

**BIRMINGHAM CITY COUNCIL**

**JOINT CABINET MEMBER AND CHIEF OFFICER**

**THURSDAY, 20 DECEMBER 2018 AT 00:00 HOURS**  
**IN CABINET MEMBERS OFFICE, COUNCIL HOUSE, VICTORIA**  
**SQUARE, BIRMINGHAM, B1 1BB**

**A G E N D A**

**3 - 22**

**1 WISHAW LANE PLAYING FIELDS NEW CHANGING PAVILION - FULL BUSINESS CASE**

Report of Service Director - Sport, Events, Open Spaces and Wellbeing



## Public Report

# Birmingham City Council

## Report to Cabinet Member jointly with the Acting Corporate Director Place

19 December 2018



**Subject:** Wishaw Lane Playing Fields New Changing Pavilion Full Business Case

**Report of:** Service Director of Sport, Events, Open Spaces and Wellbeing

**Relevant Cabinet Member:** Councillor Sharon Thompson, Cabinet Member for Homes and Neighbourhoods

**Relevant O &S Chair(s):** Councillor Hamilton, Learning, Culture and Physical Activity

**Report author:** Lesley Steele, Birmingham Property Services  
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Lesley.Steele@birmingham.gov.uk

Are specific wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No – All wards affected
If yes, name(s) of ward(s): Sutton Walmley and Minworth		
Is this a key decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, add Forward Plan Reference:		
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, provide exempt information paragraph number or reason if confidential :		

## 1 Executive Summary

- 1.1 Wishaw Lane Playing Fields is one of the priority sites for improvement in the city council's recently adopted Playing Pitch Strategy 2017; providing improved football pitches alongside the proposal for a new 4 room changing facility. The proposal will increase sports usage in the area, encouraging the community to be more active and participate in health and fitness.

- 1.2 The proposal is to be funded from external financial sources consisting of a successful Football Foundation (FF) bid to the sum of £629,000 and a Section 106 Agreement Minworth Village Green, Minworth Sports Facilities and Green Arc Project Account, ref 2005/01263/PA in the sum of £292,647. The work has been tendered through the FF Framework (a condition of the grant application process). On completion the changing pavilion will be leased to a third party, Sportsco F.C to operate and maintain.

## **2 Recommendations**

That the Cabinet Member - Homes and Neighbourhoods jointly with the Acting Corporate Director Place:

- 2.1 approves the Full Business Case (Appendix 1) appended to this report to deliver the proposal at a total capital cost of £921,642.
- 2.2 accepts a grant in the sum of £629,000 from the Football Foundation as a contribution towards the overall capital funding package for this proposal.
- 2.3 instructs the Service Director of Sport, Events, Open Spaces and Wellbeing to place an order with Integra in the sum of £859,100 (inclusive of a contingency of £29,100) to progress the proposed works to completion.
- 2.4 instructs the Service Director of Sport, Events, Open Spaces and Wellbeing to place an order with Gleeds in the sum of £59,900 for professional fees and survey costs to administer the contract for the works to completion.
- 2.5 notes a small contingency will be held by the client outside the contract in the sum of £2,642.
- 2.6 authorises the City Solicitor to prepare, negotiate, execute, seal and complete all necessary legal documentation to give effect to the above decisions.

## **3 Background**

- 3.1 Wishaw Lane Playing Fields, Sutton Coldfield has for a number of years provided 4 adult and 2 mini playing football pitches. It had significant issues with drainage and had no changing facilities. This resulted in under use with the pitches being taken out of operation in 2014 as part of the financial savings target that the Parks Service had to meet. This loss of sporting provision impacted on the City Council being able to provide good quality sporting facilities in the area.
- 3.2 The City Council has always considered the pitches to be strategically important with the adopted Playing Pitch Strategy 2017 identifying the pitches as a priority. A Project Definition Document was approved on the 11th June 2014 to release funding to develop a proposal to upgrade the pitches and build a changing pavilion. It also approved the submission of a grant application for additional funding to the Football Foundation (FF).

