

# **BIRMINGHAM CITY COUNCIL**

## **CABINET COMMITTEE - GROUP COMPANY GOVERNANCE**

**WEDNESDAY, 12 JULY 2023 AT 15:00 HOURS**  
**IN COMMITTEE ROOM 2, COUNCIL HOUSE, VICTORIA SQUARE,**  
**BIRMINGHAM, B1 1BB**

### **A G E N D A**

#### **1 NOTICE OF RECORDING/WEBCAST**

The Chair to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Public-I microsite ([please click this link](#)) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

#### **2 APOLOGIES**

To receive any apologies.

#### **3 DECLARATIONS OF INTERESTS**

Members are reminded they must declare all relevant pecuniary and other registerable interests arising from any business to be discussed at this meeting.

If a disclosable pecuniary interest is declared a Member must not participate in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If other registerable interests are declared a Member may speak on the matter only if members of the public are allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest.

Information on the Local Government Association's Model Councillor Code of Conduct is set out via <http://bit.ly/3WtGQnN>. This includes, at Appendix 1, an interests flowchart which provides a simple guide to declaring interests at meetings.

4 **MEMBERSHIP OF THE COMMITTEE**

**Labour Group (3):-**

Councillor Sharon Thompson (Deputy Leader) (Chair), Councillor Brigid Jones (Cabinet Member), Councillor Liz Clements (Cabinet Member)

**Observers (no voting rights)**

**Conservative Group (1):-**

Councillor Gareth Moore

**Liberal Democrat Group (1):-**

Councillor Roger Harmer

**5 - 6**

5 **TERMS OF REFERENCE**

The terms of reference to be noted.

**7 - 14**

6 **PUBLIC NOTES OF THE LAST MEETING – 21 MARCH 2023 & 18 MAY 2023**

Notes of the meetings to be confirmed.

**15 - 18**

7 **COMPANY UPDATE**

Report of the Major Development Lead, Group and Capital Finance.

Information update.

8 **TRAINING UPDATE**

Verbal update

**19 - 46**

9 **ANNUAL APPOINTMENTS 2023-2024**

Report of the Major Development Lead, Group and Capital Finance

Information update.

**47 - 50**

10 **ACIVICO LIMITED - PEN PORTRAIT (PUBLIC)**

Report of the Major Development Lead, Group and Capital Finance.

11 **UPDATE TO THE SCHEDULE OF MEETINGS - MUNICIPAL YEAR 2023/24**

Information update.

To approve the updates to the Committee meeting dates during 2023/24.

**2023**

Wednesday 21 July at 1500 - 1700 hours  
Thursday 21 September at 1300 – 1500 hours  
Thursday 16 November at 1400 – 1600 hours

**2024**

Thursday 25 January at 1400 – 1600 hours  
Thursday 14 March at 1400 – 1600 hours

12 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.

13 **EXCLUSION OF THE PUBLIC**

That in view of the nature of the business to be transacted which includes exempt information of the category indicated the public be now excluded from the meeting:-

Exempt Paragraph 3

**PRIVATE AGENDA**

14 **ACIVICO LIMITED - (PRIVATE)**

Item Description

15 **PRIVATE NOTES OF THE LAST MEETING – 21 MARCH 2023 & 18 MAY 2023**

Item Description

16 **COMPANY UPDATE - PRIVATE**

Item Description

17 **OTHER URGENT BUSINESS (EXEMPT INFORMATION)**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.



## 6.3 Cabinet Committee – Group Company Governance

### Role of Cabinet Committee – Group Company Governance

- i. The role of the Committee is to ensure that the Council’s strategic objectives are met across the group of companies which either the Council owns or has an interest in, and to support the development of the group in line with the Council’s regulations and ambitions.

### Functions of Cabinet Committee – Group Company Governance

- ii. The Committee’s responsibilities include (subject to regulations imposed by the Charity Commission, regarding the independence of charitable entities):

Birmingham City Council Constitution Part B Roles, Functions and Rules of Procedure May 2023  
B6 Executive role, functions and Procedure

- a) Holding entity Boards to account for their performance with the necessary powers to make and drive immediate change through the Boards;
- b) Supporting the development of entities and making recommendations on the disposal/dissolution of companies (below Cabinet limit on value) and matters such as varying Articles of Association, varying ownership and structure and varying share rights;<sup>43</sup>
- c) Identification of entities’ business support requirements;
- d) Providing subsidiaries with clear direction and support in its role as sole shareholder/member, including guidance and training to board members where necessary;
- e) Evaluation of effectiveness of entity board governance structure, processes and recommend changes as required;
- f) Reviewing business plans and strategies of the entities where applicable (to ensure compliance with the Council’s strategic direction) to, for example, communicate changing priorities;
- g) Ensuring compliance of the entities with the Council’s interests including the Birmingham Business Charter for Social Responsibility;
- h) Oversight of compliance to ensure that taxation, legal and financial interests of the Council together with the Council’s Constitution are considered and protected;
- i) Oversight of compliance with procurement rules;
- j) Oversight of compliance to avoid conflict of interest;
- k) Receiving and reviewing entity performance, financial and risk reports;
- l) Advising Cabinet/City Council of issues as appropriate, including on appointments to outside bodies.

## **Membership**

- iii. The Cabinet Committee – Group Company Governance has been established by Cabinet with the following membership:
  - The Deputy Leader;
  - Another 2 Cabinet Members as deemed appropriate by the Deputy Leader;
- iv. The quorum for a meeting of a Cabinet Committee shall be two Cabinet Members.
- v. A substitute member shall be entitled to attend in place of a regular Member provided:

<sup>43</sup> Note: on 22 January 2018, Council Business Management Committee agreed to disapply sections B6.3ii a) and b) for the Birmingham Children’s Trust Community Interest Company during the period of government intervention only

- That a Cabinet Member may only be substituted by another Cabinet Member;
  - That Committee Services has been notified of any substitution before the meeting begins.
- vi. Once an agenda item has begun with a substitute member attending, the regular Member in respect of whom notification has been received, shall not be entitled to vote on the agenda item as a Member of the Cabinet Committee.
  - vii. A substitute member will be able to vote during the meeting only when s/he is acting as a substitute for a regular Member.

### **Attendance by Members of the Opposition**

- viii. One Councillor from each of the two main Opposition Groups may attend meetings of the Group Company Governance Committee.
- ix. Members of the two main Opposition Groups will attend as observers only. They will be entitled to a copy of the agenda (for the sake of clarity this is both the public and private sections) and will be able to participate in the debate but are not allowed to vote on any item.

### **Rules of Procedure – Cabinet Committee: Group Company Governance**

- x. Cabinet Committee decisions shall only be taken based on written report(s) from Chief Officers and after any appropriate advice from the Head of Paid Service, Monitoring Officer and Chief Finance Officer. All reports are to be presented in the template prescribed by the City Solicitor.
- xi. Cabinet Committee decisions are only effective and actionable provided they are taken in accordance with this Constitution, and when posted on the Council’s website by Committee Services and following the call-in process.

## BIRMINGHAM CITY COUNCIL

### CABINET COMMITTEE – GROUP COMPANY GOVERNANCE

Thursday 21 March 2023 at 1400 hours  
Committee Room 2, Council House

**Attendance:**

Councillor Brigid Jones (Chair), Jon Hunt, Gareth Moore, and Yvonne Mosquito

**Also in Attendance:**

Alison Jarrett	Director Group & Capital Finance, Deputy s151, Finance & Governance (online via MS Teams)
Connie Price	Head of Law, Commercial, Procurement, Privacy & Information
Georgina Dean	Solicitor, Legal Services
Mandeep Marwaha	Committee Services

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1 **CHAIRS ANNOUNCEMENT**

The Chair informed attendees, this was the reconvened meeting. The meeting was scheduled to take place early March however, due to severe weather conditions (snow), a decision was made to postpone the meeting. This also had an impact to the quoracy of the Committee therefore unable to proceed.

***Reminder: Quoracy for this Cabinet Committee Group Company Governance is two Cabinet Members and one opposition member.***

The Chair advised that and the Committee noted that this meeting would be webcast for live or subsequent broadcast via the Council's meeting You Tube site ([www.youtube.com/channel/UCT2kT7ZRPFCXq6\\_5dnVnYlw](https://www.youtube.com/channel/UCT2kT7ZRPFCXq6_5dnVnYlw)) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

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**APOLOGIES**

2 No apologies were submitted.

It was noted Councillor Hunt would need to leave the meeting early.

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**DECLARATIONS OF INTERESTS**

- 3 Councillor Gareth Moore declared that he was mentioned under item 5 - Company Update paper.

The Chair declared that she was on the Board of the Birmingham Airport which may be mentioned as part of item 8 – The National Exhibitions Centre (Developments) PLC discussions.

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**PUBLIC NOTES OF THE LAST MEETING – 17 NOVEMBER 2022 & ONLINE INFORMAL 18 NOVEMBER 2021 & INFORMAL 26 JANUARY 2023**

- 4 The public notes of the 17 November 2022, the online informal notes for 18 November 2021 and 26 January 2023 notes were agreed and noted at this meeting and there were no matters arising.
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**COMPANY UPDATE**

The following report of the Director Group & Capital Finance, Deputy s151 was submitted:-

(See document No. 1)

The Director Group & Capital Finance gave an overview of the latest changes made across the Council's portfolio of companies since the last meeting. The private agenda contains the details of confidential updates.

It was noted there was one company change since the last meeting and this was listed under 3.2 of the report. A summary of these changes was provided.

The change was related to Birmingham Citizens Advice Bureau Limited. Companies House did not have the details of the change however, following contact with Councillor Moore, it was noted and confirmed that the change was in relation to a change of address. No accounts had been submitted since the last meeting therefore there were no audit reports to check.

The private appendix highlighted commercially confidential details associated with the companies. This gave a snapshot of the business position which is reported to each meeting of the Group Company Governance Committee on the private agenda. On the private agenda, there was a notification of a private company that would be closing.

No further questions were raised by members.

5 **RESOLVED: -**

- (i) The Committee noted the information provided within the report and at private appendix 1 which contains commercially confidential details concerning associated companies.



**GROUP COMPANY GOVERNANCE – INFORMING THE AUDIT RISK ASSESSMENT 2022 - 2023**

The following report of the Director for Council Management was submitted:-

(See document No. 2)

The Director Group & Capital Finance, Deputy s151 informed members this report is presented to the Committee annually before this is presented to Audit Committee. Any comments for Audit Committee to consider, would be noted at this meeting and forwarded through.

The Finance department undertake an exercise each year to determine the “Group Boundary”, that is to define which subsidiaries, associates and joint ventures are consolidated with the Council’s financial statements to produce Group Accounts. The larger entities within the overall Council group boundary have been asked to provide information through the completion of a questionnaire to allow Members to gain assurance that funds are being used efficiently and effectively and that information provided in respect of their financial statements may be relied on. The assurance statements have been broken down into three main areas:

- Company Environment – looking at the governance arrangements of the company
- The Identification, Mitigation and Reporting of Risk – looking at how the company manages risk
- Financial Statements – looking at factors that may impact on the company’s financial health and financial statements.

