



Commonwealth Games, Culture & Physical Activity O&S Committee: Work Programme 2021/22

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| Chair: | Cllr Mariam Khan |
| Deputy Chair: | Cllr Gurdial Singh Atwal |
| Committee Members: | Cllrs: Mohammed Azim, Morriam Jan, John Lines, Yvonne Mosquito, Ron Storer and Martin Straker Welds |
| Officer Support: | Acting Group O&S Manager: Ceri Saunders (303 2786) Scrutiny Officer: Amanda Simcox: (675 8444) Committee Manager: Louisa Nisbett (303 9844) |

1 Terms of Reference

- 1.1 'To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning the Commonwealth Games; arts and culture; libraries and museums; sport; events and physical activity'.

2 Members Proud Host City Forum

- 2.1 Elected Members are also invited to attend the Members Proud Host City Forum. This is an informal group meeting open to all Elected Members. Guest speakers from across Commonwealth Games (CWG) partnership are invited, alongside officers from the council. Dates and topics:

- 20 May 2021 at 17:30 - 18:30. Topic: CWG volunteering. Andrew Newman, Laura Easton and Lee Marsham from the Organising Committee (OC) were guest speakers.
- 24 June 2021 at 17:45 - 18:30. Topic: CWG tickets. Elizabeth Howells, from the OC was the guest speaker.
- 15 July 2021 at 17:30 - 18:30. Topics: Birmingham 2022 update (Lee Marsham, OC), Creative City Grants (Lydia Harrington, OC), and Perry Barr Regeneration (Rebecca Farr, BCC).
- 23 Sep 2021 at 17:30 – 18.30. Topics: Birmingham 2022 updates (Lee Marsham, OC), and West Midlands Police community engagement (Donna Jones and Helen Thompson West Midlands Police).
- 21 Oct 2021 at 17:30 – 18.30. Topics: Queen's Baton Relay (Rose Jackson, Birmingham 2022), Birmingham 2022 'Look Book' (Dan Tomlinson, Birmingham City Council).



3 Meeting Schedule

3.1 Below is the list of committee dates and items. However, Members may want to use some of these dates for other things, such as visits and informal briefings etc.

| Date & Time (1.30pm) | Items | Officers / Attendees |
|--|--|---|
| 8 June 2021 @12.30 Informal Meeting | Commonwealth Games: Safety, Resilience and Health Protection Workshop Future Work Programme Discussion | Jonathan Tew, CWG Legacy Lead & Assistant Chief Executive; Waqar Ahmed, AD, Community Safety and Resilience; Michael Enderby, Head of Resilience; Dr Mary Orhewere, AD, Environmental PH and Health Protection & Janet Bradley on behalf of Mark Croxford, Head of Environmental Health |
| 28 July 2021 @ 2.30pm, On-line Report Deadline: 5 July 2021 | CWG: City Operations Directorate Building the stadium and involved in City Readiness for matters such as parks Above and beyond core games deliverables: <ul style="list-style-type: none"> • What is the City Operations Directorate doing to exploit the opportunity presented by the CWG • What is Street Scene doing to exploit the opportunity presented by the CWG • What are Regulations and Enforcement doing to exploit the opportunity presented by the CWG | Rob James, Managing Director, City Operations Directorate, Paul Lankester, AD, Regulation and Enforcement, Chris Jordan, AD, Neighbourhoods, Kevin Hicks, AD, Highways and Infrastructure, and Darren Share, AD, Street Scene |



| Date & Time (1.30pm) | Items | Officers / Attendees |
|---|---|--|
| | CWG: City Housing Directorate What is the Housing Directorate doing to exploit the opportunity presented by the CWG | John Jamieson, Head of Service for Housing Management, Mumtaz Mohammed, Programme Manager, Inclusive Growth, Marcia Bell, Service Manager, Housing Temporary Accommodation, and Guy Chaundy, Housing Modernisation & Partnership Manager |
| | CWG: Human Resources Department Above and beyond core games deliverables: What if anything is HR doing to exploit the opportunity presented by the CWG. | Amarjit Sahota, Culture Change Manager, Human Resources |
| 15 September 2021 at the BMI Report Deadline: 6 Sep 2021 | CWG: Adult Social Care Directorate Involved in Legacy? Above and beyond core games deliverables: <ul style="list-style-type: none"> • What if anything is Adult Social Care doing and/or commissioning to exploit the opportunity presented by the CWG | Maria Gavin, AD, Quality and Improvement, Adult Social Care (Donna Nock PA) |
| | CWG: Children's Trust <ul style="list-style-type: none"> • Opportunities for Children in Care and Care Leavers | Jake Shaw, Head of Service, Rights and Participation and Corporate Parenting and Alex Hillman, Corporate Parenting and Partnerships Coordinator |



