

<p>City Housing Directorate</p> <p>Housing and Neighbourhoods Overview and Scrutiny Committee</p> <p>Performance Monitoring Report 2022/23</p>
<p>Month 9 - December</p>
<p>Version 1.1</p>

Performance Monitoring Process

The reporting framework is based on performance against targets, baseline figures, and benchmarking (where it is available).

This report contains KPIs for the 2022/23 financial year.

Key

Preferred Direction of Travel	
'Bigger is better'	Performance improves if the result figure is higher
'Smaller is better'	Performance improves if the result figure is lower

Direction Of Travel (DOT)	
△	Performance improves from previous reporting period (bigger is better)
▽	Performance improves from previous reporting period (smaller is better)
▶	No change in performance
△	Performance deteriorates from previous reporting period (smaller is better)
▽	Performance deteriorates from previous reporting period (bigger is better)

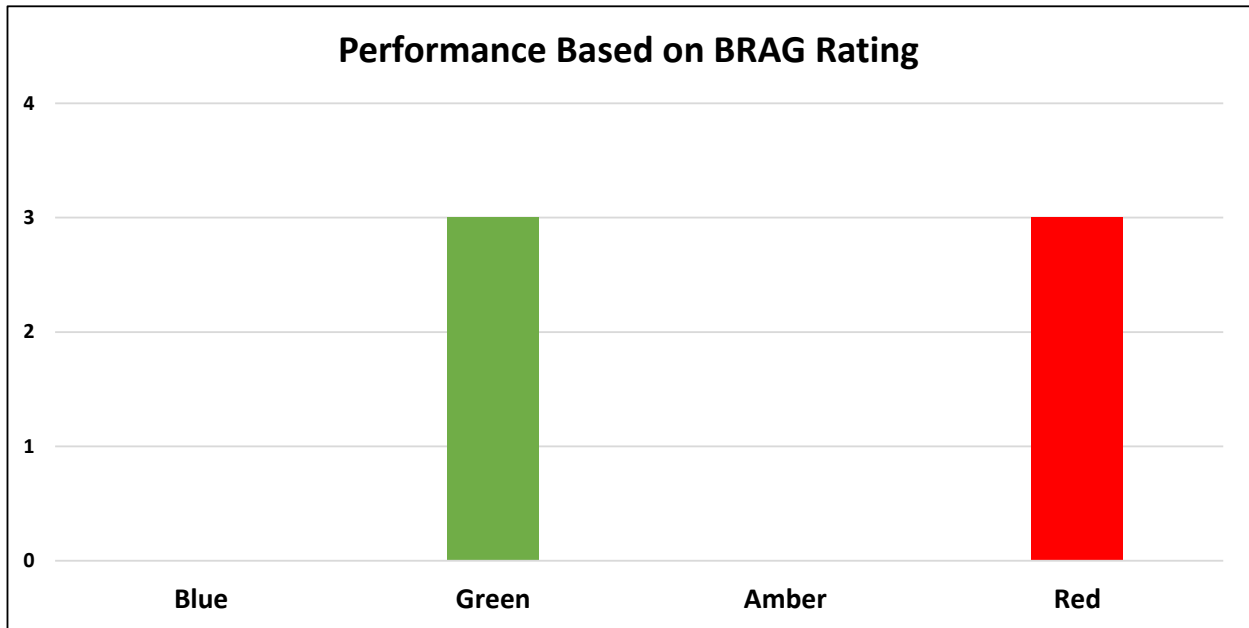
BRAG (Blue Red Amber Green) Rating	
Blue	Greatly exceeds target
Green	Achieved or slightly surpassed target
Amber	Slightly below target but above standard/tolerance
Red	Both the target and the standard/tolerance has not been achieved

Reporting period	
In-month	KPI is measured on a month-on-month basis e.g. January only
In-quarter	KPI is measured on a quarter-on-quarter basis e.g. Quarter 2 would cover July, August and September only
Cumulative	The annual result up until that reporting period e.g. the May report's figure would be the total of the April and May's result (year-to-date)
Snapshot	The current (snapshot) figure at the end of the reporting period e.g. the May snapshot result would be the figure 'at that moment in time' on 31 May
Year-end	The year-end result for annually-reported KPIs

