

# Appendix 3

**DRAFT Economy and Skills Overview and Scrutiny Committee Work Programme 2023 / 24**

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	Regeneration across the City	How is regeneration and the benefits being spread across the city and what are the main regeneration programmes (not just those areas covered by the OFCP). Input to the OFCP consultation. Further information on the Birmingham Development Plan 2031 and plans for renewing including process and timescale to enable the Committee to schedule work in the work programme.	Committee Meeting single item: Agenda item for OSC meeting on 12 July 23.  Deadline for reports: 3 July 23  Venue: Council House, Committee Room 2	Phillip Nell, Director of Property and Investment  Simon Delahunty-Forrest, Assistant Director, Inclusive Growth		When considering the timescales for the Birmingham Development Plan Members have identified further work on the impact of the night time economy.  Report to Scrutiny Committee November 2021: <a href="https://cmis.uk.com">Planning and Noise (cmis.uk.com)</a>
July 23	Increasing the opportunities for employment and skills for young people through the Council's Social Value Procurement	What role does procurement have in delivering social value through Council contracts to increase employment and skills opportunities for young people? What data / information is available to demonstrate	Committee Meeting single item: Agenda item for OSC meeting on 12 July 23.  Deadline for reports: 3 July 23	Steve Sandercock, Assistant Director Procurement  Shariat Rokneddin, Policy and Governance Manager		Issue identified during the Scrutiny Inquiry on Employment and Skills and recommended as issue for work programme for 2023/24)

		the difference this has made, including data available on number of apprenticeships created. How will the number of apprenticeships created through social value of procurement be monitored and what systems will be put in place to do this?	Venue: Council House, Committee Room 2	Amanda Lloyd, Principal Employment Officer		
September 23	Meeting with employers	To understand how Birmingham City Council can support local businesses To inform the discussion at the October Committee meeting on the Local Skills Improvement Plan	Task and Finish Group meeting (1 or 2 informal meeting)	TBC		With sector specific employers – construction, digital / creative industries and / or Small and Medium Enterprises that may not be represented through sector / business led organisations
October 23	Monitoring Recommendations of the Employment and Skills Scrutiny Inquiry		Committee Meeting single item: Agenda item for OSC meeting on 11 October 23.  Deadline for reports: 2 October 23	TBC		

			Venue: Council House, Committee Room 2			
October 23	Local Skills Improvement Plan	To inform members of Local Skills Investment Plan, the implications for Birmingham and the role of Birmingham City Council and agree any recommendations to support the development of skills in the City.	Committee Meeting single item: Agenda item for OSC meeting on 11 October 23.  Deadline for reports: 2 October 23  Venue: Council House, Committee Room 2	TBC	Corin Crane, Chief Executive, Coventry & Warwickshire Chamber of Commerce.	LSIP Employer designated representative body: Coventry and Warwickshire Chamber of Commerce  Data reported to June E&S OSC showed decrease in Level 2 Qualifications and increase in Level 4 Qualifications between 2019 – 21. <a href="https://cmis.uk.com">Document.ashx (cmis.uk.com)</a>

\*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

### Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Meeting with Youth City Board	To understand the views of young people to inform the work of the Scrutiny Committee	Task and Finish Group ( 1 Meeting) Informal meeting at location with young people e.g. youth centre.	Issue identified during the Scrutiny Inquiry on Employment and Skills and

	To report back on the implementation of the recommendations of the Employment and Skills Scrutiny Inquiry.		recommended as issue for work programme for 2023/24)  Members of the Education and CYP OSC could be invited to attend.
CWG Employment Legacy			
Night time economy	Following consideration of the Birmingham Development Plan to consider the issues experienced by communities as a result of the night time economy and how these can be managed / mitigated in future developments.		
East Birmingham Inclusive Growth Strategy	To update the Committee of the implementation of the East Birmingham Growth Strategy.		
Scrutiny of Local Enterprise Partnership (LEP)	To scrutinise the integration of the LEP functions into Birmingham City Council including administration of the legacy funds and Enterprise Zone.		The LEP Scrutiny function no longer exists and there is an expectation that individual local authority arrangements will scrutinise the LEP Integration.  Link to Cabinet report 27 June on LEP Integration into Birmingham City Council: <a href="https://cmis.uk.com/Document.ashx">Document.ashx (cmis.uk.com)</a>

**Scrutiny Method Options:**

Committee meeting - single item

Economy and Skills OSC

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

DRAFT

**DRAFT Education, Children and Young People Overview and Scrutiny Committee Work Programme 2023/24**

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	Children and Young Peoples' Travel Service	<p>Assurance to the Committee and public that everything is on track for September.</p> <p>Overview of KPIs, performance and finance.</p> <p>Policy development including travel services for under statutory school age and over 16 year olds, including how decisions are made and what criteria is used.</p> <p>Independent travel training, including the views of young people, and how this has been informed and received by the children, parents and carers.</p> <p>Concerns that have been identified and how these will be addressed.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Committee Meeting single item: 19 July 2023 at 10am</p> <p>Venue: Committee Rooms 3 and 4, Council House</p> <p>Paper/Presentation Deadline: 10 July 2023</p>	Sue Harrison, Strategic Director, Children and Families	<p>Adrian Weissenbruch, AD, Children and Young Peoples' Travel Service</p> <p>Stephen Hughes, Interim Deputy Operations Manager</p> <p>Marie Nicely, Travel Assist Supervisor</p> <p>Abdulhadi Mehraj, PMO Manager</p> <p>John Wood, Change Manager</p> <p>Linda Sutton-Howard, IT Project Manager</p>	

