

BIRMINGHAM CITY COUNCIL

LICENSING AND PUBLIC PROTECTION COMMITTEE

WEDNESDAY, 26 JUNE 2024 AT 10:30 HOURS
IN COMMITTEE ROOMS 3 & 4, COUNCIL HOUSE, VICTORIA
SQUARE, BIRMINGHAM, B1 1BB

A G E N D A

1 NOTICE OF RECORDING/WEBCAST

The Chair to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Public-I microsite ([please click this link](#)) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 DECLARATIONS OF INTERESTS

Members are reminded they must declare all relevant pecuniary and other registerable interests arising from any business to be discussed at this meeting.

If a disclosable pecuniary interest is declared a Member must not participate in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If other registerable interests are declared a Member may speak on the matter only if members of the public are allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest.

Information on the Local Government Association's Model Councillor Code of Conduct is set out via <http://bit.ly/3WtGQnN>. This includes, at Appendix 1, an interests flowchart which provides a simple guide to declaring interests at meetings.

3 **APOLOGIES**

To receive any apologies.

4 **APPOINTMENT OF LICENSING AND PUBLIC PROTECTION COMMITTEE**

To note the appointment by the City Council of the Committee and Chairman for the Municipal Year 2024/2025 as follows: -

Labour Group (11)

Councillor Jilly Bermingham
Councillor Diane Donaldson
Councillor Barbara Dring
Councillor Sam Forsyth **(Chair)**
Councillor Ray Goodwin
Councillor Katherine Iroh
Councillor Ziaul Islam
Councillor Basharat Mahmood
Councillor Saddak Miah
Councillor Miranda Perks
Councillor Sybil Spence

Conservative Group (2)

Councillor Maureen Cornish
Councillor Adam Higgs

Liberal Democrat Group (1)

Councillor Penny Wagg

Green Party (1)

Councillor Julien Pritchard

5 **ELECTION OF DEPUTY CHAIR**

To elect a Deputy Chair for the municipal year 2024/25.

6 **FUNCTIONS, POWERS AND DUTIES**

To note the Committee's Functions, Powers and Duties, as set out in the attached schedule B13 of the Constitution.

7 COMMITTEE CODE OF PRACTICE FOR MEMBERS AND OFFICERS

To note the Committee’s Code of Practice for Members and Officers as set out in C9 of the Constitution.

8 DATES OF MEETINGS OF LICENSING AND PUBLIC PROTECTION COMMITTEE

The Committee is recommended to meet on the following Wednesdays at 1030 hours in the Council House, Victoria Square, Birmingham B1 1BB: -

2024

26 June 24

24 July 24

11 September 24

16 October 24

13 November 24

11 December 24

15 January 25

12 Feb 25

12 March 25

9 LICENSING SUB-COMMITTEE 2024/2025

(i) To note the membership of Sub-Committees A, B and C appointed by the City Council for the Municipal Year 2024/2025 as detailed below:

(ii) Each Sub-Committee comprises 3 Members (with a quorum of 3) and will determine matters relating to The Licensing Act 2003, The Gambling Act 2005, Hackney Carriage Licences, Private Hire Licences and such other business as may be referred to them by the Director of Regulation and Enforcement Services.

(iii) The Chair of the Licensing and Public Protection (Licensing Sub-Committee’s role is to chair the Licensing Sub-Committee meetings, deal with subsequent actions of appeals and assist in finding substitutes for Members as required.

Any Member nominated must have had formal training as set out in the Licensing Procedure Rules.

Licensing Sub-Committee A – Mondays (1000 hours)

Cllrs	Sam Forsyth	Lab	Quinton Ward
	Chair		
	Ziaul Islam	Lab	Newtown Ward
	Maureen	Con	Sutton Four
	Cornish		Oaks Ward

Licensing Sub-Committee B – Tuesdays (1000 hours)

Cllrs	Saddak Miah Chair	Lab	Garretts Green
	Sybil Spence	Lab	Soho & Jewellery Quarter
	Adam Higgs	Con	Highters Heath

Licensing Sub-Committee C – Wednesdays (1000 hours)

Cllrs	Diane Donaldson Chair	Lab	Bromford & Hodg Ward
	Jilly Birmingham	Lab	Perry Common Ward
	Penny Wagg	L/D	Acocks Green Ward

- 23 - 28** 10 **MINUTES - LPPC**
To confirm and sign the Minutes of the meeting held on 14 May, 2024.
- 29 - 102** 11 **REGULATION & ENFORCEMENT ANNUAL REPORT 2023-24**
Report of the Director of Regulation & Enforcement (Presenting Officer: Sajeela Naseer)
- 103 - 124** 12 **FOOD LAW ENFORCEMENT PLAN 2024-25**
Report of the Director of Regulation & Enforcement (Presenting Officer: Mark Croxford)
- 125 - 138** 13 **HEALTH AND SAFETY LAW ENFORCEMENT PLAN (HSLEP) 2024-2025**
Report of Director of Regulation & Enforcement (Presenting Officer: Mark Croxford)
- 139 - 150** 14 **UPDATE REPORT ON UNAUTHORISED ENCAMPMENTS**
Report of the Director of Regulation & Enforcement (Presenting Officer: Mark Croxford)
- 151 - 162** 15 **INCREASE IN STATUTORY CIVIL REGISTRATION FEES EFFECTIVE 28 MAY 2024**
Report of Director of Regulation & Enforcement (Presenting Officer: Bev Nash)

163 - 228

16 **ENFORCEMENT POLICY REVIEW - REGULATION & ENFORCEMENT**

Report of the Director of Regulation & Enforcement (Presenting Officer: Sajeela Naseer)

229 - 242

17 **PROSECUTIONS AND CAUTIONS REPORT - MARCH 2024**

Report of Director of Regulation & Enforcement (Presenting Officer: Sajeela Naseer)

18 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.