Summary Vital Signs

Summary of KPI Performance by BRAG Rating

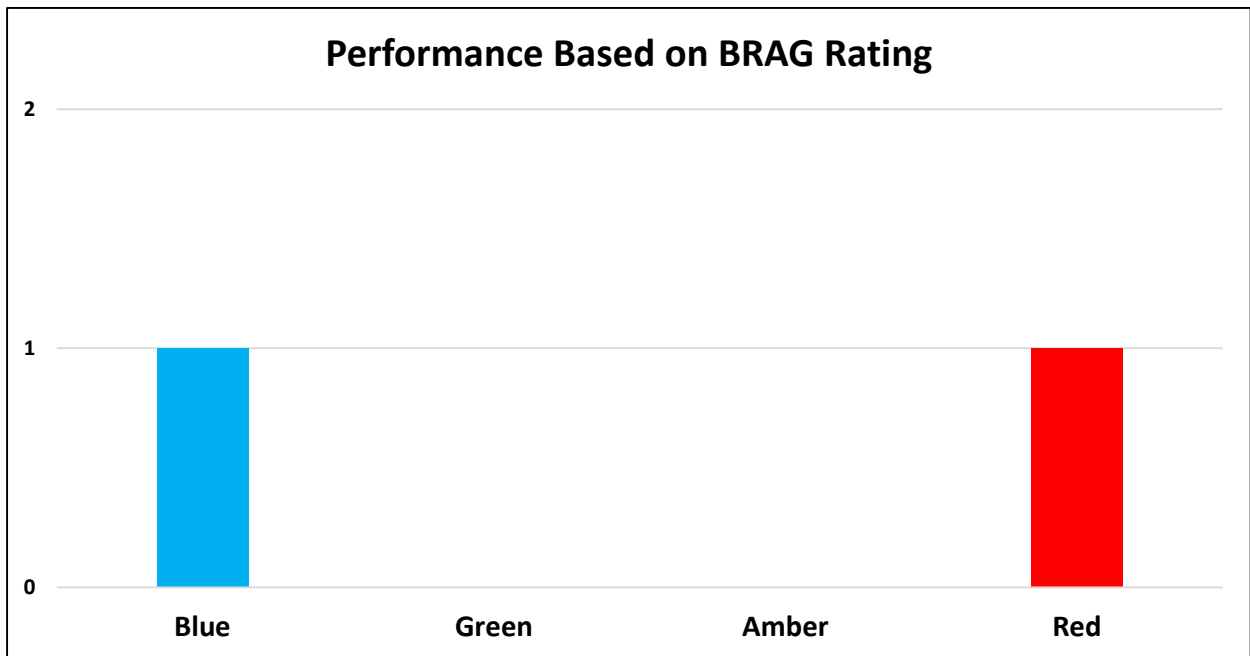
BRAG	Number	Percentage of total
Blue	0	0%
Green	3	43%
Amber	0	0%
Red	3	43%
Blue, Green, Amber, Red Total	6	86%
Other KPIs (no target, target TBC, or BRAG N/A)	1	14%
Grand Total	7	-



Summary Corporate Plan KPIs (Quarter Three)

Summary of KPI Performance by BRAG Rating

BRAG	Number	Percentage of total
Blue	1	33%
Green	0	0%
Amber	0	0%
Red	1	33%
Blue, Green, Amber, Red Total	2	67%
Other KPIs (no target, target TBC, or BRAG N/A)	1	33%
Grand Total	3	-



Exceptions Report and Contents Page

Overall performance by BRAG rating (commentary provided where KPI's BRAG rating is red, amber, or blue)

Vital Signs

Asset Management

Ref.	KPI	BRAG rating	Page
VH1a	Percentage of Council housing routine repairs resolved within 30 days	Green	6

Ref.	KPI	BRAG rating	Page
VH1b	Percentage of Right to Repair jobs completed against period profile	Green	6

Ref.	KPI	BRAG rating	Page
VH1c	Percentage of Council housing emergency repairs responded to in 2 hours	Green	7

Ref.	KPI	BRAG rating	Page
VH2	Average days void turnaround - excluding void sheltered properties	Red	7

Exception Commentary:

The void turnaround performance for December 2022 (excluding sheltered properties) was 44.5 days against the target of 28 days; this is 8.4 days worse than the performance in November.

Although the city-wide performance is 44.5 days, performance in the South area (contracted to Fortem) is the primary contributor to underperformance, average turnaround in the South area was 63.9 days in December. By comparison EQUANS performance in the same period was much better at 24.5 days in the North, 32.2 days in the East and 39.9 days in the West.

Void performance was adversely affected by the Christmas break with some of the supply chain closing down for the festive period.

Fortem's ongoing underperformance has resulted in a formal contractual rectification notice being issued at the end of December 2022. BCC have issued their formal response to Fortem's rectification plan.

The time taken for the Voids Team to let a void once fit for letting was 9.85 days and therefore well under the target.

A review of this KPI will be undertaken in line with the business planning process for 2023/24 with a view to separating this indicator into major and routine voids, to align with good practice in other Local Authorities. Separating out the KPI in this way will give more visibility around contractor times and void turnaround and will enable more insight into the root cause of any potential performance issues going forward.

Housing Solutions and Support

Ref.	KPI	BRAG rating	Page
VH3	Percentage of housing applications awaiting assessment that are within 6 weeks	Red	8

Exception Commentary:

As of December 2022, a total of 4906 new housing applications are awaiting assessment, of which 2465 (53.91%) are within 6 weeks. This continues to be below the quarter three target of 85%.

Once a fully completed application form along with the required supporting documentation has been received, the service aims to assess new housing applications within six weeks.

There has been an unprecedented increase in the number of applications to the Housing Register. The average number of applications received per week in 2022 was over 500, compared to 477 in 2021, 391 in 2020 and 383 in 2019. With more applications there are more decisions and as a result an increase in reviews and processing Change in Circumstance requests which also have to be undertaken by the same officers.

Individual performance monitoring of officers is in place and an additional resource of four agency staff has been agreed to supplement resources. While cases are allocated in date order, homeless cases are given priority – high levels of these impact the number going over 6 weeks. There was a further reduction in resources and hours available at the end of the month due to the Christmas period. The service is working collaboratively with the Special Projects Improvement & Delivery Unit to undertake a specific review to look at the end to end process of housing applications awaiting to be assessed and identify how performance can be improved.

