



Co-ordinating O&S Committee: Work Programme 2020/21

Chair	Cllr Carl Rice
Deputy Chair	Cllr Kath Scott
Committee Members:	Cllrs: Deirdre Alden, Albert Bore, Debbie Clancy, Liz Clements, Roger Harmer, Penny Holbrook, Mariam Khan, Ewan Mackey and Lou Robson
Scrutiny Support:	Emma Williamson, emma.williamson@birmingham.gov.uk

1 Terms of Reference

- 1.1 To plan and co-ordinate the work of all the O&S Committees. To fulfil the functions of an O&S Committee as they relate to any policies, services and activities concerning governance (including transparency, regional working and partnerships); citizens (including communications and public engagement); performance; customer services and emergency planning.

2 Meeting Schedule

Date	Item	Officer contact
29 May 2020 at 10.00 am On-line Meeting	Covid-19 update – Leader of the Council	Rebecca Grant, Cabinet Support Officer
03 July & 24 July 2020 at 10.00 am On-line Meeting	Deputy Leader update: <ul style="list-style-type: none"> • Performance monitoring • City Board 	Mary Crofton, Cabinet Support Officer
	Cabinet Delegations – referral from Resources O&S Committee	Emma Williamson, Head of Scrutiny Services
18 September 2020 at 10.00 am On-line Meeting	Scrutiny Framework, Committee Remits and Call in	Emma Williamson, Head of Scrutiny Services
09 October 2020 10.00 am	Leader's Update, to include <ul style="list-style-type: none"> • Update following BCC Assurance Framework Cabinet Decision (report attached); • Work with other leaders to raise issues at a national level; • Consultation on economic strategy, to include economic impact on city centres and local centres. • Plans for budget consultation 20/21 and what role scrutiny can play. 	Rebecca Grant, Cabinet Support Officer



Date	Item	Officer contact
13 November 2020 at 10.00 am Report Deadline: 04 Nov 20	Citizen engagement – overview	Emma Williamson, Head of Scrutiny Services
	Electoral Integrity – Voter ID Pilots	Rob Connelly, Assistant Director, Governance
11 December 2020 at 10.00 am Report Deadline: 02 Dec 20		
08 January 2021 at 10.00am Report Deadline: 31 Dec 19		
17 January 2020 Report Deadline: 29 Dec 20		
05 February 2021 at 10.00am Report Deadline: 26 Jan 21		
12 March 2021 at 10.00am Report Deadline: 03 Mar 21		
16 April 2021 at 10.00am Report Deadline: 07 Apr 21		

3 Items to be scheduled

- 3.1 Digital Inclusion Strategy
- 3.2 Council Delivery Plan and Performance Framework
- 3.3 Future inquiry on exempt accommodation
- 3.4 Future work on Scrutiny Framework, committee remits and Call-In



4 Other Meetings

Informal Meetings

30 July 2020	Informal meeting to discuss scrutiny approach to LGA Peer Review
18 September 2020	Informal meeting to discuss customer services inquiry
25 September 2020	Informal meeting to discuss performance framework

Call in

None scheduled

Petitions

None scheduled

Councillor Call for Action requests

None scheduled

5 Forward Plan

5.1 Below is an extract of the Forward Plan, detailing those decisions relating to this Committee's remit.

Deputy Leader		
Ref No.	Title	Proposed Date of Decision
007273/2020	Street Trading Policy	13 Oct 20
007677/2020	Electrical Refurbishment for the Council House Complex - Outline Business Case	13 Oct 20
007927/2021	Business Plan 2021-2025	09 Feb 21

6 Scrutiny Reports to City Council

O&S Committee	Report Title	Date for Council
All	Scrutiny Business Report	July 2020
Education & Children's Social Care	Home to School Transport	September 2020
Co-ordinating	Customer Services	November 2020
All	Scrutiny Business Report	December 2020
All	Scrutiny Business Report	February 2020
Health and Social Care	Infant Mortality	April 2020 (TBC)