

Birmingham City Council

Co-ordinating Overview and Scrutiny Committee

15 September 2023



Subject: Co-ordinating Overview and Scrutiny Committee Work Programme

Report of: Christian Scade, Head of Scrutiny and Committee Services

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1 Purpose

- 1.1 This report sets out the proposed work programme for the Co-ordinating Overview and Scrutiny Committee for 2023-24. Appendix 1 outlines the topics identified, aims and objectives and the preferred method of scrutiny to achieve these objectives, while Appendix 2 sets out the updated terms of reference, and membership, for the Cost of Living Task and Finish Group.
- 1.2 The report also refers to other topics, which the Committee has identified, for future consideration, and this will be continuously updated during the year.
- 1.3 As agreed in June, the report includes (at Appendix 3) the work programmes from each of the other Overview and Scrutiny Committees. This is to enable scrutiny work to be planned and co-ordinated throughout the year.

2 Recommendations

- 2.1 That the Committee:
 - Notes the information set out in Appendix 1 and identifies if any further topics need to be added to the menu of topics for the Committee to explore over the coming year.
 - Agrees, subject to further input from the Chair and Deputy Chair, the issues that the Committee will consider during October – December 2023, the proposed aims and objectives and the preferred method of scrutiny.
 - Notes, and agrees, the updated Terms of Reference and membership for the Cost of Living Task and Finish Group set out in Appendix 2.

- Reviews the draft work programmes for the other 7 Overview and Scrutiny Committees, set out in Appendix 3.

3 Background

3.1 The [statutory guidance for local government overview and scrutiny](#) sets out the role it can play in holding an authority's decision makers to account. This makes it fundamentally important to the successful functioning of local democracy.

3.2 Effective Overview and Scrutiny should:

- Provide constructive 'critical friend' challenge.
- Amplify the voices and concerns of the public.
- Be led by independent people who take responsibility for their role.
- Drive improvements in public services.

3.3 The role and functions of Overview and Scrutiny Committees are outlined in [The City Council's Constitution | Birmingham City Council](#) They will:

- Make reports and/or recommendations to the full Council, the Executive and/or other organisations in connection with the discharge of the functions specified in their terms of reference.
- Consider any matter covered in their terms of reference that may affect or be likely to have an effect on the citizens of Birmingham; relevant to the Council's strategic objectives; relevant to major issues faced by officers in managing a function of the Council; and likely to make contribution to moving the Council forward and achieving key performance targets.

3.4 Effective scrutiny needs to add value. A well planned and timely work programme enables Overview and Scrutiny Committees to be involved at the right time and in the right way, and ensure their involvement is meaningful and can influence the outcome.

3.5 Members often have a number of topics suggested to them and are therefore required to **prioritise** matters for consideration. The Scrutiny Framework sets out the following factors to be considered:

- Public interest: concerns of local people should influence the issues chosen.
- Ability to change: priority should be given to issues that the Committee can realistically influence.
- Performance: priority should be given to areas in which the Council and Partners are not performing well.
- Extent: priority should be given to issues that are relevant to all or a large part of the city.
- Replication: work programme must take account of what else is happening to avoid duplication.

Looking Ahead

- 3.6 Overview and Scrutiny Committees will identify a 'menu' of issues (including policy development, policy review, issues of accountability and statutory functions) at the start of the year. Each Committee should then regularly review their 'menu' and decide which issues need to be examined further, and how that work would be undertaken. Scrutiny activities should be thorough and undertaken in a timely manner.

Scrutiny Methods

- 3.7 There are a range of ways to undertake scrutiny. The approach for 2023-24 enables flexible scrutiny and outlines a shift from monthly formal meetings to a combination of approaches. The Committee will choose the most effective scrutiny method to achieve the desired aims and objectives for each topic.
- 3.8 Based on Statutory Guidance published in 2019, different scrutiny methods include (but are not limited to):
- A single item, or items, on a committee agenda – this method fits more closely with the “overview” aspect of the Scrutiny function and provides limited opportunity for effective scrutiny. It is most appropriate for specific issues where the committee wants to maintain a watching brief.
 - A single item meeting, either as the committee or a more limited number of Members. It has the capacity to enhance the previous option by taking evidence from a number of witnesses.
 - A task and finish day - provided that these are properly focused, they ensure Councillors can swiftly reach conclusions and make recommendations and are effective even for complex topics.
 - A task and finish review – this is an enhancement of the previous option being held over four or six meetings spread over a limited number of months.

Terms of Reference

- 3.9 The Committee's terms of reference, set out below, were approved at the Annual City Council meeting on 23 May 2023.