- 3.3 A grant application was submitted to the FF in July 2018. The FF panel supported the request for £629,000 on the 29<sup>th</sup> October 2018 and the application was presented to the FF Board on the 11<sup>th</sup> December 2018 where final approval was given.
- 3.4 Works to improve the quality of the pitches is progressing on site and will be completed in December 2018, ready to use in August 2019. The work includes re-grading, the installation of drainage and upgrade of the turf. The work has been tendered via the Landscape Practice Group's contractor Framework.
- 3.5 The Football Foundation has procured a 5 year Framework to improve local football facilities. LK2 and Gleeds have joined forces to win the Framework. The work includes the design, supply and installation of modular buildings to provide new changing room and clubhouse facilities. This is part of a wider Government strategy to 2021 to improve grassroots sporting facilities to encourage more community involvement.
- 3.6 The new build pavilion will include 4 changing rooms with showers and toilets, an officials changing room, a small office/reception and a club room, a kitchen, storage rooms, visitor toilets including a DDA toilet, plant room and circulation space. Externally there will be provision for DDA parking and an electric car charging points (a condition of the Birmingham Development Plan 2030). The existing car park will be made good and utilised until further funding is secured for a further phase of works to allow for a reconfigured car park and a separate exit on to Wishaw Lane.
- 3.7 Planning permission 2018/05201/PA was approved on the 28<sup>th</sup> November 2018. Work is proposed to start on site early January 2019 and will be completed by June 2019.
- 3.8 Expressions of interest were advertised for clubs/group to operate and manage the pitches and changing pavilion on a full repairing and insuring lease for a minimum of 5 years with an option to extend. Sportsco FC, a Football Association Charter Standard Club were the successful applicant. They have 20 teams, both male and female of all age groups.

#### **4 Options considered and Recommended Proposal**

- 4.1 An options appraisal was submitted as part of the project definition document appended to the Joint Deputy Leader and Strategic Director of Place report that was approved on the 11<sup>th</sup> June 2014. The option considered were:
- 4.1.1 Do nothing - this option would not address the priority status afforded to the pitches at Wishaw Lane Playing Fields as outlined in the Playing Pitch Strategy 2017. Also it could put the S106 funding at risk of being uncommitted.

- 4.1.2 Carry out the pitch improvements and deliver a smaller 2 room changing pavilion (rather than 4) - this option would not maximise the benefits that could be delivered from having 3 adult and 2 junior sized pitches.
- 4.1.3 The recommended proposal is to deliver a 4 room changing pavilion that can make full use of all the pitches.

## **5 Consultation**

### **5.1 Internal:**

- 5.1.1 The Corporate Director of Finance and Governance has been consulted and is supportive of this proposal.
- 5.1.2 The Cabinet Member for Health and Social Care has been consulted and supports the proposal going forward.
- 5.1.3 Consultation with Sutton Walmley and Minworth Local Ward Members has been ongoing with regular briefings. The proposal has also been presented at the Ward meetings in November 2016, September 2017 and April 2018, supported.
- 5.1.4 Officers from Planning and Regeneration, City Finance and Legal and Governance have been involved in the preparation of this report

### **5.2 External:**

- 5.2.1 The Football Foundation have been consulted and involved in the development of this proposal.
- 5.2.2 Local football clubs have been consulted to ascertain the level of interest in bringing the facility back into use. This has indicated that the proposal is supported.
- 5.2.3 Consultation with local residents has been ongoing since the original Project Definition Document (PDD) was approved in June 2014. Local residents and local elected members are supportive of the improvements proposed to Wishaw Lane Playing Fields and that they are brought back in to operation.

## **6 Risk Management**

- 6.1 A risk register is appended to the Full Business Case (Appendix 1)

## **7 Compliance Issues:**

### **7.1 How are the recommended decisions consistent with the City Council's priorities, plans and strategies?**

- 7.1.1 The proposal in this report contributes to the Birmingham City Council Plan 2018 -2022, supporting the following outcomes of:  
Outcome 2 - Birmingham is an aspirational city to grow up in.

