

Birmingham City Council

Report to Cabinet

Date: 25th June 2024



Subject: **NON-KEY DECISION PLANNED PROCUREMENT ACTIVITIES (JULY 2024 – SEPTEMBER 2024) AND QUARTERLY CONTRACT AWARDS (JANUARY 2024 – MARCH 2024)**

Report of: **INTERM COMMERCIAL AND PROCUREMENT DIRECTOR**

Relevant Cabinet Member: **Councillor Karen McCarthy, Finance**

Relevant O &S Chair(s): **Councillor Albert Bore, Chair of the Corporate and Finance Overview and Scrutiny Committee**

Report author: Maria Huggon, Interim Commercial and Procurement Director
Email Address: maria.huggon@birmingham.gov.uk

Are specific wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No – All wards affected
If yes, name(s) of ward(s):		
Is this a key decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, add Forward Plan Reference: 012935/2024		
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, provide exempt information paragraph number or reason if confidential :		

1 Executive Summary

- 1.1 This report provides details of the planned procurement activity for the period July 2024 – September 2024 which are not key decisions and all contract award decisions made under Chief Officer's delegation during the previous quarter.

Planned procurement activities reported previously are not repeated in this report.

- 1.2 The report enables Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £500,000, unless TUPE applies to current Council staff.
- 1.3 Appendix 4 informs Cabinet of the contract award decisions made under Chief Officers delegation during the period January 2024 – March 2024.

2 Recommendations

- 2.1 To approve the planned procurement activities and approve Chief Officer delegations, set out in the Constitution for the subsequent decisions around procurement strategy for the following:
 - Construction Professional Services for the Alexander Stadium Legacy Works
 - Passive Fire Protection System Remediation Works
 - Asbestos Removals and Encapsulation Works
 - Demolition of the Minerva Centre
 - Demolition of the Former Oscott Manor School - Amendment
- 2.2 Notes the contract award decisions made under Chief Officers delegation during the period January 2024 – March 2024 as detailed in Appendix 4.

3 Background

- 3.1 The report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process.
- 3.2 At the 12th July 2022 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £500,000 for non-key decisions over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contract under TUPE, the contract award decision has to be made by Cabinet.
- 3.3 In line with the Procurement and Contract Governance Rules that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Corporate and Finance Overview and Scrutiny Committee.
- 3.4 This report sets out the planned procurement activity over the next few months where the contract value is between the procurement threshold £179,086.67 (excluding VAT) and £500,000 (excluding VAT) for non-key decisions. This will give members visibility of all procurement activity within these thresholds and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the £10m delegation threshold.

- 3.5 It should be noted that the procurement threshold has changed from £177,897.50 to £179,086.67 (excluding VAT) and applies from 1st January 2024 for a period of 2 years.
- 3.6 Individual procurements may be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of the Corporate and Finance Overview and Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 3.7 Procurements below £500,000 contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.

4 Options considered and Recommended Proposal

- 4.1 The options considered are:
- To note the planned procurement activities for all the projects listed in Appendix 1 and the Chief Officer delegations as set out in the Constitution, for the subsequent decisions around procurement strategy and contract awards.– this is the recommended option.

5 Consultation / Engagement

- 5.1 This report to Cabinet is copied to Cabinet Members, Cabinet Support Officers and to Corporate and Finance Overview and Scrutiny Committee and therefore is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/Corporate and Finance Overview and Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.
- 5.2 Approval has been sought from the relevant Spend Control Board prior to inclusion on the PPAR.

6 Risk Management

- 6.1 Members should note that in respect of any procurement projects which are sought to be referred back to Cabinet for further considerations these may impact on timescales around the delivery of those projects.
- 6.2 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

7 Compliance Issues:

- 7.1 **How are the recommended decisions consistent with the City Council's priorities, plans and strategies?**

7.1.1 Details of how the contracts support relevant Council policies, plans or strategies, will be set out in the individual reports.

