

# **BIRMINGHAM CITY COUNCIL**

## **COUNCIL BUSINESS MANAGEMENT COMMITTEE**

**MONDAY, 23 OCTOBER 2023 AT 14:00 HOURS**  
**IN COMMITTEE ROOM 6, COUNCIL HOUSE, VICTORIA SQUARE,**  
**BIRMINGHAM, B1 1BB**

### **A G E N D A**

#### **1 NOTICE OF RECORDING/WEBCAST**

Chair to advise meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.

#### **2 DECLARATIONS OF INTERESTS**

Members are reminded they must declare all relevant pecuniary and other registerable interests arising from any business to be discussed at this meeting.

If a disclosable pecuniary interest is declared a Member must not participate in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If other registerable interests are declared a Member may speak on the matter only if members of the public are allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest.

Information on the Local Government Association's Model Councillor Code of Conduct is set out via <http://bit.ly/3WtGQnN>. This includes, at Appendix 1, an interests flowchart which provides a simple guide to declaring interests at meetings.

3 **APOLOGIES**

To receive any apologies.

**5 - 22**

4 **MINUTES**

To confirm and sign the Minutes of the meetings held on 26 June 2023, 17 August 2023 (extraordinary meeting), 29 August (reconvened extraordinary meeting) and 29 August 2023.

**23 - 24**

5 **COMMISSIONER'S REVIEW AND COMMENTS ON AGENDA**

For the Committee to note the attached comments on the agenda.

**25 - 34**

6 **PETITIONS UPDATE**

Report of the City Solicitor

**35 - 60**

7 **EQUAL PAY - CITY COUNCIL REPORTING OPTIONS**

Report of the City Solicitor.

**61 - 66**

8 **COUNCIL AGENDA FOR THE NEXT MEETING - 7 NOVEMBER 2023**

To consider the Council agenda for the next meeting.

**67 - 94**

9 **CITY COUNCIL AND CBMC FORWARD PLAN**

To consider the City Council and Council Business Management Committee Forward Plan.

10 **COUNCIL BUSINESS MANAGEMENT COMMITTEE DATES FOR 2023/2024**

To note that meetings of this Committee be held on Mondays at 1400 hours except where specified as follows:-

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11 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.

12 **AUTHORITY TO CHAIR AND OFFICERS**

Chair to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

## BIRMINGHAM CITY COUNCIL

<p><b>COUNCIL BUSINESS MANAGEMENT COMMITTEE 26 JUNE 2023</b></p>
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**MINUTES OF A MEETING OF THE COUNCIL BUSINESS  
MANAGEMENT COMMITTEE HELD ON MONDAY 26 JUNE 2023  
AT 1400 HOURS IN COMMITTEE ROOM 6, COUNCIL HOUSE,  
VICTORIA SQUARE, BIRMINGHAM**

**PRESENT:** - Councillor John Cotton in the Chair;

Councillors Robert Alden, Baber Baz, Sir Albert Bore  
Des Hughes, Brigid Jones, Chaman Lal and Gareth  
Moore.

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**NOTICE OF RECORDING**

205 The Chair advised the meeting to note that members of the  
press/public may record and take photographs except where there  
were confidential or exempt items.

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**DECLARATION OF INTERESTS**

206 No declarations of interests were made.

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**APOLOGIES**

207 Apologies were received from Councillors Sharon Thompson and  
Miranda Perks.

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**MINUTES**

208 The minutes of the meeting held on 30 May 2023 were confirmed and  
signed by the Chair.

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**APPOINTMENT OF COUNCIL BUSINESS MANAGEMENT COMMITTEE SUB-COMMITTEES AND OTHER BODIES**

The following report of the City Solicitor was submitted:-

(See document No 1)

Ben Patel-Sadler, Senior Committee Manager, made introductory comments relating to the report.

Members noted the appointment of Council Business Management Committee Sub-Committees and other bodies as outlined at Appendix 1 of the report.

It was-

209

**RESOLVED:-**

That the Committee noted the confirmed Member appointments to Sub-Committees and other bodies for the Municipal Year 2023/24 as detailed in the Appendix to the report.

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**THE LORD MAYORALTY FORMULA**

The following report of the City Solicitor was submitted:-

(See document No 2)

Ben Patel-Sadler, Senior Committee Manager, made introductory comments relating to the report.

Members noted that following comments made by Councillor Gareth Moore in relation to errors in the report, the Senior Committee Manager would liaise with Members of the Committee to ensure that the formula and allocation of future Lord Mayors was correct. An additional report, containing the appropriate corrections would be submitted to a future meeting for consideration and approval.

It was-

210

**RESOLVED:-**

That a revised Lord Mayoralty Formula report would be submitted to a future meeting for consideration and approval.

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**DECISIONS NOT ON THE FORWARD PLAN AND THOSE AUTHORISED FOR IMMEDIATE IMPLEMENTATION**

The following report of the City Solicitor was submitted:-

(See document No 3)

## **Council Business Management Committee – 26 June 2023**

Christian Scade, Head of Scrutiny and Committee Services made introductory comments relating to the report.

It was-

211

### **RESOLVED:-**

That the Committee noted the report and agreed it should be included on the agenda for consideration by Full Council in July 2023.

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### **PETITIONS UPDATE**

The following report of the City Solicitor was submitted:-

(See document No 4)

Ben Patel-Sadler, Senior Committee Manager, made introductory comments relating to the report.

The Committee noted that the number of outstanding petitions had decreased since the Committee had been receiving monthly updates. There had also been an improvement in relation to the time taken to respond to and subsequently discharge petitions.

For these reasons, the Committee agreed that a petitions update report should now be provided to the Committee on a quarterly basis.

It was-

212

### **RESOLVED:-**

(i) That the Committee noted the progress made in relation to the responding to and discharging of petitions.

(ii) That the Committee agreed to receive petitions update reports on a quarterly basis moving forwards.

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### **COUNCIL AGENDA FOR THE NEXT MEETING**

The following draft agenda was submitted:-

(See document No 5)

During the ensuing discussion on the Council agenda the following was agreed/noted:-

The Committee noted the comments made by some Members in relation to the previous meeting of the Council as Trustee held on 13 June 2023 where the Highbury Trust item was deferred. The Committee noted that it was essential that Group Leaders and Members were briefed appropriately moving forwards in relation to

## **Council Business Management Committee – 26 June 2023**

such items so that meetings did not have to be opened and then adjourned.

The Committee further noted that work between officers, the Chair and Members of the Trusts and Charities Committee would be undertaken to ensure that the relevant items/matters were referred to Council as Trustee where appropriate.

A meeting of the Council as Trustee was required to take place on 11 July 2023. This would be to consider matters related to Highbury Hall and to transact the business which had been deferred at the 13 June meeting.

The Committee agreed that this meeting should commence at 1330 on 11 July.

Members noted that a revised briefing note in respect of this meeting had been circulated on Friday 23 June.

In relation to the City Council meeting scheduled for 11 July 2023, the Committee agreed that the Leader Member Report – Transport Delivery Committee would be rescheduled to be considered at the November 2023 City Council meeting to align the item with the annual reporting cycle.

The Committee agreed that in relation to the Srebrenica agenda item, standing orders would be suspended. The proposer and seconders of the motion would be allocated seven minutes each in which to speak.

The Committee agreed to the following timings for the 11 July City Council meeting:

Srebrenica Memorial Day: 40 minutes.

Decisions not on the Forward Plan and Those Authorised for Immediate Implementation: 10 minutes.

Scrutiny Business Report: 50 minutes.

Christian Scade, Head of Scrutiny and Committee Services provided the Committee with a verbal update in relation to the work of Professor Colin Copus which was related to meetings of the City Council.

The Committee noted that the comments made by Group Leaders and other Members had been used to formulate the draft recommendations of the report. The draft recommendations and proposals included in the draft report would be shared with Members.

The Committee agreed that it would be beneficial to invite Professor Copus to a meeting of the Cross-Party Leaders Group.



## Council Business Management Committee – 26 June 2023

213

### **RESOLVED:-**

- (i) That an extraordinary meeting of the Council take place on 11 July at 1330.
- (ii) That the agenda for the meeting of the Council on 11 July 2023 be noted taking account of the timings as outlined above.
- (iii) That the Committee noted the verbal update provided in relation of the work being conducted by Professor Colin Copus.

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### **CITY COUNCIL AND CBMC FORWARD PLAN**

214

The Committee noted the City Council and CBMC Forward Plan.  
(See document No 6)

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### **COUNCIL BUSINESS MANAGEMENT COMMITTEE DATES FOR 2023**

215

The Committee noted the Council Business Management Committee dates for 2023/24:

To be held on Mondays at 1400 hours except where specified as follows:-

<b><u>2023</u></b>	<b><u>2024</u></b>
	22 January
	12 February
Tuesday 29 August	Tuesday 2 April
23 October	Tuesday 7 May
20 November	
18 December	

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### **OTHER URGENT BUSINESS**

216

The Committee noted that an extraordinary meeting of the City Council would need to be arranged at a future date to consider a matter relating to a former Lord Mayor.

Robert Connelly, Assistant Director (Governance) would provide Group Leaders with an update as the work to plan this extraordinary meeting progressed.

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### **AUTHORITY TO CHAIR AND OFFICERS**

217

**RESOLVED:-**

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, has authority to act on behalf of the Committee.

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The meeting ended at 14:42

## BIRMINGHAM CITY COUNCIL

**EXTRAORDINARY  
COUNCIL BUSINESS MANAGEMENT COMMITTEE  
THURSDAY 17 AUGUST 2023**

**MINUTES OF AN EXTRAORDINARY MEETING OF THE COUNCIL  
BUSINESS MANAGEMENT COMMITTEE A HELD ON THURSDAY  
17 AUGUST AT 1530 HOURS IN COMMITTEE ROOMS 3 AND 4,  
COUNCIL HOUSE, VICTORIA SQUARE, B1 1BB.**

**PRESENT:** - Councillor John Cotton in the Chair;

Councillors Robert Alden, Baz Barber, Des Hughes,  
Gareth Moore, Sharon Thompson

**ALSO PRESENT:** - Cllr Chaman Lal – Lord Mayor  
Cllr Mary Locke  
Cllr Ray Goodwin  
Cllr Majid Mahmood  
Cllr Karen McCarthy  
Janie Berry, City Solicitor (Monitoring Officer)  
Deborah Cadman, Chief Executive  
Fiona Greenway, Interim Director of Finance  
(Section 151 Officer)  
Darren Hockaday, Interim Director People and  
Corporate Services  
Christian Scade, Head of Scrutiny and Committee  
Services  
Anne Kennedy, Head of the Lord Mayor's Office

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### **NOTICE OF RECORDING**

The Chair advised the meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.

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### **DECLARATION OF INTERESTS**

None.

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**APOLOGIES**

Apologies were received from Cllr Sir Albert Bore, Cllr Brigid Jones and Cllr Miranda Perks.

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**PAY EQUITY SYSTEM**

The report submitted with the agenda concerned options for a renewed Pay Equity System (PES). It was noted that this needed to be delivered by 1st April 2025 and that a renewed PES was critical to ending pay inequity and ensuring all staff were treated fairly.

During the discussion the Committee highlighted that further information, on options presented, was required in order to make a decision.

It was-

**RESOLVED:-**

That the meeting be adjourned and the business be deferred to a time/date to be confirmed outside of the meeting.

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The meeting ended at 15:50

**BIRMINGHAM CITY COUNCIL**

**EXTRAORDINARY  
COUNCIL BUSINESS MANAGEMENT COMMITTEE  
TUESDAY 29 AUGUST 2023**

**MINUTES OF AN EXTRAORDINARY MEETING OF THE COUNCIL  
BUSINESS MANAGEMENT COMMITTEE A HELD ON TUESDAY 29  
AUGUST AT 1400 HOURS IN COMMITTEE ROOMS 3 AND 4,  
COUNCIL HOUSE, VICTORIA SQUARE, B1 1BB.**

**PRESENT:** - Councillor John Cotton in the Chair;

Councillors Baz Barber, Sir Albert Bore, Des Hughes,  
Gareth Moore, Sharon Thompson

**ALSO PRESENT:** - Janie Berry, City Solicitor (Monitoring Officer)  
Deborah Cadman, Chief Executive  
Robert Connelly, AD, Legal and Governance  
Fiona Greenway, Interim Director of Finance  
(Section 151 Officer)  
Darren Hockaday, Interim Director People and  
Corporate Services  
Christian Scade, Head of Scrutiny and Committee  
Services

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**NOTICE OF RECORDING**

The Chair advised the meeting to note that members of the  
press/public may record and take photographs except where there are  
confidential or exempt items.

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**DECLARATION OF INTERESTS**

None.

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**APOLOGIES**

Apologies were received from Cllr Robert Alden and Cllr Brigid Jones.

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**EXCLUSION OF THE PUBLIC**

It was-

**RESOLVED:-** that members of the press and public be excluded from the meeting for the exempt items of business under the next agenda item under Section 100A(4) of the Local Government Act 1972 on the grounds that: (i) it involved the likely disclosure of exempt information as defined under paragraphs 3, 4 and 5 of Part 1 of Schedule 12A of the Act; and (ii) the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

**PAY EQUITY SYSTEM**

This item concerned options for a renewed Pay Equity System (PES).

It was noted the report had been updated to reflect requests, made by the Committee on 17 August 2023, for additional information. However, during the discussion, the Leader of the Council informed the Committee that, in the hours before the meeting, he had received a letter from the Department for Levelling Up, Housing & Communities (DLUHC). The letter, from Minister Lee Rowley MP, asked for assurances that the options presented to the Council Business Management Committee (CBMC) and any decision taken related to equal pay complied with the Council's Best Value duty under the terms of the Local Government Act 1999.

In view of this letter only being received a couple of hours before the meeting, it was noted that further work was required to ensure any decision taken in relation to a renewed Pay Equity System complied fully with the Council's Best Value duty.

Therefore, it was-

**RESOLVED:-**

That the meeting be adjourned until 1 September 2023.