Outcome 4 - Birmingham is a great city to live in.

Outcome 5 – Birmingham residents gain the maximum benefit from hosting the Commonwealth Games.

The detail illustrating how these priorities are met is included in the Full Business Case (Appendix 1).

- 7.1.2 The recently adopted Playing Pitch Strategy 2017 identifies the pitches as a priority for the City. The Playing Pitch Strategy and the Local Football Facilities Plan identify Wishaw Lane Pitches as being essential to reduce the deficit of quality playing pitches and associated changing provision in north Birmingham.
- 7.1.3 The proposal also supports the Birmingham Development Plan 2031 by providing good quality pitches and sports accommodation for users and the local community.
- 7.1.4 The proposals support the Council's strategic approach to managing assets ensuring that assets are fit for purpose in terms of suitability, sufficiency, condition, cost, environmental impact and affordability.

## **7.2 Legal Implications**

- 7.2.1 Under Section 1 of the Localism Act 2011, with regard to the general power of competence, the Council has power to do anything that individuals generally may do.
- 7.2.2 Section 111 of the Local Government Act 1972 empowers local authorities to do anything (whether not involving the borrowing, expenditure or lending of money or the acquisition or disposal of any of its property) which, is calculated to, or is conducive or incidental to the discharge of any of their functions.

## **7.3 Financial Implications**

- 7.3.1 The total capital cost of delivering the proposal is £921,642. This is to be funded from the following sources;
  - S106 Agreement Minworth Village Green, Minworth Sports Facilities and Green Arc Project Account, ref 2005/01263/PA in the sum of £482,468. The spend deadline for this account is the 23rd January 2019. This is to be used for the grass pitches and associated changing facilities. It should be noted that a sum of £189,826 has been expended to bring the grass playing pitches back in to use. This has been procured separately from this proposal and is outside the remit of the Football Foundation grant application criteria. The works to the pitches has been procured via the city's Landscape Practice Group. This leaves an uncommitted sum of £292,642 to contribute towards the funding for the new build pavilion.
  - A Football Foundation grant in the sum of £629,000 was approved on the 11<sup>th</sup> December 2018.

7.3.2 Following an invitation for expression of interest to manage the laying pitches and proposed pavilion 2 clubs were interviewed in July 2018. The successful candidate, Sportsco FC will sign a full 5 year repairing and insuring lease on completion of the pavilion with an option to extend at the end of the term. They will pay an annual rent of £500 per annum and be responsible for the repair and maintenance of the changing pavilion, pitch maintenance including grass cutting, tree maintenance and associated activities. They will also be responsible for Business Rates. Sportsco FC who will be based at Wishaw Lane Playing Field. They will enter into a full repairing and insuring lease. All income generated through the facility will go to the club to offset expenditure.

#### **7.4 Procurement Implications**

7.4.1 As a condition of applying for FF grant funding, the tendering of the building has been done via the FF's Procurement Framework made up of a Framework Managing Consultant for Changing Room Facilities and a Modular Supplier Framework for Changing Rooms. Gleeds (the Football Foundations Framework consultant) have overseen the procurement of Wishaw Lane Changing Pavilion new build which culminated in a single stage tender process being completed. 4 contractors were approached with 3 tender submissions being returned. Integra submitted the lowest tender.

#### **7.5 Human Resources Implications**

7.5.1 N/A

#### **7.6 Public Sector Equality Duty**

7.6.1 An equality assessment screening reference EQUA183 has been completed and is appended to this report (Appendix 2).

### **8 Background Documents**

8.1 Joint Deputy Leader and Strategic Director of Place Minworth Section 106 – Wishaw Lane Playing Fields Project Definition Document 11<sup>th</sup> June 2014.