To plan and co-ordinate the work of all the Overview & Scrutiny Committees. To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning:

- *Structure and governance of the Council*
- *Communications, internal and external stakeholder engagement*
- *Efficiency and improvement of Council services (with Deputy Leader)*
- *Public policy development at local to international levels*

- WMCA
- *Sports and events development (with Cabinet Members for Digital, Culture, Heritage & Tourism and Housing & Homelessness)*
- *Business Improvement Districts*
- *Business change programmes*
- *Efficiency and improvement of Council services (with Leader)*
- *Risk management*
- *Good governance on outside bodies, Council-owned companies and externalised services*
- *Customer services*
- *External scrutiny of the Council*
- *Whistleblowing and complaints*
- *Emergency planning*
- *Legal services*
- *Relationships with stakeholders*
- *Levelling-up, devolution and WMCA*
- *Early intervention and prevention*
- *Social cohesion and inclusion, equalities*
- *Third sector organisations and partner agencies contribution to social cohesion and equalities*
- *Refugees, migration and City of Sanctuary*
- *Open data*
- *Digital inclusion, data protection, cyber security*
- *Arts, museums and tourism*
- *Library of Birmingham and community library services*
- *Promotion of the city's heritage and investment in the city.*

These functions include:

- a) *giving such guidance to the Overview and Scrutiny Committees in any cases of uncertainty as to work which they should or should not be undertaking, as may be necessary to achieve such co-ordination, including the allocation of "call-in" to the appropriate Committee;*
- b) *determining, in any cases of uncertainty, the allocation of responsibility for specific tasks between the Overview and Scrutiny Committees;*
- c) *ensuring (by means, for example, of issuing appropriate guidance and/or instructions) that the Overview & Scrutiny Committees pay proper attention in*

their work to the consideration of key cross cutting issues, in particular equalities, transparency and improvement;

d) overseeing the development and delivery of a balanced work programme of Scrutiny Committees using a range of scrutiny methodologies and reporting regularly to City Council;

e) considering Overview and Scrutiny development, working practices and constitutional arrangements.

4 Work Programme 2023-24

4.1 Appendix 1 sets out the topics the Committee will consider over the next few months, and also outlines future items for consideration.

4.2 The Committee may decide to add further items to the work programme during the course of the year. When considering this, the Committee is advised to consider where it can best add value through scrutiny, and how it can prioritise topics for consideration based on the Scrutiny Framework referred to in 3.5.

4.3 The Council's latest Forward Plan ([click here to view](#)) may assist Members in identifying future topics. In addition, Overview and Scrutiny Chairs are advised to maintain regular engagement with Cabinet Members to enable flexibility to be built into the Overview and Scrutiny work programme, so as to respond to the Council's policy priorities in a timely way.

5 Any Finance Implications

5.1 There are no financial implications arising from the recommendations set out in this report.

6 Any Legal Implications

6.1 There are no legal implications arising from the recommendations set out in this report.

7 Any Equalities Implications

7.1 The Council has a Public Sector Equality Duty under the Equality Act (2010) to have due regard to the need to:

- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act.
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it.
- foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

7.2 The protected characteristics and groups outlined in the Equality Act are Age; Disability; Gender Reassignment; Marriage and Civil Partnership; Pregnancy and Maternity; Race; Religion and Belief; Sex, and Sexual Orientation.

- 7.3 The Committee should ensure that it addresses these duties by considering them during work programme development, the scoping of work, evidence gathering and making recommendations. This should include considering how policy issues impact on different groups within the community, particularly those that share a relevant protected characteristic; whether the impact on particular groups is fair and proportionate; whether there is equality of access to services and fair representation of all groups within Birmingham; and whether any positive opportunities to advance equality of opportunity and/or good relations between people are being realised.
- 7.4 The Committee should ensure that equalities comments, and any recommendations, are based on evidence. This should include demographic and service level data and evidence of residents/service-users views gathered through consultation.