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The meeting ended at 14:10

**BIRMINGHAM CITY COUNCIL**

**COUNCIL BUSINESS MANAGEMENT COMMITTEE  
TUESDAY 29 AUGUST 2023**

**MINUTES OF A MEETING OF THE COUNCIL BUSINESS  
MANAGEMENT COMMITTEE A HELD ON TUESDAY 29 AUGUST  
AT 1500 HOURS In COMMITTEE ROOMS 3 AND 4,  
COUNCIL HOUSE, VICTORIA SQUARE, B1 1BB.**

**PRESENT:** - Councillor John Cotton in the Chair;

Councillors Baz Baber, Sir Albert Bore, Des Hughes,  
Gareth Moore, Sharon Thompson

**ALSO PRESENT:** - Cllr Chaman Lal – Lord Mayor  
Janie Berry, City Solicitor and Monitoring Officer  
Rob Connelly, Assistant Director Legal and  
Governance  
Christian Scade, Head of Scrutiny and Committee  
Services  
Anne Kennedy, Head of the Lord Mayor's Office

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**NOTICE OF RECORDING**

The Chair advised the meeting to note that members of the  
press/public may record and take photographs except where there are  
confidential or exempt items.

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**DECLARATION OF INTERESTS**

No Declarations were made.

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**APOLOGIES**

Apologies were received from Cllr Robert Alden and Cllr Brigid Jones.

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**MINUTES**

## **Council Business Management Committee – 29 August 2023**

It was noted that the minutes of the meeting held on 26 June 2023 would be signed at the next ordinary meeting of the Council Business Management Committee.

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### **OVERSEAS TRAVEL AND INWARD DELEGATIONS FROM ABROAD**

A report of the Strategic Director - Place, Prosperity and Sustainability was submitted.

The report was taken as read.

During the ensuing discussion the following was agreed/noted:-

With regard to a question relating to EU Funding Project: Food Trails Project Visit and in particular the direction taken on meat, the Strategic Director, Place, Prosperity and Sustainability, would take a more detailed look and feedback.

It was-

#### **RESOLVED:-**

That the Committee:

- Note approved Member and officer overseas travel.
  - Note the proposed upcoming forward travel proposals.
  - Note the details of inward delegations from abroad.
  - Note that with effect from 19 January 2016 authority for foreign travel by City Council.
- 

### **REVIEW OF POLLING DISTRICTS AND PLACES**

A report of the Assistant Director (Legal and Governance) was submitted.

The Assistant Director (Legal and Governance), in his capacity as Returning Officer made introductory comments relating to the report.

During the ensuing discussion the following was agreed/noted:-

- This was a statutory review to take place every five years. The earliest it could take place was October 2023 and the latest was January 2025.



## **Council Business Management Committee – 29 August 2023**

- Preparatory work was being conducted on provision of Polling Stations outside their polling district being used in an emergency situation and only for single use.
- If in such a situation the emergency venue was found to be better than the one used previously, a formal report would be brought back to the Committee for formal agreement.
- The Returning Officer agreed to establish a feedback method in such cases.
- Attention was drawn to a typographical error in the report, the code for Bordesly and Highgate should be BOH2 rather than BAH 2.
- In response to a question about public consultation, it was clarified that there would usually always be consultation, but if a Polling Station became unusable the day before a poll, this might not be possible. However, sitting Ward Councillors would be informed and others consulted with where possible. Councillors could also be asked for recommendations on where to use due to their knowledge of the area.

It was-

### **RESOLVED:-**

- That the polling station venues that are currently located outside the relevant polling district be noted and agreed.
- That where agreement of Council Business Management Committee (CBMC) to locate a polling station outside the polling district cannot be obtained prior to a poll, this power be delegated to the Acting Returning Officer (ARO). The ARO will only exercise this power where a venue becomes unavailable at short notice, and where it is impracticable to obtain CBMC agreement prior to polling day. Any changes will be for a single poll unless subsequently agreed by CBMC.

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### **THE LORD MAYORALTY FORMULA**

The following report of the City Solicitor was submitted:-

## **Council Business Management Committee – 29 August 2023**

The Head of Scrutiny and Committee Services, made introductory comments relating to the report.

### **RESOLVED:-**

That it be noted that, in accordance with the amendments outlined in this report and the amendments to the appendix undertaken following the June 2023 meeting, the Groups are entitled to put forward one of their Members to be the Lord Mayor as follows:

2024/25: Conservative

2025/26: Labour

2026/27: Liberal Democrat

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### **MEMBERSHIP FOR COUNCILLOR WORKING GROUPS**

The Committee received a verbal update on the membership for Councillor Working Groups:-

During the ensuing discussion the following was agreed/noted:-

- There had been requests to re-establish the Female Councillor Working Group and Member Working Group in relation to Member Learning and Development.
- Whilst they would not be subject to the proportionality rules, it was suggested that the Female Councillor Working Group should consist of five members: three Labour, one Conservative and one Liberal Democrat, while the Member Learning and Development Working Group should consist of seven members: four Labour, two Conservative and one Liberal Democrat.
- These groups were a priority and updated Terms of Reference would be required for each of the first meetings to ensure they could be resourced.

## **Council Business Management Committee – 29 August 2023**

- The Deputy Leader stressed the importance of Member Development. She added that the Female Councillor Group last met in January and requested that this be a Task and Finish-type group, and once this had concluded, another protected characteristic could be looked at to ensure that every characteristic had been accommodated.
- The Council House Working group was established earlier in the year, and it was noted that the Conservative Group would confirm their representative after the meeting.

It was-

### **RESOLVED:-**

- That the verbal report be noted.
- That the Female Councillor Working Group and Member Working Group in relation to Member Learning and Development be re-established.

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### **PROPOSED CHANGES TO THE CONSTITUTION - EQUAL PAY**

#### **REPORTING SCHEDULE**

The Committee received a verbal update on proposed changes to the constitution regarding the equal pay reporting schedule:-

During the ensuing discussion the following was agreed/noted:-

- In July, the Council had committed to bringing reports to ensure openness and transparency. These would be independent reports coming to the meeting of the Full Council every quarter. This would continue until such time as the issue was considered fully resolved.
- The Committee was asked to consider revisions to the constitution to accommodate this and include an equal pay quarterly reporting schedule as the current rules were prescriptive in terms of time on the agenda.
- The first equal pay could come to Full Council before the constitution change but the change would provide clarity. Interim reports could be seen in the meantime.

## Council Business Management Committee – 29 August 2023

- The quarterly updates would need to be timed so that the quarter didn't land on key dates such as the Budget meeting.

It was-

### **RESOLVED:-**

That the issue, and an options paper, be set out at the next meeting of the Committee so that the necessary changes could be made to Part B4 of the Constitution .

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### **COUNCIL AGENDA FOR THE NEXT MEETING**

The draft agenda was submitted:-

During the ensuing discussion on the Council agenda the following was agreed/noted:-

- There would only be one tribute and so more time was not required for this item.
- Regarding the Executive Business report on Environment and Transport, Councillors Mahmood and Clements wished to split the time, each speaking for 5 and a half minutes, with the response time being split into 2 and a half minutes each. The Committee would need to agree to this.
- Issues were raised about logistical difficulties for members of the public asking questions. It was suggested that this be thought about going forwards and eventualities and scenarios planned for.
- In response to an issue raised about the Liberal Democrat Group being overlooked during Question Time, it was clarified that time was limited for questions and who spoke was at the discretion of the Lord Mayor. The Leader of the Council suggested that this be noted and picked up after the meeting.
- The Youth Justice Plan had 25 minutes allocated for it, however, as there was new guidance from the Government on the SACRE Constitution item, Officers were asking for this item to be

## **Council Business Management Committee – 29 August 2023**

withdrawn so that the new guidance could be looked at in more detail before submitting the report. This left an additional 10 minutes that could be added to this time.

- It was suggested to add time allocated to the Youth Justice Plan as it was not coming through Cabinet and Full Council was the only place it would be considered.
- The Chair of the West Midlands Combined Authority (WMCA) Overview and Scrutiny Committee was willing, if required, to attend for the Lead Member report on WMCA Scrutiny. This offer was noted although it was agreed such attendance was not required for the meeting in September.
- There was sometimes a need to move last-minute amendments and flexibility in timings was needed for this as sufficient time was needed to consider amendments. The Leader of the Council noted that clarity for amendments needed to be communicated to the Lord Mayor and this could be picked up as part of a broader review of arrangements.

### **RESOLVED:-**

- That, subject to the amendments highlighted above, the agenda presented for the meeting of the Council on 12 September 2023 be approved.
- That the request submitted by Councillors Mahmood and Clements, in relation to the Executive Business report on Environment and Transport, be approved so each would speak for 5 and a half minutes when introducing (moving/seconding) the report, with the response time also being split into 2 and a half minutes each.

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### **CITY COUNCIL AND CBMC FORWARD PLAN**

The City Council and CBMC Forward Plan was submitted.

During the ensuing discussion on the Council agenda the following was agreed/noted:-

- The Scrutiny Inquiry on Child Criminal Exploitation was now expected to come to Council in January.

The Committee noted the City Council and CBMC Forward Plan.

**COUNCIL BUSINESS MANAGEMENT COMMITTEE DATES FOR 2023**

The Committee noted the Council Business Management Committee dates for 2023/24:

To be held on Mondays at 1400 hours except where specified as follows:-

<b><u>2023</u></b>	<b><u>2024</u></b>
23 October	22 January
20 November	12 February
18 December	Tuesday 2 April
	Tuesday 7 May

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**OTHER URGENT BUSINESS**

There were no items of other urgent business.

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**AUTHORITY TO CHAIR AND OFFICERS**

**RESOLVED:-**

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, has authority to act on behalf of the Committee.

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The meeting ended at 15:35

# Birmingham City Council

## Council Business Management Committee

23 October 2023



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### Commissioner's Review:

The required Improvement and Recovery plan needed to be prepared within 6 months as specified in Annex A of the Directions will need to include a plan and programme for a comprehensive review of the entirety of the Council's Constitution and all its annexes. A consequence of this is a requirement is a full review of the Proper Officer regime so that Members and officers can be clear about who takes delegated decisions, what are the training and briefing requirements before any individual officer can be involved, what are the information and recording arrangements and how delegated decisions are recorded and reported, either individually or as a group so that both adherence to process can be scrutinised and audited and that key elements can be part of the Council's public record. The Constitutional review will, of course contain other elements of activity.





**Birmingham City Council**  
**Council Business Management Committee**

23 October 2023



**Subject:** Petitions Update  
**Report of:** Janie Berry, City Solicitor (Monitoring Officer)  
**Report author:** Ben Patel Sadler  
Senior Committee Manager  
[Ben.Patel-Sadler@birmingham.gov.uk](mailto:Ben.Patel-Sadler@birmingham.gov.uk)

Does the report contain confidential or exempt information?  Yes  No

If relevant, state which appendix is exempt, and provide exempt information paragraph number or reason if confidential :

**1 Executive Summary**

1.1 To update the Committee on progress made in responding to petitions presented to full Council and to provide an update in relation to the continuing management of petitions.

**2 Recommendation(s)**

2.1 That the Committee notes the progress made in relation to the responding to and discharging of petitions.

2.2 That the Committee determines if any additional measures are required to ensure the continuing progress relating to the responding and discharging of petitions is maintained.

**3 Background**

3.1 During recent meetings of the Committee, Members have expressed concern with regards to the amount of time taken to respond to and subsequently discharge petitions submitted by Councillors.

- 3.2 The City Solicitor has liaised with department Directors, via consultation with the Chief Executive, to emphasise the importance of responding to petitions submitted by Members in a timely manner.
- 3.3 Following these discussions, Committee Services have recorded a month on month increase of the number of petitions being responded to and subsequently discharged.
- 3.4 At the Council Business Management Committee held on 26 June 2023, Members agreed that a petitions update should be submitted for consideration on a quarterly basis.
- 3.5 Appendix 1 to this report outlines the number of outstanding petitions as of the 12 September 2023 City Council meeting.
- 3.6 Between the 11 July 2023 and the 12 September 2023 City Council meetings, approximately 21 petitions have been responded to and subsequently discharged.

#### **4 Options considered and Recommended Proposal**

- 4.1 Committee Services are in regular contact with all directorates to seek updates on any outstanding petitions to ensure they are progressed and discharged in a timely manner.
- 4.2 The following protocol applies to all petitions submitted by Members:
1. Petition presented at City Council.
  2. Petition referred to the appropriate Director for response within 3 working days.
  3. Director to write to the Councillor presenting the petition and the first named petitioner to acknowledge receipt within 14 days of the City Council.
  4. Progress of investigation into petition to be notified by the relevant Director to Committee Manager for inclusion in the monthly Petitions Update by no later than 10 working days before the next City Council.
  5. Final response to petition included in Petitions Update by the Committee Manager.
  6. Director to notify the Councillor who presented the petition and the first named petitioner of the outcome within 14 days of the relevant City Council meeting discharging the same.
- 4.3 It should be noted that the protocol applies only to petitions sent internally and not to those which are referred to outside bodies for action.

4.4 The Committee may wish to agree a set period of time to monitor the progress of and discharging of petitions.

## **5 Legal Implications**

5.1 There are no immediate legal implications arising from this report.

## **6 Financial Implications**

6.1 There are no immediate financial implications arising from this report.

## **7 Public Sector Equality Duty**

7.1 There are no immediate equality implications arising from this report.

## **8 Other Implications**

8.1 None.

## **9 Background Papers**

9.1 None.

## **10 Appendices**

10.1 Appendix 1: Outstanding petitions as of the 12 September 2023 City Council meeting.



**PETITIONS RELATING TO CITY COUNCIL FUNCTIONS PRESENTED TO CITY COUNCIL – 7 NOVEMBER 2023**

<b><u>DATE OF RECEIPT/ PRESENTED BY CATEGORY</u></b>	<b><u>DESCRIPTION/SENT TO</u></b>	<b><u>RESPONSE</u></b>
2602 Councillor Shehla Moledina 06.12.2022 <b>EXEC</b>	From residents in the Balsall Heath West Ward calling upon Birmingham City Council to take necessary measures to help reduce speeding cars on Hallam Street and Lincoln Street junction – <i>Director of City Operations</i>	21.02.23 – Petition forwarded to Inclusive Growth for a response to be provided.  20.02.23 – Petition reallocated to City Operations.
2619 18.04.2023 Councillor Debbie Clancy <b>EXEC</b>	From residents of Longbridge and West Heath Ward calling on Birmingham City Council to install a pedestrian crossing on Groveley Lane - <i>Director of City Operations</i>	Referred to Head of Transport Planning & Network Strategy Services. 23.05.2023  11.07.23 – Petition referred to Local Engineering for a response.
2638 23.05.2023 Councillor Timothy Huxtable <b>EXEC</b>	From residents of Hall Green South Ward calling upon Birmingham City Council to resurface the carriageway along Smirrells Road, Hall Green – <i>Director of City Operations</i>	26.05.23 - Acknowledgement sent to presenting Councillor.  26.05.23 - Petition sent to service area.  03.07.23 – Follow up email sent to Service asking for an update on the response for this petition.  05.09.2023 - Email sent asking for an update.
2645 13.06.2023 Councillor Zafar Iqbal <b>EXEC</b>	From residents of Gladys Road calling upon Birmingham City Council to remove or reduce the number of trees in their road - <i>Director of City Operations</i>	Petition Received 16.06.23  19.06.23 - Acknowledgement sent to presenting Councillor.