7.2 Legal Implications

7.2.1 Members are reminded that as a Local Authority the Council has specific duties under public sector procurement, specifically the Public Contract Regulations 2015.

7.2.2 Specific details of any implications related to public sector procurement Regulations are set out- in the individual reports appended to this report.

7.3 Financial Implications

7.3.1 Specific details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.

7.3.2 Any cashable savings generated as a result of the procurement exercises are detailed in Appendix 2 to the delivery of procurement related savings and be removed from Directorate where identified in addition to the existing service area savings target as set out in the Medium-Term Financial Plan (MTFP) in line with the principles to treatment of identified savings against third party contracts as agreed by CLT on 24th January 2022.

7.4 Procurement Implications (if required)

7.4.1 As noted under the Legal Implications the Council has a duty to ensure that public sector procurement activity is in line with public sector legislation, specifically the Public Contracts Regulations 2015.

7.4.2 For each of the individual projects the specific procurement implications associated to the legislation are set out and detailed in the appendices.

7.5 Human Resources Implications (if required)

7.5.1 None.

7.6 Public Sector Equality Duty

7.6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports which should also give consideration to application of Equality Impact Assessments in line with Council Policy

8 Background Documents

8.1 List of Appendices accompanying this Report (if any):

- 1. Appendix 1 - Planned Procurement Activity (July 2024 – September 2024)
- 2. Appendix 2 – Background Briefing Paper
- 3. Appendix 3 – Notification of Minor Amendments
- 4. Appendix 4 – Quarterly Awards Schedule (January 2024 – March 2024)

APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (JULY 2024 – SEPTEMBER 2024)

No.	Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio	Finance Officer	Contact Name	Planned CO Decision Date
1	Strategy / Award	Construction Professional Services for the Alexander Stadium Legacy Works	TBC	<p>As part of the budget setting process for 2024/25 a review was undertaken on the project to reduce the scope to meet a lower budget envelope. As a result, the revised project is entirely funded through Commonwealth Games and European Athletics ring-fenced grants.</p> <p>A further capital reduction was agreed to enable a contribution to the partnership solution for funding EAC26 and it was on this basis that Spend Control approval was granted in October 2023.</p> <p>The reduced works now being undertaken, scrutinised by partners to ensure they were essential, are needed to ensure EAC26 can be delivered and to ensure the maximisation of income generation and the best opportunity to reduce costs associated with the operation of the stadium.</p> <p>Construction professional services are now required to support the legacy capital project and to allow Alexander Stadium to operate as a functional community and events facility to support the legacy from the Commonwealth Games 2022.</p> <p>The services include, Project and Programme Management, Cost Control and Design Team Management.</p>	1 year	City Operations	Health and Social Care	Guy Olivant	Dave Wagg / Charlie Short	03/07/2024
2	Strategy / Award	Passive Fire Protection System Remediation Works	TBC	<p>Under the Regulatory Reform (Fire Safety) Order 2005, the Council have a duty to manage identified gaps in the level and effectiveness of passive fire protection within all blocks across the city. This would include but not be limited to, insufficient fire stopping, damaged fire door (due to forced entry, Anti-Social Behaviour (ASB), etc.), insufficient signage, etc.</p> <p>The Council intends to appoint a specialist contractor to undertake urgent remedial works identified via the fire risk assessment and building safety team inspection programmes. This will enable an efficiently response to, and correction of fire safety gaps within its blocks in relation to compartmentalisation.</p>	3 years	City Housing	Housing and Homelessness	Andrew Healey	Brian Clifton / Lucy Ford	12/08/2024
3	Strategy / Award	Asbestos Removals and Encapsulation Works	TBC	<p>Under the Control of Asbestos 2012 regulations, the Council have a duty to manage identified asbestos containing materials. This can be in the form of removal or encapsulation to prevent unintended release of asbestos fibres. The Council intends to appoint a specialist contractor to undertake these urgent remedial works identified within the asbestos inspection programmes.</p>	3 years	City Housing	Housing and Homelessness	Andrew Healey	Brian Clifton / Lucy Ford	12/08/2024
4	Approval to Tender Strategy	Demolition of the Minerva Centre	TBC	<p>The demolition of the former Minerva Centre in Aston, Birmingham to enable the Department for Education to build a new special free school in support of meeting future SEND demands.</p>	up to 10 weeks	Children and Families	Children and Families	Paul Durrant	Baljeet Uppal / Charlie Short	18/08/2024
5	Amendment Approval to Tender Strategy	Demolition of the Former Oscott Manor School	TBC	<p>To demolish the former Oscott Manor School which consists of various buildings of traditional construction and prefabricated buildings down to concrete slab level only, with the removal of all materials from site including the termination of utility services to the site.</p>	4 months	Children and Families	Children and Families	Paul Durrant	Emma Bourne / Charlie Short	03/07/2024

