

# **BIRMINGHAM CITY COUNCIL**

## **TRUSTS AND CHARITIES COMMITTEE**

**MONDAY, 12 JUNE 2023 AT 10:30 HOURS**  
**IN COMMITTEE ROOM 2, COUNCIL HOUSE, VICTORIA SQUARE,**  
**BIRMINGHAM, B1 1BB**

### **A G E N D A**

#### **1 NOTICE OF RECORDING/WEBCAST**

The Chair to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Public-I microsite ([please click this link](#)) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

#### **2 DECLARATIONS OF INTERESTS**

Members are reminded they must declare all relevant pecuniary and other registerable interests arising from any business to be discussed at this meeting.

If a disclosable pecuniary interest is declared a Member must not participate in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If other registerable interests are declared a Member may speak on the matter only if members of the public are allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest.

Information on the Local Government Association's Model Councillor Code of Conduct is set out via <http://bit.ly/3WtGQnN>. This includes, at Appendix 1, an interests flowchart which provides a simple guide to declaring interests at meetings.

3 **APOLOGIES**

To receive any apologies.

4 **APPOINTMENT OF COMMITTEE AND CHAIR**

To note the resolution of the City Council appointing the Committee, Chair and Members to serve on the Committee for the period ending with the Annual Meeting of the City Council 2024.

**7 Members**

**Labour (4):-**

Councillors Marcus Bernasconi, Basharat Mahmood, Kath Scott and Lisa Trickett.

**Conservative (2):-**

Councillors Maureen Cornish and David Pears.

**Liberal Democrat (1)**

Councillor Mumtaz Hussain.

5 **ELECTION OF DEPUTY CHAIR**

To elect a Deputy Chair, for the purposes of substitution for the Chair, if absent, for the period ending with the Annual Meeting of the City Council in 2024.

**5 - 10**

6 **MINUTES**

To confirm and sign the minutes from the last meeting held on 5 May 2023.

**11 - 12**

7 **TERMS AND REFERENCE OF THE TRUST AND CHARITIES COMMITTEE**

To note the Terms and Reference of the Committee.

**13 - 40**

8 **YOUNG ACTIVE TRAVEL TRUST GRANTS**

Report of Assistant Director – Transport and Connectivity.

9 **BIRMINGHAM MUNICIPAL TRUST - ACCOUNTS**

Verbal update on accounts, assets and organisations within Birmingham Municipal Trust.

10 **HIGHBURY TRUST - A REPORT ON PROPERTY MATTERS FOR DECISION BY COUNCIL AS TRUSTEE**

General discussion and update on the report.

11 **SCHEDULE OF FUTURE MEETINGS**

To note the scheduled dates for 2023/24:

**2023**

18 September 2023

13 November 2023

**2024**

15 January 2024

11 March 2024

15 April 2024

10 June 2024

12 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.

13 **AUTHORITY TO CHAIR AND OFFICERS**

Chair to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.



# BIRMINGHAM CITY COUNCIL

<p><b>TRUST AND CHARITIES COMMITTEE 5 MAY 2023</b></p>
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**MINUTES OF A MEETING OF THE  
TRUSTS AND CHARITIES COMMITTEE  
HELD ON FRIDAY 5 MAY 2023  
AT 1030 HOURS IN COMMITTEE ROOM 2, COUNCIL HOUSE, VICTORIA  
SQUARE, BIRMINGHAM**

**PRESENT:** - Councillor Jilly Bermingham in the Chair.

Councillors Basharat Mahmood and Mumtaz Hussain.

**ALSO, PRESENT:** -

Nigel Oliver – Birmingham Property Services  
Rajesh Parmar – Legal Services  
Johnathon Stephen – Senior Landscape Architect  
Alison Jarrett – Director of Group and Capital Finance  
Sofia Mirza – Committee Services

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**NOTICE OF RECORDING**

1109 The Chair to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Public-I microsite ([please click this link](#)) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

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**DECLARATIONS OF INTEREST**

1110 The Members are reminded they must declare all relevant pecuniary and other registerable interests arising from any business to be discussed at this meeting.

If a disclosable pecuniary interest is declared a Member must not participate in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If other registerable interests are declared a Member may speak on the matter only if members of the public are allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest.

**Trust and Charities Committee – 5 May 2023**

Information on the Local Government Association's Model Councillor Code of Conduct is set out via <http://bit.ly/3WtGQnN>. This includes, at Appendix 1, an interests flowchart which provides a simple guide to declaring interests at meetings.

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**APOLOGIES**

1111 Councillor Kath Scott, Adrian Delaney, Rashad Mahmood and David Pears.

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**MINUTES**

1112 The Minutes of the meeting of the Committee held on 13 March 2023, having been circulated, were confirmed by the Committee and signed by the Chair.

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**REPORT NO. 5 - CADBURY BARN TRUST AND BIRMINGHAM SCHOOL OF BELL RINGING – DELAYS TO THE PROJECT TO DEVELOP FACILITIES AT THE ENTRANCE TO MANOR FARM PARK**

John Stewart introduced himself and presented Simon Linford to members. Manor Farm Park was formally George Cadbury's estate. It became a public park in 1955. It is a 20-hectare site. It is a key part of Birmingham's history. The trust has worked with BCC to develop the site, there is no funding from the city required for this. In 2016 it was apparent that trustees would need to see a variation in the deeds in order to carry out the work. There has been a response from the Charity Commission but unsure what it is. Need the lease as time is running out. In 2020 they were introduced by city officers.