		19.06.23 - Petition sent to service area. 05.09.2023 - Email sent asking for an update
2648 13.06.2023 Councillor Diane Donaldson <b>EXEC</b>	From residents of Brockhurst Road in Bromford and Hodge Hill Ward, calling upon Birmingham City Council to install new white LED streetlights in Brockhurst Road - <i>Director of City Operations</i>	Petition Received 16.06.23 19.06.23 - Acknowledgement sent to presenting Councillor. 19.06.23 - Petition sent to service area 05.09.2023 - Email sent asking for an update
2652 13.06.2023 Councillor Timothy Huxtable <b>EXEC</b>	From residents of Hall Green Road South calling upon Birmingham City Council to resurface the pavements along Doveridge Road - <i>Director of City Operations</i>	Petition Received 16.06.23 19.06.23 - Acknowledgement sent to presenting Councillor. 19.06.23 - Petition sent to service area. 05.09.2023 - Email sent asking for an update
2653 13.06.2023 Councillor Roger Harmer <b>EXEC</b>	From residents of Acocks Green Ward calling upon Birmingham City Council to resurface Marie Drive - <i>Director of City Operations</i>	Petition Received 16.06.23 19.06.23 - Acknowledgement sent to presenting Councillor. 19.06.23 - Petition sent to service area. 05.09.2023 - Email sent asking for an update
2656 11.07.2023 Councillor Ewan Mackey <b>EXEC</b>	From residents of Sutton Roughley Ward calling upon Birmingham City Council to make improvements to the facilities at Withy Hill Park - <i>Director of City Operations</i>	05.09.2023 - Email sent asking for an update

2658 11.07.2023 Councillor Rob Pocock <b>EXEC</b>	From residents of Denholm Road calling upon Birmingham City Council's Highways Directorate to improve the pavements on the odd-numbers side of their road and raised to a standard that is safe for walking - <i>Director of City Operations</i>	05.09.2023 - Email sent asking for an update
2659 11.07.2023 Councillor Rob Pocock <b>EXEC</b>	From residents of Falstone Road calling upon Birmingham City Council's Highways Directorate to improve the pavements on the odd-numbers side of their road and raised to a standard that is safe for walking - <i>Director of City Operations</i>	05.09.2023 - Email sent asking for an update
2662 11.07.2023 Councillor Tim Huxtable <b>EXEC</b>	From residents of Hall Green South calling upon Birmingham City Council's Highway Department to resurface the pavements along both Primrose Lane and Primrose Croft - <i>Director of City Operations</i>	05.09.2023 - Email sent asking for an update
2664 11.07.2023 Councillor Izzy Knowles <b>EXEC</b>	From residents of Moseley Ward calling upon Birmingham City Council to include Chantry Road, Moseley in the next phase of resurfacing works covering the period 2023-24 – <i>Director of City Operations</i>	05.09.2023 - Email sent asking for an update
2665 11.07.2023 Councillor Morriam Jan <b>EXEC</b>	From residents of Perry Barr Ward calling upon the Leader of Birmingham City Council to keep his word and ensure the whole of Perry Park is restored urgently for free public use by the surrounding community – <i>Director of City Operations</i>	05.09.2023 - Email sent asking for an update
2667 11.07.2023 Councillor Jon Hunt <b>EXEC</b>	From residents of Pendragon Road calling upon Birmingham City Council to prune/fell trees in their road due to them causing damage to properties and blocking gutters and drains with leaves – <i>Director of City Operations</i>	05.09.2023 - Email sent asking for an update

2668 11.07.2023 Councillor Jon Hunt <b>EXEC</b>	From residents of Perry Barr Ward calling upon Birmingham City Council to install average speed cameras on Walsall Road due to increased dangerous driving – <i>Director of City Operations</i>	05.09.2023 - Email sent asking for an update
2669 11.07.2023 Councillor Saima Ahmed <b>EXEC</b>	From residents of Balsall Heath West Ward objecting to the application to establish a Parish Council in the area - <i>City Solicitor</i>	
2672 11.07.2023 Councillor Mumtaz Hussain <b>EXEC</b>	From residents of Bevington Road, Aston Ward calling upon Birmingham City Council to prune all the trees in Aston Park that back onto their properties in Bevington Road – <i>Director of City Operations</i>	05.09.2023 - Email sent to Mel Jones asking for an update for this petition.
2676 12.09.2023 Councillors Morriam Jan and Jon Hunt <b>EXEC</b>	From residents of Rocky Lane, Perry Barr calling upon Birmingham City Council to take immediate action to move the bus stop outside 255 Rocky Lane as it is causing traffic build up and chaos in the area – <i>Director of City Operations</i>	
2677 12.09.2023 Councillor Morriam Jan and Jon Hunt <b>COMM</b>	From residents of Cliveden Avenue, Perry Barr objecting to the use of No. 95 Cliveden Avenue as an exempt property (HMO) on the grounds that it is not fit for purpose and therefore calling upon Birmingham City Council to take immediate action – <i>Director of Place, Prosperity and Sustainability</i>	
2678 12.09.2023 Councillor Mahmood Hussain <b>EXEC</b>	From residents of Putney Avenue, in the Birchfield Ward calling upon Birmingham City Council to adopt Putney Avenue – <i>Director of Place, Prosperity and Sustainability</i>	
2680	From residents of Alum Rock Ward and the Alum	



12.09.2023 Councillor Robert Alden <b>EXEC</b>	Rock Traders Association calling upon Birmingham City Council to reconsider the selling of the surplus land on Adderley Road – <i>Director of Place, Prosperity and Sustainability</i>	
2682 12.09.2023 Councillor Timothy Huxtable <b>EXEC</b>	From residents of Hall Green South calling upon Birmingham City Council to resurface the carriageway along Smirrals Road, Hall Green – <i>Director of City Operations</i>	
2683 12.09.2023 Councillor Colin Green <b>EXEC</b>	From residents of Whitecroft Road, Sheldon calling upon Birmingham City Council to prune the council managed trees on Whitecroft Road – <i>Director of City Operations</i>	
2684 12.09.2023 Councillor Katherine Iroh <b>EXEC</b>	From residents of Glen Rise, Billesley calling upon Birmingham City Council to prune and lop trees on Glen Rise as they are blocking natural light and causing additional issues of footpaths being uneven and cracks in driveways – <i>Director of City Operations</i>	
2685 12.09.2023 Councillor David Pears <b>COMM</b>	From residents of Tamworth Road, Sutton Coldfield, B75 6DH objecting to the Planning Application No 2023/05087/PA for prior notification for the proposed installation of a 5G 15m telecommunications installation and H3G street pole and additional equipment cabinets – <i>Director of Place, Prosperity and Sustainability</i>	
2686 12.09.2023 Councillor Zaiul Islam <b>EXEC</b>	From residents of Austin Lane, Newtown requesting the highways enforcement team to introduce parking restrictions throughout Austin Lane – <i>Director of City Operations</i>	
2687	From residents of Ladywood and Birmingham calling	

12.09.2023 Councillor Sir Albert Bore <b>EXEC</b>	upon Birmingham City Council to have a proper consultation process to explain the large, phased regeneration – <i>Director of Place, Prosperity and Sustainability</i>	
2688 12.09.2023 Councillor Alex Yip <b>EXEC</b>	From residents of Harman Road, Wylde Green, Sutton Coldfield calling upon Birmingham City Council to reduce the speed limit from 30mph to 20mph on Harman Road due to speeding vehicles – <i>Director of City Operations</i>	

**CATEGORIES:**    **COMM**    = Petitions relating to Committees functions    **EXEC**    = Petitions relating to the Executive functions

**Birmingham City Council**  
**Council Business Management Committee**

23 October 2023



**Subject:** Equal Pay – City Council Reporting Options  
**Report of:** Janie Berry, City Solicitor (Monitoring Officer)  
**Report author:** Ben Patel Sadler  
Senior Committee Manager  
[Ben.Patel-Sadler@birmingham.gov.uk](mailto:Ben.Patel-Sadler@birmingham.gov.uk)

Does the report contain confidential or exempt information?  Yes  No

If relevant, state which appendix is exempt, and provide exempt information paragraph number or reason if confidential :

**1 Executive Summary**

1.1 This report seeks to consider amendments to the Council Procedural Rules to facilitate update reports on Equal Pay being submitted to City Council meetings.

**2 Recommendation(s)**

2.1 That the Committee discusses and considers the options to amend the Council Procedure Rules outlined within this report in relation to the submission of equal pay reports to meetings of the City Council.

2.2 The Committee is asked to consider possible amendments to the Constitution (if required) to formalise equal pay reporting arrangements.

**3 Background**

3.1 At the 11 July City Council meeting, a Motion was submitted by the Conservative Group in relation to the Council's equal pay liabilities.

3.2 The Resolution as agreed by Council is set out within Appendix 1.

- 3.3 The particular section of the Resolution relating to equal pay reporting and relevant to this report states “This Council commits to bringing these reports to Full Council each quarter to update members and allow a debate of not less than one hour on progress against actions to address the crisis. This should continue until such a time as the situation is fully resolved as agreed by a future resolution of Council. Council Business Management Committee is asked to consider revisions to the Council’s Constitution to accommodate this”.
- 3.4 At the 29 August Committee meeting, it was agreed that a report should be submitted to this meeting to outline potential options in relation to equal pay reports submitted to the City Council.

#### **4 Potential options for consideration by the Committee**

- 4.1 As per the latest version of the Constitution, the Committee is responsible for the planning and preparation of the agenda, papers and other arrangements for meetings of the Council.
- 4.2 Option 1:

The Committee can schedule equal pay reports on a quarterly basis as part of the agenda planning process for each meeting of the City Council which is undertaken at each Council Business Management Committee meeting. Officers can work with Members in this regard to ensure quarterly equal pay updates are scheduled accordingly.

- 4.3 Option 2:

The Committee may wish to suggest and agree amendments to the table at Appendix 2 in relation to the order of business and the indicative timescales at every ordinary meeting of the Full Council. This would formalise equal pay reporting arrangements as part of ordinary meetings of the City Council.

- 4.4 Option 3:

The Committee may wish to discuss and agree another option in relation to equal pay reporting to meetings of the City Council.

#### **5 Legal Implications**

- 5.1 If the Committee takes a decision to amend the Constitution to formalise equal pay reporting to ordinary meetings of the City Council, these amendments will need to be made and subsequently submitted for Council consideration and approval at an ordinary meeting of the City Council.

## **6 Financial Implications**

6.1 There are no immediate financial implications arising from this report.

## **7 Public Sector Equality Duty**

7.1 There are no immediate equality implications arising from this report.

## **8 Other Implications**

8.1 None.

## **9 Background Papers**

9.1 None.

## **10 Appendices**

10.1 Appendix1 - Resolution as agreed at the 11 July City Council meeting.

10.2 Appendix 2 - Table of Council Procedural Rules from the Birmingham City Council Constitution.

10.3 Appendix 3 – Birmingham City Council Constitution, Section B4 (Full Council Role, Function and Procedure Rules).



## Appendix 1 – Equal Pay Agreed Resolution (11 July City Council Meeting)

“Given the seriousness of the current situation brought about by the Council’s reported equal pay liability, this Council is taking a range of urgent actions to address the unsustainable growth in Equal Pay liability, improve governance and strengthen organisation capacity, including:

- Appointing three Strategic Expert Advisers to support the Council’s Directors and Cabinet
- Formally commissioning an independent Governance Review in collaboration with the Department for Levelling-Up, Housing and Communities
- Commissioning an independently chaired, internal management review to ascertain the root causes of the failure to effectively implement Oracle
- Setting out plans to instigate a judge-led inquiry to determine the causes of the equal pay liability growth since 2012, to begin following the outcome of the Governance Review
- Implementing mandatory spending restrictions

To oversee this work, a new Strategic Delivery Board will be created to develop and deliver plans for improvement. To ensure openness and transparency, the Strategic External Advisers will produce an independent report on a quarterly basis with an update on progress and an analysis on whether there is adequate grip and pace in relation to the delivery of the change that is required.

This Council commits to bringing these reports to Full Council each quarter to update members and allow a debate of not less than one hour on progress against actions to address the crisis. This should continue until such a time as the situation is fully resolved as agreed by a future resolution of Council.

Council Business Management Committee is asked to consider revisions to the Council’s Constitution to accommodate this.

Further, this Council resolves that any amendment to the 2023/24 Council Budget, made in response to the Equal Pay Crisis, should come to Full Council for debate and approval.

In addition the Council resolves to ask the Executive to ensure that all political groups are fully briefed on any developments between Council meetings.

The Council also believes that ordinary residents, particularly those most in need and those most left behind, should not have to pay for the Council’s financial crisis.

Further, there are ongoing existing challenges, particularly in the Council's housing service, that urgently need to be addressed.

The cost-of-living crisis is still massively affecting our residents and one of the best ways of tackling high energy bills are measures that also address the climate crisis, such as energy efficiency measures.

This Council therefore resolves, and asks the Executive, that future debates and decisions, including around the values framework:

- Prioritise improving the City Council's appalling housing conditions
- Protect services for those residents who need them most, particularly social care
- Protect our vital youth and library services
- Protect investment in our most left behind communities
- Prioritise action to tackle the cost-of-living crisis
- Ensure the Council lives up to its climate commitments".