8 Appendices

- Appendix 1: Co-ordinating Work Programme
- Appendix 2: Updated Terms of Reference, Cost of Living Task & Finish Group
- Appendix 3: Other Scrutiny Committee Work Programmes

9 Background Papers

- 9.1 [Birmingham City Council Constitution](#)
- 9.2 Birmingham City Council Overview and Scrutiny Framework

Co-ordinating Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Lead Officer	Cabinet Member / Other Witnesses	Additional Information and Outcome*
14 July	Customer Service Programme Task and Finish Group	The purpose of this report is to provide an update to the December and supplementary January report on the actions of the Co-ordinating Overview & Scrutiny Committee Task and Finish Group, established following the Customer Service Programme update report to Co-ordinating Overview & Scrutiny Committee in September 2022.	Committee meeting – single item	Wendy X Griffiths, AD Customer Services and Business Support	None	Following the meeting in July, it's intended that issues in relation to Customer Services would be passed over to the respective OSC i.e. Waste Management and Bereavement Services to Neighbourhoods OSC; Highways to Sustainability and Transport OSC; and Housing Repairs to Homes OSC.
14 July	Updating the Scrutiny Framework	To consider the updated framework, to agree for further consultation on the draft with the Leader and Deputy Leader and to ask the Scrutiny Office to review and update the various scrutiny procedure notes.	Committee meeting – single item	Christian Scade, Head of Scrutiny and Committee Services		
14 July	West Midlands Deeper Devolution Deal	To provide an overview of the West Midlands Deeper Devolution Deal, with a focus on its implementation and next steps.	Committee meeting – single item (pre-decision scrutiny)	Richard Brooks, Director Strategy, Equalities and Partnerships	Deputy Leader (TBC)	This pre-decision scrutiny item provides an opportunity for the OSC to provide comments before Cabinet meets in September.

Appendix 1

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Lead Officer	Cabinet Member / Other Witnesses	Additional Information and Outcome*
14 July	Cost of Living – scoping	To set up, and confirm terms of reference, for a Task and Finish Group to learn lessons from the cost of living programme and to consider whether they have wider application across other council initiatives.	Task and Finish Group (scoping)	Richard Brooks, Director Strategy, Equalities and Partnerships	TBC	
15 September	Implication of Equal Pay and Medium-Term Financial Plan Update	To update the Committee on the implications of the equal pay announcement and the Medium-Term Financial Plan (MTFP) Update and consider the implications for the Committee’s work programme	Committee meeting – single item	TBC	TBC	Following July’s OSC a workshop to assist with work in this area, facilitated by Ian Fifield, took place on 26 July 2023. Following this, further discussions will be required to help develop a timetable and action plan for scrutiny activity over the autumn period.
13 October	Homes for Ukraine	A response is required from the Cabinet Member for Social Justice, Community Safety and Equalities and from the Chief Executive concerning recommendations made, in April 2023, following work carried out by the Task & Finish Group on the Homes for Ukraine Scheme.	Committee meeting – single item (monitoring previous recommendations)	Richard Brooks, Director Strategy, Equalities and Partnerships	Cabinet Member for Social Justice, Community Safety and Equalities Chief Executive	The final report from the Task & Finish Group on the Homes for Ukraine Scheme was published in April. This can be found on CMIS via CMIS > Report while the minutes from this meeting can be found via CMIS > Minutes
13 October	Cost of Living – Reporting back	To consider the findings and recommendations from the Cost of	Task and Finish Group (reporting)	Richard Brooks, Director Strategy,	TBC	

Appendix 1

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Lead Officer	Cabinet Member / Other Witnesses	Additional Information and Outcome*
		Living Programme Task & Finish Group, which will be established by the Co-ordinating OSC in July.	back / agreeing recommendations)	Equalities and Partnerships		
15 December	The Elections Act	To consider lessons learned from other local authorities who held elections in May and to consider what measures might be needed for future elections in Birmingham.	Committee meeting – single item	Robert Connelly, AD for Legal and Governance	TBC	At the July OSC it was suggested neighbourhood referendums could also be explored in terms of how the requirement of voter ID impacted these elections, particularly given the demographics of the areas. This would give an opportunity for the Committee to learn from elections within the Council as well as those from other authorities.

*Outcome: This will be fully populated once the item/topic has been completed. It will identify the added value and impact.

Appendix 1

Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Birmingham Museums Trust and B:Music	To consider the challenges faced by the cultural sector, including the Birmingham Museum Trust (BMT), and B:Music	TBC	This was suggested in July and the Chair agreed to discuss this with Cllr Deakin concerning options for scrutiny to add value
Everyone’s Battle, Everyone’s Business	To consider an update / monitor the implementation of actions in relation to Everyone’s Battle, Everyone’s Business	TBC	TBC

Scrutiny Method Options: Committee meeting - single item, Committee meeting - single theme, Committee meeting – standing item, Task and Finish Group (outline number of meetings), On location, Other - (describe).