8.2 Appendix 1 Full Business Case

8.3 Appendix 2 Equality Screening Document

Full Business Case (FBC)			
1. General Information			
Directorate	Place	Portfolio/Committee	Homes and Neighbourhoods
Project Title	Wishaw Playing Fields New Changing Pavilion	Project Code	CA-01600-03
Project Description	<p>The football pitches at Wishaw Lane Playing Fields are owned by the city council. They were taken out of action in 2014 as part of the financial savings target that the Parks Service had to meet. This loss of sporting provision impacted on the City Council being able to provide good quality sporting facilities in the area. The Playing Pitch Strategy 2017 identified Wishaw Lane Playing Fields as strategically important and a priority area for sporting activity.</p> <p>Work has commenced to improve the drainage on the pitches and to reconfigure the pitch layout, allowing for 3 adult and 2 junior football pitches. The pitches will be ready to play on at the start of the new football season in the summer of 2019.</p> <p>A feasibility study was commissioned by Strategic Sport as part of the recommendations outlined in the Project Definition Document approved on the 11<sup>th</sup> June 2014. This provided a concept for the reconfiguration of the pitches and a new 4 room changing pavilion that established a budget estimate for the proposal. It was also used during the consultation process with the Football Foundation (FF) to lever in match funding.</p> <p>A grant application for £629k was submitted to the FF in the summer of 2018 and was approved by the board on the 11<sup>th</sup> December 2018. This together with £292,647 from the Section 106 Agreement Minworth Village Green, Minworth Sports Facilities and Green Arc Project Account, ref 2005/01263/PA will fund the new changing pavilion.</p> <p>The proposal has been procured via FF's Framework, managed by Gleeds who are acting consultants for the FF. The proposal was competitively tendered with modular companies. Integra are the successful contractor.</p> <p>To ensure the spend deadline of the S106 Agreement of the 23<sup>rd</sup> January 2019 an order is to be placed at the earliest convenience in December 2018 with work commencing early January 2019.</p> <p>The reconfiguration and upgrading of the football pitches has been procured via a separate contract managed by the Landscape Practice Group. Works will be completed in December 2018. In order to allow time for the grass to become established they will not be used until the commencement of the football season in August 2019.</p> <p>On completion of the pavilion a full repair and insuring lease will be signed with Sportsco F.C who will operate and maintain the changing pavilion for a period of 5 years with an option to extend.</p>		

<b>Links to Corporate and Service Outcomes</b>		<i>The proposal in this report contributes to the Birmingham City Council Plan 2018 -2022, supporting the following outcomes of:</i>	
		<i>Outcome 2 - Birmingham is an aspirational city to grow up in. Priority 3 states “ We will inspire our children and young people to be ambitious and achieve their full potential”</i>	
		<i>Outcome 4 - Birmingham is a great city to live in. This proposal supports priority 8 by contributing to “enhance our status as a city of culture, sports and events”.</i>	
		<i>Outcome 5 – Birmingham residents gain the maximum benefit from hosting the Commonwealth Games. Priority 2 of this outcome states “We will encourage citizens of all abilities and ages to engage in physical activity and improve their health and wellbeing. The tenant is a well-established club</i>	
		<i>The recently adopted Playing Pitch Strategy 2017 identifies the pitches as a priority for the City. The Playing Pitch Strategy and the Local Football Facilities Plan identify Wishaw Lane Pitches as being essential to reduce the deficit of quality playing pitches and associated changing provision in north Birmingham. The new pavilion and refurbished pitches will allow opportunities for local children to play competitive football in an appropriate manner and environment</i>	
		<i>The proposal also supports the Birmingham Development Plan 2031 by providing good quality pitches and sports accommodation for users and the local community.</i>	
<b>Options Appraisal Approved by</b>	<i>Peter Garghan</i>	<b>Date of Approval</b>	<i>11<sup>th</sup> June 2014</i>
<b>Benefits Quantification- Impact on Outcomes</b>	<b>Measure</b>		<b>Impact</b>
	<i>Improve user experiences/attract greater interest in the sport</i>		<i>Fit for purpose changing rooms could encourage more people to join and provide a better environment for local users encouraging repeated use of the site.</i>
	<i>A community room</i>		<i>Allows community meetings on site and could be hired out to suitable local groups.</i>
	<i>Provision of a changing pavilion on site should increase usage of the playing pitches</i>		<i>Weekday use of the pitches (previously usage was weekends only)</i>
	<i>No revenue implications for the local authority</i>		<i>A third party will manage the pitches and the pavilion on a full repairing and insuring lease.</i>
	<i>Supports sustainable construction</i>		<i>The pavilion will be a modular build reducing co2 emissions on site during the delivery programme as the building is constructed off site in a factory.</i>
	<i>Individual team changing rooms</i>		<i>Teams are able to change separately from opposing teams and have individual pre match team talks.</i>
<b>Project Deliverables</b>	<i>A new modular 4 room changing pavilion to support the refurbished/reconfigured playing pitches.</i>		