Appendix 2 – Ordinary Council Meeting Procedure Table

**A. Ordinary Council Meeting**

- i. All ordinary meetings shall be held at the **Council House, Birmingham**, at **2.00pm**, unless Full Council or Council Business Management Committee decides otherwise.
- ii. The order of business and the indicative timescales at every ordinary meeting of the Full Council shall usually be:

Standard Item	Time Limits	Indicative Timetable
Minutes, Lord Mayor's Announcements	10 minutes for Lord Mayor's Announcements - no presentations.	2.00 – 2.10 p.m.
Petitions	10 minutes	2.10 – 2.20 p.m.
<b>Holding to Account</b>		
Question time	70 minutes Questions from members of the public to any Cabinet Member or Ward Forum Chair. <sup>1</sup> Questions from any Councillor to a Committee Chair, Lead Member of a Joint Board or Ward Forum Chair. <sup>4</sup> Questions from Councillors other than Cabinet Members to a Cabinet Member. <sup>2</sup> Questions from Councillors other than Cabinet Members to the Leader or Deputy Leader. <sup>5</sup>	2.20 – 3.30 p.m. 20 minutes 1 minute for each question 2 minutes for each answer 10 minutes 1 minute for each question 2 minutes for each answer 20 minutes 1 minute for each question 3 minutes for each answer 20 minutes 1 minute for each question 3 minutes for each answer
Executive Business Report / Scrutiny Business Report / Lead Member Report	45 minutes 7 minutes presentation 4 minutes per speaker 5 minutes to respond	3.30 – 4.15 p.m.
BREAK	(the Lord Mayor should have the flexibility to call this earlier or later as the meeting progresses)	4.15 – 4.45 p.m.
<b>Policy Development / Council Business</b>		
Policy Framework Plans; inquiry reports from Scrutiny; reports from CBM or the Executive; appointments; petition debates	60 minutes 7 minutes presentation 4 minutes per speaker 5 minutes to respond	4.45 – 5.45 p.m.
<b>Members' Debate</b>		
Motions submitted by individual Councillors rotated equally between the political groups as determined by CBM	Motions for debate – 7 minutes presentation 4 minutes per speaker 5 minutes to respond	5.45 – 7.15 p.m.

<sup>1</sup> Where the Chair is not a councillor, the question may be directed to the ward councillor to answer on behalf of the resident Chair.

<sup>2</sup> Each Councillor may ask one question and one supplementary question

- iii. The business under any notice on the meeting agenda shall not proceed in the absence of the Member under whose name it is proposed, unless they have given authority in writing for it to be taken up by some other Member or Members of the Council;
- iv. The time allowed for speeches shall be up to 7 minutes for the mover of a Motion or Amendment to the Motion, with up to 4 minutes each for other Members wishing to participate in the debate and a right of reply for the mover of the Motion only of up to 5 minutes.
- v. The Lord Mayor shall have the discretion to allocate unused time to the next item, with the proviso that each item should start no later than the time indicated on the agenda.
- vi. The order of business and the time limit allocated to items on the Agenda may be varied by agreement of the three political groups at Council Business Management Committee or, in the absence of such agreement, by a resolution passed on a Motion which, after being moved and seconded, shall be put to the vote without discussion.
- vii. A motion to extend the time of the meeting may only be moved by the Leader or Deputy Leader (or their nominee) of one of the Party Groups and seconded by the Leader or Deputy Leader (or their nominee) of another Party Group.
- viii. If a meeting of the Council has not come to an end by 7:15p.m and there are items remaining on the agenda, the following procedure shall apply:
  - At the conclusion of the speech then being delivered, the Lord Mayor shall allow the mover of the motion then under debate to exercise his/her right of reply and shall then put the motion to the vote;
  - In respect of any remaining items of business, the Lord Mayor shall allow motions to be moved and seconded formally (without comment) and shall forthwith put the motions to the vote without discussion; and
  - The Lord Mayor shall then close the meeting.
- ix. Question time (including questions from the public) and motions for debate submitted by individual Councillors will be excluded from the agenda at the Annual Meeting and the Annual Budget Meeting of the Council.





# Birmingham City Council Constitution

**Part B – Roles, Functions and Rules of Procedure**

**May 2023**



## **B1. FULL COUNCIL ROLE, FUNCTION AND PROCEDURE RULES**

### **1.1 Role of the Full Council**

- i. The Full Council's primary role is to consider and approve the Council's Policy Framework and Annual Budget and to appoint the Leader of the Council. The Full Council also holds to public account the Members of the Executive, Overview & Scrutiny and Regulatory Committees.
- ii. Some functions are delegated to [Council Business Management Committee](#) (Section B5).
- iii. The meeting of the Full Council will be conducted in accordance with the rules of procedure set out below (see section 4.2).

#### **Policy Framework**

- iv. The Policy Framework means the policies, plans or strategies to be approved or debated by the Full Council as set out below:
  - a) Annual Budget and Pay Policy
  - b) Those required by the Local Authorities (Functions and Responsibilities) (England) 2000 to be adopted by the Council<sup>1</sup>:
    - Community Safety Strategy<sup>2</sup>
    - Statement of Licensing Policy under the Licensing Act 2003
    - Statement of Licensing Principles under the Gambling Act 2005<sup>3</sup>
    - Plans and strategies which together comprise the Development Plan
    - Youth Justice Plan<sup>4</sup>
  - c) Other plans and strategies adopted by the City Council:
    - Birmingham City Council Plan
  - d) Housing Land Transfer: the approval or adoption of applications (whether in draft form or not) to the Secretary of State to dispose of land used for residential purposes where approval is required under sections 32 or 43 of the Housing Act 1985.
  - e) Additional plans and strategies may be approved or adopted as part of the Policy Framework from time to time. These should include those plans or strategies that:
    - Are significant in terms of the effect on communities living or working across all wards;

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<sup>1</sup> Some elements of the 2000 Regulations have been repealed by subsequent legislation.

<sup>2</sup> This fulfils the requirement to produce a Crime and Disorder Reduction Strategy

<sup>3</sup> This is the policy statement under the Gambling Act 2005

<sup>4</sup> Section 40 Crime and Disorder Act 1998

- Commit the Council to significant expenditure over and above that already in the budget or over a long period of time;
  - Are significant in terms of its effect on the council's priorities;
  - Have regional or national significance.
- v. A forward plan of policies, plans or strategies to be considered by Full Council will be published at each Council Business Management Committee meeting.

## 1.2 Functions of the Full Council

- i. Only the full Council will exercise the following functions:
  - a) Adopting and approving changes to the Constitution (as set out in Part A, Annex A);
  - b) Approving the overall revenue budget, the allocations of revenue resources to Directorates, the initial capital programme at the commencement of each year, the level of Council Tax and Council Tax support, the Prudential indicators, the Prudential borrowing limit, the treasury management strategy and policy;
  - c) Making decisions on matters which could have been (but were not) covered by the Policy Framework;
  - d) Electing the Leader of the Council every four years or as and when required;
  - e) Agreeing and/or amending the terms of reference for committees (other than Cabinet Committees), deciding on their membership and making appointments to them, including the Chair, subject to the legal rules regarding proportionality between the different political parties;
  - f) Appointing representatives to outside bodies unless the appointment is an Executive function or has been specifically delegated by the Council;
  - g) Adopting and revising a Member Code of Conduct;
  - h) To make, amend, revoke or replace a Members' allowances scheme;
  - i) Changing the name of the district;
  - j) Conferring the title of Honorary Alderman or [Freedom of the City](#);
  - k) Confirming the appointment of the Head of Paid Service/Chief Executive;
  - l) Approving the dismissal of the Head of Paid Service/Chief Executive, Chief Finance Officer and Monitoring Officer;
  - m) To appoint an electoral registration officer and returning officer for local government elections;
  - n) Making, amending, revoking, re-enacting or adopting bylaws and promoting or opposing the making of local legislation or private Bills;

- o) Receiving statutory officer reports of the Monitoring Officer, Section 151 officer and Head of Paid Service and other external auditor public interest reports;
  - p) Receiving and considering reports referred to it from Cabinet Members, Overview and Scrutiny Committees, the Council Business Management Committee and the Standards Committee; and
  - q) All other non-executive matters which by law must be reserved to Council.
- ii. Other non-executive matters are delegated to Council Business Management Committee or any of its sub-committees or to other committees.
- iii. **Recorded vote on the Council's budget and council tax:** In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, a recorded vote will be taken at Full Council and Cabinet on any vote in respect of the Council's budget and council tax. The names of Members who voted for or against such a decision or abstained shall be recorded and entered into the minutes of the relevant meeting. A recorded vote shall also be taken on any proposed amendments in relation to the budget and council tax.
- iv. Full Council sitting as "Council as Trustee" will be responsible for decisions concerning the use and/or disposal of charity property and assets, and will delegate the management of any City Trust to the [Trusts and Charities Committee](#) (section B15), with assistance from the Legal Services Team as and when required.



### 1.3 Appointments Reserved to the Full Council

Committee	No. Appointed
Local Government Association (General Assembly)	4
West Midlands Fire & Rescue Authority	10
West Midlands Police and Crime Panel	3
West Midlands Shareholders Airport Committee	1 plus 2 observers
Departmental Consultative Committees	1 on each
National Association of Councillors	1
Joint Scrutiny Committee for Supervisory Board of the Greater Birmingham and Solihull Local Enterprise Partnership	1
West Midlands Combined Authority (WMCA) Board (and Boards as required)	1 (and to Boards as required)
WMCA Overview and Scrutiny Committee	3
Transport Delivery Committee	7
WMCA Audit, Risk & Assurance Committee	1
WM Growth Company – Board of Directors	1
Interim Standing Advisory Council on Religious Education	8
City Housing Liaison Board	3
Safety at Sports Grounds Advisory Groups	Up to 4 members per group. <sup>5</sup>

- v. Information on appointments to other outside bodies can be found in Section B8 [Appointments to Outside Bodies](#).

### 1.4 Council Procedure Rules

#### A. Annual Meeting

- i. In a year when there is an ordinary election of Councillors, the annual meeting will take place within 21 days of the retirement of the outgoing Councillors. In any other year, the annual meeting will take place in March, April or May.
- ii. The annual meeting will:
- Receive the annual report of the outgoing Lord Mayor;
  - Elect the Lord Mayor;
  - Make a presentation to the retiring Lord Mayor and Consort;
  - Appoint the Deputy Lord Mayor;
  - Agree the allowances to be made to the Lord Mayor and the Deputy Lord Mayor in office;

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<sup>5</sup> Appointments must be in line with agreed policy

- Approve a programme of ordinary meetings of the Council for the year;
- Receive a report from the Returning Officer of the persons elected Councillors of the City at the last election and the making of the declarations of acceptance of office (if applicable);
- Receive the Lord Mayor's announcements and such communications as the Lord Mayor may wish to place before the Council.
- Elect the Leader (every four years or as required) and receive an announcement of Cabinet Members and Cabinet Advisers (as required);
- Receive and deal with petitions in accordance with this Constitution;
- Consider any recommendations made by the Council Business Management Committee;
- Make appointments to Committees and other bodies for the period of the municipal year; and
- Consider any business set out in the notice convening the meeting.

#### **B. Ordinary Council Meeting**

- i. All ordinary meetings shall be held at the **Council House, Birmingham**, at **2.00pm**, unless Full Council or Council Business Management Committee decides otherwise.
- ii. The order of business and the indicative timescales at every ordinary meeting of the Full Council shall usually be:

Standard Item	Time Limits	Indicative Timetable
Minutes, Lord Mayor's Announcements	10 minutes for Lord Mayor's Announcements - no presentations.	2.00 – 2.10 p.m.
Petitions	10 minutes	2.10 – 2.20 p.m.
<b>Holding to Account</b>		
Question time	70 minutes Questions from members of the public to any Cabinet Member or Ward Forum Chair. <sup>6</sup> Questions from any Councillor to a Committee Chair, Lead Member of a Joint Board or Ward Forum Chair. <sup>4</sup> Questions from Councillors other than Cabinet Members to a Cabinet Member. <sup>7</sup> Questions from Councillors other than Cabinet Members to the Leader or Deputy Leader. <sup>5</sup>	2.20 – 3.30 p.m. 20 minutes 1 minute for each question 2 minutes for each answer 10 minutes 1 minute for each question 2 minutes for each answer 20 minutes 1 minute for each question 3 minutes for each answer 20 minutes 1 minute for each question 3 minutes for each answer
Executive Business Report / Scrutiny Business Report / Lead Member Report	45 minutes 7 minutes presentation 4 minutes per speaker 5 minutes to respond	3.30 – 4.15 p.m.
BREAK	(the Lord Mayor should have the flexibility to call this earlier or later as the meeting progresses)	4.15 – 4.45 p.m.
<b>Policy Development / Council Business</b>		
Policy Framework Plans; inquiry reports from Scrutiny; reports from CBM or the Executive; appointments; petition debates	60 minutes 7 minutes presentation 4 minutes per speaker 5 minutes to respond	4.45 – 5.45 p.m.
<b>Members' Debate</b>		
Motions submitted by individual Councillors rotated equally between the political groups as determined by CBM	Motions for debate – 7 minutes presentation 4 minutes per speaker 5 minutes to respond	5.45 – 7.15 p.m.

- iii. The business under any notice on the meeting agenda shall not proceed in the absence of the Member under whose name it is proposed, unless they have given authority in writing for it to be taken up by some other Member or Members of the Council;

<sup>6</sup> Where the Chair is not a councillor, the question may be directed to the ward councillor to answer on behalf of the resident Chair.

<sup>7</sup> Each Councillor may ask one question and one supplementary question

- iv. The time allowed for speeches shall be up to 7 minutes for the mover of a Motion or Amendment to the Motion, with up to 4 minutes each for other Members wishing to participate in the debate and a right of reply for the mover of the Motion only of up to 5 minutes.
- v. The Lord Mayor shall have the discretion to allocate unused time to the next item, with the proviso that each item should start no later than the time indicated on the agenda.
- vi. The order of business and the time limit allocated to items on the Agenda may be varied by agreement of the three political groups at Council Business Management Committee or, in the absence of such agreement, by a resolution passed on a Motion which, after being moved and seconded, shall be put to the vote without discussion.
- vii. A motion to extend the time of the meeting may only be moved by the Leader or Deputy Leader (or their nominee) of one of the Party Groups and seconded by the Leader or Deputy Leader (or their nominee) of another Party Group.
- viii. If a meeting of the Council has not come to an end by 7:15p.m and there are items remaining on the agenda, the following procedure shall apply:
  - At the conclusion of the speech then being delivered, the Lord Mayor shall allow the mover of the motion then under debate to exercise his/her right of reply and shall then put the motion to the vote;
  - In respect of any remaining items of business, the Lord Mayor shall allow motions to be moved and seconded formally (without comment) and shall forthwith put the motions to the vote without discussion; and
  - The Lord Mayor shall then close the meeting.
- ix. Question time (including questions from the public) and motions for debate submitted by individual Councillors will be excluded from the agenda at the Annual Meeting and the Annual Budget Meeting of the Council.