Simon Linford introduced himself to members. Previously tried to find a secular home for Birmingham School of Bell Ringing. The leader has been keen on finding a home for Bell ringing as it is something that Birmingham does really well. There is a symbiotic relationship between Cadbury Barn and the school. The two projects are complementary. The issue is the delay as they have been waiting for 6 years, discussions with city officers needs to be made for the development of the site and lease. The Chair asked if the funding includes the maintenance of the property. John Stewart stated that no funders will speak to them until they have a prospect of the lease which they have not got due to the delays.

The City Solicitor stated there are three options, the first: a short lease is used for cafes, facilities and toilets which should be straightforward. The second option is that they can have a commercial lease for both Cadbury Barn and School of Bell Ringing. The third option is to obtain a scheme from the Charity Commission which changes the use from recreation to educational and having a different trust. If you wanted to rent out the space, there will be complications therefore there needs to be a more formal lease. It would operate independently to the park. The City Solicitor stated that if this was taken to full council for a resolution it would need a full business case to be presented to members.

**Trust and Charities Committee – 5 May 2023**

John Stewart replied they are not in the position to state which one they prefer as they need to have discussions before they make their decision. They have a business case, which needs to rest upon what consideration is going to be from City Council as they don't know they can't put forward a business case. Would like to have semi-formal conversations with City officers.

Simon Linford enquired about the length of the commercial lease, the City Solicitor replied that it would be commercial rent and the repair obligations, which would need an independent evaluation. It depends on funding and the condition of the property. This would be the quickest way to have the building back into use and would not have to go to the Charity commission as this would not be changing the objects for use.

John Stewart stated that they want to explore the 3 options with City Officers and then come back to the June meeting with a solution. The City Solicitor stated that if we started with a short lease to begin with and it was working well it could be taken to the Charity commission to ask for further options. It will cost a substantial amount to bring the buildings back into use which the full council will need to be satisfied with the use before they approve. John Stewart stated that they have been working on this since 2011 and have been aware that they need to have a project that is financially sustainable and viable. He stated that it is impossible for a charity to get revenue without a lease. Have funding for an interim solution at present.

The City Solicitor asked who would take this forward as we will need to have commitment from both sides financially. As both parties want a discussion, we need to find someone from the trustee to speak to them with the responsibility of funding. John Stewart stated that the granting of the lease is the main objective, speaking to city officers and entering negotiations for lease is the primary objective. Until informal discussions have taken place progress regarding costs it cannot happen. Have a plan with designs but still need a lease. Birmingham Property Services would be the first person to contact for a lease.

1113

**RESOLVED: -**

Members agreed that until informal discussions have been held the application cannot be agreed.

**REPORT NO. 6 – SMALL HEATH PARK – PROPOSED LANDSCAPE DEVELOPMENT**

The Senior Landscape Architect proposed a number of landscape improvements to Small Heath Park, biodiversity improvements to the lake to help with the stagnation of the pond. Improved central seating areas with litter bins in the park, artificial cricket wicket. Improved equipment to the play area and the multi-use games area. Restoration of the mogul garden. Proposal for a new outdoor gym area for older children up to adults and elderly users. Picnic area for families. Running marker in the park.

Had over 100 people respond online to the application, from the results tabulated the outdoor gym area was the most popular choice. The least popular

**Trust and Charities Committee – 5 May 2023**

item was the restoration of the mogul garden and the outdoor running marker. Look to implement the top scoring items within budget. Councillor Mumtaz Hussain asked how long it should take to complete, they stated it would take roughly 6 months. The budget is £167,000 which is section 106 money. Rajesh stated that the costs are coming from section 106 and raised the question of who would be paying for the maintenance costs, Johnathon replied that it would be BCC costs.

1114

**RESOLVED:** -

The application was agreed by the Committee.

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**REPORT NO. 7 - APPLICATIONS FOR GRANT FUNDING TO BIRMINGHAM MUNICIPAL CHARITY**

The Director of Group and Capital Finance confirmed that the balance on the fund and stated there were no concerns over available funding, the public report set out that when the applications come in there is an audit check with finance with the work that is being done and the work that has been proposed to be done. The proposals were done with our satisfaction and legal colleagues' satisfaction. The detail is then presented to members.

The applications contained private information for individuals and were therefore not suitable for public view. The Chair stated that at the informal meeting it was proposed informally that they would be paid on an informal basis.

Alison asked if members have integrity on the grant and if they could set a level on the types of spend that they are not content with. The Chair stated that one of the proposals was that salaries is something that is not a good way to go as it is on an ongoing basis.

Alison asked members for a timeline that would help with meeting members requirements. The Chair stated that the invoices should be produced within 12 months. There is a cap on the grant and the Chair stated the cap should be £10,000 which should be the cap. Members agreed on this.

1115

**RESOLVED:** -

The application was agreed by the Committee.

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**OTHER URGENT BUSINESS**

None submitted.

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**AUTHORITY TO CHAIR AND OFFICERS**

1116

**RESOLVED:** -



Trust and Charities Committee – 5 May 2023

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer has authority to act on behalf of the Committee.

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The meeting ended 1044 hours.

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CHAIR



## TRUSTS AND CHARITIES COMMITTEE

### Role

i. The Trusts and Charities Committee will exercise the administrative powers and duties of Full Council as trustee (“Council as Trustee”) in relation to all trusts for which the Council is sole corporate trustee (the “City Trusts”).