In response to members comments the following points were noted:

- Following this meeting the documents would be channelled to Audit Committee on 28 March.
- Companies that were close to the threshold were also included in the document.
- The Boards of the companies had been helpful in preparing the responses to the questionnaires. All the returns to the questionnaires had now been received.
- It was recognised this was an important role of governance the Council and this Committee had. This annual review would highlight any gaps in the governance process.

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**RESOLVED: -**

- (i) The Committee considered the responses from the Council’s Group Companies and no issues were identified. This would be advised to the Audit Committee.

**PETPS COMPANIES – PEN PORTRAIT (PUBLIC)**

The following report of the Director Group & Capital Finance, Deputy s151 was submitted:-

(See document No. 3)

An overview of the report was provided by the Director Group & Capital Finance, Deputy s151.

It was noted the Directors listed in the report were all the Board Directors. These were vehicles/ companies which had been set up for financial reasons and structures therefore the only Directors listed on these were BCC officers.

7 **RESOLVED: -**

Members noted the information provided within the report.

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**THE NATIONAL EXHIBITION CENTRE (DEVELOPMENTS) PLC – PEN PORTRAIT (PUBLIC)**

The following report of the Director Group & Capital Finance, Deputy s151 was submitted:-

(See document No. 4)

An overview of the report was provided by the Director Group & Capital Finance, Deputy s151.

This was set up in order to fund the NEC halls therefore bonds were issued by the company and the Council funds the bonds repayment in 2027 through that company.

8 **RESOLVED: -**

Members noted the information provided within the report.

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9 **SCHEDULE OF MEETINGS – MUNICIPAL YEAR 2023/24**

Members agreed the following dates for 2023/24:

Thursday 06 July 2023	1400 – 1600 hours
Thursday 21 September 2023	1500 – 1700 hours
Thursday 16 November 2023	1400 – 1600 hours
Thursday 25 January 2024	1400 – 1600 hours
Thursday 14 March 2024	1400 – 1600 hours

10 **OTHER URGENT BUSINESS**

There was no urgent business to consider.

Note: An additional meeting will be taking place on 6<sup>th</sup> June to discuss the Annual Appointments for 2023 -2024 as well as arranging some training for the Committee on Board Effectiveness.

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11 **DATE OF THE NEXT MEETING**

The next meeting is scheduled on Thursday 06 July 2023 at 1400 hours.

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**EXCLUSION OF THE PUBLIC**

**RESOLVED:-**

12 That, in view of the sensitive nature of the discussion due to take place relating to the PETPS Companies, The National Exhibition Centre (Developments) PLC and company updates, the public be now excluded from the meeting.

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## BIRMINGHAM CITY COUNCIL

### CABINET COMMITTEE – GROUP COMPANY GOVERNANCE (SPECIAL ADDITIONAL MEETING)

Thursday 18 May 2023 at 1400 hours  
Committee Room 2, Council House

**Attendance:**

Councillor Brigid Jones - Chair  
Councillors Majid Mahmood and Gareth Moore

**Also in Attendance:**

Connie Price	Head of Law, Commercial, Procurement, Privacy & Information
Georgina Dean	Solicitor, Legal Services
Mandeep Marwaha	Committee Services

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1 **NOTICE OF RECORDING/WEBCAST**

The Chair advised to note that this meeting will be webcast for live or subsequent broadcast via the Council's Public-I microsite (please click this link) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

**The business of the meeting and all discussions in relation to individual reports was available for public inspection via the web-stream.**

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**APOLOGIES**

2 Apologies were submitted by Councillor Yvonne Mosquito and Councillor Majid Mahmood was in attendance as her substitute.

Councillor Jon Hunt sent his apologies for his inability to attend.

Alison Jarret, the Director Group & Capital Finance, Deputy s151, Finance & Governance had also submitted her apologies.

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**DECLARATIONS OF INTERESTS**

3 There were no declarations of interests made.

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**COMPANY UPDATE – BIRMINGHAM CHILDREN’S TRUST**

The following report of the Director of Council Management was submitted:-

(See document No. 1)

The Chair informed the Committee the Board Structure would be discussed in private agenda.

The Chair congratulated the Birmingham Children’s Trust for achieving ‘Good’ rating under the recent Ofsted Inspection.

4 **RESOLVED: -**

- (i) Noted the information provided within the report and at private appendix 1 of the report which contains commercially confidential details concerning group and associated companies.
- (ii) Provided views and observations at private discussion on the current and future board structure of Birmingham Children’s Trust (BCT) and on the closure of two wholly owned dormant companies.

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5 **OTHER URGENT BUSINESS**

There was no urgent business to consider.

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**EXCLUSION OF THE PUBLIC**

6 **RESOLVED:-**

That, in view of the sensitive nature of the discussion due to take place relating to Birmingham Children’s Trust, the public be now excluded from the meeting.

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Public Report

**Birmingham City Council****Report to Cabinet Committee – Group  
Company Governance**

12 July 2023



**Subject:** Company Update

**Report of:** Guy Olivant, Major Development Lead, Group and Capital Finance

**Relevant Cabinet Member:** Councillor Sharon Thompson

**Relevant O &S Chair(s):** Councillor Sir Albert Bore

**Report author:** Guy Olivant

Are specific wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No – All wards affected
If yes, name(s) of ward(s):		
Is this a key decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, add Forward Plan Reference:		
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, provide exempt information paragraph number or reason if confidential :		

**1 Executive Summary**

This report provides Members with an update on changes within entities that fall within the Council's group structure.

**2 Recommendations**

2.1 Members are asked to note the information provided within the report and at private appendix 1 which contains commercially confidential details concerning group and associated companies.

### **3 Background**

3.1 There have been a number of changes in companies that fall within the Council's group structure, which have been detailed below.

#### **3.2 Company Changes**

No material changes to appointments relating to companies have been notified to Companies House since the previous Committee meeting. Where a termination or appointment is made that is not a BCC member, officer or associate it is not noted.

3.3 No annual accounts have been submitted to Companies House in the period since the last report to CC-GCG on the 9 March 2023.

#### **3.4 Company Performance**

A review of the material group company interests of the council is an ongoing process to understand current impacts, including pandemic recovery, supply chain costs, inflation and recession on their business plans and performance. A snapshot of the business position is reported to each meeting of the Group Company Governance Committee on the private agenda. The content of these reports will be reviewed to ensure they meet the needs of the Committee's terms of reference. As these updates contain commercially sensitive information that may impact on performance were it to be made public, they will remain on the private agenda however company information is reported on Companies House website as required. Where it is indicated that there is a risk of a financial impact to the council then that will be reported within the regular revenue and capital monitoring reports to Cabinet.

### **4 Options considered and Recommended Proposal**

4.1 This report provides information to Members on changes to organisations that fall within the Council's group structure. Further reports will be provided to future meetings of this committee.

### **5 Consultation**

5.1 The Chair of the Committee has been consulted in the preparation of this Report.

### **6 Risk Management**

6.1 This report sets out information on external organisations associated with the Council.

### **7 Compliance Issues:**

**7.1 How are the recommended decisions consistent with the City Council's priorities, plans and strategies?**

a) The Council provides services to community through a number of different vehicles. This report provides information on entities associated with the Council through which service delivery is being provided.

**7.2 Legal Implications**

a) The Council's Section 151 Officer has a duty to ensure the proper administration of the Council's financial affairs. The Accounts and Audit Regulations 2015, requires the Council to have effective arrangements for the



management of risk.

### **7.3 Financial Implications**

- a) The Council needs to consider whether any of the changes in the company group structure has a financial impact on or increases the financial risks to the Council. Such changes will be reported both in this report and where appropriate within the reporting requirements of the council's governance structure.

### **7.4 Procurement Implications**

- a) There are no procurement implications directly arising from this report.

### **7.5 Human Resources Implications**

- a) There are no human resources implications directly arising from this report.

### **7.6 Public Sector Equality Duty**

- a) There are no equality duty or equality analysis issues relating to the proposals set out in this report.

## **8 Background Documents**

CIPFA Code of Practice on Local Authority Accounting



Public Report

**Birmingham City Council****Report to Cabinet Committee – Group  
Company Governance**

12 July 2023



**Subject:** Annual Appointments

**Report of:** Guy Olivant, Major Development Lead, Group and Capital Finance

**Relevant Cabinet Member:** Councillor Sharon Thompson

**Relevant O &S Chair(s):** Councillor Sir Albert Bore

**Report author:** Guy Olivant

Are specific wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No – All wards affected
If yes, name(s) of ward(s):		
Is this a key decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, add Forward Plan Reference:		
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, provide exempt information paragraph number or reason if confidential :		

**1 Executive Summary**

This report provides Members with the report that was presented to Cabinet on 27 June 2023 for noting. The annual appointments process is an opportunity to review the nominations for shareholder directors across the council's group of companies. The report includes organisational appointments that fall outside of the scope of the Cabinet Committee for Group Company Governance. The report is a snapshot of appointments, acknowledging that changes can occur throughout the financial year. Such changes are reported to CC-GCG as they arise.

**2 Recommendations**

2.1 Members are asked to note the report.

### **3 Background**

- 3.1 On 27 June 2023 Cabinet received the appended report, Dates Of Meetings, Appointment Of Other Bodies And Appointments To Outside Bodies ETC 2023/2024. The report sought the approval of the Cabinet to the dates and time of Cabinet meetings, the appointment of other bodies and the appointment/re-appointment of representatives to serve on Outside Bodies.
- 3.2 The report extract for appointments is pertinent to this Committee and is reproduced here for noting in the context of the Committee responsibility to provide governance oversight of the group structure. Changes to appointments during the year will be notified to the Committee as they arise.
- 3.3 The appointments report sets out any new and existing members and officers who are to serve as directors, these will be contacted to take part in director training to support their appointments. A register of training provided, together with refreshed training will be maintained with legal services and updates provided to Committee.
- 3.4 The report notes key officer contacts in support of individual appointments and they will be engaged through an officer group to ensure that governance structures are appropriately supported by officers.

### **4 Options considered and Recommended Proposal**

- 4.1 This report is for noting.

### **5 Consultation**

- 5.1 The Chair of the Committee has been consulted in the preparation of this Report.

### **6 Risk Management**

- 6.1 This report sets out information on appointments to external organisations associated with the Council.

### **7 Compliance Issues:**

- 7.1 **How are the recommended decisions consistent with the City Council's priorities, plans and strategies?**
  - a) The Council provides services to community through a number of different vehicles. This report provides information on entities associated with the Council through which service delivery is being provided.
- 7.2 **Legal Implications**
  - a) The Council's Section 151 Officer has a duty to ensure the proper administration of the Council's financial affairs. The Accounts and Audit Regulations 2015, requires the Council to have effective arrangements for the

management of risk.

**7.3 Financial Implications**

a) There is no direct financial implication arising from this report.

**7.4 Procurement Implications**

a) There are no procurement implications directly arising from this report.

**7.5 Human Resources Implications**

a) There are no human resources implications directly arising from this report.

**7.6 Public Sector Equality Duty**

a) There are no equality duty or equality analysis issues relating to the proposals set out in this report.

