hire of Specialist Vehicles Framework Agreement</u> <u>Lot 5 - Sweepers</u> 1) Dawson Sweepers 2) Go Plant Limited 3) Riverside Truck Rental 4) SP Plant (supply Northern Ireland Only) 5) Specialist Fleet Services Limited	Nigel Kletz / Jacqui Kennedy	01/06/2016