With the launch of the new allocation policy on 18th January 2023 there is the opportunity to ensure sufficient resources are in place to meet ongoing demand.

Ref.	KPI	BRAG rating	Page
TBC	Total number of households in Bed and Breakfast	N/A	8

Ref.	KPI	BRAG rating	Page
TBC	Total numbers of families in Bed and Breakfast over 6 weeks	Red	9

Exception Commentary:

As of December 2022, there are 504 households with dependents who have been in Bed and Breakfast accommodation for more than 6 weeks; this is substantially higher than the target of 150 for quarter three 2022/23 and an increase of 39 compared to November. In light of cost of living pressures, the service undertook a reforecasting of Bed and Breakfast numbers. Whilst currently underperforming against this KPI, the service is out performing what was forecast for the end of December (549), given the additional pressures.

The reason for underperformance is the volume of households approaching as homeless (up 30% on 2020) and needing emergency accommodation despite achieving a homelessness prevention outcome in 45.20% of quarter three cases. This is combined with the already large number of households in Bed and Breakfast (723) and temporary accommodation overall (over 4400). The service concentrates on re-housing those longest in Bed and Breakfast with Oscott Gardens specifically being utilised for this at present with 354 rooms occupied. This is in addition to increasing dispersed temporary accommodation by 186 units, the Accommodation Finding Team securing 161 permanent homes in the private rented sector and the Eviction Panel avoiding eviction in 93% of cases. This is along with other initiatives to reduce and end the use of Bed and Breakfast. The Temporary Accommodation Strategy seeks further resources to address this demand.

Exceptions Report and Contents Page

Overall performance by BRAG rating (commentary provided where KPI's BRAG rating is red, amber, or blue)

Corporate Plan KPIs (Quarter Three)

Housing Solutions and Support

Ref.	KPI	BRAG rating	Page
TBC	Number of households living in temporary accommodation per 1,000 households	N/A	10

Ref.	KPI	BRAG rating	Page
TBC	Households where homelessness is prevented	Blue	10

Exception Commentary:

The quarter three result is 45.20%, which is above the target of 40%. As outlined in quarter one, the definition of this indicator has been modified from the 2021/22 reporting period. This now matches national definitions and will enable comparison against National Government statistics and data. In light of the success in achieving this target the service will review and set a stretch target for 2023/24, one that reflects stronger performing Local Authorities.

There has been a slight increase in quarter three performance for this indicator, compared to quarter two; this increase reflects the rise in staffing numbers working with customers during the period and the increase in prevention tools. Prevention activity continues to be prioritised across the service area through action such as funding deposits, mediation, and rent in advance. The Targeted Operating Model (TOM) has a focus on prevention and an action plan is in place reflecting a range of additional actions to further progress prevention.

Ref.	KPI	BRAG rating	Page
TBC	Households where homelessness is relieved	Red	11

Exception Commentary:

The quarter three result is 25.07%, which is below the target of 30%. As outlined in quarter one, the definition of this indicator has been modified from the 2021/22 reporting period. This now matches national definitions and will enable comparison against National Government statistics and data.

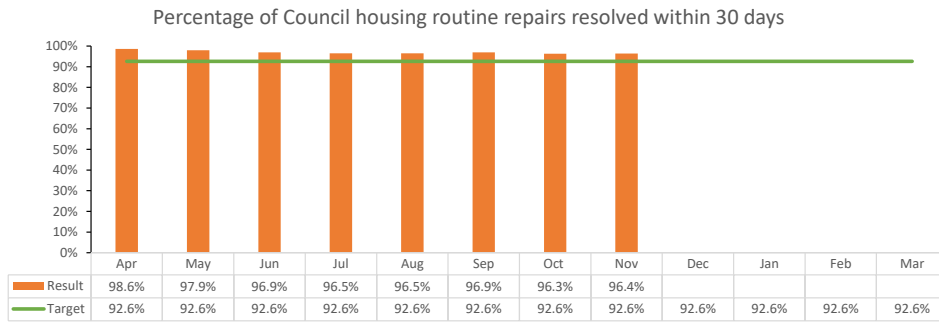
Households placed into relief are often in immediate crisis and are usually provided with emergency accommodation on the day of presentation. This is especially the case with domestic abuse which is currently the third highest reason for homelessness. This is a stretch target for the City Council and whilst the third quarter has seen some improvement, the result is still outside the tolerance level. However, the work of the Accommodation Finding Team and the Complex Needs Team when fully established should lead to improving performance in this area.