Appendix 2:

Updated Work Outline / Terms of Reference

Cost of Living Programme Task & Finish Project

<p>Our key question:</p>	<p>What lessons can be learned from Birmingham City Council's Cost of Living Programme?</p>
<p>1. How is O&S adding value through this work?</p>	<p>City Council in October 2022 agreed a Cost of Living Programme; governance arrangements; areas of focus for this work (food, warmth, energy, benefits, and our staff); and the allocation of £5m of funding to the programme.</p> <p>In April 2023, a progress report was presented to Cabinet, and an extension of the programme is now planned to come to Cabinet in September 2023.</p> <p>The involvement of O&S will help learn the lessons of this programme and consider whether they have wider application across other council initiatives.</p> <p>This will involve:</p> <ul style="list-style-type: none"> • An assessment of the existing Cost of Living programme with a focus on its timeliness and value for money. • An assessment of the lessons learned as highlighted in the April 2022 Cabinet report, and consideration of how these can be applied. • A focus on the involvement of partners across the city, and the value to be gained from this approach. <p>Council therefore asks Scrutiny to bring in associated officers, external partners, and the City Observatory to provide evidence so that the issues can be properly investigated and understood.</p> <p>The Task and Finish Group will consider four main themes:</p> <ol style="list-style-type: none"> 1. Internal processes and Cost of Living programme governance: Including the role of the Strategic Response Group, the effectiveness of the Officer Delegated Decision Making process, budget management and funding, grants allocation, the role of procurement and the evaluation methodology. The approach to partner relationship management will also be considered. Finally, the role of insight and intelligence in the programme. 2. The Warm Welcome network of warm spaces: The definition of a Warm Space and how they are networked together. The growth and development of the network, and the role of partners. The branding and communications. The view of users and how stigma is avoided. Future opportunities for the network. 3. Food Provision and the role of the Foodbanks in the City: Council support of the foodbanks, the issue of the cultural appropriateness of foodbanks. The challenge of sustaining foodbank provision in the longer term. Consideration will also be given to the use of food pantries, the wider food justice network and community fridges.



	<p>4. Information, advice, and Guidance: The difference from business as usual, the roles of the different agencies and how they work together. The impact of both reactive and proactive support. An analysis of the forms of additional benefits that have been identified.</p>
<p>2. What needs to be done?</p>	<p>The Task and Finish Group will receive evidence from officers and partners to consider the following key issues:</p> <p>General:</p> <ul style="list-style-type: none"> • What lessons should be learned from the Cost of Living programme, and can they be applied more widely across the council’s activities? • What were the governance arrangements and how did this affect decision making and delivery? • How was the value for money and the capacity of the providers tested? • How did partners and users feedback on the programme? • How has co-production with partners been achieved? • How has grant funding been implemented, monitored, and evaluated? • Has the overall programme delivered value for money? • How did internal business partners support the process? • How is the programme linked to other council priorities? • How does the approach taken by Birmingham City council compare with other local authorities? • How can the City Council work with the Community and Voluntary sector to maintain and build the good will required to respond to continued Cost of Living pressures and future crises? • Could the overall activities from October 2022 to the present day have been improved? • How can the benefits of the programme be mainstreamed into the council’s ‘business as usual’ activity? • What was the role of the City Observatory? • What is the legacy and how does the council build on this legacy? <p>Themes</p> <p>The Warm Welcome network of warm spaces:</p> <ul style="list-style-type: none"> • What is the definition of a warm space? Why? • How are warm spaces registered for the Warm Welcome network? • How has equality and equity been considered? • Is there a fair geographic spread of spaces? • What activity takes place within the Warm Spaces and how are other services linked into the network? <p>Foodbanks and food provision:</p> <ul style="list-style-type: none"> • What was the justification for supporting foodbanks? • How was the monthly level of support for foodbanks arrived at? • What options were considered in supporting the foodbanks? • Is a dependency culture being created? • Were other food initiatives undertaken and why?



	<ul style="list-style-type: none"> Consideration will also be given to the use of food pantries, the wider food justice network and community fridges. <p>Information, Advice and Guidance (IAG)</p> <ul style="list-style-type: none"> What was the additionality over and above business as usual? What sort of engagement worked best? How effective has this service engaged with vulnerable households? Why was support both in-house and outsourced? What is the relationship with other services?
3. What timescale do we propose to do this in?	The Task and Finish Group will report to Co-ordinating OSC on 13 October 2023 (TBC).
4. What outcomes are we looking to achieve?	To review the Cost of Living programme and learn lessons regarding: the services and support that were provided; how the programme worked internally; how the programme worked with community and voluntary organisations; how the impact and value of this work can be improved.
5. What is the best way to achieve these outcomes and what routes will we use?	<p>The Task and Finish Group will meet several times. This will include</p> <ol style="list-style-type: none"> initial scoping – to be completed by OSC on 14 July an internal review of processes; primarily meeting with officers meetings to cover Warm Welcome spaces, Foodbank support, and Information, Advice and Guidance; primarily meeting with external partners a meeting to agree final recommendations <p>As part of its work, the Task and Finish Group will consider evidence from Officers, Partners, Guests, Users and Community Groups.</p>