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	SEND Tribunals	To update members to on the process for SEND tribunals including data on delays and trends.  Feedback on how the role of legal services contribute and makes risk informed decisions  The Committee to agree any comments / recommendations.	Committee meeting single item: 19 July 2023 at 10am  Venue: Committee Rooms 3 and 4, Council House  Paper/Presentation Deadline: 10 July 2023	Kate Harvey, SEND Resolution Operational Lead  Helen Ellis, Director for SEND and Inclusion	Anne Tyson, Senior Solicitor, Finance & Governance	Agreed at Committee meeting October 2022 ( <a href="#">CMIS Link</a> ).
July	Performance Update	Report on Children's Services Improvement Plan and data.  The Committee to agree any comments / recommendations.	Committee meeting standing item: 19 July 2023 at 10am.  Venue: Committee Rooms 3 and 4, Council House.  Paper/Presentation Deadline: 10 July 2023	Sue Harrison, Strategic Director, Children and Families		
September	Hidden Children	To update the Committee on hidden children including exclusions, suspensions, part time timetables, elective home education, findings of the Inquiry	Committee meeting - single theme item: 6 Sep 2023 at 10am.	Sue Harrison, Strategic Director, Children and Families	Razia Butt, Director, Children and Families	



Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		<p>on period poverty regarding attendance during their periods, and information on children that have and have not returned following the pandemic.</p> <p>To consider information and data on the equalities implications of hidden children.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Venue: Committee Rooms 3 and 4, Council House.</p> <p>Paper/Presentation Deadline: 25 August 2023.</p>		<p>Steve Howell, Head Teacher, City of Birmingham School</p> <p>Birmingham Education Partnership (BEP) – in person or written</p>	
September	Performance Update	<p>Report on Children’s Services Improvement Plan and data.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Committee meeting - standing item at 10am.</p> <p>Venue: Committee Rooms 3 and 4, Council House.</p> <p>Paper/Presentation Deadline: 25 August 2023.</p>	Sue Harrison, Strategic Director, Children and Families		
October	Update on the review of short breaks when it has been completed (TBC)	<p>To provide an update on the review of short breaks</p> <p>The Committee to agree any comments / recommendations.</p>	Committee meeting single item: 18 October 2023.	Andy Couldrick, Chief Executive, Children’s Trust		

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
			<p>Presentation/Paper Deadline: 9 Oct 2023</p> <p>Venue: Council House, Committee Rooms 3 and 4 at 10am</p>			
October	Birmingham Safeguarding Children’s Partnership (BSCP) Annual Report (TBC)	<p>To update the Committee on the children’s safeguarding arrangements in the city.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Committee meeting single item: 18 October 2023.</p> <p>Presentation/Paper Deadline: 9 Oct 2023</p> <p>Venue: Council House, Committee Rooms 3 and 4 at 10am</p>	Penny Thompson, Independent Chair, BSCP	Simon Cross, Business Manager, BSCP	
October	Performance Update	<p>Report on Children’s Services Improvement Plan and data.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Committee meeting standing item: 18 October 2023.</p> <p>Presentation/Paper Deadline: 9 Oct 2023</p>			

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
			Venue: Council House, Committee Rooms 3 and 4 at 10am			

\*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

### Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Early Years			
Child Poverty			
Regular update on SEND			
TBC: Visit for Committee to a school to inform future work.			

**Scrutiny Method Options:** Committee meeting - single item, Committee meeting - single theme, Committee meeting – standing item, Task and Finish Group (outline number of meetings), On location, Other - (describe).

**DRAFT Finance and Resources Overview and Scrutiny Committee Work Programme 2023 / 24**

<b>Month</b>	<b>Item/Topic</b>	<b>Aims and Objectives</b>	<b>Scrutiny Method</b>	<b>Cabinet Member/ Lead Officer</b>	<b>Other Witnesses</b>	<b>Additional Information and Outcome*</b>
July 23	Financial Monitoring	To consider the financial monitoring for Quarter 1 and consider the implications of the Oracle finance management system stabilisation. The Committee to make any recommendations.	Committee meeting - single item 27 July 2023 Council House Committee Room 6 Deadline for reports: 18 July	Fiona Greenway, Director of Finance (\$151 Officer)	TBC	
July 23	Planned Procurement Activities Report	To consider the Planned Procurement Activities report and scrutinise the governance and spend of Council contracts. The Committee to make any recommendations.	Committee meeting - single item 27 July 2023 Council House Committee Room 6 Deadline for reports: 18 July	Steve Sandercock, Assistant Director, Head of Procurement		