### Functions

i. The Trusts and Charities Committee is authorised to discharge the following functions:

- To advise Council as Trustee in all matters relating to the Trusts and Charities under the control of the Council;
- To receive and discuss all audit reports on Trusts and Charities and recommend actions to the Council as Trustee where required;
- To review and approve the City Trusts annual accounts and final accounts; and recommend actions to the Council as Trustee where required;
- To approve Charity Commission returns and all other regulatory documents;
- To inquire of and respond to the Charity Commission and any other regulatory bodies;
- To respond to enquiries from Auditors or Independent Examiners;
- To be responsible for ensuring that legal responsibilities are met;
- To ensure the objects and purposes of each individual City Trust are properly promoted in accordance with charity law;
- To ensure (through the Finance Department and Accounting systems) that there is an appropriate system of control over income and expenditure, and that there are robust governance arrangements in place;
- To have oversight of allocation of funds, donations and investment income, to ensure these are accounted for accordingly.
- To be responsible for advising Council as trustee on all matters relating to the investments of the funds. This will include the appointment, and subsequent performance monitoring of the official Investment Advisers;
- To take any other action deemed appropriate or necessary to ensure the proper management and administration of the City Trusts.

ii. Full Council sitting as “Council as Trustee” will be responsible for decisions concerning the use and/or disposal of charity property and assets, and will delegate the management of any City Trust to the Trusts and Charities Committee, with

assistance from the Legal, Finance and Property Services team as and when required.

**Membership**

i. Members of the Trusts and Charities Committee, and its Chair, are appointed by Full Council. There are eight members of the Committee, and the quorum is three members.

Evidence for Young Active Trust Fund Applications for presentation at Trust & Charities Committee meeting 12<sup>th</sup> June 2023.



## Young Active Travel Trust: Grant Funding APPLICATION FORM

Please email the completed form to [connected@birmingham.gov.uk](mailto:connected@birmingham.gov.uk)

<b>Name of School(s)</b>	Four Oaks Primary School
<b>Name of Head Teacher(s)</b>	Mark Benton
<b>Project Title</b>	Purchasing bike and scooter racks
<b>Type of Applicant</b>	School
<b>Name of Lead Applicant</b>	Louisa Appleby
<b>Email address</b>	l.appleby@fouroaksprimary.bham.sch.uk
<b>Telephone number</b>	01216754040
<b>BCC / External School</b>	Birmingham City Council
<b>(If BCC) Fund Centre 'R' Code</b>	READX

<b>Signature of Head Teacher</b> <i>(for a group of schools, only one signature is required)</i>	Mark Benton
<b>Name</b>	M. Benton
<b>Date</b>	14/02/2023

<b>Signature of Lead Applicant</b>	Louisa Appleby
<b>Name</b>	L.Appleby
<b>Date</b>	14/02/2023

## About Your Project

### 1. Please describe the project you are asking for grant funding to undertake.

*Please refer to the guidance notes for information about what sort of projects will be given priority.*

We are looking to reduce the amount of children driving to school through encouraging more children to ride to school. To do this we need to increase the amount of bike and scooter storage facilities on site, enabling our children to safely store their vehicles. We have a large site, with three separate buildings, and currently accommodate 421 children over the whole school. As this is an investment the amount of children this will impact over the next 5 years will be around 750 children. In addition it may also encourage staff members to cycle too which will reduce potential traffic even more.

### 2. What you will spend the grant funding on?

We are looking to spend the funding on double sided scooter racks for both Infants and Junior children, and 2 bike racks for Junior children.

The cheapest double sided scooter rack for 20 scooters cost on average £350, so this would be £700 for the two buildings (Infants and Juniors).

The cheapest bike racks costs around £100 for 5 bikes and we would love to store at least 30, so therefore this would be £600.

### 3. What benefits do you expect to result from the project?

We have many children disappointed at the moment that there is no secure space to store their bike or scooter at school, and parents either end up pushing it back home again or change their travel plan to driving instead. We know there would be a huge impact in reducing our local traffic outside school if children could scoot or cycle as we do not have a large catchment area (on average around 650m) and therefore more children would be able to get to school on their scooter or bike.

We also hope that in the Summer months we could then use our playground space for the children to practise their skills on their bike or scooter, which will boost healthy lifestyles and build life-long habits of staying fit and healthy.

**4. What positive legacy will the project have on the school or wider community and what will happen when the grant funding stops?**

These scooter/bike racks will be an investment for many years to come and impact all new children to our school. Once these have been purchased they will last for a long duration and will only need adding to if the new initiative works. Having carried out our 'Pupils Travel Survey' we know that many children would love to ride or scoot to school, so this would fulfil this desire.

In addition the greater the number of children cycling or scooting to school will mean a reduction in the amount of cars on our surrounding roads, which will hugely impact on the wider community.

**5. How does this project connect with your Modeshift STARS Travel Plan?**

*Please note funding is only available to schools who have committed to developing school travel plans through the on-line Modeshift STARS programme; or schools who will commit to registering on Modeshift STARS and achieving bronze level within 12 months (from date of award of grant).*

Our two targets on our Modeshift STARS travel plan are to increase the amount of children cycling to school, and increase the amount of children scooting to school. Thus having a positive impact in reducing the amount of cars on the road at drop off and collection time.

**6. Estimated project start date**

14/02/2023

**7. Estimated project completion date**

31/08/2023

**8. Approximately how many pupils will be involved in this project?**

750

**9. Estimated total cost of the project**

£1300

**10. Amount of Grant funding sought**

£1000



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Scooter Rack For Schools

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Rack: 20 Scooter Double Side +£126.00

Fixing Options: Base Plate

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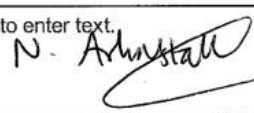


**Young Active Travel Trust: Grant Funding  
APPLICATION FORM**

Please email the completed form to [connected@birmingham.gov.uk](mailto:connected@birmingham.gov.uk)