Member / Officer Leads

Lead Member:	Chair: Cllr. Sir Albert Bore
Members of the Task and Finish Group:	Cllr. Sir Albert Bore, Cllr Jack Deakin, Cllr Penny Wagg, Cllr Darius Sandhu
Lead Officer and support:	<p>Strategy, Equality and Partnerships Directorate will provide support for the Task and Finish Group. Support must be independent of those involved in awarding of grants and delivery of the programme.</p> <p>Support will include:</p> <ul style="list-style-type: none"> Liaising with members to agree meeting dates Liaising with Scrutiny Office to book meeting room Inviting people to give evidence Agreeing the agenda with the Chair Circulating agenda and papers in advance of the meeting Producing a record of Task and Finish Group meetings that is agreed with the Chair / Task and Finish Group members Producing the report for Co-ordinating O&SC

Education, Children and Young People Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	Children and Young People's Travel Service Corporate Priorities: 8	Assurance to the Committee and public that everything is on track for September. Overview of KPIs, performance and finance. Policy development including travel services for under statutory school age and over 16 year olds, including how decisions are made and what criteria is used. Independent travel training, including the views of young people, and how this has been informed and received by the children, parents and carers. Concerns that have been identified and how these will be addressed. The Committee to agree any comments / recommendations.	Committee Meeting single item: 19 July 2023 at 10am Venue: Committee Rooms 3 and 4, Council House Paper/Presentation Deadline: 10 July 2023	Adrian Weissenbruch, AD, Children and Young People's Travel Service	Stephen Hughes, Interim Deputy Operations Manager Marie Nicely, Travel Assist Supervisor Abdulahdi Mehraj, PMO Manager John Wood, Change Manager Linda Sutton-Howard, IT Project Manager	Outcome Update / Assurance: The Committee were updated on the preparation for the Children and Young People's Travel Service for start of the 2023/24 academic year and independent travel training. It was agreed that a workshop will be held for members.
July	SEND Tribunals Corporate Priorities: 8	To update members to on the process for SEND tribunals including data.	Committee meeting single item: 19 July 2023 at 10am	Helen Ellis, Director, SEND and Inclusion	Kate Harvey, Head of SEND Resolution, SENAR	Agreed at Committee meeting October 2022 (CMIS Link).

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		The Committee to agree any comments / recommendations.	Venue: Committee Rooms 3 and 4, Council House Paper/Presentation Deadline: 10 July 2023			Update: The Committee were updated on the SEND tribunal process. It was agreed that a workshop will be held for all members.
July	Performance Update Corporate Priorities: 8	Report on Children's Services Improvement Plan and data. The Committee to agree any comments / recommendations.	Committee meeting standing item: 19 July 2023 at 10am. Venue: Committee Rooms 3 and 4, Council House. Paper/Presentation Deadline: 10 July 2023	Sue Harrison, Strategic Director, Children and Families	Fayth Skeete, Head of Strategic Governance & Planning	Update / Assurance: The Committee were updated on the Children's Services Improvement Plan.
September	Performance Update (10.05 – 10.35) Corporate Priorities: 8	The report will include statutory and non-statutory services, and how performance contributes to efficiencies, such as interims and permanent appointments. The Committee to agree any comments / recommendations.	Committee meeting – standing item: 6 Sep 2023 at 10am Venue: Committee Rooms 3 and 4, Council House	Sue Harrison, Strategic Director, Children and Families	David Fallows, Head of Performance, Business and Commissioning Intelligence	

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
			Paper/Presentation Deadline: 25 Aug 2023			
September	Financial Challenges - Scrutiny Contribution to the Budget Savings and Recovery Plan (10.35 – 11.50) Corporate Priorities: 8	To consider the implications of Equal Pay and the Medium Term Financial Plan for the Committee’s work programme including agreed savings for 2023/24.	Committee meeting – standing item: 6 Sep 2023 at 10am Venue: Committee Rooms 3 and 4, Council House Paper/Presentation Deadline: 25 Aug 2023			
October	Hidden Children Corporate Priorities: 8	To update the Committee on hidden children including exclusions, suspensions, part time timetables, elective home education, findings of the Inquiry on period poverty regarding attendance during their periods, and information on children that have and have not returned following the pandemic. To consider information and data on the equalities implications of hidden children.	Committee meeting standing item: 18 October 2023 Presentation/Paper Deadline: 9 Oct 2023 Venue: Council House, Committee Rooms 3 and 4 at 10am	Sue Harrison, Strategic Director, Children and Families	Razia Butt, Director, Children and Families Steve Howell, Head Teacher, City of Birmingham School Birmingham Education Partnership (BEP) – in person or written information.	Duty on local authorities to progress recommendations linked to improving school attendance in Government White Paper by Sept 23 Working together to improve school attendance (publishing.service.gov.uk)