<p>July 23</p>	<p>Update on Stabilisation of the Oracle Financial and HR Management system</p>	<p>To provide the Committee with:  Update on the background to the issues with the Oracle system and current challenges  Work to address the challenges including governance, risk and timescales  Work to learn lessons including governance, risk and timescales  Progress on End of Year Accounts including timescales and risks.  The Committee to make any recommendations.</p>	<p>Committee meeting - single item   27 July 2023   Council House Committee Room 6   Deadline for reports: 18 July</p>	<p>Fiona Greenway,  Director of Finance  (\$151 Officer)</p>		
<p>July 23</p>	<p>Implication of Equal Pay</p>	<p>To provide background to the Equal Pay liabilities for the Council  To report on the values work that will underpin the budget recovery plan.  Update on the Budget Recovery Plan and the Medium Term Financial Plan.  Learning from Local Authority Best Value Intervention Reports  The Committee to make any recommendations.</p>	<p>Committee meeting - single item   27 July 2023   Council House Committee Room 6   Deadline for reports: 18 July</p>	<p>Fiona Greenway,  Director of Finance  (\$151 Officer)</p>		

	Work Programme	To review the Committee’s work programme agree work to be undertaken during August – November and issues for future consideration To consider the Council’s Corporate Risk Register to inform the Committee’s work programme.	Committee meeting - single item  27 July 2023  Council House Committee Room 6  Deadline for reports: 18 July	Fiona Bottrill, Senior Overview and Scrutiny Manager		
--	----------------	--	--	--	--	--

\*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

**Menu of Issues for Consideration**

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Monitoring recommendations of the Procurement Governance Scrutiny Report	To receive an update on the new Procurement and Contract Governance rules	Committee meeting - single item	
Progress Report on Implementation: Council-owned Assets	To track progress on implementation of the recommendations R01 and R02.	Committee meeting - single item	Recommendations R03-R06 were signed off as completed in November 2022.
Diversity and Inclusion Dashboard	Role for O&S in looking at specific aspects of the data and monitoring progress including:	TBC	Possible key questions: How do we acquire new talent? How do we ensure we’re attractive to potential new

	<ul style="list-style-type: none"> <li>• Work force planning in relation to age profile of staff.</li> <li>• Disability disclosure and reasonable adjustments</li> <li>• Governance of Everyone’s Battle, Everyone’s Business (EBEB) and what impact this has made.</li> </ul>		employees? Are we open, accessible, inclusive and do our job descriptions and requirements reflect the needs of the business, but also the reality of life and experience of work for applicants? When is it appropriate to use consultants and how are these decisions made?
Working from Home	To understand the impact on productivity and workforce costs.	TBC	This may be looked at flexibly. Important to note that this item isn’t about stopping working from home, but looking at where it is appropriate and whether it works for the needs of the council and its residents.
Visits to inform the work of the Committee			

**Scrutiny Method Options:**

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

**Health and Adult Social Care Overview and Scrutiny Committee Work Programme 2023 / 24**

<b>Month</b>	<b>Item/Topic</b>	<b>Aims and Objectives</b>	<b>Scrutiny Method</b>	<b>Cabinet Member/ Lead Officer</b>	<b>Other Witnesses</b>	<b>Additional Information and Outcome*</b>
July	CQC Pilot Inspection	<p>To update the Scrutiny Committee on the pilot CQC Inspection of Adult Social Care Services including Adult Social Care performance.</p> <p>To enable the Committee to provide assurance / recommendations to inform the preparation for the pilot inspection.</p> <p>To understand how the performance of adult social care will be overseen in future and how the role of the HASC relates to the work of the CQC to inform the Committee's work programme</p>	<p>Committee Meeting single item: Agenda item for OSC meeting on 4 July 2023. 10.00am</p> <p>Deadline for reports: 23 June</p> <p>Venue: Council House, Committee Rooms 3 and 4</p>	Professor Graeme Betts CBE Strategic Director Adult Social Care	Andy Cave, Chief Executive, Healthwatch Birmingham	
July 23	Integrated Care System Governance: Place Committee and decision making powers	To inform the Committee of the Governance arrangements if the ICS and the role and responsibilities of the Birmingham Place Board.	Committee Meeting single item: Agenda item for OSC meeting on 4 July 2023. 10.00am	Professor Graeme Betts CBE Strategic Director Adult Social Care	Andy Cave, Chief Executive, Healthwatch Birmingham	



		<p>This will include how the principle of subsidiarity will be implemented in practice, the governance arrangements and how this links with Primary Care Networks and Local Authority locality working.</p> <p>The Committee to agree any comments / recommendations</p>	<p>Deadline for reports: 23 June</p> <p>Venue: Council House, Committee Rooms 3 and 4</p>			
July 23	Inquiry: Children and young people's mental health	Review evidence and develop draft recommendations	Task and Finish Group meeting w/c 10 July or w/c 17 July	Fiona Bottrill, Senior Overview and Scrutiny Manager		
July 23	Inquiry: Children and young people's mental health	Meeting with key partners to discuss draft recommendations	Task and Finish Group meeting w/c 24 July	Fiona Bottrill, Senior Overview and Scrutiny Manager		
September 23	Inquiry: Children and young people's mental health	Sign off draft Inquiry report	Task and Finish Group meeting w/c 4 September	Fiona Bottrill, Senior Overview and Scrutiny Manager		
September 23	Birmingham and Lewisham African and Caribbean Health Inequalities Review (BLACHIR)	To update members on the implementation of BLACHIR actions and enable the Committee inform the implementation of the Review recommendations	Committee Meeting single item: Agenda item for OSC meeting on 19 September 10.00am	Monika Rosanski, Service Lead, Inequalities		Theme in BLACHIR report on maternity, parenthood and early years. Link with work of Joint HOSC on UHB maternity services.

