



Appendix 1: Terms of Reference / Work Outline

Scrutiny Task and Finish Group: Governance Stabilisation

Co-ordinating Overview and Scrutiny Committee Task and Finish Group

Our key question:	How well is the Council implementing the Governance Review Stabilisation Plan?
1. How is O&S adding value through this work?	<p>The Centre for Governance and Scrutiny (CfGS) undertook an independent review of governance at Birmingham City Council from July to November 2023. The purpose of the review was to assess key governance issues identified in various external reviews and judgements, the Council's response to them and to recommend actions to further improve governance at the Council.</p> <p>The CfGS report identified a number of governance and cultural issues within the Council which need to be addressed. The Governance Stabilisation Plan contains recommendations and immediate actions to support the short-term stabilisation of governance at the Council over the next six months. Actions for longer-term improvement will be incorporated into the overall Improvement and Recovery Plan.</p> <p>The Task and Finish Group will be part of the assurance and monitoring arrangements and ensure that non-executive members are informed of the process as recommendations are implemented and advising of actions that need to be incorporated in the IRP.</p>
2. What needs to be done?	The work of the Task and Finish Group will align with the wider monitoring arrangements across the Council including the Stabilisation Plan Board, reporting to Corporate Leadership Team and the Commissioners Improvement and Recovery Board.



	<p>Key questions the Task and Finish Group will consider include:</p> <ul style="list-style-type: none"> • (Key questions to be agreed at initial meeting) <p>In order to align with the wider assurance and monitoring arrangements the Task and Finish Group will meet 4 times:</p> <p>End of January (26 January): To agree terms of reference and key questions</p> <p>Late February / Early March (Date TBC after CLT on 27 February)</p> <p>Early May (Date TBC after CLT on 30 April)</p> <p>June (Date TBC)</p>
3. What timescale do we propose to do this in?	It was agreed at Cabinet that the Governance Stabilisation Plan will be implemented by the end of June 24. The Task and Finish Group will seek assurance that key milestones are met during this process to ensure completion with 6 months.
4. What outcomes are we looking to achieve?	Ensure member engagement in the oversight of the Governance Stabilisation Action Plan.
5. What is the best way to achieve these outcomes and what routes will we use?	Co-ordinating OSC has established the Task and Finish Group including the Chairs of all Overview and Scrutiny Committees and opposition members (see below).

Member / Officer Leads

Lead Member:	Chair of Task and Finish Group: Cllr. Albert Bore
Members of the Task and Finish Group	Cllr. Sir A. Bore (Lab), Cllr. A. Ahmed (Lab), Cllr. M. Brown (Lab), Cllr. J Deakin (Lab), Cllr. S. Hussain (Lab), Cllr. M. Idrees (Lab), Cllr. K Jenkins (Lab), Cllr. L. Marsham, Cllr D. Alden (Con), Conservative (TBC) and Cllr Morriam Jan – or deputy (Lib Dem).
Lead Officer:	Christian Scade, Head of Scrutiny and Committee Services