APPENDIX 2

BRIEFING NOTE ON PLANNED PROCUREMENT ACTIVITIES CABINET – 25th JUNE 2024

Title of Contract	Construction Professional Services for the Alexander Stadium Legacy Works
Contact Officers	Assistant Director: Chris Jordan – Assistant Director, Neighbourhoods Client Officer: Dave Wagg, Head of Sport and Physical Activity Procurement Officer: Charlie Short, Sub-Category Manager
Relevant Portfolio	Councillor Rob Pocock - Cabinet Member for Health and Social Care
Briefly describe the service required.	<p>As part of the budget setting process for 2024/25 a review was undertaken on the project to reduce the scope to meet a lower budget envelope. As a result, the revised project is entirely funded through Commonwealth Games and European Athletics ring-fenced grants.</p> <p>A further capital reduction was agreed to enable a contribution to the partnership solution for funding EAC26 and it was on this basis that Spend Control approval was granted in October 2023.</p> <p>The reduced works now being undertaken, scrutinised by partners to ensure they were essential, are needed to ensure EAC26 can be delivered and to ensure the maximisation of income generation and the best opportunity to reduce costs associated with the operation of the stadium.</p> <p>Construction professional services are now required to support the legacy capital project and to allow Alexander Stadium to operate as a functional community and events facility to support the legacy from the Commonwealth Games 2022.</p> <p>The services include, Project and Programme Management, Cost Control and Design Team Management.</p>
What is the proposed procurement route?	A direct award using the Crown Commercial Services Construction Professional Services Framework Agreement
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The value of the existing contract with Mace Ltd is due to be exhausted in June 2024.
Will any savings be generated?	The development and completion of the stadium legacy project will give the best possible opportunity to further reduce costs associated with the operation of the Stadium.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as there are not the skills or capability within the Council for this service.
How will this service assist with the Council's commitments to Route to Zero?	The specification will require the services to be delivered in way that reduces or eliminates their carbon footprint.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The services to support the legacy works for a facility accessible for use by all sections of the community.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty for this service. However, it will support the works for one of the Council's major assets to provide the physical infrastructure to deliver the legacy from hosting the Commonwealth Games 2022. Due to the nature of the external nature of the funding and the contract in place to deliver EAC26

	there would be a financial risk to the Council if this project did not proceed.
Approval via Spend Control Board.	Approved by the S151 Spend Control Board on 27 th October 2023.
What budget is the funding from for this service?	The service will be funded from the approved Alexander Stadium capital budget. However, no BCC capital resources are being used in the delivery. The capital funding to deliver the entire legacy project is made up of ring-fenced grants with conditions associated with completion and delivery of community outputs. No further call is required on council resources.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The fixed value of the services is £260,000.
Proposed start date and duration of the new contract	The proposed start date is July 2024 for a period of 1 year.