		<p>including what impact the programme has had to date and how the medium / long term impact will be measured.</p> <p>Enable the Committee to use the evidence from the report to inform the Scrutiny of issues across the work programme of the HASC and Joint HOSCs during 2023/24.</p> <p>The Committee to agree any comments / recommendations</p>	<p>Deadline for reports: 8 September</p> <p>Venue: Council House, Committee Rooms 3 and 4</p>			<p>Corporate Performance and Delivery Plan milestones: Public Health</p> <p>a) produce forward plan of activity - Jun 23</p> <p>b) hold three task and finish groups focused on cultural competency and better data - Sep 23</p> <p>c) share learning and build on success through annual conference - Dec 23</p>
September 23	<p>Work Programme report to include Health and Adult Social Care OSC and Joint Health Overview and Scrutiny Committee role in NHS quality assurance</p>	<p>To agree a 2-3 year schedule of reports from NHS Trust based in / serving Birmingham and Joint HOSC areas including:</p> <p>CQC report</p> <p>Quality Account</p> <p>Analysis of complaints and how this has driven service improvement</p> <p>Key risks / issues for the Trust and plans to address these.</p>	<p>Agenda at HASC OSC Committee Meeting 19 September 10.00am</p> <p>Deadline for reports: 8 September</p> <p>Venue: Council House, Committee Rooms 3 and 4</p>	<p>Fiona Bottrill, Senior Overview and Scrutiny Manager</p>		<p>NHS Trusts based in / serving Birmingham:</p> <p>UHB</p> <p>BWCT NHS FT</p> <p>Sandwell and West Birmingham</p> <p>Birmingham CHT</p> <p>BSMHFT</p> <p>Royal Orthopaedic NHS FT</p> <p>WMAS</p>

		The Committee to agree any comments / recommendations				
October 23	Inquiry: Children and young people's mental health	Task and Finish Group to agree consider comments received on draft report	Task and Finish Group meeting w/c 2 October	Fiona Bottrill, Senior Overview and Scrutiny Manager		All Members of the Committee will be invited to this meeting to be informed of issues and recommendations.
October 23	Day Opportunities	To update the Committee on the policy development on the Day Opportunities Service to enable Scrutiny to inform the Cabinet decision.  The Committee to agree any comments / recommendations	Committee Meeting single item: Agenda at HASC OSC Committee 17 October 2023 10.00am  Deadline for reports: 6 October  Venue: Council House, Committee Rooms 3 and 4	Dr Temitope Ademosu Assistant Director - Adult Social Care (Community services and EDI)	Red Quadrant (TBC)	City Observatory : Request demographics information to understand future demand for services.
October 23	Monitoring implementation recommendation R01 from Scrutiny Inquiry on Legacy of Commonwealth Games	To update on the development of the inclusive Sports Strategy and the Physical Activity Strategy.  The Committee to agree any comments / recommendations		Dave Wagg Head of Sport & Physical Activity  Lynda Bradford, Interim Service Lead, Physical Activity.		Inquiry report available from: <a href="https://document.ashx(cmis.uk.com)">Document.ashx (cmis.uk.com)</a>  Recommendations to be completed by October 2024 R01: b) Provide an outline of how the insight and experience of disabled

						<p>citizens will inform the new Sport and Physical Activity strategies.</p> <p>d) Continue to build upon the new partnerships developed through the CWG, and work with the Birmingham Disability Sports Forum to maximise the impact of the strategy and understanding the range of activity on-going in the city</p> <p>Corporate Performance and Delivery Plan milestones City Operations Sport Strategy to be concluded by Mar 24. Public Health Physical Activity milestone delivery date of Dec 23</p>
October / November 23	Access to dental services and need	To receive a report from the ICS to understand the issues relating to access to dental services in Birmingham and the impact this has on oral health. Based on this information the Committee may	Committee Meeting single item : Agenda at HASC OSC Committee Meeting 17 October, 10.00am	TBC		<p>This is regional service and timescale dependent on ongoing work at BSOL and regional level.</p> <p>Link to Healthwatch report on accessing dentistry services: <a href="#">Impact report: Changes to accessing NHS</a></p>

		decide to undertake further work through a Task and Finish Group.  The Committee to agree any comments / recommendations	Deadline for reports: 6 October  Venue: Council House, Committee Rooms 3 and 4			<a href="#">dentistry in Birmingham and Solihull - Healthwatch Birmingham</a>  Following this report the Committee may wish to undertake further work through a Task and Finish Group.
--	--	--	--	--	--	--