Vital Signs

Asset Management

Frequency: Monthly DOT: △ BRAG: Green Reporting: In-month

Preferred direction of travel



△

Bigger is Better

Status:

Q4 - 21/22 Green

Q1 Green

Q2 Green

Q3 N/A

Q4 N/A

Baseline:

87.20%

Variance from target (monthly)

3.8%

Year End Target

92.60%

Benchmarking:

N/A

Commentary:

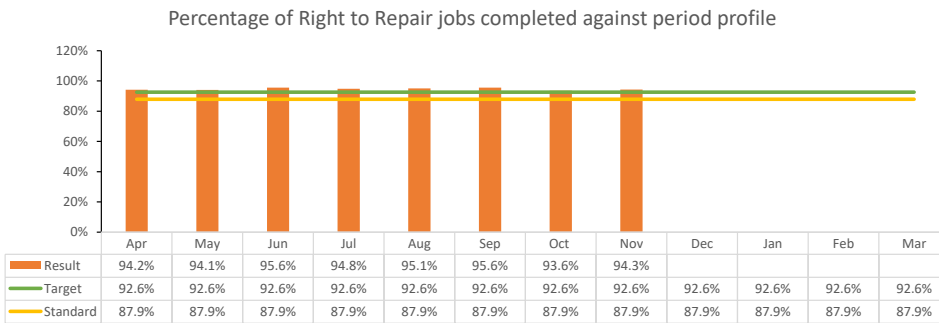
KPI reported one month in arrears: The November 2022 result is 96.4% which has surpassed the contractual target of 92.6% (17,229 repairs out of 17,866).

The performance is monitored by the service via daily appointments and monthly performance reports to ensure drops in performance can be identified and addressed in month with contractors.

Breakdown per contractor area: EQUANS North: 99.2% (2,529 repairs out of 2,550), EQUANS Central: 97.4% (4,111 repairs out of 4,222), EQUANS East: 97.3% (5,240 repairs out of 5,386), Fortem: 93.7% (5,349 repairs out of 5,708).

Frequency: Monthly DOT: △ BRAG: Green Reporting: In-month

Preferred direction of travel



△

Bigger is Better

Status:

Q4 - 21/22 Amber

Q1 Green

Q2 Green

Q3 N/A

Q4 N/A

Baseline:

89.30%

Variance from target (monthly)

1.7%

Year End Target

92.60%

Benchmarking:

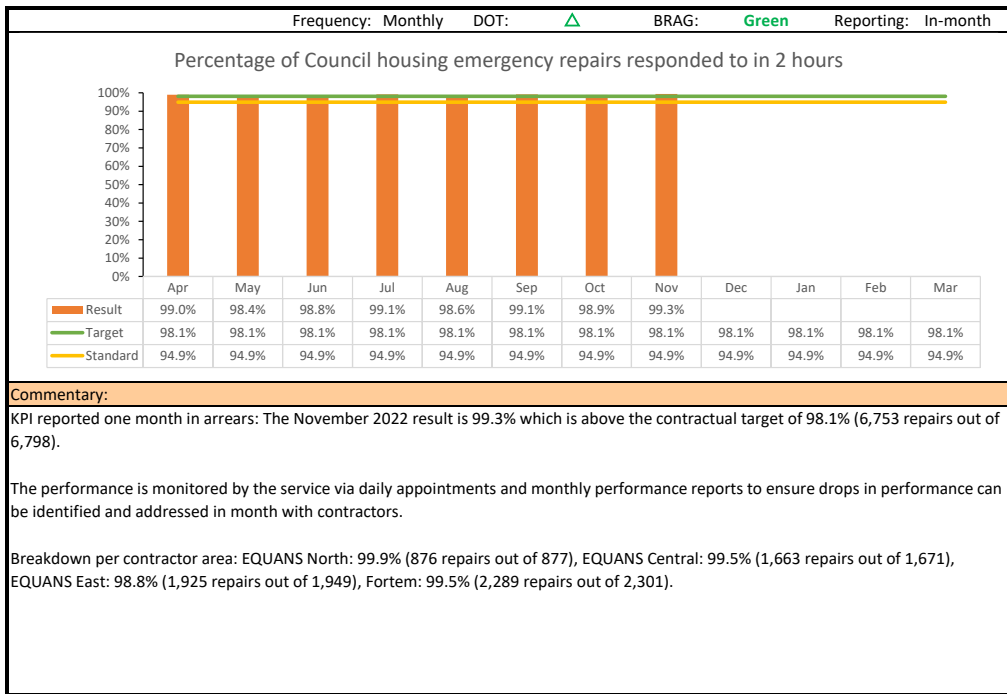
N/A

Commentary:

KPI reported one month in arrears: The November 2022 result is 94.3% which is above the contractual target of 92.6% (6,177 repairs out of 6,549).

The performance is monitored by the service via daily appointments and monthly performance reports to ensure drops in performance can be identified and addressed in month with contractors.

Breakdown per contractor area: EQUANS North: 93.8% (799 repairs out of 852), EQUANS Central: 94.8% (1,582 repairs out of 1,669), EQUANS East: 98.0% (1,832 repairs out of 1,870), Fortem: 91.0% (1,964 repairs out of 2,158).