Title of Contract	Passive Fire Protection System Remediation Works
Contact Officers	Director / Assistant Director: Wayne Davies Director of Asset Management Client Officer: Brian Clifton, Compliance Manager Procurement Officer: Lucy Ford, Sub-Category Manager
Relevant Portfolio	Councillor Jayne Francis - Cabinet Member for Housing and Homelessness
Briefly describe the service required.	Under the Regulatory Reform (Fire Safety) Order 2005, the Council have a duty to manage identified gaps in the level and effectiveness of passive fire protection within all blocks across the city. This would include but not be limited to, insufficient fire stopping, damaged fire door (due to forced entry, Anti-Social Behaviour (ASB), etc.), insufficient signage, etc. The Council intends to appoint a specialist contractor to undertake urgent remedial works identified via the fire risk assessment and building safety team inspection programmes. This will enable an efficiently response to, and correction of fire safety gaps within its blocks in relation to compartmentalisation.
What is the proposed procurement route?	A procurement process will be undertaken by way of a National Framework in accordance with its protocol.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	Existing arrangements were ad-hoc requests through the partnering contractors for repairs and maintenance across the city. As such a specialist contractor is required that can respond to urgent requests/works.
Will any savings be generated?	No cashable savings will be generated by this project.
Has the In-House Preferred Test been carried out?	Due to the specialist nature of these works, the Council does not have the necessary skills, knowledge, accreditation, and insurances to undertake this type of work in-house.
How will this service assist with the Council's commitments to Route to Zero?	Passive Fire Protection systems provides Regulatory compliance and assists with Repair and Capital Works Programme aligned to City Housing's commitment to Net Zero ambitions.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The contractor will be required to respect the householder where the works are installed in accordance with the Council's policy.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a direct statutory duty to provide this service, however, it is a legal requirement under the Regulatory Reform (Fire Safety) Order 2005, and Fire Safety (England) Regulations 2022 to effectively manage known hazards and their associated risks. Failure to comply may result in unlimited fines and/or prison sentences, as well as a breach of our duty of care to our citizens and officers.
Approval via Spend Control Board.	Approval was sought and obtained for spend via City Housing Spend Control Board on the 14 th May 2024. S151 officer authorisation was obtained on the 16 th May 2024.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The estimated value of the project is £450,000 over the contract period, £150,000 per annum.
What budget is the funding from for this service?	This is funded from the Housing Revenue Account (HRA) budget.
Proposed start date and duration of the new contract	The proposed start date is September 2024 for a period of 3 years.

Title of Contract	Asbestos Removals and Encapsulation Works
Contact Officers	Director / Assistant Director: Wayne Davies Director of Asset Management Client Officer: Brian Clifton, Compliance Manager Procurement Officer: Lucy Ford, Sub-Category Manager
Relevant Portfolio	Councillor Jayne Francis - Cabinet Member for Housing and Homelessness
Briefly describe the service required.	Under the Control of Asbestos 2012 regulations, the Council have a duty to manage identified asbestos containing materials. This can be in the form of removal or encapsulation to prevent unintended release of asbestos fibres. The Council intends to appoint a specialist contractor to undertake these urgent remedial works identified within the asbestos inspection programmes.
What is the proposed procurement route?	A procurement process will be undertaken by way of a National Framework in accordance with its protocol.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	Existing arrangements were ad-hoc requests through the partnering contractors for repairs and maintenance across the city. As such a specialist contractor is required that can respond to urgent requests/works.
Will any savings be generated?	No cashable savings will be generated by this project.
Has the In-House Preferred Test been carried out?	Due to the specialist nature of these works, the Council does not have the necessary skills, knowledge, accreditation, and insurances to undertake this type of work in-house.
How will this service assist with the Council's commitments to Route to Zero?	Asbestos management provides Regulatory compliance and assists with Repair and Capital Works Programme aligned to City Housings commitment to Net Zero ambitions.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The contractor will be required to respect the householder where the works are installed in accordance with the Council's policy.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a direct statutory duty to provide this service, however, it is a legal requirement under the Control of Asbestos regulations to effectively manage known hazards and their associated risks. Failure to comply may result in unlimited fines and/or prison sentences, as well as a breach of our duty of care to our citizens and officers.
Approval via Spend Control Board.	Approval was obtained via City Housing Spend Control Board on the 14 th May 2024 and Section 151 Spend Board on 16 th May 2024.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The estimated value of the project is £450,000 over the contract period.
What budget is the funding from for this service?	This is funded from the Housing Revenue Account (HRA) budget.
Proposed start date and duration of the new contract	The proposed start date is October 2024 for a period of 3 years.