\*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

**Birmingham and Sandwell Joint Health Overview and Scrutiny Committee**

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
TBC	Midland Metropolitan Hospital: Emergency and Urgent Patient Care	TBC				
TBC	Midland Metropolitan Hospital: Models of care across the Trust	TBC				
TBC	Midland Metropolitan Hospital: Primary Care Services	TBC				
TBC	Scrutiny and Quality Assurance	To agree a 2-3 year schedule of reports from NHS Trust serving Birmingham and Joint HOSC areas including: CQC report				

		Quality Account Analysis of complaints and how this has driven service improvement Key risks / issues for the Trust.				
--	--	--	--	--	--	--

\*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

#### Birmingham and Solihull Joint Health Overview and Scrutiny Committee

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July 23	Report on 3 Independent Reviews of University Hospital Birmingham NHS Foundation Trust: Patient Safety Review Culture Review Well Led Review of Leadership and Governance	To provide assurance to the Committee on the outcome of the Well Led and progress on the Culture review and timescales and implementation of the recommendations of the Patient Safety Review.  To consider the Healthwatch ground rules for the 3 Reviews and if these have been met.	Committee Meeting single item: Agenda item at Joint HOSC meeting 25 July 23  Deadline for reports 14 July 23  Venue: Council House, Committee Rooms 3 and 4	David Melbourne, BSOL ICB Chief Executive		Information requested at April 23 Joint HOSC: To receive a copy of the ICS analysis of the UHB Trust's <i>Standardised Hospital Mortality Ratio</i> (SHMR);  To receive an annual summary of the learning that had taken place over the course of the year across UHB be brought forward and submitted to the JHOSC in future;  To receive a roadmap for the remaining reviews in terms

						of how they will report, expected dates/timescales/milestones.
July 23	BSol ICS update on performance against finance and recovery plans	To update the members on the ICS financial position and recovery of healthcare services following the impact of the covid pandemic.	Committee Meeting single item: Agenda item at Joint HOSC meeting 25 July 23  Deadline for reports 14 July 23  Venue: Council House, Committee Rooms 3 and 4	Paul Athey, BSOL ICS Chief Finance Officer		
	Maternity Services at UHB	To consider the CQC report findings and actions to be taken by the Trust.				
	Birmingham and Solihull ICS Joint Forward Plan					To be published at the end of June 2023
	ICS Work Force Planning					
	Scrutiny and Quality Assurance	To agree a 2-3 year schedule of reports from NHS Trust serving Birmingham and Joint HOSC areas including: CQC report Quality Account				

		Analysis of complaints and how this has driven service improvement Key risks / issues for the Trust.				
	Monitoring of implementation of Recommendations from UHB Reviews	The ICS and UHB to report on the implementation of the recommendations from the UHB reviews.				
	Update on post-covid syndrome / Long covid and rehabilitation	To understand the impact of post covid syndrome / long covid and the services / support that is available.				

\*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

### Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Immunisation and vaccinations	Immunisations and vaccinations for children under 5 Implications of covid immunisations rates for health and care staff	Task and Finish Group	This work could commence following the completion of the CYP mental health Inquiry.
Primary Care Access	TBC		Link to National GP recovery plan



			Suggested timescales to update on plan November – December 23
ICS 10 year strategy	TBC		Annual review of key strategic priorities. Suggested timescale April 24
Birmingham City Council Commissioned Services: <ul style="list-style-type: none"> <li>• Birmingham Sexual Health Services</li> <li>• Birmingham Substance Misuse Services</li> <li>• Forward Thinking Birmingham</li> </ul>	Report to come to Health and Adult Care OSC prior to recommissioning of the service to enable the Committee to inform Cabinet decisions.		Members may wish to agree comments / recommendations based on the report to the February 2023 Committee meeting to inform the re-tendering process for sexual health services.
Birmingham Safeguarding Adult Board (SAB) Annual Report 2022/23	To update the Committee on the work of the work of the Birmingham SAB Implementation of Strategic Priorities Adult Safeguarding Data Learning from Safeguarding Adult Reviews Adult Safeguarding Issues related to Domestic Abuse		Recommendation from Co-ordinating OSC that OSCs consider relevant aspects of Domestic Abuse in the work programme.  The Neighbourhoods OSC work programme includes: Informing the development of the new Domestic Abuse Prevention Strategy
Engaging with Third Sector providers of Adult Social Care	TBC		
Obesity and Food Strategy	What actions have been implemented as part of the Food Strategy and what impact have these had? How will the medium and long terms impact be demonstrated? How has the strategy helped to reduce inequalities and food poverty?		Link to Food Strategy:  <a href="#">Birmingham Food System Strategy   Birmingham City Council</a>
Population health and inequalities		Task and Finish Group	

