





BIRMINGHAM CITY COUNCIL

AUDIT COMMITTEE

29 NOVEMBER 2023

SCHEDULE OF OUTSTANDING MINUTES

Note: As of 30 September 2021 – Responses to outstanding actions to be made within a 2 month period unless there is an exceptional reason.

-  Completed & discharged
-  Approaching 2 months
-  2 months +
-  Ongoing action

MINUTE NO./DATE	SUBJECT MATTER	COMMENTS
575 28/03/2023	<u>GROUP COMPNY GOVERNANCE – INFORMING THE AUDIT RISK ASSESSMENT</u> <u>Additional Action:</u> (ii) An offline briefing session to be arranged for Committee Members to understand the work undertaken by Cabinet Committee Group Company Governance.	Alison Jarrett/ Mohammed Sajid/ Committee Services Dr Rob Milford to programme briefing sessions into the training timetable for the Committee.
577 28/03/2023	<u>APPROVAL OF THE STATEMENT OF ACCOUNTS 2020/21 AND 2021/22</u> <u>Additional Action:</u> (vi) Officers to arrange an offline briefing via the Treasury Advisor for committee members to gain a better understanding on affordable borrowing.	Contact made to David Green on 08.06.2023. Dates to be explored before sharing with Committee Members. Mohammed Sajid/ Committee Services Dr Rob Milford to programme briefing sessions into the training timetable for the Committee.
603 28/06/2023	<u>UPDATE FROM THE EXTERNAL AUDITORS</u> <u>Additional Action:</u>	

MINUTE NO./DATE	SUBJECT MATTER	COMMENTS
	(ii) Agreed for a report on Equal Pay to be provided at the next meeting 19 July 2023.	Committee Services This item was presented to the 19 July meeting COMPLETED & DISCHARGED
	(iii) Noted a briefing session to be delivered by the External Auditors on Equal Pay and Oracle.	External Auditors Dr Rob Milford to programme briefing sessions into the training timetable for the Committee.
642 15/09/2023	<u>REPORT ON ORACLE</u> <u>Additional Action:</u> (ii) A list of ongoing reviews to be logged and shared with the Committee	Janie Berry/ Fiona Greenway
653 27/09/2023	<u>RESPONSE FROM THE INTERIM DIRECTOR OF FINANCE (SECTION 151 OFFICER) TO THE EXTERNAL AUDITORS REPORT</u> <u>Additional Action:</u> (ii) Noted officers would provide a response to outstanding queries raised by the Committee on; - Issues around the 4am start for staff. - Security - an update on Oracle Risk Management Cloud - Risks and calculated timescales associated with the four options of the job evaluation process. - A written update would be provided to the Committee around Schools budgets and their current position.	Fiona Greenway and Finance Team Email circulated to Committee Members with responses on 23/10/2023. COMPLETED & DISCHARGED
655 27/09/2023	<u>ASSURANCE SESSION – THE LEADER’S PORTFOLIO</u> The Audit Committee deferred the Leader’s Portfolio Session. An extraordinary meeting to be arranged to cover areas associated with the Leader.	An Extraordinary meeting was arranged for 06 October 2023. This action followed to minute 666 06/10/2023 which is outstanding

MINUTE NO./DATE	SUBJECT MATTER	COMMENTS
		<p>therefore Minute 655 27/09/2023 can be closed.</p> <p>DISCHARGED</p>
<p>666 06/10/2023</p>	<p><u>ASSURANCE SESSION – THE LEADER’S PORTFOLIO</u></p> <p>The Audit Committee agreed to reconvene the Leader’s Portfolio Session.</p>	<p>TBC</p>
<p>675 18/10/2023</p>	<p><u>INTERNAL AUDIT UPDATE</u></p> <p><u>Additional Action:</u></p> <p>(iii) Noted the report on the work from KPMG on segregation of duties would be shared with members.</p>	
<p>676 18/10/2023</p>	<p><u>STRATEGIC RISK REGISTER – RISK MANAGEMENT UPDATE</u></p> <p><u>Additional Action:</u></p> <p>(ii) Noted there was a root and branch review taking place to review the strategic risks.</p>	
<p>678 18/10/2023</p>	<p><u>UPDATE FROM EXTERNAL AUDIT</u></p> <p><u>Additional Action:</u></p> <p>(ii) agreed for the section 151 officer to provide a high-level briefing or report on the Equal Pay Model.</p>	
<p>679 18/10/2023</p>	<p><u>ASSURANCE SESSION – CABINET MEMBER CHILDREN, YOUNG PEOPLE & FAMILIES PORTFOLIO</u></p> <p><u>Additional Action:</u></p> <p>(iii) Noted the responses to questions raised by Councillor Yip would be circulated to the Committee Members;</p> <p>(iv) Information on the actual costs for spend for Contracts to be provided;</p>	<p>Responses to Councillor Yip’s questions emailed to Committee Members on 21/11/2023</p>

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	<p>(v) Noted the internal audit reports referred to the Children and Young People's Travel Service to be shared;</p> <p>(vi) Noted risk & hidden/missing children to be discussed at a future meeting; and</p> <p>(vii) Noted that value for money rather than compliance to be discussed at a future meeting.</p>	