**8 Background Documents**

CIPFA Code of Practice on Local Authority Accounting



# Birmingham City Council

## Report to Cabinet

27 June 2023



**Subject:** DATES OF MEETINGS, APPOINTMENT OF OTHER BODIES AND APPOINTMENTS TO OUTSIDE BODIES ETC 2023/2024

**Report of:** City Solicitor

**Relevant Cabinet Member:** The Leader - Councillor John Cotton

**Relevant O &S Chair(s):** Councillor Sir Albert Bore, Chair of Co-ordinating Overview and Scrutiny Committee

**Report author:** Errol Wilson  
Committee Services  
0121 675 0955  
[errol.wilson@birmingham.gov.uk](mailto:errol.wilson@birmingham.gov.uk)

Are specific wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No – All wards affected
If yes, name(s) of ward(s):		
Is this a key decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, add Forward Plan Reference:		
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, provide exempt information paragraph number or reason if confidential :		

### 1 Executive Summary

- 1.1 The report seeks the approval of the Cabinet to the dates and time of Cabinet meetings, the appointment of other bodies and the appointment/re-appointment of representatives to serve on Outside Bodies.

### 2 Recommendations

- 2.1 That meetings of the Cabinet be held on the dates and time set out in Appendix A.

- 2.2 That the bodies detailed in Appendix B be appointed until the appropriate meeting of the Cabinet in the next Municipal Year which considers appointments, with the functions and delegations detailed in Appendix B and that Members be appointed to serve thereon.
- 2.3 That representatives be appointed/re-appointed to serve on the Outside Bodies until the appropriate meeting of the Cabinet in the next Municipal Year which considers appointments (See Appendix C) and that those appointments which are continuing be noted.
- 2.4 That those appointments which are no longer needed, detailed in Appendix D, be noted.
- 2.5 That it be noted that any updates to Appendices B and C reflecting the final appointments made at today's meeting will be posted on the CMIS database.

### **3 Background**

- 3.1 At the Annual General Meeting on 23 May 2023, the City Council approved changes to the Constitution and re-affirmed those appointments that are reserved to the full City Council to determine (Part B4.4). All other appointments of Members and officers to outside bodies shall be within the remit of Cabinet to determine and the proportionality rules will not automatically apply.
- 3.2 A fundamental review of appointments to Outside Bodies was carried out in 2010 with the level of Council representation on those bodies detailed in Appendix C being agreed. (Report to Cabinet on 28 June 2010).
- 3.3 The lists of annual appointments in Appendices B and C to this report have been updated in accordance with the amendments to the Constitution approved by City Council on 11 September 2018 and to reflect appointments made by the Cabinet (and other developments which have occurred) during the course of the 2022/23 Municipal Year. The relevant lead officers in respect of the bodies detailed in Appendix B and Appendix C have been consulted and the review of appointments also identified that a number no longer need to be made and for completeness, these are detailed in Appendix D to this report.
- 3.4 At its meeting on 28 June 2010, the Cabinet agreed that the Corporate Director of Governance (now City Solicitor) in consultation with appropriate Members be authorised to deal with any urgent appointments and related issues which might arise between meetings of the Cabinet in July and September of every year with any action taken being reported to Cabinet for noting.
- 3.5 It is recommended that the appointments referred to in this report (except those which are continuing) be made for the period until the appropriate meeting of the Cabinet, in the next Municipal Year which considers such appointments. This has been provisionally set for 25 June 2024.



#### **4 Options considered and Recommended Proposal**

4.1 Not applicable, as these appointments are a matter for the Cabinet to determine.

#### **5 Consultation**

5.1 All Cabinet Members (via Cabinet Support Officers).

5.2 The relevant lead officers in respect of the bodies detailed in Appendix B and Appendix C.

#### **6 Risk Management**

6.1 Failure to appoint to a body would result in loss of influence on and involvement in matters considered by that body.

#### **7 Compliance Issues:**

##### **7.1 How are the recommended decisions consistent with the City Council's priorities, plans and strategies?**

7.1.1 The Constitution sets out those appointments that are reserved to the full City Council to determine. All other appointments of Members and officers to outside bodies are within the remit of Cabinet to determine.

##### **7.2 Legal Implications**

7.2.1 The appointments are consistent with the legal and constitutional requirements of the City Council.

##### **7.3 Financial Implications**

7.3.1 There are no additional resource implications.

##### **7.4 Procurement Implications (if required)**

7.4.1 Not applicable.

##### **7.5 Human Resources Implications (if required)**

7.5.1 Not applicable.

##### **7.6 Public Sector Equality Duty**

7.6.1 Not applicable.

#### **8 Background Documents**

8.1 Report of the Council Business Management Committee to City Council on 11 June 2013 – "Annual Review of the City Council's Constitution".

8.2 Report of the Corporate Director of Governance to Cabinet on 28 June 2010 – "Dates of Meetings, Appointment of Cabinet Committees, Other Bodies and Appointments to Outside Bodies etc. 2010/2011".

- 9 List of Appendices accompanying this Report (if any):**  
Appendix A - Dates and times of Cabinet Meetings in 2023/24  
Appendix B - Other bodies  
Appendix C - Annual Appointments to Outside Bodies  
Appendix D - Appointments which are no longer necessary

ANNUAL APPOINTMENTS TO OUTSIDE BODIES

**INCORPORATED LIMITED COMPANIES:** (Organisations formally registered at Companies House with a Company Registered Number)

<u>Organisation Name</u>	<u>Organisation Type</u>	<u>Brief explanation of what the organisation does/its main business</u>	<u>Details of Time Commitment of Nominee (i.e. frequency of meetings, timings, day/evening commitments, location of meetings)</u>	<u>Skills Audit (any desirable skills or experience which would be helpful for a Nominee)</u>	<u>2022/2023 Nominations</u>	<u>No. of Representatives to be Nominated formally appointed Directors, Trustees, Observer, Board Members etc)</u>	<u>Provisions of Constitution/Articles/Comments</u>	<u>2023/2024 Nominations</u>	<u>Officer Contact</u>
Paradise Circus Ltd Partnership and Paradise Circus General Partnership Ltd	Limited Company (LP015704) & (08686238)	The purpose of the Joint Venture is to bring forward the Paradise Circus development scheme	Quarterly boards which last 2 + hours and occur during working hours. Also Ad hoc meetings		Guy Olivant, Business Partner Development Comms (Director)  Kathryn James Assistant Director Investment and valuation (Director)	2	See Appointments to Outside Bodies report to Cabinet 02/09/13	Guy Olivant, Business Partner Development Comms (Director)  Kathryn James Assistant Director Investment and valuation (Director)	<a href="mailto:Kathryn.James@birmingham.gov.uk">Kathryn.James@birmingham.gov.uk</a>
Paradise Circus Management Company Ltd	Limited Company (09346047)	The purpose of the Joint Venture is to bring forward the Paradise Circus development scheme	Quarterly boards which last 2 + hours and occur during working hours. Also Ad hoc meetings		Guy Olivant, Business Partner Development Comms (Director)  Kathryn James Assistant Director Investment and valuation (Director)	2	Private company limited by guarantee without share capital. Outside body – sole member of the company is Paradise Circus General Partner Ltd (as confirmed in incorporation docs 8 Dec 2014)	Guy Olivant, Business Partner Development Comms (Director)  Kathryn James Assistant Director Investment and valuation (Director)	<a href="mailto:Kathryn.James@birmingham.gov.uk">Kathryn.James@birmingham.gov.uk</a>
Paradise Circus Nominee 1 Ltd	Limited Company (09290749)	The purpose of the Joint Venture is to bring forward the Paradise	Quarterly boards which last 2 + hours and occur during		Guy Olivant, Business Partner Development &	2	Outside Body – BCC has no shareholdings in the company	Guy Olivant, Business Partner Development	<a href="mailto:Kathryn.James@birmingham.gov.uk">Kathryn.James@birmingham.gov.uk</a>

**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

		Circus development scheme	working hours. Also Ad hoc meetings		Commercial (Director)  Kathryn James Assistant Director Investment and valuation (Director)			Comms (Director)  Kathryn James Assistant Director Investment and valuation (Director)	
Birmingham Wholesale Market Management Company	Limited Company (09621110)	Joint Venture management of the WSM between BCC and WSM	Monthly 2 hour meetings plus subgroups	Business development – health and safety	Rob James Strategic Director City Operations (Director)  Kathryn James Assistant Director Investment and valuation (Director)  Ian Chaplin Head of Service, Inclusive Growth (Director)	3	Appointment to the Board of 3 BCC 'A' Directors	Paul Kitson, Paul Kitson, Strategic Director, Place, Prosperity and Sustainability (Director)  Kathryn James Assistant Director Investment and valuation (Director)  Ian Chaplin Head of Service, Inclusive Growth (Director)	<a href="mailto:Kathryn.James@birmingham.gov.uk">Kathryn.James@birmingham.gov.uk</a>
Arden Cross UK Central Ltd	Limited Company (099484143)	To promote the redevelopment of the land owned by BCC and 2 private landowners as part of the HS2 Interchange	Monthly 2/2.5 hour meetings during work time, also ad hoc meetings as needed		Kathryn James Assistant Director Investment and valuation (Alternate Director)  Ian MacLeod, Director of Planning, Transport & Sustainability (Director)	2	Appointment to the Board of 3 BCC 'A' Directors	Kathryn James Assistant Director Investment and valuation (Alternate Director)  Ian MacLeod, Director of Planning, Transport & Sustainability (Director)	<a href="mailto:Kathryn.James@birmingham.gov.uk">Kathryn.James@birmingham.gov.uk</a>
Birmingham Children's Trust (CIC)	Limited Company (1076204)	Commissioned by the Council to deliver children's early help and social care	Quarterly 3 hour Boards; quarterly 1.5 hour Short Boards; quarterly committee meeting of 2.5 hours; occasional development sessions and	Ensuring that the Council's best interests are being pursued in the work undertaken by Birmingham Children's Trust  Understanding of the work of the Trust, knowledge of local communities and the challenges	Richard Brooks Director of Strategy, Equality and Partnerships	1 formally appointed non-executive director	Company number 10762047 Non-executive Director Company wholly owned by BCC Formed April 2018	Richard Brooks Director of Strategy, Equality and Partnerships	<a href="mailto:Seamus.gaynor@birminghamchildrenstrust.co.uk">Seamus.gaynor@birminghamchildrenstrust.co.uk</a>