HASC OSC

**Scrutiny Method Options:**

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

## DRAFT Homes Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	Voids – Improving Standards	To be confirmed by Task and Finish Group	Task and Finish Group meetings	Director, Housing Management – Stephen Gabriel		<p>The Housing and Neighbourhoods O&amp;S Committee in 2022-23 agreed to review Voids – Improving Standards. A <a href="#">Terms of Reference</a> was approved in February 2023, and the <a href="#">Council’s City Housing service presented</a> in March 2023. Committee members also took part in visits to City Housing void properties. The intention had been to continue into 2023-24.</p> <p>As there is now a dedicated Homes O&amp;S Committee for 2023-24, the scope of these Terms of Reference will be reviewed at the first Task and Finish Group meeting.</p>
September	Social Housing Regulation Bill	<p>Provide information on what the Social Housing Regulation Bill means for the Council’s City Housing service</p> <p>Understand how City Housing will achieve compliance with the Social Housing Regulation Bill, and preparation for inspection from the Regulator for Social Housing in April 2024</p>	<p>Committee meeting - single item: 21 September 2023, 2pm.</p> <p>Venue: Room 6, Council House</p>	Head of Service, Strategic Enabling – Naomi Morris		<p>This Bill intends to deliver the reforms outlined in <a href="#">the Social Housing White Paper</a> and address the concerns following the Grenfell Tower fire in 2017. It will introduce a stronger and more proactive regulatory regime to improve standards and accountability for landlords for the services they provide.</p>

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
			<b>Deadline for Papers: 12 September 2023</b>			
September	Housing Ombudsman – Paragraph 49	Provide information on the progress made towards delivering on the recommendations from the Housing Ombudsman, Paragraph 49 report	Committee meeting - single item: 21 September 2023, 2pm.  Venue: Room 6, Council House  <b>Deadline for Papers: 12 September 2023</b>	Head of Service, Strategic Enabling – Naomi Morris		In January, the Housing Ombudsman published a <a href="#">special report</a> on Birmingham City Council. The report made recommendations relating to repair handling; complaint handling; record keeping and compensation policy.
October	Exempt Accommodation	Provide update on progress of outstanding recommendations from Exempt Accommodation inquiry  Consider the impact of the recommendations from the Inquiry	Committee meeting - single item: 19 October 2023, 2pm.  Venue: Room 6, Council House  <b>Deadline for Papers: 10 October 2023</b>	Cabinet Member for Housing and Homelessness, Cllr Jayne Francis  Assistant Director, Housing Strategy and Enabling – Guy Chaundy		<a href="#">Exempt Accommodation Inquiry, 2021</a>  <a href="#">Latest update to Co-ordinating O&amp;S Committee</a> (March 2023)

\*Outcome: This will be populated once the item/topic has been completed. It will highlight the added value and impact.

### Menu of Options for Future Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Affordable Housing	This will be confirmed following further discussions by the O&S Committee	This will be confirmed following further discussions by the O&S Committee	This will be confirmed following further discussions by the O&S Committee
Customer Services – Housing Repairs	To be confirmed following July's Co-ordinating O&S Committee. Currently: Monitor the progress and impact of the recommendations from the Customers Services O&S programme	To be confirmed	Co-ordinating O&S Committee convened Task and Finish groups to identify, and monitor progress of, recommendations to improve customer services in 4 areas including Housing Repairs.  A final Task and Finish group took place on 14 June 2023, and a report will be presented to Co-ordinating O&S in July. Following this, it is intended that Homes O&S Committee takes forward this work for Housing Repairs in the future and will discuss how to do this at its July Committee.
Decent Homes	This will be confirmed following further discussions by the O&S Committee and in particular, the Task and Finish Group for Voids – Improving Standards.	This will be confirmed following further discussions by the O&S Committee	This will be confirmed following further discussions by the O&S Committee and in particular, the Task and Finish Group for Voids – Improving Standards.
Performance	This will be confirmed following further discussions by the O&S Committee	This will be confirmed following further discussions by the O&S Committee	This will be confirmed following further discussions by the O&S Committee
Tenant Engagement	This will be confirmed following further discussions by the O&S Committee	This will be confirmed following further	This will be confirmed following further discussions by the O&S Committee

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
		discussions by the O&S Committee	

**Scrutiny Method Options:**

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

DRAFT

## DRAFT Neighbourhoods Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	Fly-tipping Enforcement	<p>Outline the current position in relation to fly-tipping with specific regard to:</p> <ul style="list-style-type: none"> <li>Identifying dedicated resources and which wards they are deployed in;</li> <li>Enforcement approach and how this is developing;</li> <li>How cameras are being used, and the specific impact of Grimewatch.</li> </ul> <p>Understand if/ how this approach is making a difference to reduce fly tipping.</p> <p>Outline progress towards Cleaner Streets recommendations</p>	<p>Committee Meeting single item: 5 July 2023 at 2pm</p> <p>Venue: Committee Room 6, Council House</p> <p><b>Deadline for Papers: 22 June 2023</b></p>	Darren Share, Director, Street Scene		<p>The Committee will review this information with a view to considering whether they wish to undertake a more detailed inquiry.</p> <p>Related work from 2022-23:  <a href="#">Reducing Fly tipping</a> (April 2023)  <a href="#">Cleaner Streets</a> (April 2023)  <a href="#">Performance Information</a> (presented to Neighbourhoods O&amp;S Committee, June 2023 by Programmes, Performance and Improvement)  <a href="#">Co-ordinating O&amp;S Customer Services (waste)</a></p>
July	Community Safety Localities Approach	<p>Inform the development of a new localities approach with particular focus on how ward councillors can contribute towards identifying local priorities, problem solving and reviewing impact</p>	<p>Committee Meeting single item: 5 July 2023 at 2pm</p> <p>Venue: Committee Room 6, Council House</p>	Pamela, Acting Head of Partnership Community Safety Team		<p>This refers to the Local Partnership Delivery Groups which operate across the city.</p> <p>An <a href="#">all-day partnership event</a> took place on 22 May 2023 to inform this new approach. Members were invited to attend.</p>