<b>Name of School(s)</b>	Little Sutton Primary School
<b>Name of Head Teacher(s)</b>	Rachel Davis
<b>Project Title</b>	School Traffic measures
<b>Type of Applicant</b>	School
<b>Name of Lead Applicant</b>	Nicola Arkinstall
<b>Email address</b>	n.arkinstall@littlesu.bham.sch.uk
<b>Telephone number</b>	0121 464 4494
<b>BCC / External School</b>	BCC
<b>(If BCC) Fund Centre 'R' Code</b>	REAGK

<b>Signature of Head Teacher</b> <i>(for a group of schools, only one signature is required)</i>	Click here to enter text. 
<b>Name</b>	Rachel Davis
<b>Date</b>	23/03/2023

<b>Signature of Lead Applicant</b>	Click here to enter text. 
<b>Name</b>	Nicola Arkinstall
<b>Date</b>	23/03/2023

## About Your Project

### 1. Please describe the project you are asking for grant funding to undertake.

*Please refer to the guidance notes for information about what sort of projects will be given priority.*

We have been undertaking traffic calming measures around our school in collaboration with the local authority and the school neighbours. This includes increases the areas of double yellow lines around surrounding roads and introducing some 'sleeping policemen' to adjacent streets. To coincide with the introduction of planned measures on surrounding roads, we would like to improve the signage to reinforce this around the school gates. We hope to do this by purchase a number of child pavement signs or outside of both the front and rear school gates.

### 2. What you will spend the grant funding on?

We would use the money to purchase eight child pavement signs, 5 for the frontage of school and 3 for the rear gates. Please see attached screen shot of intended purchase. These are substantial and sizeable signs which make users aware of the direct impact of their parking of our school children.

### 3. What benefits do you expect to result from the project?

Key benefit we expect is to reduce the risk of accident and injury to our school community and protect our children on their journey school. The safety and security of our Little Sutton family and neighbours is the school's key priority. The clear and appropriate signage will bring the issue to the for front of parents minds when parking near school and all drivers while passing the school. Also, we expect by implementing additional signage this may benefit our neighbours and the local community who also suffer from the congestion around the school at certain times of the day.

**4. What positive legacy will the project have on the school or wider community and what will happen when the grant funding stops?**

The purchase of this signage will last for many years to come and benefit thousands of children, families and local neighbours. As this is a one time purchase, the funding ceasing would not cause any detrimental impacts on the project as this will be a lasting purchase.

**5. How does this project connect with your Modeshift STARS Travel Plan?**

*Please note funding is only available to schools who have committed to developing school travel plans through the on-line Modeshift STARS programme; or schools who will commit to registering on Modeshift STARS and achieving bronze level within 12 months (from date of award of grant).*

This project will support our Modeshift STARS travel plan which has the aim to support more pupils to walk, scoot or cycle to school. This initiative will support us to achieve bronze level because it will be counted as an initiative. We have written our travel plan and have met with the local councilor and traffic engineer to discuss strategies to support pupils to travel to school safely. The signs will encourage drivers to drive safely around our school and park effectively.

**6. Estimated project start date**

01/06/2023

**7. Estimated project completion date**

31/12/2023

**8. Approximately how many pupils will be involved in this project?**

423 year 1, 723 over 5 years

**9. Estimated total cost of the project**

£1,035

**10. Amount of Grant funding sought**

£1,000



Child friendly cut out pavement signs

420 x 870mm Double sided flexible display panels

Clear anti-graffiti protective face film


Recycled PVC base for added stability



**Young Active Travel Trust: Grant Funding  
APPLICATION FORM**

Please email the completed form to [connected@birmingham.gov.uk](mailto:connected@birmingham.gov.uk)

<b>Name of School(s)</b>	Merritts Brook
<b>Name of Head Teacher(s)</b>	Mrs Joanne Hall
<b>Project Title</b>	Scooters / scooterability
<b>Type of Applicant</b>	School
<b>Name of Lead Applicant</b>	Julius Whittaker
<b>Email address</b>	Julius.whittaker@mer.e-act.org.uk
<b>Telephone number</b>	07925003058/ 01216751299

<b>Signature of Head Teacher</b> <i>(for a group of schools, only one signature is required)</i>	Click here to enter text. 
<b>Name</b>	Click here to enter text. JOANNE HALL
<b>Date</b>	Click here to enter a date.

<b>Signature of Lead Applicant</b>	Click here to enter text.
<b>Name</b>	Click here to enter text.
<b>Date</b>	Click here to enter a date.



## About Your Project

### 1. Please describe the project you are asking for grant funding to undertake.

Please refer to the guidance notes for information about what sort of projects will be given priority.

We have a good number of children with in school that walk to school, but we would like to increase the percentage. There are children who travel to Merritts Brook by car who could most definitely walk.

Merritts brook is located on a small estate with the majority of children living within 2 miles of the school. We want to increase the travel not only by walking but scooting to school as it can be deemed more fun than walking. We have a brand-new large bike and scooter shelter located by the main entrance.

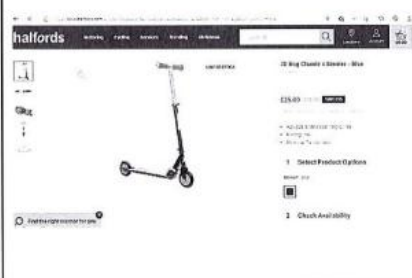
We are looking to spend the grant on purchasing 30 scooters to loan out to our year one children to enable them to travel to school by scooter. At the end of the year we will collect back in the scooters and repair and replace in readiness for the following intake of children. We will continue to run this scheme until the funding has been completed spent.

### 2. What you will spend the grant funding on?

We would like to spend the money on purchasing 30 scooters for the whole of our year one class. They will loan these for a year and return back to school at the end of the school academic year. As part of being loaned the scooters they will undertake scooterability training, this will give them the confidence to use them to travel to school.