Preferred direction of travel
△
 Bigger is Better

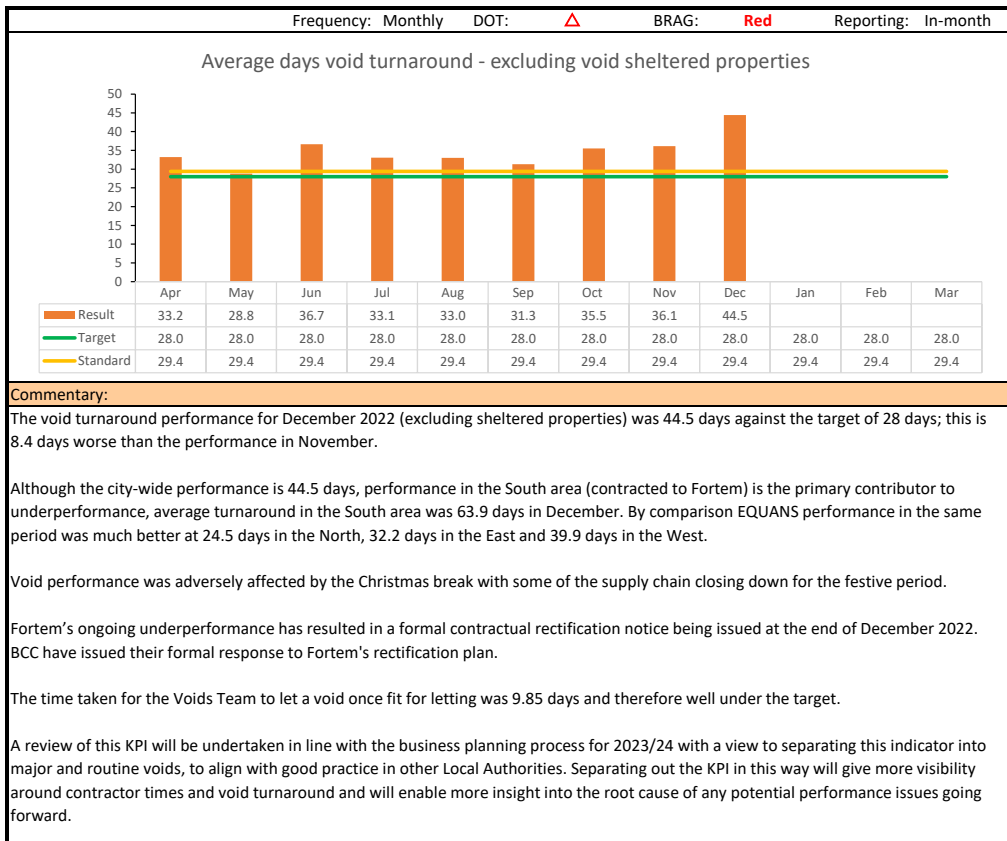
Status:
 Q4 - 21/22 Amber
 Q1 Green
 Q2 Green
 Q3 N/A
 Q4 N/A

