

EDUCATION, CHILDREN AND YOUNG PEOPLE O&S COMMITTEE
ACTION TRACKER 2023-24

Date	Agenda Item	Action	Update / Notes
22 Feb 2023	School Attainment and School Improvement	The recruitment and retention rates of teachers in the city in comparison to other areas.	Awaiting information.
5 April 2023	Children’s Trust	The Children’s Trust to attend a future committee meeting to discuss the review of short breaks.	An update on the review of short breaks is currently earmarked for the November 2023 committee meeting.
17 May 2023	Action Tracker	The timeline for when the SEND Sufficiency Report would be available to be provided.	The strategy is programmed for the January 2024 committee meeting.
17 May 2023	Young People’s Substance Use Service	Aquarius to provide the timeline for the Manchester Met University project.	Aquarius have met with the researchers, and they are preparing a slide deck of their initial findings. They are expecting the project to conclude by the end of the year.
17 May 2023	SEND	<p>The following to be provided via e-mail:</p> <ul style="list-style-type: none"> • The spend information for staffing within the SEND and Inclusion Service. • Information on the indicators in the APP on the Council’s website that state, ‘requires baseline.’ 	<p>E-mailed the information on 25 August 2023.</p> <p>E-mailed the response on 12 June 2023.</p>
		The Committee to provide further questions in writing for officers to provide a written response.	
14 Jun 2023	Developing the Education, Children and Young People O&S Committee’s Work Programme 2023/24	Members of the Task and Finish Group for the Child Criminal Exploitation Inquiry and the Children and Young People’s Mental Health Inquiry will be followed up.	Cllr. Debbie Clancy replaced Cllr. Simon Morrall on the CCE Inquiry T&F Group, and the Young People’s Mental Health Inquiry T&F Group.

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19 July 2023	Children and Young People's Travel Service	A workshop for cultural change and the statutory guidance for the Children's and Young People's Travel Service to be arranged.	The all Councillor workshop is in the process of being arranged for Thursday, 16 November 2023.
		A breakdown of discretionary and statutory spend to be provided.	
		More information on Personal Transport Budgets to be provided.	
		More information on the new Application and Eligibility Review Panel to be provided.	
19 July 2023	SEND Tribunals	The draft SEND Sufficiency Strategy to be added to the Committee's Work Programme.	Added to the work programme for January 2024 committee meeting.
		<p>Information on the programme of training/briefings being developed regarding SEND for all Members to be provided. If the following is not covered within this, then a workshop to be organised for the Committee:</p> <ul style="list-style-type: none"> • A regular update from families going through the Tribunal process to understand the family experience and highlight any issues that may inform service improvement. • A briefing note outlining how high quality decisions are made when developing Education and Health Care Plans (EHCPs), including how learning from Tribunals is shared to improve services. 	<p>Workshops/Sessions for all Members:</p> <ul style="list-style-type: none"> • SEND (this will include Tribunals). • Schools (how Councillors can support local schools, e.g., admissions). • Safeguarding (the Chair requested whether there could be a workshop for corporate parenting, and the Cabinet Member agreed to check whether the safeguarding workshop/session could include corporate parenting).

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19 Jul 2023	Performance Update	The draft attendance strategy to be brought to the committee meeting in September when discussing the Hidden Children item, and the relevant officers to be in attendance for this.	Hidden Children will now be an item at the committee meeting in October.
19 Jul 2023	Work Programme	Cllr. Debbie Clancy to be sent the dates of the evidence gathering sessions for the CCE Inquiry.	Dates forwarded to Cllr. Debbie Clancy.
		Members to e-mail details of items they wish to be added to the menu of topics/issues.	
		There were potentially three workshops to be arranged: Children and Young People's Travel Service, SEND Tribunals, and the Data Workshop.	<p>The Children's and Young People's Travel Service Workshop is currently being arranged for Thursday, 16 November 2023.</p> <p>The SEND Tribunals Workshop will not be needed as it will be covered in the workshop/sessions being arranged for all Members.</p> <p>The Data Workshop for the Committee has been arranged for Monday, 6th November 2023 at 10.30am.</p>
6 Sep 2023	Performance Update	Further discussions relating to the focus and format of performance data presented to the Committee be considered at the Member Data Workshop.	The Data Workshop for the Committee has been arranged for Monday, 6 th November 2023 at 10.30am.
		Information on mental health element of Employment Support Programme be provided to Members.	E-mailed to Members on 9 th October 2023.

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		An explanation be given to Members as to whether the percentage figures for the most common reason for staff sickness absence related to days lost to sickness, or the percentage of people sick for each reason.	E-mailed to Members on 9 th October 2023.
6 Sep 2023	Financial Challenges – Scrutiny Contribution to the Budget Savings and Recovery Plan	A copy of Director’s communication to head teachers and staff following the announcement of the S114 notice be sent to Members for information.	E-mailed to Members on 20 September 2023.
6 Sep 2023	Work Programme	That subject to further input from the Chair and Deputy Chair, the SEND Sufficiently Strategy and the Early Years Education Entitlement Deep Dive items be added to work programme for January 2024.	The work programme has been updated accordingly.