

Birmingham City Council

Education, Children and Young People Overview and Scrutiny Committee

19 July 2023



Subject: Education, Children and Young People Overview and Scrutiny Committee's Work Programme

Report of: Christian Scade, Head of Scrutiny and Committee Services

Report author: Fiona Bottrill, Senior Overview and Scrutiny Manager
fiona.bottrill@birmingham.gov.uk
07395 884487

1 Purpose

- 1.1 This report sets out the proposed work programme for the Education, Children and Young People Overview and Scrutiny Committee for 2023-24, based on the Committee's meeting in June 2023. Appendix 1 outlines the topics identified, aims and objectives and the preferred method of scrutiny to achieve these objectives.
- 1.2 The report also refers to other topics, which the Committee has identified, for future consideration, and this will be continuously updated during the year.

2 Recommendations

2.1 That the Committee:

- Notes the information set out in Appendix 1 and identifies if any further topics need to be added to the menu of topics for the Committee to explore over the coming year.
- Agrees, subject to further input from the Chair and Deputy Chair, the issues that the Committee will consider during September – October 2023, the proposed aims and objectives and the preferred method of scrutiny.
- Identifies, subject to further input from the Chair and Deputy Chair, the issues that the Committee will consider in November 2023, the proposed aims and objectives and the preferred method of scrutiny.
- Notes, subject to further input from the Chair and Deputy Chair outside of the meeting, its proposed work programme will be submitted to Co-ordinating O&S to enable work to be planned and co-ordinated throughout the year.

3 Background

3.1 The [statutory guidance for local government overview and scrutiny](#) sets out the role it can play in holding an authority's decision makers to account. This makes it fundamentally important to the successful functioning of local democracy.

3.2 Effective Overview and Scrutiny should:

- Provide constructive 'critical friend' challenge.
- Amplify the voices and concerns of the public.
- Be led by independent people who take responsibility for their role.
- Drive improvements in public services.

3.3 The role and functions of Overview and Scrutiny Committees are outlined in [The City Council's Constitution | Birmingham City Council](#) They will:

- Make reports and/or recommendations to the full Council, the Executive and/or other organisations in connection with the discharge of the functions specified in their terms of reference.
- Consider any matter covered in their terms of reference that may affect or be likely to have an effect on the citizens of Birmingham; relevant to the Council's strategic objectives; relevant to major issues faced by officers in managing a function of the Council; and likely to make contribution to moving the Council forward and achieving key performance targets.

3.4 Effective scrutiny needs to add value. A well planned and timely work programme enables Overview and Scrutiny Committees to be involved at the right time and in the right way, and ensure their involvement is meaningful and can influence the outcome.

3.5 Members often have a number of topics suggested to them and are therefore required to **prioritise** matters for consideration. The Scrutiny Framework sets out the following factors to be considered:

- Public interest: concerns of local people should influence the issues chosen.
- Ability to change: priority should be given to issues that the Committee can realistically influence.
- Performance: priority should be given to areas in which the Council and Partners are not performing well.
- Extent: priority should be given to issues that are relevant to all or a large part of the city.
- Replication: work programme must take account of what else is happening to avoid duplication.

Looking Ahead

- 3.6 Overview and Scrutiny Committees will identify a 'menu' of issues (including policy development, policy review, issues of accountability and statutory functions) at the start of the year. Each Committee should then regularly review their 'menu' and decide which issues need to be examined further, and how that work would be undertaken. Scrutiny activities should be thorough and undertaken in a timely manner.

Scrutiny Methods

- 3.7 There are a range of ways to undertake scrutiny. The approach for 2023-24 enables flexible scrutiny and outlines a shift from monthly formal meetings to a combination of approaches. The Committee will choose the most effective scrutiny method to achieve the desired aims and objectives for each topic.
- 3.8 Based on Statutory Guidance published in 2019, different scrutiny methods include (but are not limited to):
- A single item, or items, on a committee agenda – this method fits more closely with the “overview” aspect of the Scrutiny function and provides limited opportunity for effective scrutiny. It is most appropriate for specific issues where the committee wants to maintain a watching brief.
 - A single item meeting, either as the committee or a more limited number of Members. It has the capacity to enhance the previous option by taking evidence from a number of witnesses.
 - A task and finish day - provided that these are properly focused, they ensure Councillors can swiftly reach conclusions and make recommendations and are effective even for complex topics.
 - A task and finish review – this is an enhancement of the previous option being held over four or six meetings spread over a limited number of months.