<b>Scope</b>	<p><i>New 4 room changing pavilion with social space, toilets, storage and kitchen.</i></p> <p><i>DDA parking bays</i></p> <p><i>Cycle rack</i></p> <p><i>External lighting on the building</i></p> <p><i>Electric car charging points</i></p> <p><i>Limited works to the existing car park to bring it back in to use.</i></p> <p><i>Widening the entrance/exit on to Wishaw Lane</i></p>		
<b>Scope exclusions</b>	<p><i>Playing pitches (separate project)</i></p> <p><i>Extending and resurfacing the car park ( potential further phase of works on completion of the pavilion)</i></p>		
<b>Procurement Implications</b>	<p><i>As a condition of applying for Football Foundation grant funding, Gleeds (the Football Foundations Framework consultant) have overseen the procurement of Wishaw Lane Changing Pavilion new build which culminated in a single stage tender process being completed. 4 contractors were approached with 3 tender submissions being returned. The tenders were evaluated on a price: quality basis 70%:30%.</i></p>		
<b>Taxation Implications</b>	N/A		
<b>Accountable Body</b>	<p><i>The Football Foundation who is the main funder has set criteria that need to be delivered. The grant conditions are attached to the offer letter.</i></p>		
<b>Dependencies on other projects or activities</b>	<ul style="list-style-type: none"> <li>• Conditions relating to planning permission 2018/05201/PA to be met</li> <li>• Football Foundation grant conditions</li> <li>• Deadline for S106 spend is 23<sup>rd</sup> January 2019 so an order needs to be placed with the contractor by the 17<sup>th</sup> December 2019 to ensure the spend is processed prior to the deadline.</li> </ul>		
<b>Achievability</b>	<p><i>Birmingham Property Services have experience of delivering projects of this type most recently Cofton Pavilion in Cofton Park which was also a modular build part funded from grant.</i></p>		
<b>Project Manager</b>	<p><i>Lesley Steele, Birmingham Property Services, 0121 303 8857, Lesley.Steele@birmingham.gov.uk</i></p>		
<b>Budget Holder</b>	<p><i>Steve Hollingworth, Service Director of Sport, Events, Open Spaces and Wellbeing, Place Directorate, 0121 464 2023</i></p>		
<b>Sponsor</b>	<p><i>Robert James, Acting Corporate Director Place, 012 464 7699</i></p>		
<b>Project Accountant</b>	<p><i>Lisa Pendlebury, Corporate Resources, 0121 675 1846, Lisa.Pendlebury@birmingham.gov.uk</i></p>		
<b>Project Board Members</b>	<p><i>Steve Hollingworth</i></p> <p><i>Dave Wagg</i></p> <p><i>Parmjit Phipps</i></p>		
<b>Finance Business Partner (FBP)</b>		<b>Date of FBP Approval:</b>	