Merritts Brook is located in a area of high deprivation. Not all children can afford a scooter, so providing them one to use for traveling to and from school will be a big step towards encouraging them to not use the car. Scooters are not indestructible so the money left over we would use to repair and replace scooters if needed.

£30 x 30 children = £900. Any remaining funds will be spent on replacing or repairing the scooters. The children will be issued with a loan agreement to say that they will look after the scooters while in their care and if they damage them, which is not connected to wear and tear, will be expected to replace or repair them.



### 3. What benefits do you expect to result from the project?

We hope to see a large number of our year one children using the scooters provided to travel to and from school. We feel it is a very safe and efficient mode of transport working on their fitness and helping the local area with pollution and congestion.

We have targeted this group as we noticed from data we have gathered from our WOW tracker that year one are only 70% of pupils are using active travel compared to 90% by year 6 children. We want to encourage a greater up take in this age group. In turn this will In turn this will hopefully develop healthier routines at an early age.

We hope this will encourage other children to use bikes or scooters, as they will see other children having fun when travelling by scooter and could catch onto the idea.

**4. What positive legacy will the project have on the school or wider community and what will happen when the grant funding stops?**

There will be many positives that will come from the funding. Within the school we feel that it will promote a healthier lifestyle by using bikes, scooters or walking to school. This will help children reach their recommended exercise of 60 minutes a day. Getting used to using this type of transport at an early age will lead them do so in the future or outside of school.

The community will benefit from the grant, as there can be a lot of congestion around the school at drop off and pick up times. In addition there will be less pollution linked to the school run being made by cars etc.

From the wow tracker year one has the lowest active travel take up so this could support this being increased. Starting in January year one figures show 115 trips by car, 294 trips by walk or wheel 11 trips by scooter skating. 15 by bus 4 by cycle

These figures are over a 6 week period over 5 days, and is for 25 children in year one.

**5. How does this project connect with your Modeshift STARS Travel Plan?**

*Please note funding is only available to schools who have committed to developing school travel plans through the on-line Modeshift STARS programme; or schools who will commit to registering on Modeshift STARS and achieving bronze level within 12 months (from date of award of grant).*



We have been working hard on pulling our Modeshift STARS travel plan together. We are looking forward to hearing shortly if we have been awarded our green award.

We have implemented the WOW walk to school programme. We have booked Bikeability training to be undertaken in March 2023. We hope both of these initiatives will increase our walk ride/ scooter percentages. We aim to see this increase during the spring term and building on this again throughout the year through further campaigns that promote this message. Encouraging all our children and parents to get involved which will support us moving from our green to the bronze award later in the year.

**6. Estimated project start date**

Click here to enter a date.

**7. Estimated project completion date**

Click here to enter a date.

**8. Approximately how many pupils will be involved in this project?**

30

**9. Estimated total cost of the project**

£900 plus repair cost in future

**10. Amount of Grant funding sought**

£1000

## Evaluation

### 11. Please explain how you intend to evaluate the impact of the project and how you will measure success?

Through comparative data – before the project and after, not only for the targeted class but across the school

In addition, we will gain pupil voice to establish whether the children have enjoyed choosing a healthier and more active mode of getting to school.

We will also gain feedback around congestion from the local residents

Grant applications will be assessed and presented for determination to the Trusts and Charities Committee, as sole corporate trustee of the Young Active Travel Trust.

Details of your application may be referred to in publicly available committee reports, along with subsequent feedback or evaluations of any schemes funded by the Trust. Please indicate below your acceptance:

I accept

**Please email the completed form to  
connected@birmingham.gov.uk**

Queries about the application process should also be directed to connected@birmingham.gov.uk

### Official use only

<b>Date received</b>	Click here to enter a date.
<b>Approved</b>	Choose an item.
<b>Reasons</b>	Click here to enter text.
<b>Amount of grant awarded</b>	Click here to enter text.

<b>Name of School(s)</b>	The Meadows Primary School and Resource Base
<b>Name of Head Teacher(s)</b>	Mr David Naughton
<b>Project Title</b>	Ditch the car to school
<b>Type of Applicant</b>	School council
<b>Name of Lead Applicant</b>	Deborah Steen
<b>Email address</b>	d.steen@meadowsprimary.org
<b>Telephone number</b>	0121 675 3203
<b>BCC / External School</b>	REAHA
<b>(If BCC) Fund Centre 'R' Code</b>	REAHA

<b>Signature of Head Teacher</b> <i>(for a group of schools, only one signature is required)</i>	LBishop (Acting Headteacher)
<b>Name</b>	Libby Bishop
<b>Date</b>	15/03/2023

<b>Signature of Lead Applicant</b>	DSteen
<b>Name</b>	Deborah Steen
<b>Date</b>	15/03/2023

## About Your Project

### 1. Please describe the project you are asking for grant funding to undertake.

*Please refer to the guidance notes for information about what sort of projects will be given priority.* We are currently involved in the Modeshift Stars Award and we are awaiting on our Green Award. We have begun our Broze Award and achieving this grant will help us on some of our chosen initiatives to help us to get there.

We have some very unhappy residents at the moment due to the amount of cars that are visiting our school and the parking issues that come with this. We have a working party at the moment involving local councilors, the local authority, local residents and school staff.

We have been advised by our local authority reps (Mandi Slater) to take part in the Modeshift Stars project and I am pleased that this is underway. As a school we are working very hard on the project and the children and staff have recently completed a travel survey.

In the survey taken last month it was noted that only 1.69% of children cycled to school and 3.95% of children rode a scooter to school with their parents/carers transporting the children's scooters back and forth to school.

This information was taken to our School Council and School Parliament and I told them about our awards and about this wonderful grant that we could apply for.