Education, Children and Young People Overview and Scrutiny Committee

- 3.9 The Committee's Terms of Reference is to fulfil its functions as they relate to any policies, services and activities concerning:
- Education and children's social care.
 - The safety and wellbeing of children, including safeguarding with statutory partners.
 - The needs of all children and young people, families and carers (children's services).
 - Oversight of the Children's Trust.
 - Early years health and wellbeing.
 - Looked after children, corporate parenting.

- Special Education Needs and Disability.
- School improvement, school places and travel to and from school.
- Youth engagement and youth services.
- Development of 14-19 career pathways, enterprise and entrepreneurship in Birmingham schools.

3.10 The Overview and Scrutiny Committee dealing with education matters shall include in its membership the following voting representatives:

- a) Church of England diocese representative (one).
- b) Roman Catholic diocese representative (one).
- c) Parent Governor representatives (two).

3.11 The Committee is chaired by Cllr Kerry Jenkins, and its membership comprises Cllrs: Jilly Bermingham, Debbie Clancy, Adam Higgs, Des Hughes, Morriam Jan, Jane Jones, and Shehla Moledina, and statutory co-optees: Sarah Smith, Justine Lomas, Osamugi Ogbe and Rabia Shami.

4 Work Programme 2023-24

4.1 Appendix 1 sets out the topics the Committee will consider over the next few months, and also outlines future items for consideration.

4.2 The Committee may decide to add further items to the work programme during the course of the year. When considering this, the Committee is advised to consider where it can best add value through scrutiny, and how it can prioritise topics for consideration based on the Scrutiny Framework referred to in 3.5.

4.3 The Council's latest [Forward Plan](#) may assist Members in identifying future topics. The following reports are of particular relevance to this Overview and Scrutiny Committee:

ID Number	Title	Proposed Date of Decision
011636/2023	Independent Travel Training: From Pilot to Permanent Programme	25 Jul 23

4.4 Overview and Scrutiny Chairs are advised to maintain regular engagement with Cabinet Members to enable flexibility to be built into the Overview and Scrutiny work programme, so as to respond to the Council's policy priorities in a timely way.

5 Any Finance Implications

5.1 There are no financial implications arising from the recommendations set out in this report.

6 Any Legal Implications

6.1 There are no legal implications arising from the recommendations set out in this report.

7 Any Equalities Implications

7.1 The Council has a Public Sector Equality Duty under the Equality Act (2010) to have due regard to the need to:

- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act.
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it.
- foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

7.2 The protected characteristics and groups outlined in the Equality Act are Age; Disability; Gender Reassignment; Marriage and Civil Partnership; Pregnancy and Maternity; Race; Religion and Belief; Sex, and Sexual Orientation.

7.3 The Committee should ensure that it addresses these duties by considering them during work programme development, the scoping of work, evidence gathering and making recommendations. This should include considering how policy issues impact on different groups within the community, particularly those that share a relevant protected characteristic; whether the impact on particular groups is fair and proportionate; whether there is equality of access to services and fair representation of all groups within Birmingham; and whether any positive opportunities to advance equality of opportunity and/or good relations between people are being realised.

7.4 The Committee should ensure that equalities comments, and any recommendations, are based on evidence. This should include demographic and service level data and evidence of residents/service-users views gathered through consultation.

8 Appendices

8.1 Appendix 1: Education, Children and Young People Overview and Scrutiny Committee's Work Programme 2023-24 – July 2023.