**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

			visits to services	they face, and driving through change with respect to equalities and diversity					
Unique Venues Birmingham Limited	Private Limited Company (10661257)				Chris Jordan, Assistant Director Neighbourhoods (Director)  Guy Olivant, Business Partner Development & Commercial (Director)	2	Company number 10661257 Incorporated 9 March 2017. Company is a subsidiary company of Birmingham Repertory Theatre Limited and is engaged in:  Licensed restaurants Event catering activities Operation of arts facilities Library activities	Chris Jordan, Assistant Director Neighbourhoods (Director)  Guy Olivant, Business Partner Development & Commercial (Director)	<a href="mailto:Chris.Jordan@birmingham.gov.uk">Chris.Jordan@birmingham.gov.uk</a>
Westside Partnership Ltd BID	Limited Company	This is a Business Improvement District, with a remit to improve the trading environment of the relevant area, funded through a levy on local businesses.			Cllr Jayne Francis (Director) as Board Member  Cllr Sir Albert Bore (Director)	2	2 Board Members, 1 Observer See reports to Cabinet 10/1/2005, 27/9/2009 & 18/5/2015.  This appointment referred to Ladywood District Committee to appoint 1 representative as a Board Member	Cllr Jayne Francis (Lab) (Director) as Board Member  Cllr Sir Albert Bore (Lab) (Director)	<a href="mailto:Chris.Hurst@birmingham.gov.uk">Chris.Hurst@birmingham.gov.uk</a>
Retail Birmingham Ltd (Trading as Central BID)	Limited company	This is a Business Improvement District, with a remit to improve the trading environment of the relevant area, funded through a levy on local businesses.			Cllr Mariam Khan (Stakeholder)	1	Body established on 1/4/2007 for a 5 year period. Second BID term ended on 31/3/17. City Council entitled to appoint 2 Directors to the Board. See reports to Cabinet on 26 June 2006 and 25 July 2011. Retail Bid Constitution has changed. Now 1 elected member to be appointed to their board	Cllr Mariam Khan (Lab) (Stakeholder)	<a href="mailto:Chris.Hurst@birmingham.gov.uk">Chris.Hurst@birmingham.gov.uk</a>
Colmore Business District Ltd		This is a Business Improvement District, with a remit to improve the trading environment of the relevant area, funded through a levy on local businesses.			Cllr Brigid Jones (Director) in place of the Leader  Cllr Sir Albert Bore (Director)	2		Cllr Brigid Jones (Lab) (Director) in place of the Leader  Cllr Sir Albert Bore (Lab) (Director)	<a href="mailto:Chris.Hurst@birmingham.gov.uk">Chris.Hurst@birmingham.gov.uk</a>

**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

Erdington Town Centre Partnership Ltd	Limited Company (04428948)	This is a Business Improvement District, with a remit to improve the trading environment of the relevant area, funded through a levy on local businesses.			Cllr Robert Alden (Director)	1	Body formally commenced on 1 July 2007 for an initial 5-year period until 30 March 2012. Renewed through successful renewal ballot up to 31 March 2017.  City Council appoint 2 Directors to the Board. See report to Cabinet on 26 March 2007.  In reviewing appointments in April 2011, the Development Directorate advised that BCC to reduce representation to 1 Director to avoid the company being deemed as being under the control or subject to the influence of the local authority.	Cllr Robert Alden (Con) (Director)	<a href="mailto:Chris.Hurst@birmingham.gov.uk">Chris.Hurst@birmingham.gov.uk</a>
Southside Business District Ltd	Limited Company (07508452)	This is a Business Improvement District, with a remit to improve the trading environment of the relevant area, funded through a levy on local businesses.			Cllr John Cotton (Stakeholder)  Cllr Yvonne Mosquito (Stakeholder)	2	See report to Cabinet on 26 July 2010 – City Council appoints – 2 reps as Stakeholder Directors on the Board	Cllr <b>Brigid Jones or Sharon Thompson?</b> (Lab) (Stakeholder) as stakeholder  Cllr Yvonne Mosquito (Lab) (Stakeholder)	<a href="mailto:Chris.Hurst@birmingham.gov.uk">Chris.Hurst@birmingham.gov.uk</a>
The Jewellery Quarter BID Limited	Limited Company (14124151)	This is a Business Improvement District, with a remit to improve the trading environment of the relevant area, funded through a levy on local businesses.			Cllr Brigid Jones  Cllr Chaman Lal (Second representative)	2	The JQDT and JQBID actually operate as one and have one Board of Directors  This is a Community Interest Company that has evolved from the former Jewellery Quarter Regeneration Partnership.  There is provision on the Board of Directors for 2 City Council representatives: a Cabinet Member and a Ladywood Ward Councillor	Cllr Brigid Jones (Lab)  <b>Cllr TBC.....(Lab)</b> (Second representative)	<a href="mailto:Chris.Hurst@birmingham.gov.uk">Chris.Hurst@birmingham.gov.uk</a>
Northfield Town Centre BID Limited	Limited Company (07889072)	This is a Business Improvement District, with a remit to improve the trading environment of the relevant area, funded through a levy on local businesses.			Cllr Jack Deakin (Director)	2	New BID report to Cabinet on 25/7/11 Provision for 2 City Council representatives to be 1 Northfield Ward Councillor and 1 Weoley Ward Councillor	Cllr Jack Deakin (Lab) (Director)	<a href="mailto:Chris.Hurst@birmingham.gov.uk">Chris.Hurst@birmingham.gov.uk</a>
Sutton Coldfield Town Centre BID Limited	Limited Company (07846722)	This is a Business Improvement District, with a remit to improve the trading environment of the relevant area, funded			1.Cllr Rob Pocock (Observer)  2.Cllr David Barrie (Director & Stakeholder)	2	Provision for 1 City Council representatives as stakeholder Director and 1 observer. See appointments to Outside Bodies report to Cabinet on 13/12/2022.	Cllr Rob Pocock (Lab) (Observer)  Cllr David Barrie (Con) (Director & Stakeholder)	<a href="mailto:Chris.Hurst@birmingham.gov.uk">Chris.Hurst@birmingham.gov.uk</a>

**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

		through a levy on local							
Kings Heath BID	Limited Company (05785211)	This is a Business Improvement District, with a remit to improve the trading environment of the relevant area, funded through a levy on local businesses.			Cllr Lisa Trickett (Director & Stakeholder)	1	<b>Appointment to this BID was discontinued as per report to Cabinet on 13/12/2022.</b>		<a href="mailto:Chris.Hurst@birmingham.gov.uk">Chris.Hurst@birmingham.gov.uk</a>
Harborne Village BID	Limited Company (11123874)	This is a Business Improvement District, with a remit to improve the trading environment of the relevant area, funded through a levy on local businesses.			Cllr Jayne Francis (Director & Stakeholder)	1	Permission for Cllr Francis to sit on BID until 31/12/22 and for this to continue as BCC representative – to be a Harborne Ward Councillor.	Cllr Jayne Francis (Lab) (Director & Stakeholder)	<a href="mailto:Chris.Hurst@birmingham.gov.uk">Chris.Hurst@birmingham.gov.uk</a>
Soho Road BID	Limited Company	This is a Business Improvement District, with a remit to improve the trading environment of the relevant area, funded through a levy on local businesses.			Cllr Chaman Lal	1	At its meeting on 20/5/13, the Cabinet approved outline proposals for a new BID. Report Appendix 4 said at least 2 board Members will be invited, one each from Birmingham City Council and WM Police.	Cllr Chaman Lal (Lab)	<a href="mailto:Chris.Hurst@birmingham.gov.uk">Chris.Hurst@birmingham.gov.uk</a>
Birmingham Wheels Enterprise Ltd	Limited Company (01900151) (Dissolved)	N/A	N/A	N/A	Not required – company no longer trading	Not required – company no longer trading	See Appointments to Outside bodies report 10 12 12 Birmingham Wheels Company Number 01991870 Not an outside body – Wholly Owned Company (WOC) of BCC	<b>Company has been dissolved (no nominee required)</b>	Alison Jarrett/ Georgina Dean <a href="mailto:Georgina.Dean@birmigham.gov.uk">Georgina.Dean@birmigham.gov.uk</a> <a href="mailto:Alison.Jarrett@birmingham.gov.uk">Alison.Jarrett@birmingham.gov.uk</a>
Greater Birmingham & Solihull Local Enterprise Partnership Ltd Board	Limited Company				1. Cllr Ian Ward (Lab) Leader, as Director 2. Cllr Brigid (Lab), Deputy Leader, as Alternate Director	2	1 Director appointed – must be an Executive Member. 1 Alternate Director appointed – must be an Executive Member.	1. Cllr John Cotton (Lab) Director  2. Cllr Sharon Thompson (Lab) Alternate Director	<a href="mailto:Alison.Jarrett@birmingham.gov.uk">Alison.Jarrett@birmingham.gov.uk</a>
Finance Birmingham	Limited Company				Colette McCann Head of Housing Development  Guy Olivant, Business Partner Development Comms	2	This is a company limited by guarantee created on 1 November 2010 following Cabinet decision on 18 October 2010 “Continuation of the Birmingham Business Loan Fund”.	1. Cllr Brigid Jones Cabinet Member for Finance & Resources (as nominee) (Observer)	<a href="mailto:Alison.Jarrett@birmingham.gov.uk">Alison.Jarrett@birmingham.gov.uk</a>

**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

								2. Cllr Robert Alden (Observer) 3. Alison Jarrett, Assistant Director, Development and Commercial (Director)	
Frontier Development Capital Ltd	Limited Company				Chief Finance Officer		Company number 09967393. Incorporated - 25 January 2016 Private Limited Company BCC shareholding is 20% No requirement to have more than one BCC director on board.	Alison Jarrett - Director Group & Capital Finance (Director)	<a href="mailto:Alison.Jarrett@birmingham.gov.uk">Alison.Jarrett@birmingham.gov.uk</a>
Frontier Development Holdings Ltd	Limited Company				Chief Finance Officer		Company number 09970140 Incorporated 26 January 2016 Private Limited Company  Wholly Owned Company (WOC) of BCC.	Alison Jarrett - Director Group & Capital Finance (Director)	<a href="mailto:Alison.Jarrett@birmingham.gov.uk">Alison.Jarrett@birmingham.gov.uk</a>
GBS Finance Ltd	Limited Company				Alison Jarret Assistant Director Finance	1	Company Number 08128856	Alison Jarrett Director Group & Capital Finance (Director)	<a href="mailto:Alison.Jarrett@birmingham.gov.uk">Alison.Jarrett@birmingham.gov.uk</a>
Acivico Ltd	Limited Company				<u>Directors</u>  Cllr Lee Marsham (Lab)  Cllr Rob Pocock (Lab)  Cllr Ken Wood (Con)  <u>External, Non-Executive Directors</u>  Mr Ian Briggs (Chair) 2 vacancies		At its meeting on 28 April 2014, Cabinet approved changes to the structure of the Board of Acivico Ltd:- Removal of the Council Strategic Directors Appointment to the board of 2 elected Members nominated by the Controlling Group to serve as Directors Appointment to the board of 1 elected Member nominated by the opposition parties to serve as Director the appointment of 3 external non-executive directors the appointment of 1 of the above 6 as Chair of Acivico all of the above appointments are to be made by the Council	<u>Directors</u>  Cllr TBC (Lab)??  Cllr TBC Ken Wood ?? (Con)  <u>External, Non-Executive Directors</u>  Mr Ian Briggs (Chair) 2 vacancies	<a href="mailto:Alison.Jarrett@birmingham.gov.uk">Alison.Jarrett@birmingham.gov.uk</a>
Acivico (Building Consultancy Service) Ltd	Limited Company				Operational Director, Acivico, as a Director			Operational Director, Acivico, as a Director	<a href="mailto:Alison.Jarrett@birmingham.gov.uk">Alison.Jarrett@birmingham.gov.uk</a>
Acivico (Design, Construction and Facilities Management) Ltd	Limited Company				Operational Director, Acivico, as a Director			Operational Director, Acivico, as a Director	<a href="mailto:Alison.Jarrett@birmingham.gov.uk">Alison.Jarrett@birmingham.gov.uk</a>