### 2. What you will spend the grant funding on?

On speaking to the School Council and School Parliament about our data and parking issues, it was decided that they would like to spend the grant on a couple of locked cycle racks and scooter parks which would be dotted around our school. Children all agreed that should we promote the use of cycling and scooting then school would need to supply areas for the children to leave their bikes and scooters safely. This, they believe, will encourage more children to cycle or scoot to school and will therefore, reduce the amount of traffic coming to and from school in cars.

The scooter parks would be:

$£216.88 \times 2 = £433.76$

The cycle racks would be:

$£250.00 \times 2 = £500.00$

Total spend = £933.76

### **3. What benefits do you expect to result from the project?**

This project should see a huge increase in the children wanting to ride their bikes or scooters to school as they will have somewhere safe in school to leave and secure their property too. Children surveyed have said that not having a secure area for them to use is a barrier to them not coming to school in this manor and said they would definitely use them should they be readily available in school.

We are also taking part in bikeability and a scooting project so this again, will raise the profile of not coming to school via car.

### **4. What positive legacy will the project have on the school or wider community and what will happen when the grant funding stops?**

These products will be here at the school for many years and each year there will be promotion weeks to rise the profile of not coming to school via car. We would hope to see a reduction in the use of the car to transporting the children to and from school and therefore, reducing the car population around school leading to safer roads and happier residents.

### **5. How does this project connect with your Modeshift STARS Travel Plan?**

*Please note funding is only available to schools who have committed to developing school travel plans through the on-line Modeshift STARS programme; or schools who will commit to registering on Modeshift STARS and achieving bronze level within 12 months (from date of award of grant).* Undertaken Modeshift Stars Green Award and awaiting verification of achievement.

Undertaking Modeshift Stars Bronze Award and working through the 10 travel initiatives this year - hoping to apply for Bronze before the end of July 23.

Surveys of staff and pupils undertaken.

Bikeability booked in and WOW weeks currently being organised.

Working with local councilor and the local authority to improve parking and travelling situations around school so that the school is a safer and kinder area for children, families and residents.

### **6. Estimated project start date**

03/04/2023

### **7. Estimated project completion date**

01/06/2023

### **8. Approximately how many pupils will be involved in this project?**

The whole school - 616 pupils.

**9. Estimated total cost of the project**

£2,000

**10. Amount of Grant funding sought**

£1,000

**Evaluation****11. Please explain how you intend to evaluate the impact of the project and how you will measure success?**

A travel survey would be completed every month to see if the new scooter and bike parks are having an effect on lessening the amount of children coming to school by car. We are hoping that the travel rates of cycle and scooter rise by 10%. Data will be provided through the Modeshift Star Scheme and through pupil voice and pupil surveys. Hopefully, this will then be presented during our residents meetings and they can see what we are doing to support them. This will also be presented to parents so they can also see that initiatives are in place and we are trying to make school a safer environment for everyone.

School Council and Parliament will be taking daily tallies of the users of the cycle and scooter parks and should we see a drop in usage, then promotion and drive weeks will be held so that this initiative is not just a one off event but it is sustainable for all.



Grant applications will be assessed and presented for determination to the Trusts and Charities Committee, as sole corporate trustee of the Young Active Travel Trust. Details of your application may be referred to in publicly available committee reports, along with subsequent feedback or evaluations of any schemes funded by the Trust. Please indicate below your acceptance:

I accept

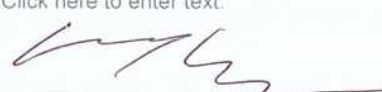


**Young Active Travel Trust: Grant Funding  
APPLICATION FORM**

Please email the completed form to [connected@birmingham.gov.uk](mailto:connected@birmingham.gov.uk)

<b>Name of School(s)</b>	Northfield Manor Primary Academy
<b>Name of Head Teacher(s)</b>	Tom Hull
<b>Project Title</b>	Parking Buddies Campaign
<b>Type of Applicant</b>	School
<b>Name of Lead Applicant</b>	Liam Carr
<b>Email address</b>	Liam.carr@northfieldmanoracademy.org.uk
<b>Telephone number</b>	01215940898

<b>Signature of Head Teacher</b> <i>(for a group of schools, only one signature is required)</i>	Click here to enter text. 
<b>Name</b>	Tom Hull
<b>Date</b>	07/02/2023

<b>Signature of Lead Applicant</b>	Click here to enter text. 
<b>Name</b>	Liam Carr
<b>Date</b>	07/02/2023



## About Your Project

### 1. Please describe the project you are asking for grant funding to undertake.

*Please refer to the guidance notes for information about what sort of projects will be given priority.*

As a school we have worked hard to encourage children to walk, bike and scoot to school, however we are still having a lot of difficulty with parents parking on the yellow lines immediately outside of school and this impacts on the traffic flow which then ultimately makes crossing far less safe for our children.

We have achieved our bronze modeshift stars award but want to find further ways to support this cause as we are still having regular complaints or reports of near misses where parents are mounting the pavement without due care and attention.

To support road safety and considerate safe parking we would now like to have visible pavement reminders outside the school to highlight safety in the form of child size signs.

### 2. What you will spend the grant funding on?

The grant would enable the school to buy a number of pavement signs these would be placed at key points around the school and in particular near to the entrances where our children arrive and leave.

Please see below some example designs below of the type of signs we are looking to purchase with the grant. The signs are available in school colours and with the school logo on them. We would like to purchase a number of this type of sign.



We hope these signs will raise awareness that a school is located on these residential roads and that drivers travelling through will take more care with their speed, whilst also preventing parents from parking on the restricted areas.

**3. What benefits do you expect to result from the project?**

These signs will support our campaign work around inconsiderate parking which in turn makes our roads safer for our children.