Title of Contract	Demolition of the Minerva Centre
Contact Officers	Director / Assistant Director: Sue Harrison, Strategic Director of Children & Families, Education & Skills Client Officer: Baljeet Uppal, Interim Capital Projects Manager Procurement Officer: Charlie Short, Procurement Manager
Relevant Portfolio	Councillor Mick Brown – Cabinet Member for Children Young People and Families
Briefly describe the service required.	The demolition of the former Minerva Centre in Aston, Birmingham to enable the Department for Education to build a new special free school in support of meeting future SEND demands.
What is the proposed procurement route?	An open procurement advertised on Contracts Finder and Findit in Birmingham in accordance with the Public Contracts Regulations 2015 and the Council's Constitution.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a one-off requirement.
Will any savings be generated?	No savings will be generated from this procurement process.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as it is a demolition of a former school building.
How will this service assist with the Council's commitments to Route to Zero?	The specification will include the requirement to minimise waste and recycle materials.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	There is no direct impact on Everybody's Battle, Everybody's Business from the award of this contract.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, this will enable the construction of a new school on the site.
Approval via Spend Control Board.	Expenditure associated with the School Condition Allocation grant has received bulk approval (line 24 of the C&F bulk approval list) via the S151 officer. This spend is to ensure that we are meeting Health & Safety regulations and was approved by the C&F Directorate SCB on 20th September 2023. This will be reported to S151 SCB as part of the weekly reported lists. This report proposes the use of ringfenced DfE School Condition Allocation Grant and does not seek approval for the use of any corporate capital resources.
Approval via Spend Control Board	Approval was obtained via Section 151 Spend Board on 17 th January 2024.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The estimated value is £265,000.
What budget is the funding from for this service?	The project will be a revenue cost and will be funded by the 2024 /2025 Schools Condition Allocation budget.
Proposed start date and duration of the new contract	The proposed start date is 1 st October 2024 for a period up to 10 weeks.

APPENDIX 3 - NOTIFICATION OF MINOR AMENDMENTS

This appendix provides the rationale for minor amendments to PPAR previously agreed by Cabinet on 25th July 2023 which highlights the changes made to the original and revised PPAR items below for reference.

Title of Contract	Demolition of the Former Oscott Manor School
Contact Officers	Strategic Director: Sue Harrison, Children & Families Client Officer: Emma Bourne, Acting Property Manager Procurement Officer: Charlie Short, Procurement Manager
Relevant Portfolio	Councillor Karen McCarthy - Children Young People and Families
Briefly describe the service required.	To demolish the former Oscott Manor School which consists of various buildings of traditional construction and prefabricated buildings down to concrete slab level only, with the removal of all materials from site including the termination of utility services to the site.
What is the proposed procurement route?	An open procurement process will be advertised Contracts Finder and www.finditinbirmingham.com
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a one-off requirement.
Will any savings be generated?	No savings will be generated from this procurement process for a one-off works project.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house for works the Council does not have the capability to undertake.
How will this service assist with the Council's commitments to Route to Zero?	The works will be undertaken using the most up-to-date sustainable materials including using online platforms and minimising paper usage. Completion of the service will also assist in reducing CO2 emissions by stopping the arson attacks which are regularly taking place.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	There is no direct impact on Everybody's Battle, Everybody's Business from the award of this contract.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty for this service. However, the demolition supports the statutory duty, by virtue of section 542(2) of the Education Act 1996, in respect of schools that it maintains, to secure that the school premises conform to the prescribed standards. This includes a duty to ensure that maintained school buildings are maintained to a standard such that, so far as is reasonably practicable, the health, safety and welfare of pupils are ensured. Unless the building is demolished, there is a risk of litigation under the Occupiers Liability Act 1984 as the legislation imposes a duty on occupiers to take reasonable care for the safety of trespassers in respect of any risk of their suffering injury by reason of any danger due to the state of the premises or to things done or omitted to be done on them.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The estimated value of the works is £260,000 based on a pre-tender estimate prepared by Acivico Ltd, the Council's technical advisor.
What budget is the funding from for this service?	The works will be funded from the from the Schools Condition Allocation.
Proposed start date and duration of the new contract	The proposed start date is September 2023 for a duration of 4 months.