**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

Birmingham Venture Capital Ltd	Limited Company				1. Karen Price, Digital and Customer Service Directorate 2. Davinda Deluca 3. Sandeep Singh		In 2005, 1 Director was appointed. In 2006, the Development Directorate recommended that 2 additional officers be appointed as Directors, making 3 in total. In 2010, the Development Directorate recommended that 2 further officers be appointed as Directors, making 5 in total, but in 2012 this was revised to 4 Directors. In 2015, the Economy Directorate advised that 5 Directors to be appointed. From May 2016, the Economy Directorate has advised that 3 Directors are to be appointed.	1. Karen Price, Digital and Customer Service Directorate 2. Davinda Deluca 3. Sandeep Singh	<a href="mailto:Alison.Jarrett@birmingham.gov.uk">Alison.Jarrett@birmingham.gov.uk</a>
West Midlands Rail Ltd (W M R Ltd) Board	Limited Company (08991160)	A company limited by guarantee with a Board of Directors appointed from each of the constituent partner authorities for the purpose of providing local democratic strategic guidance for specification of the West Midlands rail contract as let by Department for Transport (DfT)	Quarterly Board meetings typically 2-3 hours in length, held during the working day, and other occasional meetings on specific rail topics as appropriate.	Director role, interest/experience in rail transport matters	Cllr Liz Clements (Principal Director) Cllr Ian Ward (Substitute Director)	2	On 17 <sup>th</sup> November 2015 Cabinet approved the governance arrangements for WMR, approved that the Council would become a member of WMR, and approved the appointment of Directors to the WMR Board. WMR is governed by its Articles of Association.	Cllr Liz Clements (Lab) (Principal Director) Cllr John Cotton (Lab) (Substitute Director)	<a href="mailto:Martin.rowe@birmingham.gov.uk">Martin.rowe@birmingham.gov.uk</a>
Birmingham Municipal Housing Ltd	Limited Company (07021056)	The company is a dormant company which was set up to protect the brand identity of Birmingham Municipal Housing Trust which is the brand name used for the Council's new build properties, both for rent and resale. The			Colette McCann Head of Housing Development (Director) Guy Olivant, Business Partner Development & Commercial (Director)	3	Wholly owned company (WOC) of BCC (non-trading)	Colette McCann Head of Housing Development (Director) Guy Olivant, Business Partner Development & Commercial (Director)	<a href="mailto:Collette.McCann@birmingham.gov.uk">Collette.McCann@birmingham.gov.uk</a>

**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

		company has never traded.							
INReach (Birmingham) Ltd	Limited Company (09352102)	InReach (Birmingham) Limited is a wholly owned company of Birmingham City Council (BCC). The company was incorporated in December 2014 to provide a further tenancy option for city residents, offering high quality accommodation in the Private Rented Sector (PRS). The overall strategy for InReach was to develop a portfolio of assets for the PRS that will generate a healthy yield and set the standard for tenant and facilities management.			Colette McCann Head of Housing Development (Director)  Guy Olivant, Business Partner Development Comms (Director)	2	New Appointment.in 2015/16	Colette McCann Head of Housing Development (Director)  Guy Olivant, Business Partner Development Comms (Director)	<a href="mailto:Collette.McCann@birmingham.gov.uk">Collette.McCann@birmingham.gov.uk</a>
Birmingham Schools SPC Phase 1B Ltd	Limited Company (07598247)	This is a PFI special purpose vehicle company	Via MS Teams, Termly	An understanding of PFI and school estate	Head of Education infrastructure (Jaswinder Didiaily) (Director)	1	Incorporated 8 April 2011 Private Limited Company Outside Body – no BCC direct shareholding in this company. This is replicated below and we are a shareholder.	Jaswinder Didiaily (Director)	<a href="mailto:jaswinder.didiaily@birmingham.gov.uk">jaswinder.didiaily@birmingham.gov.uk</a>
Birmingham Schools SPC Holdings Phase 1B Ltd	Limited Company (07597941)	This is a PFI special purpose vehicle company	Via MS Teams, Termly	An understanding of PFI and school estate	Head of Education Infrastructure (Jaswinder Didiaily) (Director)	1		Jaswinder Didiaily (Director)	<a href="mailto:jaswinder.didiaily@birmingham.gov.uk">jaswinder.didiaily@birmingham.gov.uk</a>

**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

Birmingham Schools Holdings Phase 1A Ltd	Limited Company (06915570)	This is a PFI special purpose vehicle company	Via MS Teams, Termly	An understanding of PFI and school estate	Head of Education infrastructure (Jaswinder Didiaily) (Director)	1		Jaswinder Didiaily (Director)	<a href="mailto:jaswinder.didially@birmingham.gov.uk">jaswinder.didially@birmingham.gov.uk</a>
Birmingham Schools Phase 1A Ltd	Limited Company (06915837)	This is a PFI special purpose vehicle company	Via MS Teams, Termly	An understanding of PFI and school estate	Head of Education infrastructure (Jaswinder Didiaily) (Director)	1	Company number 06915837. No Shareholding in this company. (as confirmed in annual return made up to 30 April 2016).	Jaswinder Didiaily (Director)	<a href="mailto:jaswinder.didially@birmingham.gov.uk">jaswinder.didially@birmingham.gov.uk</a>
Birmingham Airport Holdings Ltd	Limited Company	Operation and management of Birmingham Airport and the provision of facilities and services associated with those operations.	Meetings are held at least six times each financial year at Birmingham Airport.	The Board requires an appropriate combination of skills, backgrounds, expertise and knowledge to provide constructive challenge to executive management and to support effective decision making.	Cllr Brigid Jones (Director)  Cllr Paul Tilsley (Director)	2	City Council entitled to nominate 2 persons to the West Midlands Shareholders Airport Committee for appointment to the Board.  Directors may but need not be Members of the City Council.  <b><u>Directors are appointed for a period of 2 years where practicable, with an annual review by Cabinet if necessary.</u></b>	Cllr Brigid Jones (Lab) (Director)  Cllr Paul Tilsley (Lib Dem) (Director)	<a href="mailto:Elaine.Peach@birmingham.gov.uk">Elaine.Peach@birmingham.gov.uk</a>
The National Exhibition (Developments) Plc	Public Limited Company (03301940)	Servicing of finance originally raised to fund the construction of Halls 17-20 at the National Exhibition Centre	The Board meets a minimum of once a year	The activities are limited	Alison Jarrett, Director Group & Capital Finance (Director)  Mohammed Sajid Interim Head of Financial Strategy (Director)	2	See reports to Outside Bodies report to Cabinet 18/10/10  See reports to Outside Bodies report to Cabinet 29/11/10	Alison Jarrett, Director Group & Capital Finance (Director)  Mohammed Sajid Interim Head of Financial Strategy (Director)	<a href="mailto:Elaine.Peach@birmingham.gov.uk">Elaine.Peach@birmingham.gov.uk</a>
PETPS (Birmingham) Capital Ltd	Limited Company (10836221)	Part of an asset backed funding structure in order to allow the City Council to finance payments to the NEC Limited Pension Fund	Not a significant amount of time	Knowledge of the operation of workplace pension schemes	Clare Sandland Finance Business Partner  Guy Olivant  Officer appointment	2 (both directors)		Clare Sandland Finance Business Partner  Guy Olivant  Officer appointment	<a href="mailto:Elaine.Peach@birmingham.gov.uk">Elaine.Peach@birmingham.gov.uk</a>
PETPS (Birmingham) General Partner Limited	Limited Company (SC569640)	Part of an asset backed funding structure in order to allow the City Council to finance payments to the NEC Limited Pension Fund	Not a significant amount of time	Knowledge of the operation of workplace pension schemes	Clare Sandland Finance Business Partner  Guy Olivant  Officer appointment	2 (both directors)		Clare Sandland Finance Business Partner  Guy Olivant  Officer appointment	<a href="mailto:Elaine.Peach@birmingham.gov.uk">Elaine.Peach@birmingham.gov.uk</a>

**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

PETPS (Birmingham) Limited	Limited Company (09312177)	Principal employer of NEC Limited Pension Fund and Scheme	Not a significant amount of time	Knowledge of the operation of workplace pension schemes	Clare Sandland Finance Business Partner  Guy Olivant  Officer appointment	2 (both directors)		Clare Sandland Finance Business Partner  Guy Olivant  Officer appointment	<a href="mailto:Elaine.Peach@birmingham.gov.uk">Elaine.Peach@birmingham.gov.uk</a>
Birmingham Propco Limited	Limited company (10989837)	Management and Leasing of Commercial Property portfolio which at present consists of two significant hotels within the Birmingham Area.	Board meetings every month via Teams for approximately one hour during the working day	Commercial Property, Finance experience desirable	Simon Delahunty-Forrest – Assistant Director  Alison Jarrett, Director Group & Capital Finance	2	Company Number 10989837 Incorporated 2 October 2017 Private Limited Company  Wholly Owned Company (WOC) of BCC	Simon Delahunty-Forrest – Assistant Director  Alison Jarrett, Director Group & Capital Finance	<a href="mailto:Rob.Pace@birmingham.gov.uk">Rob.Pace@birmingham.gov.uk</a> <a href="mailto:Georgina.dean@birmingham.gov.uk">Georgina.dean@birmingham.gov.uk</a>
Birmingham Curzon Regeneration Ltd	Limited Company				James Betjemann Head of EZ and Curzon Delivery		Wholly Owned Company (WOC) of BCC (non –trading)	James Betjemann Head of EZ and Curzon Delivery	<a href="mailto:James.Betjemann@birmingham.gov.uk">James.Betjemann@birmingham.gov.uk</a>
Port Loop Estate Management	Limited Company (11453022)	Under Option Agreement 8 <sup>th</sup> June 2016. To manage communal or estate parts of the property	Further to BCC's withdrawal from the LLP no Board Paper / detail provided	Budgetary control	Kathryn James, Assistant Director of Property	1	Company number 11453022 Port Loop Quarterly Landowner Meetings Done: 27 <sup>th</sup> March 23	Kathryn James, Assistant Director of Property	<a href="mailto:Ashley.Skinner@birmingham.gov.uk">Ashley.Skinner@birmingham.gov.uk</a>
Millennium Point Property Ltd	Limited Company				Philip Andrews, Representative		1 Representative (was 1 Director) appointed by the City Council	Philip Andrews, Representative	<a href="mailto:Philip.Andrews@birmingham.gov.uk">Philip.Andrews@birmingham.gov.uk</a>
Birmingham Global Limited	Limited Company (01884230)				(Vacancy) (Head of Business Enterprise and Innovation) to continue as an observer for current 2024/25 period	1	Councillor appointment not appropriate given the sale of BCC's interest in the company. Appoint Mohammed Zahir (Head of Business Enterprise and Innovation) to continue as an observer	(Vacancy) (Head of Business Enterprise and Innovation) to continue as an observer for current 2024/25 period	<a href="mailto:Mohammed.Zahir@birmingham.gov.uk">Mohammed.Zahir@birmingham.gov.uk</a>
CTC Kingshurst Academy	Limited Company (02268092)				Cllr Mariam Khan	1		Cllr Mariam Khan (Lab)	
Workers Education Association (Local Management Committee)	Limited Company				Cllr Jayne Francis			Cllr TBC (Lab)	
YMCA Board					Cllr Diane Donaldson Cllr ...	2 (Representatives )		Cllr Diane Donaldson Cllr .....	