The signs are very distinctive and will be obviously placed by the zig zag areas or outside pedestrian entrances. This will be a deterrent to cars parking or dropping off in these areas.

This in turn will make the roads and pavements a safer place for the children and parents, who wish to travel by foot, cycle or scoot.

**4. What positive legacy will the project have on the school or wider community and what will happen when the grant funding stops?**

The grant will be to purchase the signs which will have a longevity and can therefore be used for years to come. This is therefore a one-off cost to implement this project.

The signs will be discussed with the children in assemblies and the children asked to persuade their parents to think about do they need to arrive by car and if so to park considerately or further afield. By highlighting the dangers to the children we are able to pass this message onto the parents with a clear message of 'do not stop by the signs'.

The signs will be a physical deterrent to drivers and will encourage parking further afield and walking a little way into school.

These will help again to deter inconsiderate parking for school and community events e.g. school performances and summer fair.

**5. How does this project connect with your Modeshift STARS Travel Plan?**

*Please note funding is only available to schools who have committed to developing school travel plans through the on-line Modeshift STARS programme; or schools who will commit to registering on Modeshift STARS and achieving bronze level within 12 months (from date of award of grant).*

We were awarded our bronze award in the summer term of 2021 and are currently working towards our silver award.

Going forward with these parking buddies we hope to now tackle and promote the following

AQ13 - anti-idling initiative, AQ4 promote parking and striding, R14 monitor the traffic, AQ7 parent parking Campaign, PR10 social media- tweeting about our successes.

As well as continuing to encourage our pupils to scoot, walk and cycle to school through out the year.



6. Estimated project start date

27/02/2023

7. Estimated project completion date

25/07/2023

8. Approximately how many pupils will be involved in this project?

416

9. Estimated total cost of the project

£1000

10. Amount of Grant funding sought

£1000

## Evaluation

### 11. Please explain how you intend to evaluate the impact of the project and how you will measure success?

As part of our Eco club scheme, we will get the pupils to count cars before and after the use of the signs as part of their ongoing patrols.

We will continue to do regular features in our weekly newsletter and regular questionnaires to ascertain how parents and children feel and to gather their opinions on how effective these signs are.

Grant applications will be assessed and presented for determination to the Trusts and Charities Committee, as sole corporate trustee of the Young Active Travel Trust.

Details of your application may be referred to in publicly available committee reports, along with subsequent feedback or evaluations of any schemes funded by the Trust. Please indicate below your acceptance:

I accept

**Please email the completed form to  
connected@birmingham.gov.uk**

Queries about the application process should also be directed to connected@birmingham.gov.uk

### Official use only

<b>Date received</b>	Click here to enter a date.
<b>Approved</b>	Choose an item.
<b>Reasons</b>	Click here to enter text.
<b>Amount of grant awarded</b>	Click here to enter text.

<b>Name of School(s)</b>	The Oval School
<b>Name of Head Teacher(s)</b>	Dawn Williams
<b>Project Title</b>	Road safety dolls and advertisement.
<b>Type of Applicant</b>	School
<b>Name of Lead Applicant</b>	Chanelle Thomas
<b>Email address</b>	cthomas@theoval.drbignitemat.org
<b>Telephone number</b>	0121464-3248
<b>BCC / External School</b>	0121464-3248
<b>(If BCC) Fund Centre 'R' Code</b>	<a href="#">Click here to enter text.</a>

<b>Signature of Head Teacher</b> <i>(for a group of schools, only one signature is required)</i>	Dawn Williams
<b>Name</b>	Dawn Williams
<b>Date</b>	29/03/2023

<b>Signature of Lead Applicant</b>	Chanelle Thomas
<b>Name</b>	Chanelle Thomas
<b>Date</b>	29/03/2023

## About Your Project

### 1. Please describe the project you are asking for grant funding to undertake.

*Please refer to the guidance notes for information about what sort of projects will be given priority.* The Oval School are trying extremely hard to encourage the children and parents to walk to school. We currently take part in the WOW campaign and Bikeability. The Oval have just processed their Green award for Modeshift therefore we want to continue with promoting safer parking by using the dolls as a symbol to prompt parents to park safely. We would like the dolls in our school uniform colours to represent the children at The Oval. We will also purchase more road safety signs to promote outside of our school.

### 2. What you will spend the grant funding on?

The Oval will spend the funding on advertising safer parking. The grant would enable the school to buy a number of pavement signs these would be placed at key points around the school and in particular near to the entrances where our children arrive and leave. We hope for the signs to deter the parents from parking directly outside of the school causing danger to our children. We hope these signs will raise awareness that a school is located on these residential roads and that drivers travelling through will take more care with their speed.

### 3. What benefits do you expect to result from the project?

The Oval are hoping to persuade parents to think more carefully about their parking and the impact it has on our children. We shall encourage our parents who insist on driving to school to participate in park and stride. The signs will be placed on the Zig Zags to encourage parents not to park where children enter and leave school. Therefore the pavement will become safer for the children closer to school.

**4. What positive legacy will the project have on the school or wider community and what will happen when the grant funding stops?**

The signs will be discussed with the children in assemblies and the children asked to persuade their parents to think about do they need to arrive by car and if so to park considerately or further afield. By highlighting the dangers to the children we are able to pass this message onto the parents with a clear message of 'do not stop by the signs'.

We are hoping to minimize the amount of inconsiderate parking and unsafe drop offs at school.

**5. How does this project connect with your Modeshift STARS Travel Plan?**

*Please note funding is only available to schools who have committed to developing school travel plans through the on-line Modeshift STARS programme; or schools who will commit to registering on Modeshift STARS and achieving bronze level within 12 months (from date of award of grant).*

The Oval will be working towards their Bronze award. We are hoping to continue with promoting the following:

AQ4 promote parking and striding, R14 monitor the traffic to see if the parking buddies are making a difference

With the support of the dolls and advertisement we hope to reduce the amount of cars outside of school.