### **C. Extraordinary Meetings of the Council**

- i. Extraordinary meetings of the Council are meetings that take place in addition to an Ordinary Meeting or the Annual Meeting. These may be called by:
  - Resolution of the Council;
  - The Lord Mayor;
  - The Chief Executive and the City Solicitor acting together;
  - Petition of any five Councillors to the Lord Mayor.
- ii. The City Solicitor shall, in calling an Extraordinary Meeting of the Council, restrict the business on the summons to that required by law, any matter or matters that the Chief Executive, Monitoring Officer or Chief Financial Officer wish to raise and the business for which the Extraordinary Meeting has been called. Such business should be relevant to any

of the Council's Policy Framework Plans and/or the Budget Framework and urgent, so cannot be dealt with at the next scheduled meeting.

- iii. The City Solicitor in consultation with the Lord Mayor shall determine the time and day of any Extraordinary Meeting in accordance with the Constitution and following consultation with the group leaders, but shall endeavour to arrange any such meeting to be held, where reasonably practical, at 2:00 pm on a Tuesday, within 10 working days of the request being received, subject to any statutory requirements.

#### **D. Record of Attendance and Quorum**

- i. The Monitoring Officer shall record the attendance of Councillors.
- ii. A Quorum is 30 Councillors.
- iii. If during any meeting of the Council, any Member draws to the attention of the Lord Mayor that there does not appear to be a quorum present, the Lord Mayor shall direct the Chief Executive to call over the names of the Members of the Council. If there are fewer than 30 members present, the Lord Mayor shall declare the meeting adjourned. The names of the Members present and those absent shall be recorded in the minutes of the Council.

#### **E. Petitions**

- i. Every petition to the Council meeting shall be in writing presented by a Councillor.
- ii. A Councillor presenting a petition, or the Lord Mayor (on behalf of Councillors who have submitted their petitions to the Monitoring Officer in advance of the meeting), may move without comment that the petition(s) be received and referred to the relevant Chief Officer(s) to examine and respond appropriately.
- iii. At each meeting of the City Council, the Monitoring Officer shall ensure that an "Update Report" is electronically available for Members providing relevant details on the progress, or otherwise, of any petitions received by the City Council since the last Annual General Meeting. Where a petition has been discharged, the Update Report does not need to mention the same.<sup>8</sup>

#### **F. Questions (Oral and written)**

- i. **All questions**, whether oral or written, must:
  - Refer to an issue which affects Birmingham or its residents, or falls within the Council's responsibilities;

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<sup>8</sup> Petitions in response to licence applications are subject to a statutory process. They must be served upon the Licensing Service without delay in order to ensure statutory deadlines are complied with. They may still be presented to the meeting.

- Not be defamatory, frivolous, vexatious or offensive;
  - Not require the disclosure of confidential or exempt information, or refer to legal proceedings being taken or being anticipated by or against the Council;
  - Not refer to individual planning or licensing matters, or any matter of a personal nature.
- ii. **Written Questions:** any Councillor may ask one written question (with no sub-questions) of any Cabinet Member, Committee Chair, Ward Forum Chair<sup>9</sup>, Lead Councillor for a West Midlands Joint Authority or Ward Forum Chair by submitting the question by email to the Monitoring Officer by no later than 1200 hours on the Tuesday prior to the day of the Council meeting (except at the Council's AGM). A copy of each such question and the written answer shall be supplied to every Councillor at the start of the Council meeting and shall also be annexed to the Minutes of the meeting.
- iii. **Oral Questions – Questions from Members of the Public:** Except at the Annual Meeting and the budget meeting, a member of the public may ask one oral question of any Cabinet Member by submitting the question in writing to the Monitoring Officer no later than 12 noon on the Friday before the Council meeting. No question will exceed 1 minute and no answer will exceed 2 minutes. Members of the public may ask questions as set out in the order of business and in accordance with these rules of procedure. The question must not be substantially the same as a question which has been put at a meeting of the Council in the past 6 months.
- iv. **Oral Questions – Questions from Councillors:** Except at the Annual Meeting and budget meeting, Councillors may ask questions as set out in the order of business above and in accordance with these rules of procedure.
- v. The Leader of the Opposition will be called first to put their question at oral questions with the leaders of other groups also called during the session.

## G. Notices of Motions

- i. A motion to be submitted to the Council **must:**
- Be relevant to any of the Council's Policy Framework Plans and/or the Budget Framework.
  - Be relevant to some matter in relation to which the Council has powers or duties or which affects Birmingham or its residents;
  - Not seek to take a decision in respect of a matter which is the responsibility of the Executive (other than to make a recommendation);
  - Not require the disclosure of confidential information or refer to legal proceedings being taken or being anticipated by or against the Council.

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<sup>9</sup> Where the Chair is not a councillor, the question may be directed to the ward councillor to answer on behalf of the resident Chair.

- ii. The order of motions submitted for each ordinary meeting will be determined by the Council Business Management Committee at the start of each municipal year. This will be set out on the agenda for each meeting.
- iii. A motion must be in writing and signed by two members and must be delivered to the Monitoring Officer at any time between the end of the previous ordinary Council meeting and seven clear working days before the Council meeting at which it is to be debated.
- iv. These are then reviewed by the Monitoring Officer who will seek appropriate amendments from the proposer of the Motion, so as to ensure compliance with any legal and/or constitutional aspects. In the event that the proposer is unable to agree, the proposed Motion will not appear on the agenda for the Council meeting.
- v. If, at any time during the debate on any Motion before the Council, it appears to the Lord Mayor that the motion (in its original, modified or amended form) would, if carried:
  - have the effect of materially increasing the expenditure, or materially decreasing the revenue, of the Council; or
  - involve capital expenditure not provided for in the Council's approved capital budgetthe Lord Mayor will direct that the motion shall stand adjourned without further debate in order that the Executive may consider any financial, policy or other implications of the motion and request the Executive to submit its recommendations to a future meeting of the Council.
- vi. Two motions for debate will be accepted at each ordinary meeting. No motions for debate under this rule of procedure are permitted for the meeting of the City Council reserved for the Annual Budget debate and at the Annual Meeting.

#### **H. Amendments to Motions**

- i. The Lord Mayor may permit amendments to be discussed (but not voted on) together if circumstances suggest that this course would facilitate the proper conduct of the business of the Council.
- ii. An amendment shall be relevant to the motion and shall be –
  - To leave out specified words; or
  - To insert or add specified words; or
  - To refer a subject of debate to the Executive or to a committee for consideration or re-consideration.but any omission, insertion or addition of words shall not result in substance in a direct negation of the motion before the Council.
- iii. Every amendment shall, unless the Lord Mayor otherwise indicates, be put into writing, signed by the mover and delivered to the Monitoring Officer before it is moved.

- iv. At the Annual Budget meeting, the main opposition group's amendment should be taken first.
- v. Once voting on any motion or amendment has commenced, there shall be no further debate on the matter under consideration and no further amendments may be moved to the original motion. If an amendment is carried, the motion, as amended, shall take the place of the original motion.
- vi. Not every debating possibility has been covered by these Rules of Procedure and, in the event of anything not being covered in Rules of Procedure, the Lord Mayor's ruling on the matter shall be final and binding on the Council.

#### **I. At the meeting**

- i. A motion or amendment shall not be discussed unless it has been proposed and seconded and is in accordance with these Rules of Procedure.
- ii. Every motion and amendment, except when set out on the agenda or when copies have been supplied to each member at the commencement of the meeting (in which case the motion or amendment shall be taken as read), shall be read by the mover before being spoken upon and no other member shall speak on it until it has been seconded.
- iii. The Motion will be withdrawn from the Agenda if the proposer is not present at the time that it is due to be considered.
- iv. Any member who seconds a motion or amendment may, if he/she then declares his/her intention to do so, reserve his/her speech until a later stage of the debate on that motion or amendment.
- v. A member who has spoken on any motion shall not speak again whilst it is the subject of debate, except:
  - To speak once on an amendment moved by another member;
  - To exercise a right of reply (in the case of the member moving the motion);
  - On a point of order as defined in these Rules of Procedure;
  - By way of personal explanation as defined in these Rules of Procedure.

#### **J. Points of Order**

- i. A member may rise on a point of order or in personal explanation and shall be entitled to be heard forthwith:
  - A point of order shall relate only to an alleged breach of a Rule of Procedure or statutory provision and the member shall specify the Rule of Procedure or statutory provision and the way in which he/she considers it has been broken.



- A personal explanation shall be confined to some material part of a former speech by him/her in the Council Chamber or in relation to a matter outside of the Council Chamber, which may appear to have been misunderstood in the present debate.
- ii. The ruling of the Lord Mayor on a point of order or on the admissibility of an explanation shall not be open to discussion and shall be final. No points of information are permissible under these Rules of Procedure.
- iii. When a motion is under debate no other motion shall be moved except the following:
  - to amend the motion;
  - to proceed to the next business;
  - to adjourn;
  - that the question be now put;
  - that a member (named) under Section M below be not further heard or do leave the meeting;
  - to suspend the rules of procedure;
  - to exclude the public under S.100(A) of the Local Government Act 1972;
  - to re-admit the public.

#### **K. Voting**

- i. Motions shall be determined (as the Lord Mayor may direct) by a show of hands.
- ii. A recorded vote will take place where a vote is required to be recorded by law, or if, after a vote has been taken by a show of hands, a “named vote” is requested by at least 10 members rising in their place. The following procedure shall then apply:
  - the division bell will be rung for one minute;
  - the doors of the Council Chamber will then be closed;
  - the names of those voting for or against or abstaining will then be ascertained by the use of the vote recorder and included in the Minutes.
- iii. Subject to the provisions of any enactment all voting will be decided by a majority of members present and voting.
- iv. The Chair shall, in case of an equal division of votes, have a second or casting vote.

#### **L. Urgent business**

- i. Urgent business may be moved or raised at the meeting with the prior agreement of the Lord Mayor.
- ii. Any amendments to urgent business to be moved at Council must be in writing and received by the Monitoring Officer at least 30 minutes prior to the start of the meeting.

- iii. Urgent business is defined as business which could not reasonably have been foreseen or anticipated prior to the deadline for the publication of the agenda and which needs to be considered before the next meeting of the Council.

#### **M. Conduct at meetings of the Council**

- i. Councillors are expected to treat each other with respect and abide by the Code of Conduct.
- ii. The Lord Mayor may, as she/he sees fit, direct a Councillor to discontinue his/her speech.
- iii. If there is more general disorder, the Lord Mayor may direct a Councillor causing such disorder to retire from the meeting.

#### **N. Disturbance by members of the public**

- i. If a member or members of the public present at a meeting of the Council interrupt(s) the proceedings, the Lord Mayor may warn them that on any further interruption they will be required to retire from the Chamber. If the member(s) of the public, after such warning, again interrupt(s) the proceedings the Lord Mayor may instruct them to retire from the Council Chamber and if they fail to comply the Lord Mayor may order their removal from the Chamber.

#### **O. Appointments of Committees**

- i. On the recommendation of Council Business Management Committee, the Council shall establish Committees necessary for the discharge of the Council's functions, along with the membership and Chair of each, for a period ending no later than the next annual meeting of the Council.

#### **P. Conflict resolution between Full Council and the Executive**

- i. The Leader must have at least 5 working days to object to a full Council decision which is contrary to the Executive's proposals for either the budget or a plan or strategy before that decision takes effect.
- ii. If the Leader registers an objection, the full Council must meet to reconsider the issue in light of the objection; ultimately, full Council can insist on its decision.

#### **Q. Previous Decisions**

- i. Decisions of the Council made within the last six months may not be changed, unless these Rules of Procedure are suspended.
- ii. A motion or amendment in similar terms to one that has been rejected at a meeting of Council in the past 6 months cannot be moved, unless this rule is suspended.



## **R. Suspension of Council Rules of Procedure**

- i. Council rules of procedure (Part B, Section 4.4 of this Constitution) may be suspended by resolution of the Council, provided that a motion to extend the time of the meeting may only be moved by the Leader or Deputy Leader (or their nominee) of one of the Party Groups and seconded by the Leader or Deputy Leader (or their nominee) of another Party Group.

## **S. Urgency**

- i. An urgent decision which is contrary to the policy framework or which would be contrary or not wholly in accordance with the budget or the capital plan may be taken by the Executive if the chair of a relevant overview and scrutiny committee agrees that the decision may reasonably be regarded as urgent in the circumstances.<sup>10</sup> This should only happen if it is impractical to convene a quorate meeting of the full council in the time available before the decision must be made.
- ii. An urgent decision is defined as one which could not reasonably have been foreseen or anticipated prior to the most recent Council meeting, and which needs to be considered before the next meeting of the Council. Decisions made under this provision will be reported to the next meeting of the Council.

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<sup>10</sup> The regulations require the agreement of only one relevant overview and scrutiny committee chair.

# Birmingham City Council

## Council Business Management Committee

23 October 2023



**Subject:** City Council Agenda for the Next Meeting – 7 November 2023

**Report of:** Janie Berry, City Solicitor (Monitoring Officer)

**Report author:** Ben Patel Sadler  
Senior Committee Manager  
[Ben.Patel-Sadler@birmingham.gov.uk](mailto:Ben.Patel-Sadler@birmingham.gov.uk)

Does the report contain confidential or exempt information?  Yes  No

If relevant, state which appendix is exempt, and provide exempt information paragraph number or reason if confidential :

### 1 Executive Summary

1.1 As per the latest version of the Constitution, the Committee is responsible for the planning and preparation of the agenda, papers and other arrangements for meetings of the Council.