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		The Committee to agree any comments / recommendations.				
October	Performance Update Corporate Priorities: 8	Report on Children's Services Improvement Plan and data The Committee to agree any comments / recommendations.	Committee meeting standing item: 18 October 2023 Presentation/Paper Deadline: 9 Oct 2023 Venue: Council House, Committee Rooms 3 and 4 at 10am	Sue Harrison, Strategic Director, Children and Families	TBC	
October	Financial Challenges - Scrutiny Contribution to the Budget Savings and Recovery Plan Corporate Priorities: 8		Committee meeting standing item: 18 October 2023 Presentation/Paper Deadline: 9 Oct 2023 Venue: Council House, Committee Rooms 3 and 4 at 10am	Sue Harrison, Strategic Director, Children and Families	TBC	

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
November	Update on the review of short breaks when it has been completed (TBC) Corporate Priorities: 8	To provide an update on the review of short breaks The Committee to agree any comments / recommendations	Committee meeting single item: 29 Nov 2023 Presentation/Paper Deadline: 20 Nov 2023 Venue: Council House, Committee Rooms 3 and 4 at 10am	Andy Couldrick, Chief Executive, Children's Trust	David Stringfellow, Director, Children's Trust	
November	Performance Update Corporate Priorities: 8	Report on Children's Services Improvement Plan and data. The Committee to agree any comments / recommendations.	Committee meeting standing item: 29 Nov 2023 Presentation/Paper Deadline: 20 Nov 2023 Venue: Council House, Committee Rooms 3 and 4 at 10am			
November	Financial Challenges - Scrutiny Contribution to the Budget Savings and Recovery Plan Corporate Priorities: 8		Committee meeting standing item: 29 Nov 2023 Presentation/Paper Deadline: 20 Nov 2023			

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
			Venue: Council House, Committee Rooms 3 and 4 at 10am			
January 2024	Birmingham Safeguarding Children's Partnership (BSCP) Annual Report Corporate Priorities: 8, 10	To update the Committee on the children's safeguarding arrangements in the city.	Committee meeting single item: 17 January 2024 Presentation/Paper Deadline: 8 Jan 24 Venue: Council House, Committee Rooms 3 and 4 at 10am	Penny Thompson, Independent Chair, BSCP	Simon Cross, Business Manager, BSCP	

*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Early Years			Project to increase uptake of early years and profile of families and data on variation of uptake: BCC Early Years - NESTA project Birmingham City Council

Item/Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Child Poverty			
Regular update on SEND			
TBC: Visit for Committee to a school to inform future work.			
UNICEF Child Friendly City			
Post 16		This could be a joint piece of work with the Economy & Skills OSC	
School Attainment (may be February or March)			
SEND Commissioner	To provide an update on the work of the SEND Improvement Board and identify key areas across SEND services where further work is needed.		
SENDIASS	To provide an update on the Improvement plan to meet statutory compliance.		
Draft SEND Sufficiency Strategy			
Children's Travel Service Workshop		A workshop to be held in the Council House. This could include stalls and meeting the team, and a roundtable discussion.	
A Data Workshop		A workshop to be arranged for later in the year.	

Scrutiny Method Options:

Committee meeting - single item, Committee meeting - single theme, Committee meeting – standing item, Task and Finish Group (outline number of meetings), On location, Other - (describe).

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
| 10 Protect and safeguard vulnerable citizens | 20 Be a City of Nature |
| | 21 Delivering a Bold Best in Class Council |

Information on the Corporate Priorities, Performance and City Outcomes was reported to the Education and Children’s Social Care OSC in June 23:
[Document.ashx \(cmis.uk.com\)](#)

