

Appendix 1: Summary of Birmingham Community Safety Partnership Re-Deployable Camera Process

1. Introduction

- 1.1 The Birmingham Community Safety Partnership (BSCP) Board receives an external grant from the Office of the Police and Crime Commissioner (OPCC). This funding enables the BSCP to deliver activity towards its agreed priorities, and decisions to support interventions are taken by the BCSP Executive Board. The size of the funding grant is reviewed annually by the OPCC and is managed by Birmingham Community Safety Team on behalf of the BCSP Board.
- 1.2 The funding received in 2022/23 amounted to £660k which supported the delivery of 14 intervention and projects. This re-deployable camera scheme is one of the projects supported by this grant. The funding provides for the revenue costs associated with the scheme including moving of individual cameras, utility costs and repair and maintenance, the BCSP Board approved a budget of £19,940 for the financial year 22/23.
- 1.3 The Community Safety Team currently have access to 11 re-deployable cameras and 2 automatic number plate recognition (ANPR) cameras that are used in line with Government legislation to reduce the impact of Crime and ASB in a neighbourhood. The two ANPR cameras are being used to support Operation Hercules which is the Section 222 injunction for car cruising
- 1.4 Operating within the [Home Office Surveillance Camera Code of Practice](#) published in June 2013, amended in November 2021, and updated in March 2022, the Birmingham Community Safety Team introduced a process for deploying the cameras available to the team.

2. Re-Deployable camera process and timescales

2.1.1 The process involves six stages, these are:

- I. **Stage One - Planning.** This stage starts with receiving a request and checking availability. Site visit with West Midlands Police and/or partners are arranged to check suitability. Completing the [Passport to Compliance](#) for justification and planning for approval which will include evidence of crime and ASB data, map of location from CSP analyst.
- II. **Stage Two – Recommendation.** This involves a report to the Local Partnership Delivery Group. The business case will be tabled, and recommendations received from the partnership.
- III. **Stage Three – Consultation.** This is a meaningful public consultation which involves a letter drop and if needed face to face meetings. Letters must be delivered to all properties within 100 meters of the proposed camera location. 10 working days are given to respond and then an assessment of replies is completed.

- IV. **Stage Four – Approval.** Complete passport to compliance for operational requirements and system specifications all of which is presented to Birmingham City Council Resilience Team for approval. A data protection impact assessment is also completed.
- V. **Stage Five – Installation.** This involves Birmingham City Council procurement processes. A contractor has been identified; this part of the process follows financial requirements.
- VI. **Stage Six – Monitoring.** All cameras are deployed for 12 weeks. Arrangements are put in place for viewing footage. If the camera is needed for longer than 12 weeks an extension request must be submitted with evidence to support.

2.2 Timescales

Stage One – Between 5 to 10 working days. Delays may occur if partners are not available.

Stage Two – Each Local Partnership Delivery Group meets monthly; timescale is dependent on the meeting dates. We are looking at a chair decision to speed up this part of the process. For the purpose of this report, I have allowed 10 to 15 working days for this part of the process.

Stage Three – The consultation will be open for 10 working days. The Community Safety Manager will then analyse the feedback from the community and in certain cases make amendments to the camera location. This stage should be completed between 10 to 15 working days.

Stage Four - We aim to complete this stage within 5 to 10 working days but is dependent on priorities within other Birmingham City Council Departments.

Stage Five – We aim to complete this stage within 5 working days but is dependent on the contractor's availability.

The whole process if followed with no issues can take between 35 to 55 working days complete.

There are several factors that can cause delays in this process which in certain cases will mean that it can take longer than 55 working days.