

Corporate and Finance Overview and Scrutiny Committee Work Programme 2023/24

June 2024

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Lead Officer	Cabinet Member / Other Witnesses	Additional Information and Outcome*
28 June 24	<p>Committee Terms of Reference and Work Programme</p> <p>Corporate Plan: Well Run Council</p> <p>IRP Programme: Deliver Savings and Balance the Budget</p> <p>Governance Stabilisation Plan</p> <p>Priority: Priority scrutiny activity relating to the Budget</p>	<p>Agree the Committee's work programme including identification of issues to consider at future meetings regarding impact of delivery of savings based on previous scrutiny of budget and savings delivery.</p>	<p>Committee Meeting single item: Agenda item committee meeting 28 June 24</p> <p>Deadline for reports: 12 June</p> <p>Venue: Council House, Committee Rooms 3&4</p>	<p>Fiona Bottrill, Senior Overview and Scrutiny Manager</p>		
28 June 24	<p>Information Task and Finish Group</p> <p>Corporate Priority: Well Run Council</p> <p>IRP Priorities: Organisational design and culture change</p>	<p>To consider evidence to understand the information that will be made available to members to inform the development of Scrutiny work programmes.</p>	<p>Task and Finish Group</p>	<p>Richard Brooks, Director Strategy. Equalities and Partnerships</p> <p>Ade Fashade, Interim Scrutiny Officer</p>		

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Lead Officer	Cabinet Member / Other Witnesses	Additional Information and Outcome*
	Governance Stabilisation Plan Priority: Culture, behaviour change and organisational development					
TBC July 24	Savings Implications Task and Finish Group Corporate Plan: Well Run Council IRP Programme: Deliver Savings and Balance the Budget Governance Stabilisation Plan Priority: Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget	Savings to be considered at the July meeting will be agreed by the Committee in June.	Task and Finish Group	Fiona Bottrill, Senior Overview and Scrutiny Manager		
TBC July 24	Information Task and Finish Group	To agree recommendations to report to the September meeting Corporate and Finance OSC on the	Task and Finish Group	Richard Brooks, Director Strategy. Equalities and Partnerships		

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Lead Officer	Cabinet Member / Other Witnesses	Additional Information and Outcome*
	<p>Corporate Priority: Well Run Council</p> <p>IRP Priorities: Organisational design and culture change</p> <p>Governance Stabilisation Plan Priority: Culture, behaviour change and organisational development</p>	<p>information that will be available to inform the development of Scrutiny work programmes.</p>		<p>Ade Fashade, Interim Scrutiny Officer</p>		
26 July	<p>Delivery of 2024/25 Savings</p> <p>Corporate Priority: Well Run Council</p> <p>IRP Programme: Deliver Savings and Balance the Budget</p> <p>Governance Stabilisation Plan Priority: Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget</p>	<p>To consider a report on the delivery of 2024/25 savings and to agree any recommendations to Cabinet</p>	<p>Committee Meeting: Single Item 26 July</p> <p>Deadline for reports: 10 July</p> <p>Venue: Council House, Committee Rooms 3&4</p>			

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Lead Officer	Cabinet Member / Other Witnesses	Additional Information and Outcome*
27 Sept	<p>Report of Task and Finish Group meeting on the Implications of 24/25 Savings</p> <p>Corporate Priority: Well Run Council</p> <p>IRP Programme: Deliver Savings and Balance the Budget</p> <p>Governance Stabilisation Plan Priority: Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget</p>	To agree recommendations to be made to Cabinet developed through the work of the Savings Implications Task and Finish Group meetings	<p>Committee Meeting single item: Agenda item committee meeting 27 September 24</p> <p>Deadline for reports: 11 September24</p> <p>Venue: Council House, Committee Rooms 3&4</p>	Fiona Bottrill, Senior Overview and Scrutiny Manager		
27 Sept	<p>Report of the Information Task and Finish Group</p> <p>Corporate Priority: Well Run Council</p> <p>IRP Priorities: Organisational design and culture change</p>	To set out the information that will be available to Scrutiny Members to inform the development of the Scrutiny work programmes	<p>Committee Meeting single item: Agenda item committee meeting 27 September 24</p> <p>Deadline for reports: 11 September24</p> <p>Venue: Council House, Committee Rooms 3&4</p>	Richard Brooks, Director Strategy. Equalities and Partnerships Ade Fashade, Interim Scrutiny Officer		