### 2 Recommendation(s)

- 2.1 That the Committee discusses and agrees the agenda items for consideration at the 7 November 2023 City Council meeting.
- 2.2 The Committee is also asked to discuss and agree the time allocated to each agenda item.

### 3 Legal Implications

3.1 There are no immediate legal implications arising from this report.

### 4 Financial Implications

4.1 There are no immediate financial implications arising from this report.

## **5 Public Sector Equality Duty**

5.1 There are no immediate equality implications arising from this report.

## **6 Other Implications**

6.1 None.

## **7 Background Papers**

7.1 None.

## **8 Appendices**

8.1 Appendix 1: Draft agenda for the 7 November 2023 City Council meeting.

# **BIRMINGHAM CITY COUNCIL**

## **MEETING OF THE CITY COUNCIL**

**TUESDAY, 7 NOVEMBER 2023 AT 1400 HOURS**  
**IN THE COUNCIL CHAMBER, COUNCIL HOUSE, VICTORIA SQUARE,**  
**BIRMINGHAM, B1 1BB**

### **A G E N D A**

#### **1 NOTICE OF RECORDING**

Lord Mayor to advise that this meeting will be webcast for live or subsequent broadcast via the Council's Public-I microsite (please click this link) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

#### **2 DECLARATION OF INTERESTS**

Members are reminded they must declare all relevant pecuniary and other registerable interests arising from any business to be discussed at this meeting.

If a disclosable pecuniary interest is declared a Member must not participate in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If other registerable interests are declared a Member may speak on the matter only if members of the public are allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest.

Information on the Local Government Association's Model Councillor Code of Conduct is set out via <http://bit.ly/3WtGQnN>. This includes, at Appendix 1, an interests flowchart which provides a simple guide to declaring interests at meetings.

#### **3 MINUTES**

To confirm and authorise the signing of the Minutes of the meetings held on 11 July 2023, 12 September 2023, 25 September 2023 (extraordinary meeting) and 12 October 2023 (two extraordinary meetings).

Council is also asked to authorise the signing of the Minutes of the Council as Trustee meeting held on 12 July 2023.

**4 LORD MAYOR'S ANNOUNCEMENTS**

**(10 minutes allocated) (1400-1410)**

To receive the Lord Mayor's announcements and such communications as the Lord Mayor may wish to place before the Council.

**5 PETITIONS**

**(10 minutes allocated) (1410-1420)**

To receive and deal with petitions in accordance with Council Rules of Procedure (B4.4 E of the Constitution).

As agreed by Council Business Management Committee a schedule of outstanding petitions is available electronically with the published papers for the meeting and can be viewed or downloaded.

**6 QUESTION TIME**

**(70 minutes allocated) (1420-1530)**

To deal with oral questions in accordance with Council Rules of Procedure (B4.4 F of the Constitution).

- A. Questions from Members of the Public to any Cabinet Member or Ward Forum Chair (20 minutes)
- B. Questions from any Councillor to a Committee Chair, Lead Member of a Joint Board or Ward Forum Chair (10 minutes)
- C. Questions from Councillors other than Cabinet Members to a Cabinet Member (20 minutes)
- D. Questions from Councillors other than Cabinet Members to the Leader or Deputy Leader (20 minutes)

**7 APPOINTMENTS BY THE COUNCIL**

**(5 minutes allocated) (1530-1535)**

To make appointments to, or removals from, committees, outside bodies or other offices which fall to be determined by the Council.

**8 LEAD MEMBER REPORT – WEST MIDLANDS POLICE AND CRIME PANEL**

**(45 minutes allocated) (1535-1620)**

**Councillor X to move the following recommendation:**

(break 1620 – 1650)



**9     LEAD MEMBER REPORT – TRANSPORT AND DELIVERY OVERVIEW  
AND SCRUTINY COMMITTEE**

**(45 minutes allocated) (1650-1735)**

**Councillor X to move the following recommendation:**

**10    MOTIONS FOR DEBATE FROM INDIVIDUAL MEMBERS**

**(90 minutes allocated) (1735-1905)**

To consider the attached Motions of which notice has been given in accordance with Council Rules of Procedure (B4.4 G of the Constitution).



**Birmingham City Council**  
**Council Business Management Committee**

23 October 2023



**Subject:** **City Council and Council Business Management Committee Forward Plan**

**Report of:** Janie Berry, City Solicitor (Monitoring Officer)

**Report author:** Ben Patel Sadler  
Senior Committee Manager  
[Ben.Patel-Sadler@birmingham.gov.uk](mailto:Ben.Patel-Sadler@birmingham.gov.uk)

Does the report contain confidential or exempt information?  Yes  No

If relevant, state which appendix is exempt, and provide exempt information paragraph number or reason if confidential :

**1 Executive Summary**

1.1 At each Committee meeting, Members are presented with the latest version of the forward plan of agenda items for both meetings of the Council Business Management Committee and the City Council. The document also provides the Committee with a progress update in relation to City Council Resolutions.

**2 Recommendation(s)**

2.1 That the Committee discusses and notes the forward plan of agenda items related to meetings of the Council Business Management Committee and the City Council.

2.2 The Committee is also asked to agree any changes (if required) to the forward plan of agenda items related to meetings of the Council Business Management Committee and the City Council.

2.3 The Committee is asked to note the updates provided in relation to City Council Resolutions.

### **3 Legal Implications**

3.1 There are no immediate legal implications arising from this report.

### **4 Financial Implications**

4.1 There are no immediate financial implications arising from this report.

### **5 Public Sector Equality Duty**

5.1 There are no immediate equality implications arising from this report.

### **6 Other Implications**

6.1 None.

### **7 Background Papers**

7.1 None.

### **8 Appendices**

8.1 Appendix 1: Latest version of the forward plan of agenda items related to meetings of the Council Business Management Committee and the City Council.



## CITY COUNCIL FORWARD PLAN 2023/24 – AUGUST 2023

CBM	Item	City Council	Item
9 May 2023	<p>Education and Children’s Social Care Overview and Scrutiny Committee – Co-Optees and Voting Rights (verbal update)</p> <p>Proportionality</p> <p>City Council Appointments</p> <p>Review of the City Council’s Constitution</p> <p>Schedule of Travel and Inward Delegations</p> <p>Petitions Update</p>	23 May 2023	<p>ANNUAL MEETING</p> <p>Annual Report of the Lord Mayor 2022/23</p> <p>Presentation to Honorary Alderman</p> <p>Updated Pay Policy</p> <p>Constitution Review</p> <p>City Council Appointments</p>
30 May 2023	<p>Terms of Reference of the Council Business Management Committee</p> <p>Appointment of Sub-Committees and Other Bodies – Request to Appoint</p> <p>Recruitment to the Independent Remuneration Panel and Standards Committee</p> <p>Petitions Update</p> <p>Order of Motions for 2023/24</p>	13 June 2023	<p>Executive Business Report (Leader and Children, Young People &amp; Families)</p> <p>Housing Ombudsman Update – report requested by Full Council in January 2023</p>

CBM	Item	City Council	Item
26 June 2023	Petitions Update The Lord Mayoralty Formula Reports not on the Forward Plan Appointment of CBMC Sub-Committees and Other Bodies – to note confirmed memberships	11 July 2023	<b>Council as Trustee Meeting on Highbury Hall</b> Scrutiny Business Report Srebrenica Memorial Day (Cross Party / CBMC Motion) Reports not on the Forward Plan
29 August 2023	Schedule of Travel and Inward Delegations Review of Polling Districts and Places The Lord Mayoralty Formula Membership for Council House Sub-Committee / Female Cllr Working Group Changes to the Constitution to enable reports on Equal Pay to Full Council on a quarterly basis (Verbal Update)	12 September 2023	Youth Justice Plan Executive Business Report (Environment and Transport) Lead Member Report - WMCA Scrutiny
23 October 2023	<b>Minutes from Extraordinary Meetings held in August and June's CBMC</b> Petitions Update Options Paper ref Changes to the Constitution to enable reports on Equal Pay to Full Council on a quarterly basis.	7 November 2023	<b>Council as Trustee Meeting on Highbury Hall</b> <b>Minutes from September's Council PLUS the meetings of Council and Council as Trustee in July</b> Lead Member Report - West Midlands Police & Crime Panel Lead Member report: Transport Delivery O&S Committee (moved from the 11 July meeting to align with annual reporting cycle)
20 November 2023	1 September 2023 Extraordinary Meeting Minutes Reports not on the Forward Plan Independent Member Recruitment IRP Member Allowances	5 December 2023	Executive Business Report (Health and Social Care and Social Justice, Community Cohesion and Equalities) Standards Committee – Annual Report / Debate not Hate Reports not on the Forward Plan

CBM	Item	City Council	Item
	Schedule of Travel and Inward Delegations		Independent Member Recruitment IRP Member Allowances SACRE constitution – timing TBC Scrutiny Inquiry - Children and Young People’s Mental Health. Report was originally scheduled for consideration at the 7 November meeting but won’t be ready to meet this date.
18 December 2023		9 January 2024	Lead Member Report - West Midlands Fire Authority Route to Zero Annual Report Scrutiny Business Report Scrutiny Inquiry - Child Criminal Exploitation
22 January 2024	Petitions Update Budget Council – Discussion Lord Mayor Nomination – 2024/25 – Discussion Reports not on the Forward Plan	6 February 2024	Reports not on the Forward Plan Annual Report from the Chair of Audit Committee
12 February 2024	Schedule of Travel and Inward Delegations Suspension of Standing Orders (Budget Council)	27 February 2024	BUDGET MEETING
2 April 2024	Reports not on the Forward Plan Petitions Update	16 April 2024	Executive Business Report (Finance and Resources and Housing & Homelessness) Reports not on the Forward Plan Scrutiny Business Report

**Four Yearly or ad-hoc items:**

Appointment to the Roll of Honorary Alderman (May 2026); Appointment of the Leader (May 2026), Appointment of the Council's External Auditor (2027)

**Items to be scheduled / proposed:**

Executive Business Reports – June 2024 (Digital, Culture, Heritage and Tourism and Deputy Leader), Sept/Nov, January and April

Quarterly Scrutiny Business Reports

Lead Member reports: West Midlands Fire Authority (January); Transport Delivery O&S Committee (November); WMCA Scrutiny (September); GBSLEP Scrutiny (date tbc); West Midlands Police & Crime Panel (November/tbc)

Reports not on the Forward Plan (quarterly basis)

Annual Report from the Chair of Audit Committee to City Council (early February)

Schedule of Travel and Inward Delegations (quarterly basis TO CBMC)

Annual Standards Committee Report (Contact: Rob Connelly, Assistant Director, Governance)

Balsall Heath Governance Review TBC

The Lord Mayoralty Formula (updated each June/July)

\* Pre-meeting of members to select Lord Mayor elect    \*\* Annual Council Photograph



**Appendix 1: City Council Resolutions – Tracker**

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / Officer(s)	Update
1.	12 July 2022	<p><b>(Other) Changes to the Constitution</b></p> <p>That the following two areas be clarified in the next review of the constitution to reflect previous custom and practice:</p> <ul style="list-style-type: none"> <li>- The rules around the time available for questions (Section B 4.4) be amended to ensure that the full allocation of time, usually 70 minutes, is used for questions to ensure accountability of the executive and other office holders. This may be done by amendment to clause (v).</li> <li>- Ensure that significant changes to the constitution are reported to Full Council and that there is a clear process for gaining all party approval and notifying all councillors of changes when it is deemed that changes do not need approval of Full Council.'</li> </ul>	Leader / Deputy Leader	A cross party working group has been established, by Council Business Management Committee, to look at options ahead of reporting back to City Council. The membership is Cllr Des Hughes (Labour) with Cllr Rinkal Shergill (as a deputy); Cllr Robert Alden (Conservative) and Cllr Colin Green (Lib Dem). <b>Ongoing</b>
2.	12 July 2022	<p><b>Scrutiny Business Report</b></p> <p>Asked the Executive to consider proposals to increase the capacity of the Scrutiny Team to enable it to carry out one Scrutiny Inquiry per Overview and Scrutiny Committee. Currently capacity is limited to 4 Inquiries (at any one time).</p>	Leader / Deputy Leader	There is currently (as of May/June 2023) an advert out to recruit another Overview and Scrutiny Manager (Grade 5) while officers are reviewing other potential options following a review, carried out by Members of Coordinating OSC, which looked at developing a more flexible, effective scrutiny function. <b>Ongoing</b>

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / Officer(s)	Update
3.	1 November 2022	<p><b>Motion A - Exempt Accommodation</b></p> <p>This Council resolves to:</p> <ul style="list-style-type: none"> <li>- Support the campaign led by the homelessness charity Crisis to 'Regulate the Rogues', which calls on the Government to urgently introduce new laws in England to strengthen the regulation of Supported Exempt Accommodation.</li>   <li>- Welcome the Levelling Up, Housing and Communities Select Committee report into Exempt Accommodation, call on Government to implements its' recommendations and place on record the Council's thanks to all those locally who contributed to the Select Committee's work.</li>   <li>- Continue to lobby the Government for greater powers to control provision and growth based on the city's needs assessment.</li>   <li>- Launch an independent public inquiry into the growth of Exempt Accommodation in the city, helping to strengthen the case for nationwide legislative reform. This inquiry should be independent not only of the council but also anyone involved in any way in the exempt</li> </ul>	Cabinet Member for Housing and Homelessness	<p>The topic of Exempt Accommodation was discussed by Scrutiny on 9<sup>th</sup> December 2022 and progress will continue to be monitored though the Exempt Accommodation Sponsor Board</p> <p><b>Ongoing</b> - work continues as part of the Supported Housing Improvement Programme to ensure legislation meets the needs of Birmingham. Crisis will be taking a lead role in regard to the independent Inquiry working with the Council.</p> <p>Work continues as part of the Supported Housing Improvement Programme to ensure legislation meets the needs of Birmingham.</p> <p>A press release was issued in October 2022, which included a thank you from Councillor Sharon Thompson</p> <p><b>Ongoing</b> - Supported Housing Bill is now an Act and became law on 29<sup>th</sup> August 2023, we are awaiting formal consultation on the regulations which will run through until 2024 where the provisions of the Act can become live including licensing and national standards. We continue to work with DLUHC on the development of the regulations.</p> <p>Progressing the launch of the inquiry has been paused due to the financial implications associated in the current financial control climate.</p>