**REGISTERED CHARITIES:** (Organisations that are formally incorporated as a Charity and registered at the Charities Commission)

<b>Organisation Name</b>	<b>Organisation Type</b>	<b>Brief explanation of what the organisation does/its main business</b>	<b>Details of Time Commitment of Nominee (i.e. frequency of meetings, timings, day/evening commitments, location of meetings)</b>	<b>Skills Audit (any desirable skills or experience which would be helpful for a Nominee)</b>	<b>2022/2023 Nominations</b>	<b>No. of Representatives to be Nominated (formally appointed Directors, Trustees, Observer, Board Members etc)</b>	<b>Provisions of Constitution/Articles/Comments</b>	<b>2023/2024 Nominations</b>	<b>Officer Contact</b>
Friends of Birmingham Museum and Art Gallery	Registered Charity (528895)				Cllr Kath Hartley (Representative) Cllr Darius Sandhu (Representative)	2	2 City Council appointees to the Friends Committee	Cllr Kath Hartley (Lab) (Representative) Cllr Darius Sandhu (Con) (Representative)	<a href="mailto:symon.easton@birmingham.gov.uk">symon.easton@birmingham.gov.uk</a>
Birmingham Airport Community Trust Fund	Registered Charity (1071176)	Enables Birmingham Airport to invest in a range of local projects which reflect the local community and environment	Meets twice a year at Birmingham Airport	Knowledge of communities in east Birmingham located close to Birmingham Airport and its flight paths.	Cllr Marje Bridle (Trustee) Cllr Colin Green (Trustee)	2	Appointments made by Cabinet on 10 June 2013	Cllr Marje Bridle (Lab) (Trustee) Cllr Colin Green (Lib Dem) (Trustee)	<a href="mailto:Elaine.Peach@birmingham.gov.uk">Elaine.Peach@birmingham.gov.uk</a>
West Midlands Ambulance Service Trust NHS					Cllr Rob Pocock (Lab)	1	1 BCC representative appointed – see Appointments to Outside Bodies report to Cabinet on 17/9/12. Must be an elected Member. Appointment is for a 3 year period but review annually in line with established practice.	Cllr Rob Pocock (Lab) (Governor)	
Birmingham & Solihull Mental Health NHS Foundation Trust					Cllr Mick Brown (Lab)		City Council appoint 1 stakeholder governor – appointment made by Cabinet on 10/6/13	Cllr Mick Brown (Lab)	
Sir Barry Jackson Trust	Registered Charity (2116919)				Cllr Des Hughes (Trustee)	1	1 City Council appointee	Cllr Des Hughes (Lab) (Trustee)	<a href="mailto:sbjt@outlook.com">sbjt@outlook.com</a>
Birmingham Trees for Life Tree Committee	Registered Charity (1123806)				Cllr Diane Donaldson (Representative)	1	See report to Cabinet on 12 February 2007.	Cllr Diane Donaldson (Lab) (Representative)	<a href="mailto:bhamtreesforlife@gmail.com">bhamtreesforlife@gmail.com</a>
The Birmingham	Registered Charity (522852)				Cllr Mary Locke Cllr Rob Pocock Cllr Adam Higgs	5 City Governor/Trustee	City Governors - Lord Mayor of Birmingham (ex-officio) together with	Cllr Mary Locke (Lab)	<a href="mailto:enquiries@bmi.org.uk">enquiries@bmi.org.uk</a>

**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

and Midlands Institute					Cllr Jon Hunt	City Governor/Trustee City Governor City Governor	<u>four Members of the City Council</u> subject to the proportionality 2 Labour, 1 Conservative, 1 Liberal Democrat	Cllr Rob Pocock (Lab) Cllr Adam Higgs (Con) Cllr Jon Hunt (Lib Dem)	
Birmingham Retirement Council	Registered Charity (241670)				Cllr Kerry Jenkins (Trustee)  Cllr Penny Wagg (Trustee)  Hon Ald Sue Anderson	2		Cllr Kerry Jenkins (Lab) (Trustee)  Cllr Penny Wagg (Lib Dem) (Trustee)  Hon Ald Sue Anderson	<a href="mailto:info@brcseminars.org.uk">info@brcseminars.org.uk</a>
The Scout Association	Royal Charter Company				Mike Leddy Non-Labour member (Lab)  Cllr Adrian Delaney	2		Mike Leddy Non-Labour member would like to continue (Lab)  Cllr Adrian Delaney (Con)	<a href="mailto:Gerry.russell@birminghamscouts.org.uk">Gerry.russell@birminghamscouts.org.uk</a>

**BOTH A COMPANY & CHARITY:** (Organisations that are Charitable Companies who are registered as both a formal limited Company at Companies House and a Charity at the Charity Commission)

<u>Organisation Name</u>	<u>Organisation Type</u>	<u>Brief explanation of what the organisation does/its main business</u>	<u>Details of Time Commitment of Nominee (i.e. frequency of meetings, timings, day/evening commitments, location of meetings)</u>	<u>Skills Audit (any desirable skills or experience which would be helpful for a Nominee)</u>	<u>2022/2023 Nominations</u>	<u>No. of Representatives to be Nominated (formally appointed Directors, Trustees, Observer, Board Members etc)</u>	<u>Provisions of Constitution/Articles/Comments</u>	<u>2023/2024 Nominations</u>	<u>Officer Contact</u>
Birmingham Wheels	Limited Company (01991870) & Registered Charity (701209)	N/A	N/A	N/A	Not required – company no longer trading	Not required – company no longer trading	See Appointments to Outside bodies report 10 12 12 Birmingham Wheels Company Number 01991870 Not an outside body – Wholly Owned Company (WOC) of BCC	<b>Company is being liquidated (no nominee required)</b>	Alison Jarrett/ Georgina Dean <a href="mailto:Georgina.Dean@birmingham.gov.uk">Georgina.Dean@birmingham.gov.uk</a> <a href="mailto:Alison.Jarrett@birmingham.gov.uk">Alison.Jarrett@birmingham.gov.uk</a>
Birmingham Opera Company	Limited Company (01850467) & Registered Charity (291130)	Professional Opera Company working with communities			Cllr Liz Clements	1	BCC as revenue funder	Cllr Liz Clements (Lab)	<a href="mailto:symon.easton@birmingham.gov.uk">symon.easton@birmingham.gov.uk</a>



**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

Millennium Point Trust	Limited Company (03227575) & Registered Charity (1059451)	Management Company for Millennium Point including Thinktank and BCU tenants			Cllr Karen McCarthy (Trustee & Director)  Cllr Paul Tilsley (Trustee & Director)	2	City Council, as Corporate Member, has the right to appoint 2 Trustees	Cllr Karen McCarthy (Lab) (Trustee & Director)  Cllr Paul Tilsley (Lib Dem) (Trustee & Director)	<a href="mailto:symon.easton@birmingham.gov.uk">symon.easton@birmingham.gov.uk</a>
FABRIC	Limited Company (02784677) & Registered Charity (1196368)	Regional Dance Agency for East and West Midlands			Cllr Mariam Khan	1	BCC as revenue funder	Cllr Mariam Khan (Lab)	<a href="mailto:symon.easton@birmingham.gov.uk">symon.easton@birmingham.gov.uk</a>
Ikon Gallery	Limited Company (009022136) & Registered Charity (528892)	Contemporary Art Gallery			Cllr Jayne Francis	1	BCC as revenue funder	Cllr Jayne Francis (Lab)	<a href="mailto:symon.easton@birmingham.gov.uk">symon.easton@birmingham.gov.uk</a>
Ex Cathedra	Limited Company (02396173) & Registered Charity (1004086)	Early Music Choir			Cllr Liz Clements	1	BCC as revenue funder. The Subscribers to the Memorandum of Association and such other persons as the Committee shall admit shall be members of the Company.	Cllr Liz Clements (Lab)	<a href="mailto:symon.easton@birmingham.gov.uk">symon.easton@birmingham.gov.uk</a>
Birmingham Royal Ballet	Limited Company (03320538) & Registered Charity (1061012)	National Lyric Ballet Company based at Hippodrome Theatre			Cllr Des Hughes	1	BCC as revenue funder. Following reduction of grant, only 1 Representative to be appointed to the Board.	Cllr Des Hughes (Lab) (Representative)	<a href="mailto:symon.easton@birmingham.gov.uk">symon.easton@birmingham.gov.uk</a>
Birmingham Repertory Theatre (Board)	Limited Company (00295910) & Registered Charity (223660)	Producing Theatre Company			Cllr Jayne Francis (Lab) (Trustee)  Cllr Ken Wood	2	BCC as revenue funder. City Council appointees.	Cllr Jayne Francis? (Lab) (Director & Trustee)  Cllr Ken Wood (Con)	<a href="mailto:symon.easton@birmingham.gov.uk">symon.easton@birmingham.gov.uk</a>
City of Birmingham Symphony Orchestra	Limited Company (01262018) & Registered Charity (506276)	National Symphony Orchestra			Cllr Sir Albert Bore  Cllr Darius Sandhu	2	BCC as revenue funder	Cllr Sir Albert Bore (Lab)  Cllr Darius Sandhu (Con)	<a href="mailto:symon.easton@birmingham.gov.uk">symon.easton@birmingham.gov.uk</a>
Midlands Art Centre	Limited Company (00718349) & Registered Charity (528979)	Multi-Arts Centre in Cannon Hill Park			Cllr Shabina Bano (Director & Trustee))  Cllr Matt Bennett (Director & Trustee)	2	City Council entitled to appoint 2 nominated Board Members.	Cllr Shabina Bano (Lab) (Director & Trustee))  Cllr Matt Bennett (Con) (Director & Trustee)	<a href="mailto:symon.easton@birmingham.gov.uk">symon.easton@birmingham.gov.uk</a>