Title of Contract	Demolition of the Former Oscott Manor School
Contact Officers	Strategic Director: Sue Harrison, Children & Families Client Officer: Emma Bourne, Acting Property Manager Procurement Officer: Charlie Short, Procurement Manager
Relevant Portfolio	Councillor Mick Brown - Children Young People and Families
Briefly describe the service required.	To demolish the former Oscott Manor School which consists of various buildings of traditional construction and prefabricated buildings down to concrete slab level only, with the removal of all materials from site including the termination of utility services to the site. Since the original approval, during the planning stages, further surveys were undertaken which highlighted higher levels of contaminated material in the building requiring more work for its removal.
What is the proposed procurement route?	An open procurement process will be advertised Contracts Finder and www.finditinbirmingham.com
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a one-off requirement.
Will any savings be generated?	No savings will be generated from this procurement process for a one-off works project.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house for works the Council does not have the capability to undertake.
How will this service assist with the Council's commitments to Route to Zero?	The works will be undertaken using the most up-to-date sustainable materials including using online platforms and minimising paper usage. Completion of the service will also assist in reducing CO2 emissions by stopping the arson attacks which are regularly taking place.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	There is no direct impact on Everybody's Battle, Everybody's Business from the award of this contract.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty for this service. However, the demolition supports the statutory duty, by virtue of section 542(2) of the Education Act 1996, in respect of schools that it maintains, to secure that the school premises conform to the prescribed standards. This includes a duty to ensure that maintained school buildings are maintained to a standard such that, so far as is reasonably practicable, the health, safety and welfare of pupils are ensured. Unless the building is demolished, there is a risk of litigation under the Occupiers Liability Act 1984 as the legislation imposes a duty on occupiers to take reasonable care for the safety of trespassers in respect of any risk of their suffering injury by reason of any danger due to the state of the premises or to things done or omitted to be done on them.
Approval via Spend Control Board.	Approved by the Directorate Spend Control Board on 23 rd May 2024 under the Exemption Schedule approved by the Section 151 Officer.
What budget is the funding from for this service?	The works will be funded from the from the Schools Condition Allocation.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The estimated value of the works is £460,000 based on a pre-tender estimate prepared by Acivico Ltd, the Council's technical advisor.
Proposed start date and duration of the new contract	The proposed start date is July 2024 for a duration of 6 months.

APPENDIX 4 - QUARTERLY CONTRACT AWARD SCHEDULE (JANUARY 2024 – MARCH 2024)

