

	<b><u>Agenda Item: 14</u></b>
<b>Report to:</b>	<b>Birmingham Health &amp; Wellbeing Board</b>
<b>Date:</b>	<b>28<sup>th</sup> March 2024</b>
<b>TITLE:</b>	<b>EXECUTIVE BOARD RECOMMENDATIONS TO FULL HEALTH AND WELLBEING BOARD</b>
<b>Organisation</b>	<b>Executive Board of Birmingham HWB</b>
<b>Presenting Officer</b>	<b>Dr Clara Day</b>

<b>Report Type:</b>	<b>Approval</b>
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<b>1. Purpose:</b>
1.1. To present members of the Health and Wellbeing Board with the recommendations from the Executive Board.

<b>2. Implications (tick all that apply):</b>		
Creating a Bolder, Healthier, City (2022-2030) – Strategic Priorities	Closing the Gap (Inequalities)	
	Theme 1: Healthy and Affordable Food	
	Theme 2: Mental Wellness and Balance	
	Theme 3: Active at Every Age and Ability	
	Theme 4: Contributing to a Green and Sustainable Future	
	Theme 5: Protect and Detect	
	Getting the Best Start in Life	
	Living, Working and Learning Well	
	Ageing and Dying Well	X
	Joint Strategic Needs Assessment	X

<b>3. Recommendation</b>
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3.1. For members of the Health and Wellbeing Board to note and approve the recommendations from the Executive Board.

#### 4. Report Body

##### 4.1. Background

To better facilitate the responsibilities of the Health and Wellbeing Board, an Executive Board has been established to support the streamlining of decision making by the Health and Wellbeing Board.

The first Executive Board meeting was held virtually at 12pm on Monday 18<sup>th</sup> December 2023. The attendance list and summary of recommendations can be found below:

Dr Clara Day (Chair)  
Cllr Matt Bennett  
Helen Price  
Jo Tonkin  
James Thomas  
Alan Butler (presenting)  
Aidan Hall (presenting)  
Alex Quarrie-Jones (support)

**N.B.** There was no Executive Board meeting in February 2024 as the January 2024 Health and Wellbeing Board was cancelled and any items to be considered were deferred to the March 2024 meeting. There will also be no Executive Board meeting in April 2024 as the following Health and Wellbeing Board meeting will be occurring in early May 2024.

##### 4.2. Agenda

A copy of the full agenda can be found in the appendices of this report. Agenda items that were discussed are below:

- Executive Board – Terms of Reference and Operating Model
- Better Care Fund Quarter 2 Report
- Pharmaceutical Needs Assessment (PNA) Update

##### 4.3. Recommendations

For each discussed agenda item, there is a recommendation to the Health and Wellbeing Board and a rationale for this recommendation. These can be seen below:

Item	Recommendation	Rationale	Members present
<b>2. Executive Board Introduction – ToR and</b>	To note the Terms of Reference and Operating Model for the Executive Board	The Executive Board will help the full Health and Wellbeing Board be more effective without increasing the workload for members.	Dr Clara Day (Chair) Cllr Matt Bennett Helen Price Jo Tonkin

<b>Operating Model</b>			James Thomas
<b>3. Better Care Fund Q2 Report</b>	To note the Q2 report but ask for more clear reporting on the governance for the Better Care Fund Programme Board's metrics.	The BCF's metric around avoidable admissions is not on track. However, this is partially due to admissions around asthma and respiratory diseases, and so a unique situation that can be resolved. There has also been an overspend relating to Sevacare who provide homecare after discharge from hospital. While there are mitigations in place to resolve this overspend, Board members were keen to understand the governance structure that would help to prevent these issues in future.	Dr Clara Day (Chair) Cllr Matt Bennett Helen Price Jo Tonkin James Thomas
<b>4. Pharmaceutical Needs Assessment (PNA) Update</b>	<p>1) To re-establish the PNA Steering Group to monitor changes in current provision and plan for the next PNA (2025-2028)</p> <p>2) Link the PNA Steering Group to the ICB's commissioning of pharmacy provision.</p>	<p>Since the publication of the current PNA in 2022, there have been some minor changes to pharmacy provision, including 8 community pharmacy closures. The Local Pharmaceutical Committee has advised that there is still adequate provision in Birmingham but that the publication of a supplementary statement to the PNA may help to highlight these changes. Publication would be best co-ordinated through a PNA Steering Group that would then be in place to commence the delivery of the next PNA.</p> <p>It was also noted by the Chair that there is a sizeable churn within community pharmacies but that these pharmacies are controlled more locally now and so a PNA Steering Group should benefit from linking to the ICB.</p> <p>This item will be presented in full at the Health and Wellbeing Board meeting in March 2024.</p>	Dr Clara Day (Chair) Cllr Matt Bennett Helen Price Jo Tonkin James Thomas

## 5. Compliance Issues

### 5.1. HWBB Forum Responsibility and Board Update

The Executive Board will submit a summary of its recommendations to every Health and Wellbeing Board that follows its meeting.

5.2. Management Responsibility

N/a

5.3. Finance Implications

N/a

5.4. Legal Implications

N/a

5.5. Equalities Implications (Public Sector Equality Duty)

N/a

**6. Risk Analysis**

Identified Risk	Likelihood	Impact	Actions to Manage Risk
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N/a	N/a	N/a	N/a
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**Appendices**

HWB Executive Board Agenda – December 2023

**Executive Board Terms of Reference and Operating Model**

Appx 1 - Executive Board Terms of Reference and Operating Model

Appx 2 – HWB Executive Board Terms of Reference

Appx 3 – EB ToR and Model Presentation slides

**Better Care Fund Q2 Report**

Appx 4 - Better Care Fund 2023-2025 Q2 Report

Appx 5 - Better Care Fund 2023-2025 Q2

The following people have been involved in the preparation of this board paper:  
Alex Quarrie-Jones, Senior Officer (Governance), Public Health, Birmingham City Council