Economy and Skills Overview and Scrutiny Committee Work Programme 2023 / 24

Month	Item/Topic Link with Corporate Priorities	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July 23	Regeneration across the City Corporate Priorities: 1,2,3, 11, 20	How is regeneration and the benefits being spread across the city and what are the main regeneration programmes (not just those areas covered by the OFCP). Input to the OFCP consultation. Further information on the Birmingham Development Plan 2031 and plans for renewing including process and timescale to enable the Committee to schedule work in the work programme.	Committee Meeting single item: Agenda item for OSC meeting on 12 July 23. Deadline for reports: 3 July 23 Venue: Council House, Committee Room 2	Phillip Nell, Director of Property and Investment Simon Delahunty-Forrest, Assistant Director, Inclusive Growth		When considering the timescales for the Birmingham Development Plan Members have identified further work on the impact of the night time economy. Report to Scrutiny Committee November 2021: Planning and Noise (cmis.uk.com) Response submitted following discussion at Committee Meeting to OFCP Consultation
July 23	Increasing the opportunities for employment and skills for young people through the Council's Social Value Procurement Corporate Priorities: 1,2,5,8	What role does procurement have in delivering social value through Council contracts to increase employment and skills opportunities for young people?	Committee Meeting single item: Agenda item for OSC meeting on 12 July 23. Deadline for reports: 3 July 23	Steve Sandercock, Assistant Director Procurement Shariat Rokneddin, Policy and Governance Manager		Issue identified during the Scrutiny Inquiry on Employment and Skills and recommended as issue for work programme for 2023/24)

		What data / information is available to demonstrate the difference this has made? Including any information that Amanda might be able to provide on number of apprenticeships created. Going forward, how will the number of apprenticeships created through social value of procurement be monitored and what systems will be put in place to do this?	Venue: Council House, Committee Room 2	Amanda Lloyd, Principal Employment Officer		
September 23	Increasing the opportunities for employment and skills for young people through the Council's Social Value Procurement Corporate Priorities: 1,2,5,8	What assurance can be provided that the Council contracts are delivering their social value commitments? How is Procurement working with Contract Managers to ensure delivery of social value outcomes? How does this ensure that the contractors deliver added value e.g. the apprenticeships that are created are not just the ones that they would	Committee Meeting single item: Agenda item for OSC meeting on 13 September 23. Deadline for reports: 4 September 23 Venue: Council House, Committee Rooms 3&4	Shariat Rokneddin, Policy and Governance Manager Amanda Lloyd, Principal Employment Officer		

		<p>have anyway through the apprenticeship levy? Up to date information / snap shot on the delivery of the top 40 contractors social value commitment with an analysis of this What are the options to develop a system to monitor social value procurement across the council and timescales to deliver this? What can Birmingham learn from other areas of good practice regarding social value procurement and how this is delivered and monitored?</p>				
September 23	<p>Financial Challenges - Scrutiny Contribution to the Budget Savings and Recovery Plan</p> <p>Corporate Priorities: 1,2,3</p>	<p>To consider the implications of Equal Pay and the Medium Term Financial Plan for the Committee's work programme including agreed savings for 2023/24.</p>	<p>Committee Meeting single item: Agenda item for OSC meeting on 13 September 23.</p> <p>Deadline for reports: 4 September 23</p>	TBC		<p>Agreed at Co-ordinating OSC 14.07.23 that all Scrutiny Committee meetings will include a standing item on implications of Equal Pay within the remit of the Committee.</p>

			Venue: Council House, Committee Rooms 3&4			
October 23	Monitoring Recommendations of the Employment and Skills Scrutiny Inquiry Corporate Priorities: 2,5,8		Committee Meeting single item: Agenda item for OSC meeting on 11 October 23. Deadline for reports: 2 October 23 Venue: Council House, Committee Room 2	TBC		
October 23	Local Skills Improvement Plan Corporate Priorities: 1,2	To inform members of Local Skills Investment Plan, the implications for Birmingham and the role of Birmingham City Council and agree any recommendations to support the development of skills in the City.	Committee Meeting single item: Agenda item for OSC meeting on 11 October 23. Deadline for reports: 2 October 23 Venue: Council House, Committee Room 2	Corin Crane, Chief Executive, Coventry & Warwickshire Chamber of Commerce.		LSIP Employer designated representative body: Coventry and Warwickshire Chamber of Commerce Data reported to June E&S OSC showed decrease in Level 2 Qualifications and increase in Level 4 Qualifications between 2019 – 21. Document.ashx (cmis.uk.com)

November 23 (TBC)	Our Future City Plan (TBC) Corporate Priorities: 1,2,3, 11, 20	Further scrutiny of the economic assessment and the sustainability objectives and outcomes of the OFCP to provide feedback / recommendations to inform the Cabinet decision.	Committee Meeting single item: Agenda item for OSC meeting on 11 October 23. Deadline for reports: 2 October 23 Venue: Council House, Committee Room 2	Philip Nell, Director of Property And Investment James Betjemaan, Head of Curzon and Enterprise Zone Development		
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*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Meeting with Employers	To understand how Birmingham City Council can support local businesses	Link with existing meeting / event	
Meeting with Youth City Board	To understand the views of young people to inform the work of the Scrutiny Committee To report back on the implementation of the recommendations of the Employment and Skills Scrutiny Inquiry.	Task and Finish Group (1 Meeting) Informal meeting at location with young people e.g., youth centre.	Issue identified during the Scrutiny Inquiry on Employment and Skills and recommended as issue for work programme for 2023/24) Members of the Education and CYP OSC could be invited to attend.