Type of Rept	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources	Finance Officer	Contact Name	Comments - including any request from Cabinet Members for more details	Contractor(s) Awarded to	Value of Contract - Excluding Extensions	Chief Officer	Actual Go Live date
Delegated Award Report	Electric Vehicle On-Street Residential Charge Point Scheme Lot 1: Lamp Post Charge Points		280 lamp post chargers will be installed across 70 streets.	15 years	Place, Prosperity and Sustainability	Transport	Azhar Rafiq	Sylvia Broadley	Cabinet Member approved On-Street Residential Charge Point Scheme on 24/07/2023. Strategy / Award Report signed 05/01/2024. This is permitted spend under the Mandatory Spend Controls due to the fact that these services are essential for the Council and authorisation has been received from the S151 spend control board on 5/10/2023.	Ubitricity	£410,000	Paul Kitson	2024
Strategy / Award	Fire Risk Assessments for Medium High Rise Blocks	P2164	For the provision of fire risk assessments for medium and high rise blocks and the award of a contract following a further competition exercise using the Procurement Hub's Strategic Asset Management Services Framework in accordance with its protocol.	3 years	City Housing	Housing and Homelessness	Andrew Healey	Brian Clifton / Lucy Ford	Presented to Cabinet for info10/10/2023. Strategy / Award Report signed 09/01/2024. This is permitted spend under the Mandatory Spend Controls due to HRA ringfenced funding and for regulatory compliance and authorisation has been received from the City Housing spend control board on 1st September 2023 and from S151 officer on the 14th September 2023.	Pennington Choices Ltd	£484,650	Paul Langford	22/01/2024
Strategy / Award	Employer's Agent Services for the Druids Heath Estate Regeneration Scheme	P0865	The services will conclude the work to complete the outline planning application and masterplan and include: - additional surveys for the Environmental Impact Assessment and advice - further design work - planning, transport and sustainability advice	1 year 6 months	Place, Prosperity and Sustainability	Housing and Homelessness	Andrew Healey	Kerry Scott / Katharyn Jones	Presented to Cabinet for info 12/12/2023. Strategy / Award Report signed 03/01/2024. Authorisation was received from the Place, Prosperity & Sustainability Spend Control Board on 4th September 2023 and Section 151 Officer approval on 27th September 2023, on the basis the spend is essential to support a major regeneration scheme.	WSP UK Ltd	£395,756	Philip Nell	01/01/2024
Delegated Award Report	UKSPF Business Growth Services (East Birmingham and North Solihull SME and Social Enterprise Support)	P1139	To connect local SMEs to public-sector contracting opportunities within the area. This will represent the only place-based business support scheme in Birmingham. To support this work there will also be a small grant programme aimed at further removing logistical barriers to accessing contracts...	1 year 1 month	Place, Prosperity and Sustainability	Finance and Resources	Azhar Rafiq	Karolina Medwecka / Stuart Follows	Cabinet approved the report for Acceptance and Implementation of UKSPF (UK Shared Prosperity Fund) on 13th March 2023 and delegated the procurement strategy and award to CO. Approval to Tender Strategy approved 09/11/2023. Delegated Award Report signed 19/01/2024. External grant spend and approval was obtained from the Spend Control Board on 26th September 2023.	Newable International Consulting Ltd	£424,618	Paul Kitson	29/01/2024
Strategy / Award	Delivery Partner to Provide Financial Analysis for 0-19 Healthy Child Programme	P1131-006	For the provision of a delivery partner to provide financial analysis for 0 - 19 Healthy Child Programme via direct award of the contract following a procurement exercise using the Agri-Epi Centre (AEC): Neutral Vendor Framework for Multi-Specialism Services.	5 weeks	Children and Families	Children, Young People and Families	Clare Sandland	Helen Price	Cabinet approved the strategy for the provision of professional services and advice to support the Council's transformation and savings efficiencies and opportunities programme on 30/03/2023 and delegated to CO. Strategy Award Report signed 22/02/2024. This project and budget spend was also by the S151 Spend Control Board on 5th February 2024.	Constellia Public Ltd (using Newton Europe limited via Constellia)	£345,000	Helen Price	26/01/2024