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
			<b>Deadline for Papers: 22 June 2023</b>			<p>The Neighbourhoods O&amp;S Committee is the designated Crime and Disorder Committee for Birmingham. This will contribute towards discharging its duties.</p> <p>The statutory requirements, as Crime and Disorder Committee, are outlined <a href="#">here</a>.</p>
August	Youth Justice	Inform the annual Youth Justice Plan	<p>Other - Briefing: Date/Time TBC</p> <p>Venue: TBC</p>	<p>Janine Saleh, Head of Birmingham Youth Offending Service, Birmingham Children's Trust</p>	<p>Dionne McAndrew, Assistant Director Vulnerable Young People, Birmingham Children's Trust</p>	<p>This is an annual report. The most recent <a href="#">report</a> was approved by Council in October 2022.</p> <p>A Cabinet Report for the Youth Justice Plan is currently scheduled for September 23, and then will be presented to Council. The intention is to bring this report to pre-decision Scrutiny in early August when the draft of the report is available. Date to be confirmed.</p> <p>As there are no Committee meetings scheduled at this time, the Chair has requested a hybrid briefing. Members of the Education, Children and Young People's O&amp;S Committee will also be invited.</p>



Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
September	Cleaner Streets	Outline progress towards the Cleaner Streets recommendations  Understand any impact of recommendations	Committee Meeting single item: Agenda at Neighbourhoods OSC Committee Meeting on 6 September 2023  Venue: Committee Room 6, Council House  <b>Deadline: 25 August 2023</b>	Cabinet Member for Environment, Cllr Majid Mahmood	Darren Share, Director Street Scene	In February 2023, the Housing and Neighbourhoods O&S Committee agreed <a href="#">key findings and recommendations</a> for Cleaner Streets. This had followed informal best practice sessions with Derby, Rochdale and Wigan Local Authorities.  In April 2023, Cabinet Member for Environment, Cllr Majid Mahmood attended O&S Committee to provide a <a href="#">formal response</a> to the recommendations, and agreed to report progress to future committees.
September	Localisation	To be confirmed following discussion at July O&S Committee	To be confirmed following discussion at July O&S Committee	To be confirmed following discussion at July O&S Committee	To be confirmed following discussion at July O&S Committee	The Housing and Neighbourhoods O&S Committee discussed this <a href="#">item</a> in April 2023. Related strategies, policies and plans can be found <a href="#">here</a> .
October	Delays in Births and Deaths registrations	Provide an overview of, and demonstrate the impact of, the current engagement and work undertaken with the Coroner, partners and communities on steps to eliminate delays within the service.	Committee Meeting single item: 4 October 2023  Venue: Committee Room 6, Council House	Sajeela Naseer, Director of Regulation and Enforcement	None identified	Following Council Resolution on 14 June, a <a href="#">report</a> responding to the Motion was presented to Housing and Neighbourhoods O&S Committee on 26 September. A summary of the discussion is <a href="#">here</a> .  The Committee requested a further update in 4-6 months' time.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		Outline the current progress towards developing a new mortuary facility for the city, including a permanent digital autopsy scanner.	<b>Deadline: 25 September 2023</b>			
December	Birmingham Community Safety Partnership Annual Report	Review the annual Birmingham Community Safety Partnership annual report  **The Committee may identify specific areas they wish to consider at future meetings**	Committee Meeting single item: 6 December 2023  Venue: Committee Room 6, Council House  <b>Deadline: 27 November 2023</b>	To be confirmed following BCSP Executive Board July	To be confirmed following BCSP Executive Board July	The Neighbourhoods O&S Committee is the designated Crime and Disorder Committee for Birmingham.  The statutory requirements, as Crime and Disorder Committee, are outlined <a href="#">here</a> .
December	Domestic Abuse	Consider the proposed Domestic Abuse Prevention Strategy	Committee Meeting single item: 6 December 2023  Venue: Committee Room 6, Council House  <b>Deadline: 27 November 2023</b>	Kalvinder Kaur, Assistant Director	Shirin Marashi, Senior Commissioning Officer	A new Domestic Abuse Strategy is scheduled to be discussed at Cabinet for approval in January-February 2024. This had initially been earmarked for December, but this will be too late as the strategy will be nearly complete. Therefore, the proposed timeline to present to O&S Committee is September – October 23.  Co-ordinating O&S Committee held a <a href="#">single theme meeting</a> in February to review the previous strategy and

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
						input in the early stages of this strategy's development. A summary is provided <a href="#">here</a> . A roundtable with service providers had also taken place to inform this review.