2. Budget Summary (Detailed workings should also be supplied)					
	Voyager Code	Financial Year 2018/19	Financial Year 2019/20	Later Years	Totals
<b>Capital Costs &amp; Funding</b>		£	£	£	£
<b>Expenditure:</b>					
Development costs already approved		21,800	0	0	21,800
Other Costs to complete project (Please itemise)		727,200	172,642	0	902,484
<b>Totals</b>		<b>749,000</b>	<b>172,642</b>	<b>0</b>	<b>921,642</b>
<b>Funding</b>					
Development costs funded by:					
Section 106 Agreement	Specify codes where budget is found on Voyager	21,800			21,800
Other Costs Funded by:					
Section 106 Agreement		270,842			270,842
Football Foundation		456,358	172,642		629,000
<b>Totals</b>		<b>749,000</b>	<b>172,642</b>	<b>0</b>	<b>921,642</b>
<b>Revenue Consequences</b>					
Expenditure					
Income					
Savings					
<b>Totals</b>					
<b>Funded By:</b>					
Current Budgetary Provision	Specify codes where budget is found on Voyager				
Other revenue resources identified: (Please itemise)					
<b>Totals</b>					
<b>Planned Start date for delivery of the project</b>	January 2018		<b>Planned Date of Technical completion</b>	June 2019	

<b>3. Checklist of Documents Supporting the FBC</b>		
<b>Item</b>	<b>Mandatory attachment</b>	<b>Number attached</b>
<b>Financial Case and Plan</b>		
<ul style="list-style-type: none"> <li>Detailed workings in support of the above Budget Summary (as necessary)</li> </ul>	Mandatory	A
<ul style="list-style-type: none"> <li>Milestone Dates/ Project Critical Path (set up in Voyager or attached in a spreadsheet)</li> </ul>	Mandatory	B
<b>Project Development products</b>		
<ul style="list-style-type: none"> <li>Populated Issues and Risks register</li> </ul>	Mandatory	C
<ul style="list-style-type: none"> <li>Stakeholder Analysis</li> </ul>	Mandatory	D
<b>Other Attachments (list as appropriate)</b>		
<ul style="list-style-type: none"> <li>Football foundation grant offer</li> </ul>		E
<ul style="list-style-type: none"> <li></li> </ul>		
<ul style="list-style-type: none"> <li></li> </ul>		

## Appendix 1A

## Cost Breakdown

Budget	£921,642
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Modular build	£830,000
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Surveys & planning/building control fees	£9,300
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Professional fees	£50,600
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Contingency	<u>£29,100</u>
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Total cost	£919,000
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Client contingency	<u>£2,642</u>
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	£921,642
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**Appendix 1B**Milestones

Activity	Date
Football Foundation approval of grant application	11 <sup>th</sup> December 2018
Approval of Full Business Case	14 <sup>th</sup> December 2018
Order Placed with Pavilion Contractor	Week commencing 17 <sup>th</sup> December 2018
Start on site, Pavilion Works and Ground works 26wks	7 <sup>th</sup> January 2019
Completion of all works	7 <sup>th</sup> June 2019
Sportsco to sign lease and take over management of the site	7 <sup>th</sup> June 2019
Post Implementation Review	July 2020

Appendix C  
Risk and Issues

Description of risk	Impact	Probability	Existing Controls	Action Required	Lead Responsibility
Unforeseen additional works arise in course of contract causing additional funding requirement	Medium	Low	All known risks have been evaluated and a contingency sum allocated to mitigate overall project risk. The risk register will be reviewed at intervals throughout the project.	Revisit priorities and review scheme of works. Value engineering exercise to be carried out. Re-assess activity schedule.	Consultant/PM
The Football Foundation Grant submission is not approved	High	Low	In-depth consultation has been ongoing between Strategic Sport and the FF to ensure that the proposal is a high priority	The bid will be submitted for review in November before being presented to the board on the 11 <sup>th</sup> November where any issues will be addressed.	Strategic Sport
The Section 106 spend deadline is not met	High	Medium	A proportion of the S106 has been spent on the works associated with the pitches (separate project). The contractor has been briefed to ensure works commence as soon as they receive an order	The modular company will require 50% payment prior to delivery. The consultant will visit the factory to ensure the materials are at the factory and have been marked up for 'Wishaw Lane'	Consultant/ Client
Planning permission is deferred/ refused	High	Low	The consultants are maintaining a regular dialogue with the Planners.	To address any queries as a matter of high priority	Consultant
Works not completed on time	Low	Medium	Contractor will work to an agreed programme of scheduled activities that will be reviewed at	Revisit programme to adjust/ reschedule activities.	Contractor