We will continue to encourage the children to ride, scoot or walk to school.

**6. Estimated project start date**

18/04/2023

**7. Estimated project completion date**

22/04/2024

**8. Approximately how many pupils will be involved in this project?**

We currently have 658 pupils on role.

**9. Estimated total cost of the project**

£1,000

**10. Amount of Grant funding sought**

£1,000

**Evaluation**

**11. Please explain how you intend to evaluate the impact of the project and how you will measure success?**

As a school all of SMT will meet to discuss the impact of the project and how we can improve or adjust the advertisement.

We will also have management on the front gate every morning who will be able to identify the change and then report back if any changes that may need to be considered.

Grant applications will be assessed and presented for determination to the Trusts and Charities Committee, as sole corporate trustee of the Young Active Travel Trust.

Details of your application may be referred to in publicly available committee reports, along with subsequent feedback or evaluations of any schemes funded by the Trust. Please indicate below your acceptance:

I accept

<b>Name of School(s)</b>	Warren Farm Primary School
<b>Name of Head Teacher(s)</b>	Mr Simon Taylor
<b>Project Title</b>	Road Safety Awareness
<b>Type of Applicant</b>	School
<b>Name of Lead Applicant</b>	Miss Sarah Kelly
<b>Email address</b>	Sarah.kelly1@warrenfarmgo.c o.uk
<b>Telephone number</b>	0121 373 3885
<b>BCC / External School</b>	BCC
<b>(If BCC) Fund Centre 'R' Code</b>	REAPL

**Signature of Head Teacher** S.Taylor  
(for a group of schools, only one signature is required)

**Name** Simon Taylor  
**Date** 30/03/2023

**Signature of Lead Applicant** S.Kelly

**Name** Sarah Kelly  
**Date** 30/03/2023

## About Your Project

### 1. Please describe the project you are asking for grant funding to undertake.

Please refer to the guidance notes for information about what sort of projects will be given priority. Our project is aimed at reducing the road danger around our school. It will promote the use of available car parking spaces and not 'dropping' children off in no parking areas. It will also promote less traffic congestion in the area by suggesting 'Park and Stride' alternatives for parking in a suitable space and walking the rest of the distance. This will be welcomed by the residents nearby to school (opposite and neighbouring streets) as it aims to reduce the inconvenience they sometimes suffer due to parking at school drop off and pick up time.

### 2. What you will spend the grant funding on?

The grant funding will be spent on Road Safety Awareness equipment to reduce road dangers around the school.

The funding will be used to purchase:

3 x Road Safety Parking Buddies Pavement Signs with Lollipop Message

12 x No parking school cones

2 x school no parking fence signs

3 x Road Safety Parking Buddies Pavement Signs with Lollipop Message

<https://signs2schools.co.uk/product/school-safety/safeguarding/playground/kiddie-cut-road-safety-pavement-signs-lollipop-message/>

12 x personalised cones

<https://signs2schools.co.uk/product/school-safety/road-safety/cones/traffic-cones-no-parking-school-logo/>

2 x No parking fence signs

<https://www.cestriansigns.co.uk/school-no-parking-fence-sign-emily/>

**3. What benefits do you expect to result from the project?**

The benefits from this project include promoting road safety awareness for all our children in the school (approximately 350 children) and highlighting any potential road dangers and ways to address these.

Another huge benefit for our project is that this will create and build positive relationships with the community to reduce any potential situations that arise during drop off and pick up time.

**4. What positive legacy will the project have on the school or wider community and what will happen when the grant funding stops?**

The project will be in place for many years to come, positively impacting the parking situation around school. The project will be a constant reminder to our parents, students and the community as to where the appropriate car parking spaces are around the school gates. This will reduce the pressure on parents to park in front of our communities driveways and will highlight appropriate spaces to park. Our relationship with the community and surrounding areas will grow and continue to grow following when the grant funding stops.

**5. How does this project connect with your Modeshift STARS Travel Plan?**

*Please note funding is only available to schools who have committed to developing school travel plans through the on-line Modeshift STARS programme; or schools who will commit to registering on Modeshift STARS and achieving bronze level within 12 months (from date of award of grant).*

The aim of our Modeshift STARS Travel Plan is to improve our parent and pupil health and physical well being by encouraging them to consider using alternative means of transport to school. We wish to reduce the amount of people travelling to school by car and to encourage sustainable travel. We are aware that some people need to travel by car due to how far they live away from school so we are combatting this problem by suggesting to park in suitable areas, and walk the rest of the way.

We are also planning a Road Safety Day/ Week which will be supported by the equipment we intend to buy with the funding.

**6. Estimated project start date**

24/04/2023

**7. Estimated project completion date**

08/05/2023

**8. Approximately how many pupils will be involved in this project?**

350 X 5 Years = 1750 pupils

**9. Estimated total cost of the project**

£995

**10. Amount of Grant funding sought**

£1000

**Evaluation****11. Please explain how you intend to evaluate the impact of the project and how you will measure success?**

To evaluate the success and impact of the project we will monitor the parking situations at drop off and pick up times monitoring if parents are parking in appropriate spaces.

We will also liaise and interview the community and neighbouring houses to see if they have seen an improvement following the installation of the equipment.

Grant applications will be assessed and presented for determination to the Trusts and Charities Committee, as sole corporate trustee of the Young Active Travel Trust.

Details of your application may be referred to in publicly available committee reports, along with subsequent feedback or evaluations of any schemes funded by the Trust. Please indicate below your acceptance:

I accept