**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

B: Music Ltd	Limited Company (03169600) & Registered Charity (1053937)	Management Company for Town Hall and Symphony Hall receiving houses.			Cllr Sir Albert Bore (Director & Trustee)  Cllr Ewan Mackey (Director & Trustee)	2	BCC as revenue funder	Cllr Sir Albert Bore (Lab) (Director & Trustee)  Cllr Ewan Mackey (Con) (Director & Trustee)	<a href="mailto:symon.easton@birmingham.gov.uk">symon.easton@birmingham.gov.uk</a>
Birmingham Museums Trust	Limited Company (07737797) & Registered Charity (1140714)	Management Trust for Birmingham Museums Service across nine sites			Cllr Phil Davis (Director & Trustee)  Cllr Robert Alden (Director & Trustee)	2	25-year lease on premises to 2043. 25-year management contract to 2043 reviewed every four years Company No. 07737797 New appointment in 2012/13 – see Appointments to Outside Bodies report to Cabinet on 12/12/11. BCC has right to appoint 2 Directors to be elected Members or officers.	Cllr Phil Davis (Lab) (Director & Trustee)  Cllr Robert Alden (Con) (Director & Trustee)	<a href="mailto:symon.easton@birmingham.gov.uk">symon.easton@birmingham.gov.uk</a>
West Midlands Art Trust Ltd	Limited Company (01974210) & Registered Charity (517916)	Arts Trust			Cllr Jayne Francis (Director & Trustee)	1	Company no.01974210 Charity no. 517916 Formerly appointed through West Midlands Joint Committee 1 Representative	Cllr Jayne Francis (Lab) (Director & Trustee)	<a href="mailto:symon.easton@birmingham.gov.uk">symon.easton@birmingham.gov.uk</a>
Witton Lodge Community Association	Limited Company (02903760)  Registered Charity: 1039005	Registered Housing provider with broader community service offer	Board meets typically 1 <sup>st</sup> Wednesday monthly 7pm to 9pm.  Also an expectation board members support a sub-group (housing, finance etc) bi-monthly for 2 hours		Cllr (Local Ward Member) (Director / Trustee)  Cllr Jilly Bermingham (Director & Trustee)  1 Officer to be appointed as Director / Trustee (Mike Davis since 2015)	2	1 Member and 1 Officer to be appointed.	Cllr (Local Ward Member) (Director / Trustee)  Cllr Jilly Bermingham (Lab) (Director & Trustee)  1 Officer to be appointed as Director / Trustee (Mike Davis)	<a href="mailto:Mike.Davis@birmingham.gov.uk">Mike.Davis@birmingham.gov.uk</a>
Stockfield Community Association	Limited Company (02588109)  Registered Charity: 1003108				Cllr Penny Wagg (Director)	2	The Association has expressed a preference for an Acocks Green Ward Councillor to be appointed.  1 Member and 1 Officer to be appointed.	Cllr Penny Wagg  1 Officer to be appointed.	<a href="mailto:Rachel.Fulwell@birmingham.gov.uk">Rachel.Fulwell@birmingham.gov.uk</a>
Chamberlain Highbury Trust	Registered Company (10157307)  Registered Charity (1169845)				Martin Straker Welds (Lab)  Cllr Phil Davis (Lab)	2	2 City Council appointees		<b><u>THIS IS A NON-ANNUAL APPOINTMENT. APPOINTMENT TO THIS BODY IS DONE EVERY 3 YEARS</u></b>
Castle Bromwich Hall Gardens Trust	Limited Company (01944650)				Cllr Diane Donaldson	2	Appointment reinstated at the request of the organisation. BCC entitled to appoint 2 Governors.	Cllr Diane Donaldson (Lab)	



**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

	Registered Charity (516855)				(Director & Trustee) Cllr Marje Bridle (Director & Trustee)			(Director & Trustee) Cllr Marje Bridle (Lab) (Director & Trustee)	
Birmingham Citizens Advice Bureau Ltd (Trustee Board)	Limited Company (02202427) Registered Charity: (519639)				Cllr Marcus Bernasconi (Trustee) Cllr Gareth Moore (Trustee & Director))	2	Appointment reinstated at the request of the organisation. BCC entitled to appoint 2 Governors.	Cllr Marcus Bernasconi (Trustee) Cllr Gareth Moore (Trustee & Director))	<b><u>Appointments to the CAB are no longer required as per email from Chris Jordan dated 1<sup>st</sup> August 2022</u></b>
Birmingham Voluntary Service Council (Board of Management)	Limited Company (00421688) Registered Charity (218795)				Cllr Ken Wood (Director)  Cllr Mohammed Idrees (Director & Trustee)	2	Company No. 07737797 New appointment in 2012/13 – see Appointments to Outside Bodies report to Cabinet on 12/12/11. BCC has right to appoint 2 Directors to be elected Members or officers.	Cllr Ken Wood (Con)  Cllr Mohammed Idrees (Lab)	
Apna Char 1995 Ltd	Limited Company (03279108) Registered Charity (1059353)				Cllr ..... (Lab)	1 (Representative)		Cllr ..... (Lab)	
Age Concern Birmingham	Limited Company (02104152) Registered Charity (518610)				Cllr Jane Jones  Cllr	2 (Representatives)		Cllr Jane Jones (Lab)  Cllr ..... (Con)	
Birmingham Disability Resource Centre	Limited Company (02897250) Registered Charity (1034581)				Cllr Kath Scott	1 (Representative)		Cllr Kath Scott (Lab)	
SIFA Fireside (Supporting Independence from Alcohol)	Company Number (03094905) Registered Charity (1049728)				Cllr Sharon Thompson	1 (Representative)		Cllr Jayne Francis (Lab)	
Mind Birmingham	Limited Company (02024372) Registered Charity (1003906)				Cllr Alex Aitken	1 (Representative)		Cllr Alex Aitken (Lab)	
NICE – Centre for Movement Disorders	Limited Company (02083754) Registered Charity (295873)				Martin Straker Welds (Director & Nominated Trustee)  Cllr Diane Donaldson (Director &	2	1 Appointment Social Care, Health and Wellbeing and Support of Vulnerable Adults  1 Appointment Education and Care for Children, Young People And Families. See appointments to Outside Bodies report to Cabinet on 29/11/10 for both appointments.	Martin Straker Welds (Lab) (Director & Nominated Trustee)  Cllr Diane Donaldson (Lab) (Director &	

**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

					Nominated Trustee)			Nominated Trustee)	
Birmingham Crisis Centre	Limited Company (02230876)  Registered Charity (700138)				Cllr Mariam Khan (Director)  Andrew Hardie (Director)	2		Cllr Mariam Khan (Lab) (Director)  Andrew Hardie (Director)	
Birmingham Asian Resources Centre	Limited Company (04351686)  Registered Charity (1093110)				Cllr Mahmood Hussain	1 (Observer)		Cllr Mahmood Hussain (Lab)	
Association of Retained Council Housing Ltd	Limited Company (07970258)  Registered Charity (1039005)				Cllr Sharon Thompson (Director)  Managing Director City Housing	2	2 BCC representatives to be appointed as Directors – see Appointments to Outside Bodies report to Cabinet 28/11/13.	Cllr Jayne Francis (Lab) (Director)  Managing Director City Housing	
Priority Area Play Groups	Limited Company (01626517)  Registered Charity (519939)				Cllr Mick Brown (Director)	1		Cllr Mick Brown (Lab) (Director)	

**UNINCORPORATED BODIES:** (Organisations that are not formally incorporated as Companies or Charities but take the form of Committees, Forums, Informal Boards etc)

<b>Organisation Name</b>	<b>Organisation Type</b>	<b>Brief explanation of what the organisation does/its main business</b>	<b>Details of Time Commitment of Nominee (i.e. frequency of meetings, timings, day/evening commitments, location of meetings)</b>	<b>Skills Audit (any desirable skills or experience which would be helpful for a Nominee)</b>	<b>2022/2023 Nominations</b>	<b>No. of Representatives to be Nominated (formally appointed Directors, Trustees, Observer, Board Members etc)</b>	<b>Provisions of Constitution/Articles/Comments</b>	<b>2023/2024 Nominations</b>	<b>Officer Contact</b>
Warwickshire County Cricket Club (General Committee)	Unincorporated Body				Cllr Ian Ward (Lab)  Cllr Deirdre Alden (Con)		See report to Cabinet on 29 03 2010. At present Director of Inclusive Growth and Chief Finance Officer are also part of this Committee	Cllr John Cotton (Lab)  Cllr Deirdre Alden (Con)	<a href="mailto:Alison.Jarrett@birmingham.gov.uk">Alison.Jarrett@birmingham.gov.uk</a>

**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

Veterans Champion	Unincorporated Body				Anita Ward (Lab) Non-Labour member			Anita Ward (Lab) Non-Labour member	<a href="mailto:Anne.Kennedy@birmingham.gov.uk">Anne.Kennedy@birmingham.gov.uk</a>
Corporate Parent Ambassador	Unincorporated Body				Cllr Jane Jones (Lab)	1		Cllr Jane Jones (Lab)	<a href="mailto:Andrea.Foster@birmingham.gov.uk">Andrea.Foster@birmingham.gov.uk</a>
The Regional Employers Organisation	Unincorporated Body				Cllr John Cotton (Lab) Representative		New Body considered by Cabinet on the 29 June 2015	Cllr John Cotton (Lab)	<a href="mailto:Craig.Scirven@birmingham.gov.uk">Craig.Scirven@birmingham.gov.uk</a>
Sutton Park Advisory Committee	Unincorporated Body				Cllr Rob Pocock Cllr Maureen Cornish Cllr David Pears	3		Cllr Rob Pocock (Lab) Cllr Maureen Cornish (Con) Cllr David Pears (Con)	<a href="mailto:John.Porter@birmingham.gov.uk">John.Porter@birmingham.gov.uk</a>
Cycling Advisory Group	Unincorporated Body				Cllr Lisa Trickett	1		Cllr Lisa Trickett (Lab)	<a href="mailto:Graham.Lennard@birmingham.gov.uk">Graham.Lennard@birmingham.gov.uk</a>
Birmingham Gun Barrell Proof House	Unincorporated Body				Cllr Martin Brooks (Guardian) Cllr Phil Davis (Guardian) Cllr Robert Alden (Guardian)	3	2 Members of the City Council as Guardians of Birmingham Proof House. Must be Members. 1 year period of office <b>Email received from Mr Sam Perry Proof Master, Birmingham Proof House on the 10 May 2023 advising of reduction in Councillor Guardians from 3 to 2 Councillors</b>	Cllr TBC (Lab) Cllr Robert Alden (Con)	<a href="mailto:S.Perry@gunproof.com">S.Perry@gunproof.com</a> <a href="mailto:acvoke@aol.com">acvoke@aol.com</a>
West Midlands Strategic Migration Board	Unincorporated Body? Partnership?				Cllr John Cotton (Observer)	1		Cllr Nicky Brennan (Lab) (Observer)	<a href="mailto:keith.ireland@wolverhampton.gov.uk">keith.ireland@wolverhampton.gov.uk</a>
Pensions Committee	Unincorporated Body				Cllr Ray Goodwin (Co-Opted Member) Cllr Rob Pocock (Substitute Co-Opted Member) Cllr Yvonne Mosquito (Deputy Substitute Co-Opted Member)	3	Bodies comprise 1 Member from each of the 7 constituent authorities. <a href="#">Email from Hayley Reid Regulatory Governance Manager dated 29 June 2023 advising that: Please note that in accordance with the Terms of Reference for the Pensions Committee we do not allow substitute members. This is due to the knowledge and skills requirements for our Committee members.</a>	Cllr Ray Goodwin (Lab) (Co-Opted Member) Cllr Rob Pocock (Lab) (Substitute Co-Opted Member) Cllr Brigid Jones (Lab) (Deputy Substitute Co-Opted Member)	<a href="mailto:Fabrica.Hastings2@wolverhampton.gov.uk">Fabrica.Hastings2@wolverhampton.gov.uk</a>
Local Authority Building Control Advisory Services Ltd	Unincorporated Body	N/A	N/A	N/A	Not required – company no longer trading	Not required – company no longer trading	See report of the Director of Planning and Regeneration to Cabinet on 8 August 2005 Ministry of Defence Single Living Accommodation Modernisation (SLAM) Project Building Consultancy	<b>Not required – company no longer trading</b>	email dated 05 07 21 "LABCAS was dissolved and struck off the register at Companies House at the end of 2019 it is no longer required nor an active company"