			each progress meeting. Slippage of activities will be highlighted at an early stage.		
Inclement weather	High	High	Contractor will monitor the 5 day weather forecast	The modular will be constructed off site in a factory with assembly on site .Only a small percentage of the work is weather dependent	Contractor
Public expectations are undeliverable.	Low	Low	Strategic Sports staff will keep the community updated via social media /BCC website display boards, meetings etc.	Consultation will be ongoing throughout the life of the project to ensure expectations are kept real.	Strategic Sport
Departure of key staff members	Low	Medium	Work will be done on a team basis, regular project meetings will be held to ensure a spread of knowledge across key personnel	Recruit/identify replacement promptly	All

#### Issues

1. The deadline to spend the S106 funding is the 23<sup>rd</sup> January therefore the report and FBC must be signed off in line with the FF approval date of the 11<sup>th</sup> December. Any delays will be catastrophic for the anticipated S106 spend.

Appendix D  
Stakeholder Analysis

**Users and Local Links**

Public  
Contractor

Groups/Clubs  
Football Foundation  
Consultant/Gleeds  
Sportsco FC

**Birmingham City Council**

Acting Corporate Director Place  
Director Sport, Events, Open Spaces & Wellbeing  
Constituency Parks Manager  
Local Elected Members  
Cabinet Member Homes and Neighbourhoods  
Landscape Practice Group  
Planning and Regeneration  
Cabinet Member

Degree of Influence

	High influence	↔	Low influence
High Importance	Football Foundation Sportsco FC Groups/clubs Cabinet Member and local members Acting Strategic Director Place Service Director Sport, Events, Open Spaces & Wellbeing Planning and Regeneration Gleeds		Contractor  Constituency Parks Manager
↑			
Low Importance	Public		

Stakeholder	Stake in project	Potential impact on project	What does the project expect from the stakeholder	Perceived attitudes and/or risks	Stakeholder management strategy
Acting Corporate Director Place	Overall responsibility	High	To agree and support the project at high level.	Proposal has a limited life due to pressure on identifying budget savings	Regular progress updates in the form of highlight reports detailing progress and any issues.
Football Foundation	Grant funder	High	To contribute financially and to support the future use of the proposal and sign off grant draw down.	The project is not value for money	Regular dialogue and meetings including site visits.
Gleeds	Consultant to FF	Medium	To lead on the procurement and manage the works on site	Quality is compromised due to budget restrictions	Regular dialogue and meetings including site visits.
Service Director Sport, Events, Open Spaces and Wellbeing	Owner of facility	High	Sponsor the project	Concerns about financial viability of the proposal long term	Regular progress updates in the form of highlight reports detailing progress and any issues.
Constituency Parks Manager	Responsible for the site currently	Medium	Contribute to the brief and outcomes.	Facility is not fit for purpose	Regular consultation and client involvement.
Contractor	Responsible to deliver the proposal	High	Works to be completed to meet the FF's criteria, delivered on time and within budget. All works to be completed to a high standard and to meet	Unforeseen costs and/or delays. Works below required standard	Surveys undertaken to determine risks. Contract will be monitored throughout to identify any areas for concern.