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / Officer(s)	Update
		<p>accommodation market, including housing providers in Birmingham and elsewhere.</p> <p>- In addition, the Council calls on the Standards Committee to update the Council Code of Conduct so that:</p> <p style="padding-left: 40px;">Any elected member, or their spouse or partner, save for their primary residence, shall declare the use of all other properties they own and/or have an interest in. If the usage has potential safeguarding implications, the details shall be provided to the Monitoring Officer and held on a confidential basis as part of the Register of Interest.</p> <p style="padding-left: 40px;">Call on all Members, in conjunction with the Monitoring Officer, to ensure that existing legal requirements, as set out in the Localism Act 2011 and associated guidance, are understood and enforced so that every elected member declares all disclosable interests. This includes all land and property interests within Birmingham held by either themselves or their spouse or partner. Details of these should only be withheld where the member and the monitoring officer, who is responsible for the register of members' interests, consider that disclosure of its details could</p>		<p>Briefing note circulated to All Members on progress on 24 February 2023 from Paul Langford, Strategic Director City Housing; and Janie Berry, City Solicitor</p> <p>The Council's Standards Committee met in the week commencing 13<sup>th</sup> February and has agreed to commission Hoey Ainscough LTD to review the Council's Code of Conduct and associated procedures. Hoey Ainscough LTD are lead national advisors and assisted the Local Government Association in developing the Model Code of Conduct which BCC has adopted. The review will take into account the Council Motion relating to the declaration of property interests.</p> <p>The Standards Committee has also commissioned training both for the Committee and all Political Groups and key Officers across the Council to raise awareness about the importance of the Code of Conduct and the need to correctly declare and Register interests.</p> <p>Members of the Committee have received training and aiming to roll out the training to all members from October 2023 onwards.</p> <p>Revised declaration forms have now gone live and all members have been asked to submit updated declarations.</p>

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		<p>lead to the member, or a person connected to the member, being subject to violence or intimidation or potential safeguarding implications.</p> <p>Council notes that commercial interests are not a legitimate reason to withhold information from the public register of members' interests.</p> <p>Council .... also resolves to lobby the Government to invest more in socially rented housing and reform the way 'Right to Buy' operates to reduce the loss of existing stock.</p> <p>Council calls on the Executive to:</p> <ul style="list-style-type: none"> <li>• Bring a report forward before the end of the calendar year setting out a policy for the use and enforcement of covenants on properties sold and owned by the council to prevent the conversion of family homes into HMOs or Exempt Accommodation.</li> </ul> <p>Carry out and publish an urgent review into all council owned property currently being used as exempt accommodation, converting all former family homes back into their original use and assessing the impact on other accommodation on the local area to ensure it is appropriately sited, well managed, and used to</p>		<p><b>Ongoing</b> This will be picked up as part of the Council's external affairs activity where this alongside other key areas of lobbying will be taken through the corporate External Affairs activity.</p> <p>Policy was approved by Cabinet Member in July 2023. Members have been briefed.</p> <p>A cross directorate group mobilised to focus on this area of work. Properties disposed of by the Council either by Right to Buy or commercial disposal has been identified and processes are being finalised to proceed with testing an enforcement approach following sign-off of the policy. Successful enforcement can only be tested through the courts so – test cases will be identified based on likelihood of success. Offices within Legal and officers from PRS, Benefits, property and Housing continue to develop the approach.</p>

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		prioritise demand placed on the city council and not that of other local authorities”.		<b>Ongoing</b> Following approval of policy, Member briefings were undertaken in July. Cross directorate procedures are being developed with Legal services and test cases are currently with legal services to develop approach.
4.	1 November 2022	<p><b>Motion B – Educational Attainment</b></p> <p>Council ... resolves to call on the Government to:</p> <ul style="list-style-type: none"> <li>- Deliver on its pledge to restore education spending, in real terms. to 2010 levels.</li> <li>- End tax exemptions for independent schools, using the £1.7 billion raised to fund state school efforts to bridge the attainment gap.</li> </ul> <p>Council further resolves to:</p> <ul style="list-style-type: none"> <li>- Ensure that 'Change For Children and Young People', Birmingham Children’s Partnership (BCP) Board's emerging Children and Young People’s Plan 2023-2027, identifies and addresses gaps in attainment.</li> <li>- Call on the Government to adopt the solutions proposed by the cross-party Education Select Committee report and continue to review its findings.</li> <li>- Call on the City Council Executive to ensure that the report’s findings and solutions where</li> </ul>	Cabinet Member for Children, Young People and Families	<p>Our Birmingham Children’s Partnership Board brings together the city council, our Birmingham Children’s Trust, NHS Integrated Care Board, NHS health providers, the police, and the voluntary sector. During 2022, the Board has overseen the development of a cohesive framework for the delivery of our Plan.</p> <p>Over 4,000 of Birmingham’s children and young people told us about the outcomes that matter most to them. Our Plan: Change for Children and Young People 2023-27 will be based on what they told us. Our ambition is for Birmingham to be a great place for us to grow up, ensuring our children and young people are at the heart of everything we do.</p> <p>There continues to be progress on implementing the recommendations from Breaking the Barriers report, to improve the experiences of children and young people in education and employment opportunities.</p> <p>This work has continued and a report on progress on all 10 recommendations was presented at City Partnership Board on 14 December 2022. In 2023, an employers forum will be established to ensure a greater focus on this area as part of the Council’s year of change for children and young people. This will be complemented by the development of our Good Employment Charter</p>

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		<p>appropriate to Birmingham, are factored into existing and developing strategies including ‘Everyone’s Battle, Everyone’s Business’ and its emerging Inclusion Strategy.</p> <ul style="list-style-type: none"> <li>- Call on Overview and Scrutiny to incorporate these Birmingham-specific strategies into their work programmes to track outcomes and monitor actions taken to address issues, ensuring they receive full analysis of achievement by socio-economic and ethnic background</li> <li>- Work with employers to ensure opportunity is spread equally, by creating career pathways for the most disadvantaged and deprived areas of the city.</li> <li>- Build on the findings of the Breaking Down Barriers report to develop communication and social media strategies to target the many young and disenfranchised pupils, in particular NEETS, who do not normally engage with standard and legacy forms of Council communication.</li> <li>- Promote vocational training, apprenticeships and entrepreneurship in schools.</li> <li>- Ensure that solutions are fully inclusive to ensure the city’s most disadvantaged young people, including those in the care system, have access to a full range of opportunities through a school system empowered to work collectively for the benefit of all students.</li> </ul>		<p>which aims to support employers in providing attractive opportunities for the citizens of Birmingham.</p> <p>Our employer forum will play a key role in encouraging local businesses and industries to expand their operations and reskill local people and grow their workforce. In addition, in partnership with the combined authority we will be refreshing our careers offer to support schools, colleges and training providers to provide the best vocational advice for young people who do not wish to pursue an academic route.</p> <p>In April 2023, Birmingham City Council adopted as policy: <a href="#">CHANGE for children and young people 2023-2028</a>, a plan to make Birmingham a great place to grow up for children and young people. This Plan aims to improve outcomes for all babies, children, and young people in our city, and is delivered via <a href="#">Birmingham Children and Young People’s Partnership</a>, which is a formal collaboration between Birmingham City Council, Birmingham Children’s Trust, Birmingham and Solihull Integrated Care Board, West Midlands Police and Crime Commissioner, West Midlands Police, and Birmingham Voluntary Services Council.</p> <p>Birmingham has been accepted onto UNICEF’s Child Friendly City Programme, the 11th place in the UK to join. An updated version of the Change for Children and Young People Plan, including Birmingham’s Child</p>

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		<ul style="list-style-type: none"> <li>- Continue to highlight the risks to students of failure to maintain school budgets and, in particular, levels of pupil premium”.</li> </ul>		Friendly City action plan, will be taken to Cabinet in 2024. <b>Ongoing</b>
5.	18 April 2023	<p><b>Motion A</b></p> <p>This Council acknowledges that work on improving road safety, requires co-operation between Birmingham City Council, West Midlands Police and the Combined Authority, but calls on the Council continue to be proactive in working with these partners and delivering projects that will make our roads safer. It specifically requests for the Government to be lobbied to release findings of the national parking on pavements consultation and for the Executive to:</p> <ul style="list-style-type: none"> <li>a. Ask the Sustainability and Transport Overview and Scrutiny Committee to review and help shape the Council’s new Road Safety Strategy including looking into relevant criteria and a near miss strategy, which would enable criteria such as records of non-injury accidents, proximity to schools, community facilities with high pedestrian and cyclist use, and recorded levels of speeding to be considered.</li> </ul>	Cabinet Member for Transport	<p><b>Ongoing</b></p> <p>Officers are continuing to engage with the Sustainability and Transport Overview and Scrutiny Committee regarding the updated Road Safety Strategy – to be retitled Road Danger Reduction Strategy to align with best practice, reflecting the Vision Zero and Healthy Streets ethos.</p> <p>A Task and Finish Group of the Sustainability and Transport Overview and Scrutiny Committee has been set up to focus on road safety issues. The terms of reference for this enquiry are focused primarily on enforcement, and the findings will feed into the new Strategy, where appropriate. A draft of the new</p>

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		<p>b. Work with partners including the police and other metropolitan local authorities to publish a clear plan for the promised development of the average speed camera network.</p> <p>c. Ensure, where possible and practicable, road and pavement resurfacing programmes are aligned with any potential road safety work.</p>		<p>Strategy will be shared with this group by the end of October for comment.</p> <p>A public consultation on the draft refreshed strategy will begin in Autumn 2023. The results of this consultation process will be analysed, and findings presented to the Sustainability and Transport Overview and Scrutiny Committee to steer completion of the final version of the new Road Safety Strategy, before it is presented to the Cabinet to approve its adoption in spring/summer 2024.</p> <p>A Gold Command was stood up between BCC, West Midlands Police and West Midlands Metropolitan Local Authorities to deliver a programme of enhanced and coordinated enforcement activity over the summer period. This has now transitioned into business as usual with joint enforcement operations to continue on an intelligence-led basis.</p> <p>BCC officers continue to work in close partnership with West Midlands Police and the other West Midlands metropolitan Local Authorities to develop a revised operating model for delivery of speed enforcement (including Average Speed Enforcement) across Birmingham and the wider West Midlands metropolitan area. It is proposed to seek Cabinet approval to the emerging principles from this work in December with a view to final detailed arrangements being approved by the Cabinet Member for Transport thereafter.</p> <p>The new Road Danger Reduction Strategy will not include a bespoke delivery programme. Instead, the delivery programme for this strategy will be fully</p>



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		<p>d. Ensure use of all potential funding sources for road safety work is maximised, including community chest, town council and parish council funding and funding for other highways projects and money from the clean air zone revenue where appropriate. And not limit itself to the small dedicated funding for road safety schemes from Government. Noting the importance of not fettering local ward councillor discretion in how funds such as Community Chest are best applied in their area and that local funding pots, including those listed above, must remain recommended by' the relevant ward councillors. And money from the clean air zone revenue where appropriate.</p> <p>e. Encourage ward councillors in their role as local community leaders to bring forward road safety priorities in ward plans.</p> <p>f. Reaffirm its commitment to a vision zero approach for road safety in the new road safety strategy, which should aim to eliminate</p>		<p>integrated into the wider Birmingham Transport Plan: Delivery Plan, as a series of major schemes. This approach will deliver a number of significant advantages, including the ability to coordinate with planned maintenance activities more efficiently, and enabling schemes to attract funding from a much wider range of potential sources by delivering greater overall value for money through economies of scale.</p> <p>As above c.</p> <p>The new Road Danger Reduction Strategy will set out a potential toolkit of compliant, lower cost measures that Local Ward Councillors, in their role as local community leaders, can consider delivering via local engineering teams to deliver enhanced road safety in their local areas. These proposed measures will be fully aligned with the principle of Vision Zero, offering proven interventions that remove 'through' vehicular traffic on local roads and prioritise Healthy Streets principles. Additionally, through an updated Transportation and Highways Delivery Programme (formerly Transportation and Highways Capital Programme) due to be received by Cabinet in December it is proposed to create a new Healthy Streets Fund to pool road safety and other resources to more effectively fund scheme delivery.</p> <p>As above d.</p> <p>The new Road Danger Reduction Strategy is being developed to propose delivery of packages of complimentary measures to permanently reduce</p>

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		<p>all deaths and serious injuries on Birmingham's roads by 2034.</p> <p>g. Ensure the new road safety strategy: (i) Prioritises the most vulnerable road users (E.g. those on foot, on bike, or with access needs, such as wheelchair users), in line with the new Highway Code hierarchy of road users; (ii) Includes measures to tackle speeding, and anti-social obstructive and dangerous parking (e.g on pavements, cycle lanes, and across dropped kerbs) in a way that prioritises the most vulnerable road users.</p> <p>h. Ensure road safety schemes and other highway improvements work to design out speed and other harmful behaviours.</p> <p>Reaffirm Birmingham City Council's commitment to 20mph on all its residential roads.</p>		<p>vehicular traffic across entire residential areas using 'Healthy Streets' (low traffic) principles. Application of these principles will also ensure that residual vehicular traffic operates at 20mph or less, by retrofitting neighbourhoods across the city to meet this quality standard. This will be reinforced by the installation of 20mph speed limits on all urban roads, with the exception of A-class urban arterial routes in the city, which will have a consistent 30mph speed limit applied citywide.</p> <p>As above f.</p> <p>As above f.</p>

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		<ul style="list-style-type: none"> <li>i. Lobby Government once again for the powers to make this change to 20mph without having to resort to costly Traffic Regulation Orders for every change of speed limit on every residential road.</li> <li>j. Lobby West Midlands Police for more monitoring and enforcement of speed and more enforcement of anti-social, obstructive and dangerous parking that is under their jurisdiction.</li> <li>k. Investigate what can be done to give greater support to groups wanting to set up and run Community Speedwatch sessions”.</li> </ul>		<p>The approach to lobbying is being reviewed currently in the light of the recent publication of the Government’s Plan for Drivers.</p> <p>As above b.</p> <p>As above b.</p>
10.	18 April 2023	<p><b>Motion B</b></p> <p>The Council resolves to:</p> <ul style="list-style-type: none"> <li>• formally support the Show Us You Care Too campaign and adopt ‘care experience’ as an additional equality strand alongside the protected characteristics as set out in the Equality Act 2010.</li> <li>• formally call upon our partners to treat care experience as a Protected Characteristic.</li> <li>• lobby Government to amend the Equality Act 2010 to include care experience as a protected characteristic.</li> <li>• continue to build on the work of our Children’s Trust and to continue to support the efforts of our Corporate Parenting Board”.</li> </ul>	Cabinet Member for Children, Young People and Families	<p><b>Ongoing</b></p> <p>Meetings are being arranged to ensure progress is being made to take forward resolutions agreed.</p>