9 Background Papers

9.1 [Birmingham City Council Constitution](#)

9.2 Birmingham City Council Overview and Scrutiny Framework April 2021

Education, Children and Young People Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	Children and Young People's Travel Service	<p>Assurance to the Committee and public that everything is on track for September.</p> <p>Overview of KPIs, performance and finance.</p> <p>Policy development including travel services for under statutory school age and over 16 year olds, including how decisions are made and what criteria is used.</p> <p>Independent travel training, including the views of young people, and how this has been informed and received by the children, parents and carers.</p> <p>Concerns that have been identified and how these will be addressed.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Committee Meeting single item: 19 July 2023 at 10am</p> <p>Venue: Committee Rooms 3 and 4, Council House</p> <p>Paper/Presentation Deadline: 10 July 2023</p>	Adrian Weissenbruch, AD, Children and Young People's Travel Service	<p>Stephen Hughes, Interim Deputy Operations Manager</p> <p>Marie Nicely, Travel Assist Supervisor</p> <p>Abdulhadi Mehraj, PMO Manager</p> <p>John Wood, Change Manager</p> <p>Linda Sutton-Howard, IT Project Manager</p>	
July	SEND Tribunals	To update members to on the process for SEND tribunals including data.	Committee meeting single item: 19 July 2023 at 10am	Helen Ellis, Director, SEND and Inclusion	Kate Harvey, Head of SEND Resolution, SENAR	Agreed at Committee meeting October 2022 (CMIS Link).

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		The Committee to agree any comments / recommendations.	Venue: Committee Rooms 3 and 4, Council House Paper/Presentation Deadline: 10 July 2023			
July	Performance Update	Report on Children's Services Improvement Plan and data. The Committee to agree any comments / recommendations.	Committee meeting standing item: 19 July 2023 at 10am. Venue: Committee Rooms 3 and 4, Council House. Paper/Presentation Deadline: 10 July 2023	Sue Harrison, Strategic Director, Children and Families	Fayth Skeete, Head of Strategic Governance & Planning	
September	Hidden Children	To update the Committee on hidden children including exclusions, suspensions, part time timetables, elective home education, findings of the Inquiry on period poverty regarding attendance during their periods, and information on children that	Committee meeting - single theme item: 6 Sep 2023 at 10am Venue: Committee Rooms 3 and 4, Council House	Sue Harrison, Strategic Director, Children and Families	Razia Butt, Director, Children and Families Steve Howell, Head Teacher, City of Birmingham School	Duty on local authorities to progress recommendations linked to improving school attendance in Government White Paper by Sept 23 Working together to improve school attendance (publishing.service.gov.uk)

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		<p>have and have not returned following the pandemic.</p> <p>To consider information and data on the equalities implications of hidden children.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Paper/Presentation Deadline: 25 Aug 2023</p>		<p>Birmingham Education Partnership (BEP) – in person or written information.</p>	
September	Performance Update	<p>Report on Children’s Services Improvement Plan and data</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Committee meeting - standing item at 10am</p> <p>Venue: Committee Rooms 3 and 4, Council House</p> <p>Paper/Presentation Deadline: 25 Aug 2023</p>	<p>Sue Harrison, Strategic Director, Children and Families</p>		
October	Update on the review of short breaks when it has been completed (TBC)	<p>To provide an update on the review of short breaks</p> <p>The Committee to agree any comments / recommendations</p>	<p>Committee meeting single item: 18 October 2023</p> <p>Presentation/Paper Deadline: 9 Oct 2023</p>	<p>Andy Couldrick, Chief Executive, Children’s Trust</p>		

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
			Venue: Council House, Committee Rooms 3 and 4 at 10am			
October	Birmingham Safeguarding Children's Partnership (BSCP) Annual Report (TBC)	To update the Committee on the children's safeguarding arrangements in the city. The Committee to agree any comments / recommendations.	Committee meeting single item: 18 October 2023. Presentation/Paper Deadline: 9 Oct 2023 Venue: Council House, Committee Rooms 3 and 4 at 10am	Penny Thompson, Independent Chair, BSCP	Simon Cross, Business Manager, BSCP	
October	Performance Update	Report on Children's Services Improvement Plan and data. The Committee to agree any comments / recommendations.	Committee meeting standing item: 18 October 2023. Presentation/Paper Deadline: 9 Oct 2023 Venue: Council House, Committee Rooms 3 and 4 at 10am			

*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Early Years			Project to increase uptake of early years and profile of families and data on variation of uptake: BCC Early Years - NESTA project Birmingham City Council
Child Poverty			
Regular update on SEND			
TBC: Visit for Committee to a school to inform future work.			

Scrutiny Method Options:

Committee meeting - single item, Committee meeting - single theme, Committee meeting – standing item, Task and Finish Group (outline number of meetings), On location, Other - (describe).