			relevant legislation and guidelines		
Elected Members	Link with public	Medium	Consultation with community and support for project	Complaints from playing field users ref disruption to usage	Provide regular updates via local meetings/social media
Sportsco FC	End user	High	To sign the lease on completion of the works and operate and maintain the facility on behalf of the community and users.	The facility will not meet aspirations	Provide regular ongoing support plus meetings and site visits during construction
Groups/clubs	Users of the whole facility	High	To make use of the facility on a regular basis and to attract other users	Limited capacity /hours of use does not suit needs	To provide feedback to the club
Public	Users of the playing fields	Medium	To accept that that there will be some disruption in order to upgrade the pitches and deliver the pavilion proposal.	An inappropriate use of public resources	Updates on social media e.g. BCC website

Title of proposed EIA	Wishaw Lane Playing Fields
Reference No	EQUA183
EA is in support of	New Function
Review Frequency	Annually
Date of first review	02/03/2020
Directorate	Place
Division	Sport, Events, Open Spaces & Wellbeing
Service Area	Sport
Responsible Officer(s)	<a href="#">Dave Wagg</a>
Quality Control Officer(s)	<a href="#">Leroy Pearce</a>
Accountable Officer(s)	<a href="#">Steve Hollingworth</a>
Purpose of proposal	See 'Initial equality impact assessment of your proposal' field below
What sources of data have been used to produce the screening of this policy/proposal?	
Please include any other sources of data	
PLEASE ASSESS THE POTENTIAL IMPACT ON THE FOLLOWING PROTECTED CHARACTERISTICS	
Protected characteristic: Age	Not Applicable
Age details:	
Protected characteristic: Disability	Not Applicable
Disability details:	
Protected characteristic: Gender	Not Applicable
Gender details:	
Protected characteristics: Gender Reassignment	Not Applicable
Gender reassignment details:	
Protected characteristics: Marriage and Civil Partnership	Not Applicable
Marriage and civil partnership details:	
Protected characteristics: Pregnancy and Maternity	Not Applicable
Pregnancy and maternity details:	
Protected characteristics: Race	Not Applicable
Race details:	
Protected characteristics: Religion or Beliefs	Not Applicable
Religion or beliefs details:	
Protected characteristics: Sexual Orientation	Not Applicable
Sexual orientation details:	
Please indicate any actions arising from completing this screening exercise.	
Please indicate whether a full impact assessment is recommended	

What data has been collected to facilitate the assessment of this policy/proposal?

Consultation analysis

Adverse impact on any people with protected characteristics.

Could the policy/proposal be modified to reduce or eliminate any adverse impact on any particular group(s)?

How will the effect(s) of this policy/proposal on equality be monitored?

What data is required in the future to ensure effective monitoring of this policy/proposal?

Are there any adverse impacts on any particular group(s) No

If yes, please explain your reasons for going ahead.

Initial equality impact assessment of your proposal Wishaw Lane Playing Fields will be brought back into operation as sports (football) pitches and a new pavilion built to serve the public open space.

In providing facilities open to the local community, no one will be detrimentally affected. In fact opportunities through the sports programme will provide health and wellbeing to a wider cross section of the local community including the young, elderly and disabled.

Consulted People or Groups

Local community through Ward Meetings

Informed People or Groups

Local Community through Ward Meetings and Press Release.

Summary and evidence of findings from your EIA

No negative impacts

#### QUALITY CONTROL SECTION

Submit to the Quality Control Officer for reviewing?

No

Quality Control Officer comments

We have quality checked this EA and are satisfied to submit this to the Accountable Officer for a final quality review.

Decision by Quality Control Officer

Proceed for final approval

Submit draft to Accountable Officer?

No

Decision by Accountable Officer

Approve

Date approved / rejected by the Accountable Officer

14/12/2018

Reasons for approval or rejection

Please print and save a PDF copy for your records

Yes

Content Type: Item

Version: 33.0

Created at 26/10/2018 03:35 PM by [Dave Wagg](#)

Last modified at 14/12/2018 12:38 PM by Workflow on behalf of [Leroy Pearce](#)