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6.	13 June 2023	<p><b>Motion A</b></p> <p>This Council commits to working with the local community to find suitable places to place defibrillators, acknowledging that they are most effective within 3 minutes of a person collapsing.</p> <p>This Council, therefore, resolves to work with partners to commission a report into the accessibility of defibrillators and bleed kits in Birmingham and to ascertain what steps are necessary to ensure that there is a defibrillator and bleed kit within a 3-minute radius of our local centres and high-streets including a campaign of improved public awareness of where these are and how to use them as well. This ongoing work requires a multi-agency, collaborative approach to ensure the maximum impact.</p> <p>The council resolves to facilitate the provision of bleed kits in schools, colleges, youth clubs, bars and nightclubs, and ensure that training in their use is provided by a qualified practitioner.</p> <p>Trained users should have refresher training every three years. New persons should be appointed when trained individuals step down or leave.</p> <p>The council will write to the Police Crime Commissioner for the West Midlands requesting that all West Midlands Police vehicles carry first aid kits that include bleed kits.”</p>	Cabinet Member for Social Justice, Community Safety and Equalities	<p><b>Ongoing</b></p> <p>The Public Health team are working alongside community safety colleagues and will be leading on producing the report and presenting it to the Birmingham Community Safety Partnership and the Police and Crime Commissioner for action. Timeframes are currently being agreed.</p> <p>Letter sent</p>
7.	13 June 2023	<p><b>Motion B</b></p> <p>This council further calls for the government to pass legislation to allow English councils to set up municipal</p>	Cabinet Member for Transport	Variation 003 to the existing Enhanced Partnership for Bus was approved and came into force on 8 September 2023.

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		<p>bus companies on the model of the award-winning Nottingham City Transport.</p> <p>Getting people onto public transport and out of cars vital for reducing congestion, and this is a key pledge for the Council’s “route to zero” commitment which aims for carbon neutrality by 2030, and the WMCA ambition of carbon neutral travel by 2041. The WMCA green paper stated that 92% of respondents were concerned about climate change.</p> <p>Road space reallocation and bus priority are vital to make bus journeys quicker across Birmingham, and this council re-affirms its commitment to them and to the principles set out in the Birmingham Transport Plan.</p> <p>It also reaffirms its commitment to ensuring that buses are accessible to everyone, including disabled people and people with additional needs of all kinds, and will continue to use its influence through the Enhanced Partnership and Bus Alliance to ensure that bus operators provide accessible services.</p> <p>Since the pandemic, services have been cut, and reliability has been patchy.</p> <p>Bus scheduling shouldn’t be devolved to private companies but should be run for the public good.</p> <p>Government must provide an adequate and consistent level of bus recovery funding and end its current stop-start approach. With services in the West Midlands still</p>		<p>This Variation brings the following benefits for bus users:</p> <ul style="list-style-type: none"> <li>• Removal of the price premium between the main operators’ multi-journey tickets / passes and those in the multi-operators nBus range, this means that there is no longer a price premium if passengers use different operator services (effective from 03/07/23).</li> <li>• A mechanism is to be developed to agree future fare increases to ensure the right balance is achieved between operator funding to maintain the network and the social impact of fare increases on passengers.</li> <li>• Creation of a new Bus Network Support fund of over £60.0m taken from existing bus funding following relaxation of rules by DfT on how BSIP and BSOG money can be spent.</li> <li>• TfWM have powers to step in to address unhealthy competition between operators on the busiest routes by specifying a maximum frequency of services.</li> <li>• Operators are required to enter into a new Passenger Charter to ensure passengers receive a consistent minimum service quality.</li> </ul> <p>All of the main local operators have agreed to remain in the Government’s voluntary fares cap scheme which limits fares to £2 per journey. Government has announced this initiative will be extended to October 2024 but with the fare cap increasing to £2.50 from November 2023.</p>

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		<p>badly affected by a shortage of bus drivers, government must also work with the bus operators to increase the number of applicants and respond to the bus industry's calls for bus drivers to be added to the UK immigration shortage occupation list.</p> <p>This council calls on the government to live up to its own requirement that half of all journeys in towns and cities are on foot, bike or public transport by 2030. This means a 'London-style' transport system in cities across the country to make public transport accessible and the natural choice.</p> <p>Transport for the West Midlands, Birmingham City Council and its partner councils in the WMCA need the powers and the funding to make this a reality.</p> <p>The 2017 Bus Services Act gave Mayoral Combined Authorities the powers to regulate bus services and create bus franchising schemes. However, this also specifically prevented Combined and Local Authorities from setting up new municipally owned bus operators. The few remaining municipally-owned bus companies in the UK are some of best performing bus operators both on price and quality of service.</p> <p>The Council calls on the West Midlands Mayor and the West Midlands Combined Authority to use what powers they do have to move to franchise and regulate West Midland bus services.</p>		<p>Bus Franchising remains an option if the existing Enhanced Partnership arrangements are felt to not be working. The West Midlands Mayor launched a study in February 2023 to assess whether franchising was a good option for the region – however this is not due to report until June 2024 after the next mayoral election. In the meantime, Greater Manchester are intending to a launch franchised network in September 2023 following a legal battle between their Combined Authority and the bus operators who opposed the plans. Birmingham City Council is keeping up the pressure for the franchising evaluation to move forward as fast as possible.</p> <p>The City Council and neighbouring authorities are working with TfWM to develop bus priority and roadspace reallocation proposals on a number of corridors into the city centre funded through the Government's City Regions Sustainable Transport Settlement (CRSTS) grant, which will lead to the introduction of 'cross-city' bus services by the main operator by 2027. CRSTS funding also includes further improvements on the A34 and A45 'Sprint' corridors and a study into short and long-term options for public transport on the Hagley Road corridor. The CRSTS funding remains subject to an on-going review of the programme and to successful completion and approval of the necessary business cases.</p> <p>A Bus Franchising Working Group has been convened by TfWM which meets fortnightly and includes senior transport officers from all of the West Midlands</p>

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		<p>The Council calls on Westminster to give local and combined authorities the full range of powers to regulate, franchise and own local bus services, depending on what is appropriate for their local area.</p> <p>The Council calls on Westminster for an expansion of current fare subsidy with the aim to get to a £1 single bus fare.</p> <p>The Council resolves to write to the Secretary of State for Transport to lobby for powers to regulate franchise and set up local bus operators.</p> <p>The Council resolves to write to the Secretary of State for Transport to lobby for a funding model that helps move to cheaper £1 single bus fares.</p> <p>The Council resolves to lobby the West Midlands Mayor and Combined Authority to move to a franchising model for West Midlands bus services and use the full extent of their powers for bus regulation.</p> <p>The Council resolves to lobby and work with the West Midlands Mayor and Combined Authority to improve cross-suburban bus routes.”</p>		<p>authorities. This will provide steer, review and challenge to the technical work now underway.</p> <p>The Birmingham Transport Plan and the forthcoming BTP Delivery Plan recognise buses as the backbone of a sustainable transport network for the city, being much more comprehensive and flexible, and suitable for a greater range of journeys than any other sustainable mode. Reallocating Roadspace and Transforming the City Centre are two one of the key principles of the BTP which will directly benefit bus services, and the Delivery Plan will allow increased investment in this work across the city’s main corridors and bus routes.</p> <p>Lobbying letters to the Secretary of State for Transport and the West Midlands Combined Authority have been drafted and are being reviewed in the light of recent Government policy announcements.</p>
8.	11 July 2023	<p><b>Motion A</b></p> <p>The Council resolves that:</p> <p>(i) The Leader will write to every registered Warm Welcome Space and foodbank in Birmingham to express the gratitude of the Council.</p>	Deputy Leader	Letter sent.

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		(ii) The Council will continue to support this programme for as long as this Tory created crisis continues.		<p><b>Ongoing</b> We will continue to build on our Cost-of-Living programme to alleviate hardship and meet pressing needs for warmth, food, and cash benefits.</p> <p>Through our Birmingham City Board we will be holding a Birmingham Cost of Living Week (Monday 6<sup>th</sup> November to Friday 10<sup>th</sup> November). Since we declared a Cost of Living Emergency last September, our Cost of Living Programme has seen us work with partners to deliver a network of 243 warm spaces across the city; cash contributions to over 100 foodbanks; energy bill top-ups to 3,400 households; and at least £1,717,285 in income and benefits maximisation for our most vulnerable residents.</p> <p>Cost of Living Week will include a series of events, campaigns and workshops across the city, including jobs and employment fairs, conferences, voluntary sector workshops and marketplaces of services. The entire week is being designed and delivered free of cost to the Council, working with partners across the city.</p> <p>At the Birmingham City Partnership – Cost of Living Conference, we want to continue the conversation with partners. What challenges and opportunities face Birmingham? How can we learn from each other and share best practice? What do we want the future of our city to look like?</p>



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		(iii) The Council will write to the government to demand action to address this Tory cost of living crisis.”		
9.	11 July 2023	<p><b>Motion B</b></p> <p>“Given the seriousness of the current situation brought about by the Council’s reported equal pay liability, this Council is taking a range of urgent actions to address the unsustainable growth in Equal Pay liability, improve governance and strengthen organisation capacity, including: Appointing three Strategic Expert Advisers to support the Council’s Directors and Cabinet; Formally commissioning an independent Governance Review in collaboration with the Department for Levelling-Up, Housing and Communities; Commissioning an independently chaired, internal management review to ascertain the root causes of the failure to effectively implement Oracle; Setting out plans to instigate a judge-led inquiry to determine the causes of the equal pay liability growth since 2012, to begin following the outcome of the Governance Review; Implementing mandatory spending restrictions/</p> <p>To oversee this work, a new Strategic Delivery Board will be created to develop and deliver plans for improvement. To ensure openness and transparency, the Strategic External Advisers will produce an independent report on a quarterly basis with an update on progress and an analysis on whether there is adequate grip and pace in relation to the delivery of the change that is required.</p>	Leader	<b>Ongoing.</b> Dates for reports to be agreed with CBMC

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		<p>This Council commits to bringing these reports to Full Council each quarter to update members and allow a debate of not less than one hour on progress against actions to address the crisis. This should continue until such a time as the situation is fully resolved as agreed by a future resolution of Council. Council Business Management Committee is asked to consider revisions to the Council's Constitution to accommodate this.</p> <p>Further, this Council resolves that any amendment to the 2023/24 Council Budget, made in response to the Equal Pay Crisis, should come to Full Council for debate and approval.</p> <p>In addition the Council resolves to ask the Executive to ensure that all political groups are fully briefed on any developments between Council meetings.</p> <p>The Council also believes that ordinary residents, particularly those most in need and those most left behind, should not have to pay for the Council's financial crisis. Further, there are ongoing existing challenges, particularly in the Council's housing service, that urgently need to be addressed. The cost-of-living crisis is still massively affecting our residents and one of the best ways of tackling high energy bills are measures that also address the climate crisis, such as energy efficiency measures.</p> <p>This Council therefore resolves, and asks the Executive, that future debates and decisions, including around the values framework:</p>		

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		<ul style="list-style-type: none"> <li>• Prioritise improving the City Council’s appalling housing conditions</li> <li>• Protect services for those residents who need them most, particularly social care</li> <li>• Protect our vital youth and library services</li> <li>• Protect investment in our most left behind communities</li> <li>• Prioritise action to tackle the cost-of-living crisis</li> <li>• Ensure the Council lives up to its climate commitments”.</li> </ul>		
10.	12 September 2023	<p><b>Motion A</b></p> <p>...Pre-consultation is an important phase of planning. People that will be affected by redevelopment and regeneration should be consulted so that a body of evidence can be given to developers and planners before plans are drawn up.</p> <p>The Council developed a Statement of Community Involvement which was adopted by Cabinet in 2020 and sets out how the Council will work to encourage more people to participate in decision-making in Planning. The statement sets out the Council’s minimum standards for consultation on new policies and planning applications.</p>	Leader	<p><b>Ongoing</b></p> <p>Meetings being arranged with officers and Chair of Planning Committee</p>

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / Officer(s)	Update
		The Council resolves to call on the Executive to work with relevant officers to assess the impact of the Statement of Community Involvement, taking into account how the statement delivers effective engagement with all stakeholders of Birmingham in accordance with the Consultation Principles outlined in the SCI.		
11.	12 September 2023	<p><b>Motion B</b></p> <p>...This Council believes in adopting a Psychologically-Informed and Trauma-Informed Practice. This is a strengths-based, non-pathologizing approach, which seeks to understand and respond to the impact of trauma on people’s lives. The approach emphasises physical, psychological, and emotional safety for everyone and aims to empower individuals to re-establish control of their lives.</p> <p>We call on the Executive to take the following steps to help the Council to become ‘trauma informed’: Use the learning and research on trauma to inform change in practice and thus be better able to reduce the negative effects of trauma on the lives of all with whom we come in contact.</p> <p>Look into providing Trauma Informed Practice training to officers and members.</p> <p>Assess options to broaden and embed Trauma Informed Practice within Council directorates.</p>	Cabinet Member for Children, Young People and Families	<p><b>Ongoing</b></p> <p>Dates to be agreed with service areas to look at how the council can become more trauma informed. Also to look at types of training that is needed.</p>

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / Officer(s)	Update
		<p>Continue to work with our partners and key stakeholders as a trauma informed network and implement a consistent approach across all bodies.</p> <p>Deliver services by responding to individuals' needs and creating nurturing and supportive environments where people feel valued, and efforts are made to resist inadvertent re-traumatisation.</p> <p>Adopting the trauma-informed principles of safety, trust, choice, collaboration, empowerment, and cultural sensitivity so that we can help people to overcome the effects of trauma and improve both access to services and long-term outcomes.</p>		