Baseline:
 98.2%

Variance from target (monthly)
 1.2%

Year End Target
 98.1%

Benchmarking:
 N/A



Preferred direction of travel
▽
 Smaller is Better

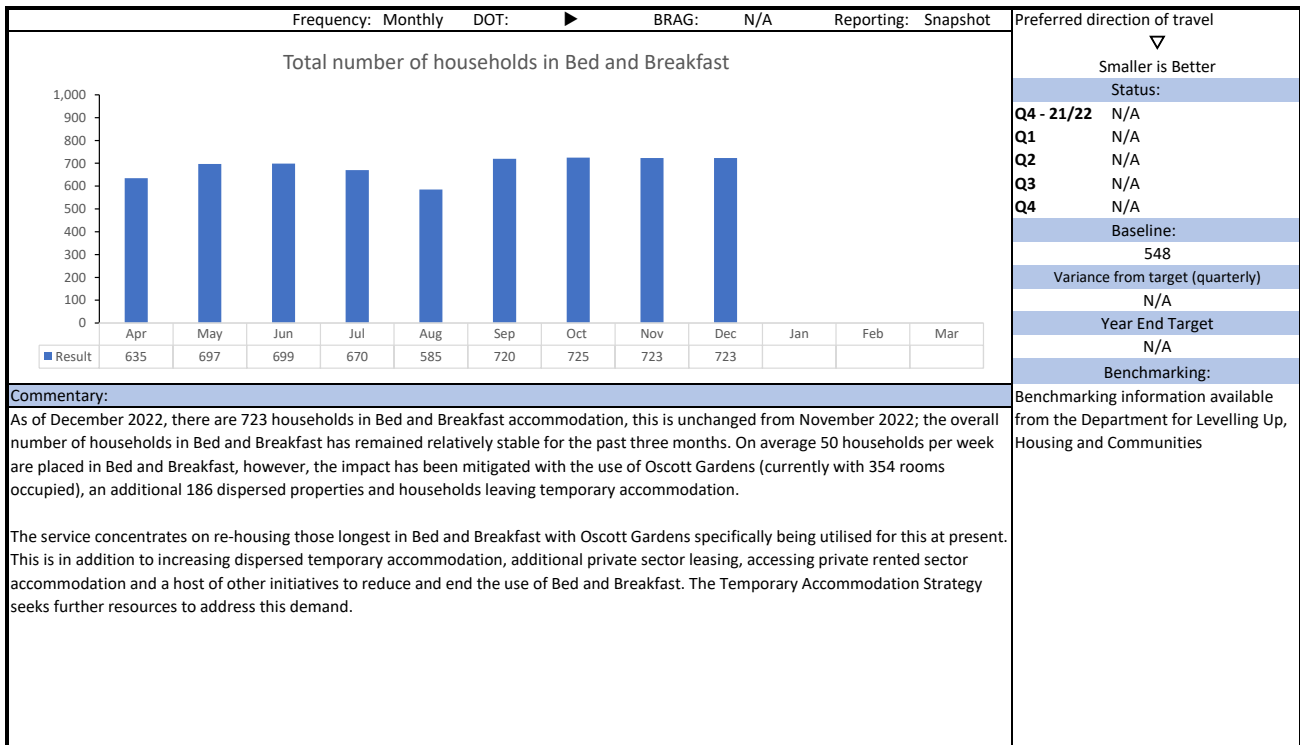
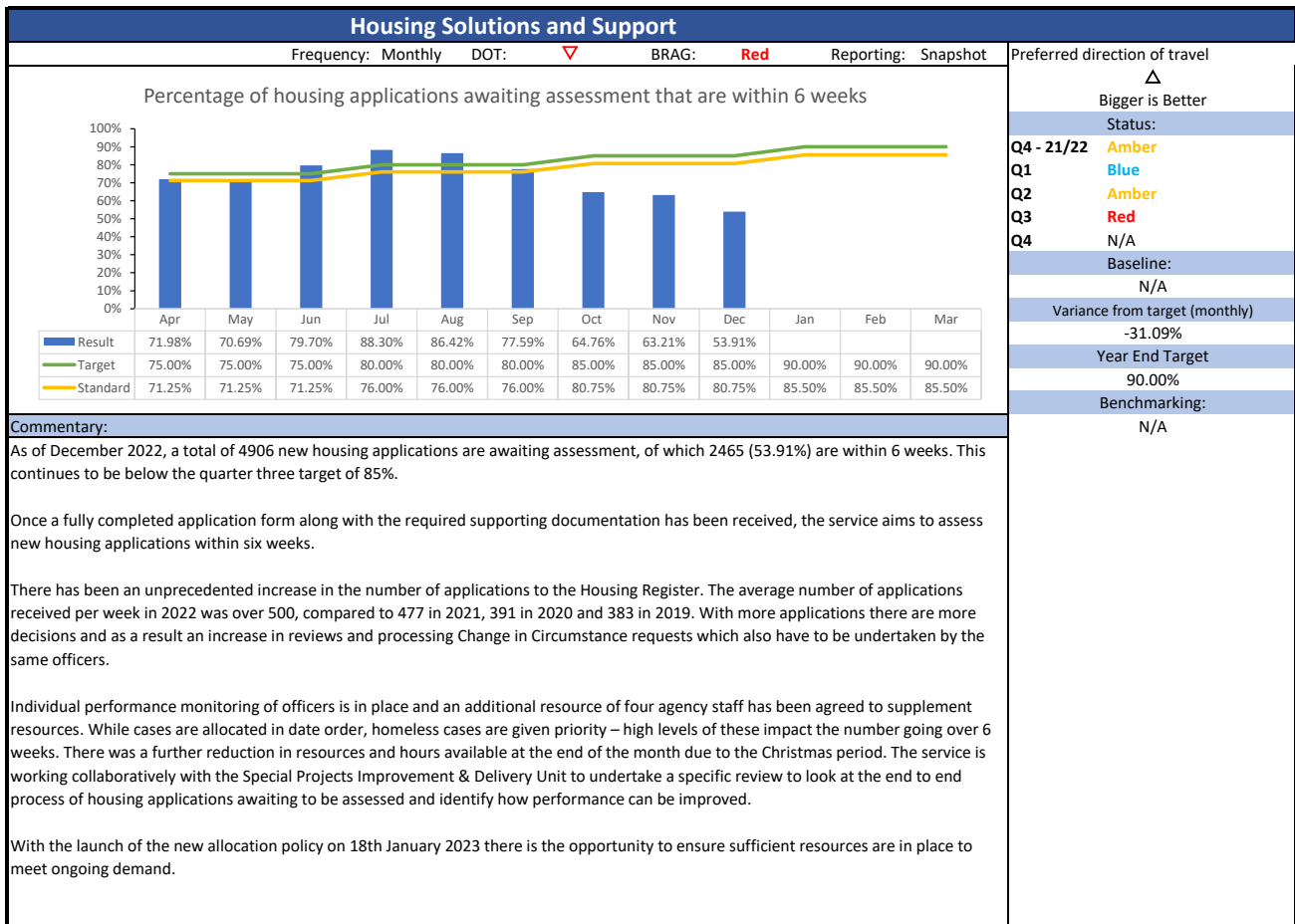
Status:
 Q4 - 21/22 Amber
 Q1 Red
 Q2 Red
 Q3 Red
 Q4 N/A

Baseline:
 46.9

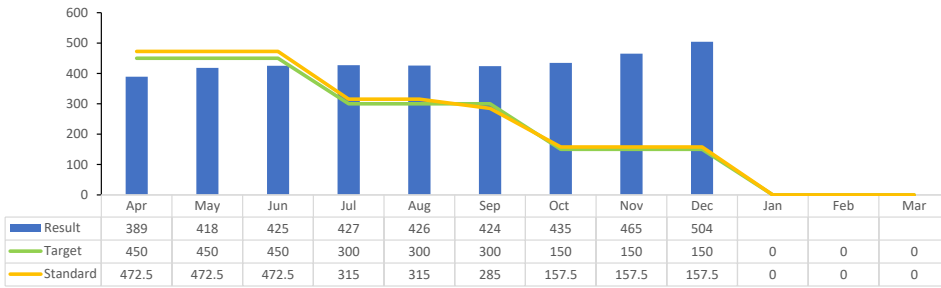
Variance from target (monthly)
 10.7

Year End Target
 28.0

Benchmarking:
 N/A



Total numbers of families in Bed and Breakfast over 6 weeks



Commentary:

As of December 2022, there are 504 households with dependents who have been in Bed and Breakfast accommodation for more than 6 weeks; this is substantially higher than the target of 150 for quarter three 2022/23 and an increase of 39 compared to November. In light of cost of living pressures, the service undertook a reforecasting of Bed and Breakfast numbers. Whilst currently underperforming against this KPI, the service is out performing what was forecast for the end of December (549), given the additional pressures.

The reason for underperformance is the volume of households approaching as homeless (up 30% on 2020) and needing emergency accommodation despite achieving a homelessness prevention outcome in 45.20% of quarter three cases. This is combined with the already large number of households in Bed and Breakfast (723) and temporary accommodation overall (over 4400). The service concentrates on re-housing those longest in Bed and Breakfast with Oscott Gardens specifically being utilised for this at present with 354 rooms occupied. This is in addition to increasing dispersed temporary accommodation by 186 units, the Accommodation Finding Team securing 161 permanent homes in the private rented sector and the Eviction Panel avoiding eviction in 93% of cases. This is along with other initiatives to reduce and end the use of Bed and Breakfast. The Temporary Accommodation Strategy seeks further resources to address this demand.

While the number over 6 weeks has increased, the overall number of households in Bed and Breakfast has remained relatively stable for the past three months.

Preferred direction of travel

▽
Smaller is Better

Status:

Q4 - 21/22 N/A

Q1 Blue

Q2 Red

Q3 Red

Q4 N/A

Baseline:

345

Variance from target (quarterly)

354

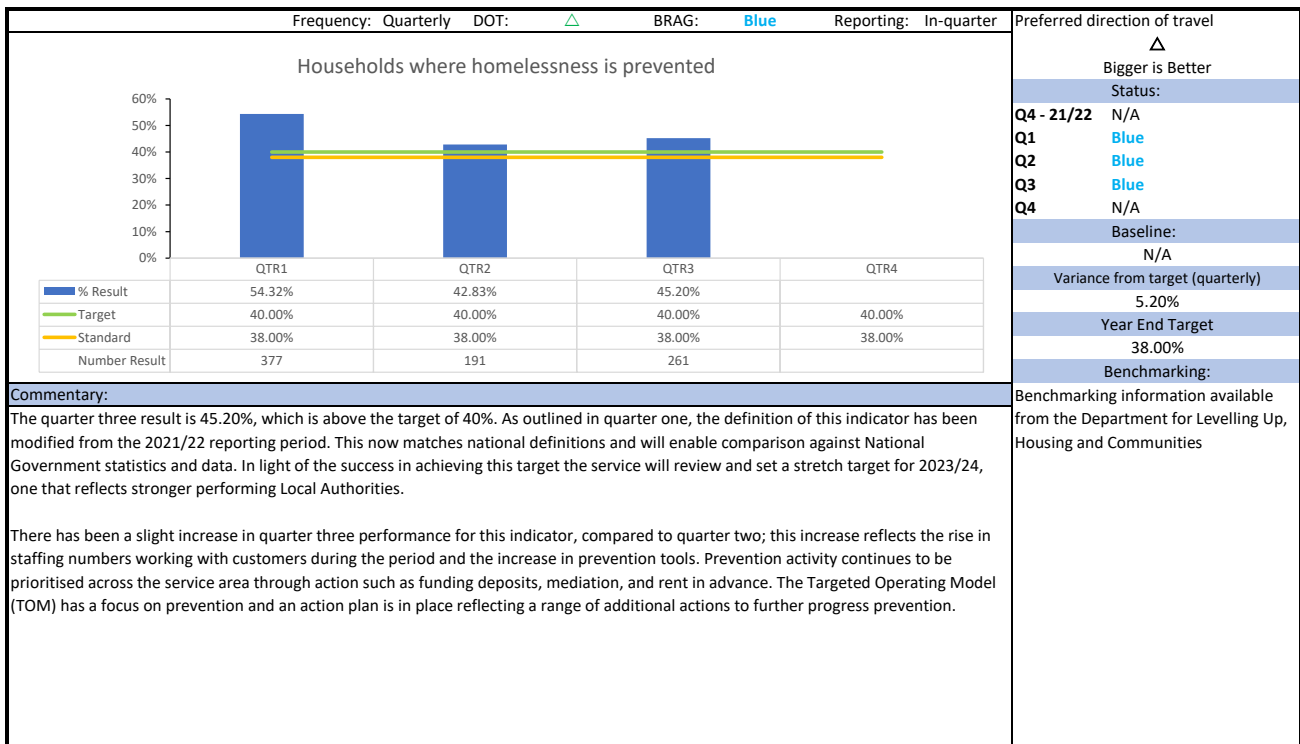
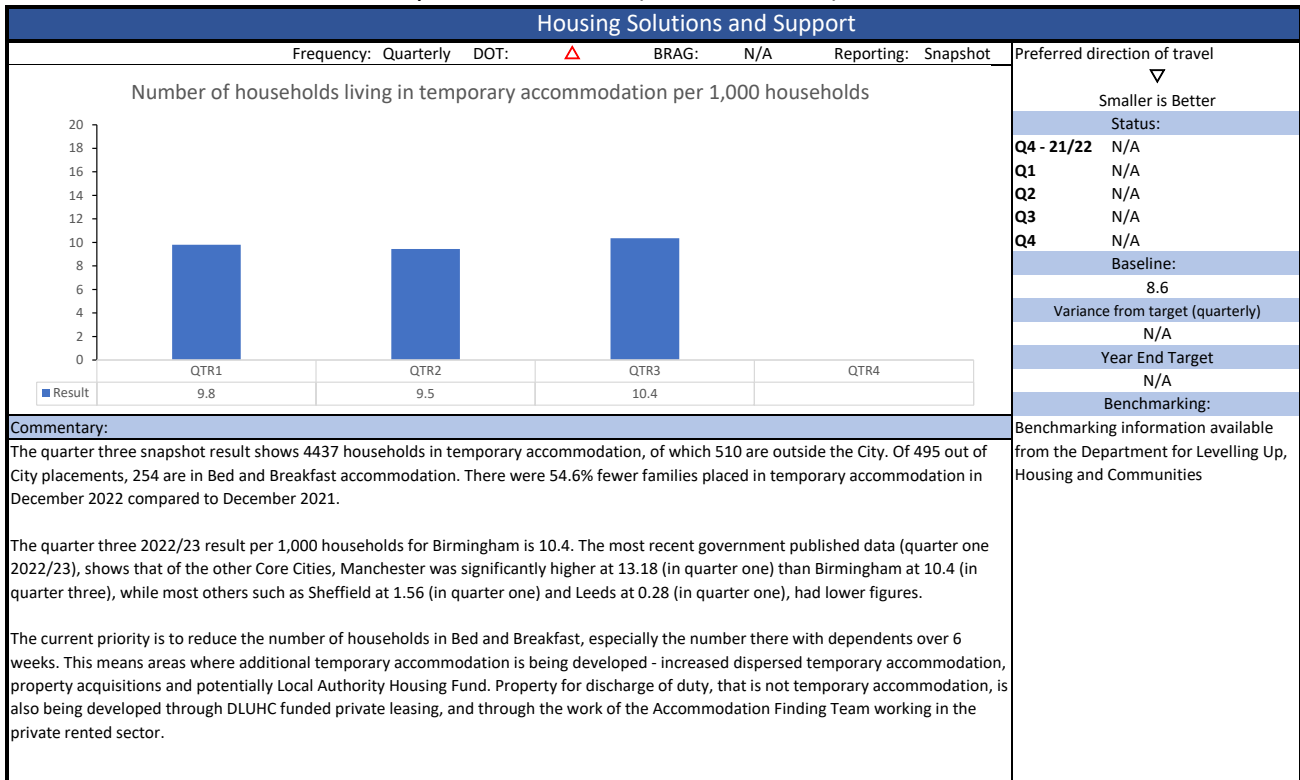
Year End Target