| Date & Time (1.30pm) | Items | Officers / Attendees |
|---|---|---|
| <p>6 October 2021 On-line</p> <p>Report Deadline: 27 Sep 2021</p> | <p>CWG: Education and Skills Directorate</p> <p>Involved in Legacy?</p> <p>Above and beyond core games deliverables:</p> <ul style="list-style-type: none"> • What is Education and Skills doing to exploit the opportunities presented by the CWG • What if anything is Education and Skills looking to do with Birmingham Schools related to the CWG • What if anything is Education and Skills doing with relation to the Virtual School and Commonwealth Games • What if anything is Education and Skills doing with relation to SEND and the CWG • What if anything is Education and Skills looking to do with Early Years and the CWG • What if anything is Education and Skills looking to do with employability and the CWG | <p>Kevin Crompton, Interim Director, Education and Skills</p> |



| Date & Time (1.30pm) | Items | Officers / Attendees |
|-------------------------------------|---|--|
| | <p>CWG: Inclusive Growth Directorate</p> <p>Involved in City Readiness Matters such as transport, public realm, still building the PBRS</p> <p>Above and beyond core games deliverables:</p> <ul style="list-style-type: none"> • What is the Inclusive Growth Directorate doing to exploit the opportunity presented by the CWG • What is the Planning department doing to exploit the opportunity presented by the CWG • What is Transport and Connectivity doing to exploit the opportunity presented by the CWG • What is Highways and Infrastructure doing to exploit the opportunity presented by the CWG • What is Housing and Planning doing to exploit the opportunity presented by the CWG | <p>Ian MacLeod, Acting Director (Louise O'Neill, Business Support Manager) and Rebecca Farr, Development Planning Manager – North & West Birmingham Inclusive Growth</p> |
| 22 October 2021 | A joint visit to the Alexander Stadium | Cllr Mariam Khan and Cllr Gurdial Singh Atwal attended |
| 3 November 2021 at 12.00 | A visit the Organising Committee's volunteer selection centre, based at the Library of Birmingham | Cllr Mariam Khan attended |



| Date & Time (1.30pm) | Items | Officers / Attendees |
|--|--|---|
| <p>3 November 2021 On-line</p> <p>Report Deadline: 25 Oct 2021</p> | <p>CWG: Council Management Directorate</p> <p>HR (Darren Hockaday), Digital & Customer Services (Peter Bishop), Legal & Democratic (Suzanne Dodd), Finance (Sara Pitt), Audit (Sarah Dunlavey) Development & Commercial (Alison Jarrett), and Steve Sandercock) Procurement</p> <p>Looking after games finances, legal and procurement matters, and council governance matters</p> <p>Above and beyond core games deliverables:</p> <ul style="list-style-type: none"> • What is the Finance and Governance doing to exploit the opportunity presented by the CWG • What is Commercial doing to exploit the opportunity presented by the CWG | <p>Becky Hellard, Director of Council Management Directorate; (Manjit Sabbharwal PA), Alison Jarrett, AD, Development & Commercial; Sara Pitt, AD, Finance and Governance; Connie Price, Head of Service, Finance and Governance; Amarjit Sahota, Culture Change Manager, HR; Satinder Sahota, Assistant City Solicitor; Craig Scriven, AD, Organisational Development; Sushil Thobhani, HOS, Finance and Governance; and Sharan Varaitch, Culture Change Officer</p> |
| | <p>CWG: Digital and Customer Services, Council Management Directorate</p> <p>Assisting the Programme with IT systems.</p> <p>Above and beyond core games deliverables:</p> <ul style="list-style-type: none"> • What is the Digital and Customer Services Directorate doing to exploit the opportunity presented by the CWG • What is the IT department doing to exploit the opportunity presented by the CWG • What is Revenue and Benefits doing to exploit the opportunity presented by the CWG • What is Customer Services doing to exploit the opportunity presented by the CWG | <p>Cllr Brigid Jones, Deputy Leader and Dr Peter Bishop, Director for Digital & Customer Services (Freya Lane PA)</p> |
| | <p>CWG: Regulation and Enforcement, City Operations Directorate</p> | <p>Paul Lankester, Interim AD, Regulation & Enforcement</p> |