Delegated Award Report	Benson Community School - Roofing Repair and Replacement Capital Works		The works are for the repair of flat roofs, pitched roofs and valleys at Benson Community School, alongside the replacement of roof lights, hoppers, down pipes and the replacement of lead flashings. This will ensure the long-term impact on educational continuity for the school is reduced and further expenditure towards repair and maintenance are not required in the short-term.	2 months	Children and Families	Children, Young People and Families	Clare Sandland	Zahid Mahmood / Charlie Short	The Schools Capital Programme – School Condition Allocation Basic Advice Allocation 2023-24 + Future Years report to Cabinet dated 16th May 2023 delegated the procurement strategy and award of contracts for named projects using the Constructing West Midlands Repairs and Maintenance Framework. Delegated Award Report signed 30/01/2024. Expenditure associated with the School Condition Allocation grant has received bulk approval via the S151 officer. This spend is to ensure that we are meeting Health & Safety regulations and was approved by the C&F Directorate Spend Control Board on 20/12/2023. This will be reported to S151 Spend Control Board as part of the weekly reported lists.	Graham Asset Management Limited	£290,415	Sue Harrison	01/03/2024
Strategy / Award	Computer Aided facilities Management (CAFM) Software		CAFM system (migration to Cloud) used for Repair and Maintenance and Statutory Maintenance to ensure Building Health and Safety Compliance. The system is critical to the management of Council properties and maintenance / monitoring of statutory responsibilities relating to the Health and Safety of building users including for example the public, care home residents and staff.	2 years	Digital and Technology Services	Digital, Culture, Heritage and Tourism	Ravinder Dhalwal	Michael McGuinness	Presented to Cabinet for info12/12/2023. Strategy / Award Report signed 30/01/2024. Approved by S151 Spend Control Board on 06/11/2023.	Civica UK Limited	£278,487	Cheryl Doran	01/02/2024
Strategy / Award	Delivery Partner to Support the Reshape and Reset of the Corporate Portfolio Management Office	P1131 - 005	Provision of a Delivery Partner to support the reshape and reset of the Corporate Portfolio Management Office (CPMO) and to seek approval for the award of the contract following a further competition exercise using the Agri-Epi Centre (AEC): Neutral Vendor Framework for Multi-Specialism Services.	6 months	Strategy, Equalities & Partnerships	Corporate Portfolio Management	Ravinder Dhalwal	Gemma Maht / Stuart Follows	Procurement Strategy for the Provision of Professional Services and Advice to Support the Council's Transformation and Savings Efficiencies and Opportunities Programme was approved by Cabinet on 21st March 2023 and delegated award and call offs to CO. Strategy / Award Report signed 13/03/2024. These costs funded from a budget allocation approved on 10/01/2024 and 11/03/2024 by the Interim Director of Finance & Section 151 Officer. Approved by Cabinet on 21st March 2023	Constellia Public Ltd (using Ernst & Young LLP via Constellia)	£244,580	Richard Brooks	14/03/2024
Strategy / Award	Integration of Newly Granted Refugees in Birmingham: Move-On Provision	P0915/007	Provision of Integration of Newly Granted Refugees in Birmingham: Move-On Provision - Lot 5 Arrivals, Orientation, Accommodation and to seek approval for the award of a contract following a further competition exercise using the Council's Integration Support Services for Sanctuary Seekers Flexible Contracting Agreement (FCA) – Lot 5 (P0915).	2 years	Adult Social Care	Health and Social Care	Samantha Bloomfield	Bethany Finch / Marie Kennedy / Marjit Sarma	Tender Strategy for the provision integration support services for sanctuary seekers approved via the Cabinet Members for Social Justice, Community, Safety and Equalities and Cabinet Member for Finance and Resources on 12/12/2022 and delegated the award and call offs to CO. Delegated Award Report signed 20/06/2023. Strategy / Award report signed 28/03/2024. The funding for this service is ring-fenced grant and therefore this expenditure is permitted spend under Mandatory Spend Controls	The Refugee Migrant Centre Limited	£299,589	Louise Collett	01/04/2024