0

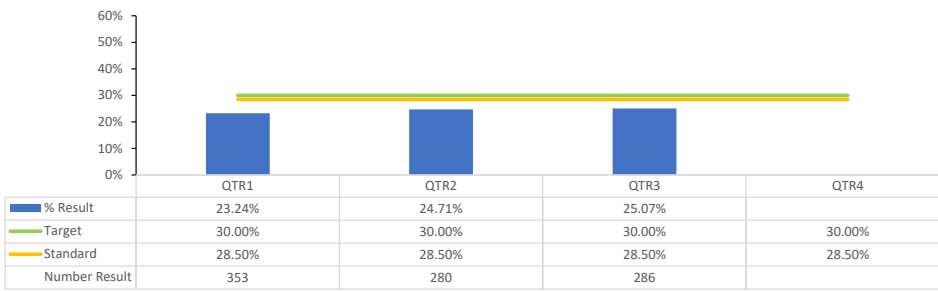
Benchmarking:

Benchmarking information available from the Department for Levelling Up, Housing and Communities

Corporate Plan KPIs (Quarter Three)



Households where homelessness is relieved



Commentary:

The quarter three result is 25.07%, which is below the target of 30%. As outlined in quarter one, the definition of this indicator has been modified from the 2021/22 reporting period. This now matches national definitions and will enable comparison against National Government statistics and data.

Households placed into relief are often in immediate crisis and are usually provided with emergency accommodation on the day of presentation. This is especially the case with domestic abuse which is currently the third highest reason for homelessness. This is a stretch target for the City Council and whilst the third quarter has seen some improvement, the result is still outside the tolerance level. However, the work of the Accommodation Finding Team and the Complex Needs Team when fully established should lead to improving performance in this area.

Preferred direction of travel

△

Bigger is Better

Status:

Q4 - 21/22 N/A

Q1 Red

Q2 Red

Q3 Red

Q4 N/A

Baseline:

N/A

Variance from target (quarterly)

-4.93%

Year End Target

30.00%

Benchmarking:

Benchmarking information available from the Department for Levelling Up, Housing and Communities