\*Outcome: This will be populated once the item/topic has been completed. It will highlight the added value and impact.

### Menu of Options for Future Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Customer Services –Bereavement Services	To be confirmed following July's Co-ordinating O&S Committee. Currently: Monitor the progress and impact of the recommendations from the Customers Services O&S programme	To be confirmed	Co-ordinating O&S Committee convened Task and Finish groups to identify, and monitor progress of, recommendations to improve customer services in 4 areas including Bereavement Services.  A final Task and Finish group took place on 12 June 2023, and report will be presented to Co-ordinating O&S in July. Following this, it is intended that Neighbourhoods O&S Committee takes forward this work for Bereavement Services in the future.  This had initially been earmarked to be considered in October, however the Committee may wish to consider

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
			this further following July's Co-ordinating O&S Committee.
Customer Services – Waste	To be confirmed following July's Co-ordinating O&S Committee. Currently: Monitor the progress and impact of the recommendations from the Customers Services O&S programme	To be confirmed.	<p>Co-ordinating O&amp;S Committee convened Task and Finish groups to identify, and monitor progress of, recommendations to improve customer services in 4 areas including Waste.</p> <p>A final Task and Finish group took place on 9 June 2023, and report will be presented to Co-ordinating O&amp;S in July. Following this, it is intended that Neighbourhoods O&amp;S Committee takes forward this work for Waste in the future.</p> <p>Neighbourhoods O&amp;S Committee will need to determine how they will carry out this work.</p>

**Scrutiny Method Options:**

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

**DRAFT Sustainability and Transport Overview and Scrutiny Committee Work Programme 2023/24**

<b>Month</b>	<b>Item/Topic</b>	<b>Aims and Objectives</b>	<b>Scrutiny Method</b>	<b>Cabinet Member/ Lead Officer</b>	<b>Other Witnesses</b>	<b>Additional Information and Outcome*</b>
August	Highways PFI	Inform the development of the proposed Highways PFI contract	Other – Briefing outside of Committee	PFI Contract Manager - Domenic De Bechi		This has been scheduled in advance of a decision by the Sponsorship Board and then Cabinet. An additional written briefing will be shared with members in advance and will follow on from information provided in all member briefings earlier in 2023.  Date/ time to be confirmed.
July – October (to be confirmed at the July Committee)	Active Travel Schemes	To be confirmed at July Committee.	Task and Finish Group	Head of Transport Planning and Network Strategy - Mel Jones  Transport Planning Manager, Streetscape - Martin Rowe	To be confirmed at July Committee	An outline Terms of Reference will be discussed and confirmed at July's Committee. The work will contribute towards the broader road safety work.  Report with recommendations to October's Committee.
September-December	Road Safety	To be confirmed at September's Committee.	Task and Finish Group	To be confirmed	To be confirmed	A new Road safety Strategy is under development. A presentation was delivered to last year's Committee <a href="#">here</a> .  Members for the Task and Group will be agreed at July's Committee.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
						<p>The work will be complemented by the active travel scheme work. Potential stakeholders to engage include WMCA and WMP/PCC.</p> <p>This work will follow on from the Active Travel schemes.</p>

\*Outcome: This will be populated once the item/topic has been completed. It will highlight the added value and impact.

### Menu of Options for Future Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Bus Network	To be confirmed following further discussion at July Committee	To be confirmed. However, could consider on location and a visit to a bus garage	To involve multiple providers of bus services within the city
Customer Services – Highways Repairs	To be confirmed following July's Co-ordinating O&S Committee. Currently: Monitor the progress and impact of the recommendations from the Customers Services O&S programme	To be confirmed	<p>Co-ordinating O&amp;S Committee convened Task and Finish groups to identify, and monitor progress of, recommendations to improve customer services in 4 areas including Highways.</p> <p>A final Task and Finish group took place on 14 June 2023, and a report will be presented to Co-ordinating</p>

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
			O&S in July. Following this, it is intended that Sustainability and Transport O&S Committee takes forward this work for Highways in the future and will discuss how to do this at its July Committee.
Flooding	Understand the work undertaken to mitigate against flooding within the city over the past 12 months	To be confirmed	This is an annual report. Latest report to the Committee is <a href="#">here</a> . Previously this item has been scheduled for March.
Parking Enforcement	To be confirmed following further discussion at July Committee	To be confirmed. However this could consider on location visits.	No further information at this time
Rail	To be confirmed following further discussion at July Committee	To be confirmed. However, could consider on location including visits to stations under development	To involve other stakeholders, for example, WMCA.
Recycling and Waste Reduction	To be confirmed following further discussion at July Committee	To be confirmed	No further information at this time
Route to Net Zero	Consider how the Council is supporting community leadership	To be confirmed	If this is an in-depth piece of work, to be scheduled following the completion of the Road Safety topic.

#### Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

S&T OSC

Other - (describe)

DRAFT