**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

Golden Hillock Community Care Centre	Unincorporated Body				Cllr Shabina Bano (Representative)	1		Cllr Shabina Bano (Lab) (Representative)	<a href="mailto:goldenhillockdaycentre@msn.com">goldenhillockdaycentre@msn.com</a>
St Anne's Accommodation	Unincorporated Body				Cllr Sharon Thompson	1		Cllr Jayne Francis (Lab)	<a href="mailto:Amanda.trappett@stannesbirmingham.org.uk">Amanda.trappett@stannesbirmingham.org.uk</a>
Convocation of the University of Aston	Unincorporated Body				Cllr Brigid Jones	1		Cllr Brigid Jones (Lab)	<a href="mailto:c.noakes@aston.ac.uk">c.noakes@aston.ac.uk</a>
Birmingham Local Education Partnership Board	Unincorporated Body				Director Education and Skills		Appointment made by Cabinet on 8/6/09	Director Education and Skills	<a href="mailto:Ailison.Mitchell@catalystlendlease.com">Ailison.Mitchell@catalystlendlease.com</a>
City Centre Strategic Board	Unincorporated Body				Cllr Ian Ward  Cllr Ewan Mackey	2	In May 2012, the Head of City Centre Management advised that the City Council had on the City Centre Partnership: - 1. 3 "full" members but not specified who these should be. 1. Terms of Reference provide for "proxy" to attend when representatives cannot attend. 2. 1 Co-opted representative for the Council's events/arts. portfolio 3. A no. of officers regularly attend in a support capacity (Director of Regulation and Enforcement (Acting) or delegate and Assistant Director Planning and Development). Now known as City Centre Strategic Board, with the Deputy Leader as an appointee and the City Council also invited to appoint 1 opposition Member.	Cllr John Cotton (Lab)  Cllr Ewan Mackey (Con)	<a href="mailto:Michele.wilby@colmore.bid">Michele.wilby@colmore.bid</a>
PATROL Adjudication Joint Committee	Unincorporated Body				<u>Voting Member</u> Cllr Liz Clements <u>Substitute Member</u> Cllr Phil Davis	2	1 representative of each of the Parking Authorities appointed in accordance with law and their own Constitutional arrangements. Substitute Members permitted.	<u>Voting Member</u> Cllr Liz Clements (Lab) <u>Substitute Member</u> Cllr Phil Davis (Lab)	<a href="mailto:Collette.Brown@birmingham.gov.uk">Collette.Brown@birmingham.gov.uk</a>  <a href="mailto:Stacey.Ryans@birmingham.gov.uk">Stacey.Ryans@birmingham.gov.uk</a>
Bus Lane Adjudication Services Joint Committee	Unincorporated Body				<u>Voting Member</u> Cllr Liz Clements <u>Substitute Member</u> Cllr Phil Davis	2	To be the same Members as PATROL Committee at 2 above New appointment 10 June 2013	<u>Voting Member</u> Cllr Liz Clements (Lab) <u>Substitute Member</u> Cllr Phil Davis (Lab)	<a href="mailto:Collette.Brown@birmingham.gov.uk">Collette.Brown@birmingham.gov.uk</a>  <a href="mailto:Stacey.Ryans@birmingham.gov.uk">Stacey.Ryans@birmingham.gov.uk</a>
City of Birmingham Local Access Forum	Unincorporated Body				Cllr Liz Clements Cllr Timothy Huxtable	2	See Cabinet (14/11/05)	Cllr Liz Clements (Lab) Cllr Timothy Huxtable (Con)	<a href="mailto:Mahroof.malik@birmingham.gov.uk">Mahroof.malik@birmingham.gov.uk</a>
River Trent Regional Flood	Unincorporated Body				Cllr Liz Clements (Committee Member)	1		Cllr Liz Clements (Lab) (Committee Member)	<a href="mailto:dhiren.katwa@environment-agency.gov.uk">dhiren.katwa@environment-agency.gov.uk</a>

**ANNUAL APPOINTMENTS TO OUTSIDE BODIES**

and Coastal Committee									
Surface Access Group – formerly Birmingham International Airport's' Air Transport Forum	Unincorporated Body	The group considers and monitors the measures the airport takes to achieve its transport model share targets.	Meets four times a year at Birmingham Airport	Experience of public transport services.	Cllr Liz Clements (Representative)	1	Must be a member. 1 year period of office.	Cllr Liz Clements (Lab) (Representative)	<a href="mailto:Elaine.Peach@birmingham.gov.uk">Elaine.Peach@birmingham.gov.uk</a>
Birmingham Airport Consultative Committee	Unincorporated Body	Represents the interests of local authorities, resident groups, industry bodies and Airport users. Acts as a communications channel between the Airport and its stakeholders.	Meets four times a year at Birmingham Airport	Knowledge of airport impacts and contribution to local communities and economy	Cllr Diane Donaldson (Representative) Cllr Timothy Huxtable (Representative) Cllr Colin Green (Representative)	3	Members may recall that this body's composition has been revised twice. Cabinet most recently revised the City Council representation at its meeting on 15/9/14 – See Appointments to Outside Bodies report and Cabinet record of decision for 15/9/14 meeting. NB: This is now an Annual Appointment – see report to Cabinet July 2015.	Cllr Diane Donaldson (Lab) (Representative) Cllr Timothy Huxtable (Con) (Representative) Cllr Colin Green (Lib Dem) (Representative)	<a href="mailto:Elaine.Peach@birmingham.gov.uk">Elaine.Peach@birmingham.gov.uk</a>
University Hospitals Birmingham NHS Foundation Trust (Board of Governors)	Unincorporated Body				Martin Straker-Welds (non-elected member) (Lab)		City Council appoints 1 Stakeholder Governor Merged with HEFT April 2018	Martin Straker-Welds (non-elected member) (Lab) Stakeholder Governor	<a href="mailto:Justin.Varney@birmingham.gov.uk">Justin.Varney@birmingham.gov.uk</a> <a href="mailto:Graeme.Betts@birmingham.gov.uk">Graeme.Betts@birmingham.gov.uk</a>
Birmingham Women's and Children's NHS Foundation Trust	Unincorporated Body				Cllr Kath Scott (Lab)		This body was formed in February 2017 This body was formerly Birmingham Women's Health Care NHS Trust – Members Council and Birmingham Children's Hospital NHS Foundation Trust – Council of Governors.	Cllr Kath Scott (Lab) Stakeholder Governor	<a href="mailto:Justin.Varney@birmingham.gov.uk">Justin.Varney@birmingham.gov.uk</a> <a href="mailto:Graeme.Betts@birmingham.gov.uk">Graeme.Betts@birmingham.gov.uk</a>
Birmingham Community Healthcare NHS Trust (Council of Governors)	Unincorporated Body				Cllr Mick Brown (Lab)		See Appointments to Outside Bodies record of decision at Cabinet on 14/1/13.	Cllr Mick Brown (Lab) Stakeholder Governor	<a href="mailto:Justin.Varney@birmingham.gov.uk">Justin.Varney@birmingham.gov.uk</a> <a href="mailto:Graeme.Betts@birmingham.gov.uk">Graeme.Betts@birmingham.gov.uk</a>
Royal Orthopaedic Hospital Board of Governors	Unincorporated Body				Cllr Kirsten Kurt-Elli (Lab)		Appointment is for a 3 year period but review annually in line with established practice. See Appointments to Outside Bodies report to Cabinet on 16/2/15 for background.	Cllr Kirsten Kurt-Elli (Lab) Stakeholder Governor	<a href="mailto:Justin.Varney@birmingham.gov.uk">Justin.Varney@birmingham.gov.uk</a> <a href="mailto:Graeme.Betts@birmingham.gov.uk">Graeme.Betts@birmingham.gov.uk</a>



Public Report

**Birmingham City Council****Report to Cabinet Committee – Group  
Company Governance**

12 July 2023



**Subject:** Acivico Group Ltd - Company Pen Portrait

**Report of:** Guy Olivant, Major Development Lead, Group & Capital Finance

**Relevant Cabinet Member:** Councillor Sharon Thompson

**Relevant O &S Chair(s):** Councillor Sir Albert Bore

**Report author:** Guy Olivant

Are specific wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No – All wards affected
If yes, name(s) of ward(s):		
Is this a key decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, add Forward Plan Reference:		
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, provide exempt information paragraph number or reason if confidential :		

**1 Executive Summary**

Acivico Group Ltd is to present to Members on the private agenda. This report provides Members with a pen portrait of the company.

**2 Recommendations**

2.1 Members are asked to note the information provided

### **3 Background**

3.1 Acivico Ltd – in 2021/22 final outturn reported a turnover of £30.3m (2020/21 £26.3m) giving rise to a loss of £0.08m (2020/21 loss of £2.4m). The unaudited draft outturn for the company for 2022/23 shows turnover of £26.4m, generating a net loss after interest and charges of £0.5m.

3.2 Acivico Limited was created as a wholly owned subsidiary of the Council in September 2011. It has 2 subsidiaries - Acivico (Building Consultancy) Ltd and Acivico (Design, Construction and Facilities Management) Ltd. In 2020 following presentation to CCGCG and April 2020 Cabinet approval, the company expanded with a non-Teckal trading arm, APSL Limited, in order to achieve a higher private sector market share and a sustainable future outside of any exclusivity agreements with the Council. The 2 main Acivico subsidiaries continue to operate under Teckal requirements.

3.3 The principal activities of the group of companies are for the provision of building consultancy, design, construction and facilities management within the construction and property industry.

3.4 Acivico undertook a full review of its activities during 2018/19. The council gave an undertaking to the auditors to support the company enabling a going concern opinion to be given and awarded Acivico a new three year contract from 2019/20.

This was prior to Covid, however performance remained positive during this period and the company was able to continue to trade and avoid significant financial impact.

3.5 The company is headed by Group Managing Director, Marina Robertson and the board is chaired by Alison McKinna.

3.6 Key personnel and board members within Acivico are:

Marina Robertson – Group Managing Director

Tom Sadler – Group Finance Director

Marcus Passant - Group Director of People and Governance

Kevin Blunden - Director of Building Consultancy

Darren Quincy - Director Design, Construction & Facilities Management

#### **BCC Board Members**

Cllr Ken Wood

Vacancy

NED recruitment to take place

#### **External Board Members**

Alison McKinna (Chair)



David Powell

Mark Evans

The Director of Group and Capital Finance (deputy s151 officer) is an observer on the board.

#### **4 Options considered and Recommended Proposal**

4.1 This report provides information to Members on Acivico Ltd and will assist in the exchanges and discussion on the presentation within the private agenda.

#### **5 Consultation**

5.1 The Chair of the Committee has been consulted on the attendance of Acivico Ltd.

#### **6 Risk Management**

6.1 This report provides an outline of the company and background for discussion of company performance with the company representatives.

#### **7 Compliance Issues:**

7.1 **How are the recommended decisions consistent with the City Council's priorities, plans and strategies?**

The recommended decision supports the Birmingham City Council Plan 2018-2022, contributing to the priority of Birmingham being an entrepreneurial city to learn, work and invest in.

#### **7.2 Legal Implications**

The Council's Section 151 Officer has a duty to ensure the proper administration of the Council's financial affairs. The Accounts and Audit Regulations 2015, requires the Council to have effective arrangements for the management of risk.

#### **7.3 Financial Implications**

There are no financial implications directly arising from this report but Members should consider any questions or considerations arising from this report for discussion during the private agenda.

#### **7.4 Procurement Implications**

There are no procurement implications directly arising from this report.

#### **7.5 Human Resources Implications**

There are no human resources implications directly arising from this report.

#### **7.6 Public Sector Equality Duty**

There are no equality duty or equality analysis issues relating to the proposals set out in this report.

#### **8 Background Documents**

None