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Lead Officer	Cabinet Member / Other Witnesses	Additional Information and Outcome*
	Governance Stabilisation Plan Priority: Culture, behaviour change and organisational development					
27 Sept	Action Plan setting out the principles and objectives for Scrutiny 2024/25 Corporate Priority: Well Run Council IRP Priorities: Organisational design and culture change Governance Stabilisation Plan Priority: Culture, behaviour change and organisational development		Committee Meeting single item: Agenda item committee meeting 27 September 24 Deadline for reports: 11 September24 Venue: Council House, Committee Rooms 3&4	Fiona Bottrill, Senior Overview and Scrutiny Manager		
Sept – October	Task and Finish Group on development of 25/26 Budget Corporate Plan: Well Run Council	To consider the budget proposals and contribute to the development of the 2025/26 budget	Task and Finish Group			

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Lead Officer	Cabinet Member / Other Witnesses	Additional Information and Outcome*
	<p>IRP Programme: Deliver Savings and Balance the Budget</p> <p>Governance Stabilisation Plan Priority: Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget</p>					

*Outcome: This will be fully populated once the item/topic has been completed. It will identify the added value and impact.

Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues. This is a live work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Everyone's Battle, Everyone's Business	To consider an update / monitor the implementation of actions in relation to Everyone's Battle, Everyone's Business	TBC	Issue carried over from Co-ordinating OSC work programme
End of Year Outturn	To inform the Committee of the end of year outturn and Committee to agree any comments / recommendations.	Committee meeting – single item	Issue carried over from Finance and Resources OSC work programme
Financial Monitoring	To inform the Committee of the financial monitoring and the Committee to agree any comments / recommendations.	Committee meeting – single item	Issue carried over from Finance and Resources OSC work programme
Oracle	To update members on progress, to include risks, finance and timescales.	Committee meeting – single item	
Job Evaluation and Equal Pay	To receive an update on activities and timescales to meet the April 2025 deadline for the implementation of the Pay Equity System.	Committee meeting – single item	
Monitoring recommendations of the Procurement Governance Scrutiny Report	To receive an update on the new Procurement and Contract Governance rules	Committee meeting - single item	Issue carried over from Finance and Resources OSC work programme
Diversity and Inclusion Dashboard	Role for O&S in looking at specific aspects of the data and monitoring progress including: <ul style="list-style-type: none"> Work force planning in relation to age profile of staff. 	TBC	Issue carried over from Finance and Resources OSC work programme Possible key questions: How do we acquire new talent? How do we ensure we're attractive to potential new

	<ul style="list-style-type: none"> Disability disclosure and reasonable adjustments <p>Governance of Everyone's Battle, Everyone's Business (EBEB) and what impact this has made.</p>		employees? Are we open, accessible, inclusive and do our job descriptions and requirements reflect the needs of the business, but also the reality of life and experience of work for applicants? When is it appropriate to use consultants and how are these decisions made?
Working from Home	To understand the impact on productivity and workforce costs.	TBC	<p>Issue carried over from Finance and Resources OSC work programme</p> <p>This may be looked at flexibly. Important to note that this item isn't about stopping working from home, but looking at where it is appropriate and whether it works for the needs of the council and its residents.</p>
Visits to inform the work of the Committee			Issue carried over from Finance and Resources OSC work programme
Treasury Management	Scrutiny of the Council's Treasury Management		Issue carried over from Finance and Resources OSC work programme
Strategic Risk Register	To understand the management of risk across the organisation.	Committee meeting single item	<p>Issue carried over from Finance and Resources OSC work programme</p> <p>The Strategic Risk Register, Budget Risks and Savings Risks were previously considered at Committee in September 23.</p> <p>CfGS Governance Stabilisation Action Plan: Review and revise arrangements for member support, and information sharing with Overview and Scrutiny and Audit.</p>

External auditors' review, CfGS wider governance review and management review	To be briefed on the findings and recommendations of the various reviews being undertaken.	TBC	Issue carried over from Finance and Resources OSC work programme
---	--	-----	--

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group

Inquiry Evidence Gathering

Site Visit

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
| 10 Protect and safeguard vulnerable citizens | 20 Be a City of Nature |
| | 21 A Bold Well Run Council |