| Date & Time (1.30pm) | Items | Officers / Attendees |
|--|---|---|
| | | City Operations Directorate (Kerry Timbrell, PA) |
| 8 December 2021 – On-line Report Deadline: 29 Nov 201 | CWG: Street Scene | Rob James, Managing Director, City Operations Directorate and Darren Share, AD, Street Scene |
| 12 January 2022 – On-line Report Deadline: 3 Jan 2022 | Get Set for the Games This is the overarching campaign that will ensure the city and region can continue to function and thrive in the lead up to, and during, the Birmingham 2022 Commonwealth Games. | Rachel Dixon, Programme Engagement Deputy Lead and Sarah Boundy, Engagement Lead - Birmingham 2022 Commonwealth Games, BCC |
| | Workshop for the Queen’s Baton Relay | Robyn Beebe, QBR Lead - Birmingham 2022 Commonwealth Games and Olivia McLean City Readiness - Operations Advisor, CWG 2022 |
| 9 February 2022 Committee Room C, Margaret Street Report Deadline: 31 Jan 2022 | Commonwealth Games Legacy Creative City Grants Programme – Lydia Harrington, Creative City Grants Manager, Birmingham 2022 OC Bring the Power Youth Programme – Adam Stokes and James Grinstead, Birmingham 2022 OC Stronger Communities Grants Programme – Kwabena Osayande, Cohesion and Equalities Service Manager, BCC Celebrating Communities – Cat Orchard, Head of Community Partnerships, BCC Physical Activity – Cat Orchard, Head of Community Partnerships, BCC | Graeme Betts, Director for Adults Social Care & Legacy Lead |



| Date & Time (1.30pm) | Items | Officers / Attendees |
|---|---|---|
| 16 March 2022 Committee Room C, Margaret Street Report Deadline: 7 Mar 2022 | 10.00 – 12.00: Commonwealth Games Update 12.15 – 13.15: A visit to the Council House so Members can see the progress and the arrangements for the Commonwealth Games | Clr Ian Ward, Leader, and Craig Cooper, CWG Programme Director Philip Andrews, Head of Operational Property Management, Leigh Remington, Project Lead for Acivico, Martin Painter, Council House Manager, and Andrew Slattery, Programme and Change Mgr, CWG 2022 |
| 6 April 2022 Report Deadline: 28 Mar 2022 | tbc | tbc |

4 Other Meetings

Call in Meetings:

None scheduled

Petitions

None scheduled

Councillor Call for Action requests

None scheduled

It is suggested that the Committee approves Wednesday at 1.30pm as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

5 Report(s) to City Council

- 5.1 Community Engagement in CWG was put on hold due to Covid and instead an end of year report on the work of the Committee regarding the Commonwealth Games 2022 will be presented to City Council in March 2022.



6 Forward Plan for Cabinet Decisions

6.1 The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Commonwealth Games, Culture and Physical Activity O&S Committee's remit.

| ID Number | Title | Proposed Date of Decision | Date of Decision |
|------------------|--|----------------------------------|-------------------------|
| 008307/2021 | Perry Barr Regeneration Scheme – Full Business Case Update | 27 Jul 21 | 27 Jul 21 |
| 008869/2021 | Creating a City of Nature for Birmingham | 07 Sep 21 | |
| 009408/2022 | 25 Year City of Nature Delivery Framework | 08 Feb 22 | 08 Feb 22 |
| 009052/2021 | Permission to apply for funding to the DCMS Museum Estate and Development Fund | 07 Sep 21 | 07 Sep 21 |
| 005730/2018 | Sport and Leisure Transformation - Wellbeing Service | 28 Jun 22 | |
| 009020/2021 | Major Sporting Events Strategy 2022-2032 | - | 27 Jul 21 |
| 009673/2022 | Museums Services Contract and Lease 2022-26 | 08 Feb 22 | 08 Feb 22 |
| 009674/2022 | Commissioning of Cultural Activities 2022-23 | 08 Feb 22 | 08 Feb 22 |
| 009900/2022 | Safety Works to Parks Pools | 26 Apr 22 | |