CWG Employment Legacy			
Night-time economy	Following consideration of the Birmingham Development Plan to consider the issues experienced by communities as a result of the night-time economy and how these can be managed / mitigated in future developments.		
East Birmingham Inclusive Growth Strategy	To update the Committee of the implementation of the East Birmingham Growth Strategy.		
Scrutiny of Local Enterprise Partnership (LEP)	To scrutinise the integration of the LEP functions into Birmingham City Council including administration of the legacy funds and Enterprise Zone.		<p>The LEP Scrutiny function no longer exists and there is an expectation that individual local authority arrangements will scrutinise the LEP Integration.</p> <p>Link to Cabinet report 27 June on LEP Integration into Birmingham City Council: Document.ashx (cmis.uk.com)</p>

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

Economy and Skills Overview and Scrutiny Committee

On location

Other - (describe)

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
| 10 Protect and safeguard vulnerable citizens | 20 Be a City of Nature |
| | 21 Delivering a Bold Best in Class Council |

Information on the Corporate Priorities, Performance and City Outcomes was reported to the Economy and Skills OSC in June 23: [Document.ashx \(cmis.uk.com\)](https://cmis.uk.com)

Finance and Resources Overview and Scrutiny Committee Work Programme 2023 / 24

The work of the Finance and Resources Overview and Scrutiny Committee underpins the delivery of all Corporate Priorities in the Corporate Plan 2022-26.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July 23	Planned Procurement Activities Report	To consider the Planned Procurement Activities report and scrutinise the governance and spend of Council contracts. The Committee to make any recommendations.	Committee meeting - single item 27 July 2023 Council House Committee Room 6 Deadline for reports: 18 July	Steve Sandercock, Assistant Director, Procurement		Outcome: Assurance of planned procurement activities.
July 23	Update on Stabilisation of the Oracle Financial and HR Management system	To provide the Committee with: Update on the background to the issues with the Oracle system and current challenges Work to address the challenges including governance, risk and timescales Work to learn lessons including governance, risk and timescales Progress on End of Year Accounts including timescales and risks.	Committee meeting - single item 27 July 2023 Council House Committee Room 6 Deadline for reports: 18 July	Fiona Greenway, Interim Director of Finance (S151 Officer)	Meena Kishinani, Director of Transformation	Outcome: Update on Stabilization of Oracle

		The Committee to make any recommendations.				
July 23	Implication of Equal Pay	To provide background to the Equal Pay liabilities for the Council To report on the values work that will underpin the budget recovery plan. Update on the Budget Recovery Plan and the Medium Term Financial Plan. Learning from Local Authority Best Value Intervention Reports The Committee to make any recommendations.	Committee meeting - single item 27 July 2023 Council House Committee Room 6 Deadline for reports: 18 July	Fiona Greenway, Interim Director of Finance (S151 Officer)		Outcome: Update on implications of Equal Pay
July 23	Work Programme	To review the Committee's work programme, agree work to be undertaken during August – November and issues for future consideration To consider the Council's Corporate Risk Register to inform the Committee's work programme.	Committee meeting - single item 27 July 2023 Council House Committee Room 6 Deadline for reports: 18 July	Fiona Bottrill, Senior Overview and Scrutiny Manager		

September 23	Planned Procurement Activities Report	To consider the Planned Procurement Activities (to be considered at Cabinet on 5 th September) report and scrutinise the governance and spend of Council contracts. The Committee to make any recommendations.	Committee meeting - single item 7 September 2023 Council House Committee Room 6 Deadline for reports: 29 August	Steve Sandercock, Assistant Director, Procurement		
September 23	Managing Council Risk including the Strategic Risk Register, Budget Risk and Savings Risks	Update members on risk management to inform Committee work programme	Committee meeting - single item 7 September 2023 Council House Committee Room 6 Deadline for reports: 29 August	Fiona Greenway, Interim Director of Finance (S151 Officer) Sarah Dunlavey, Assistant Director, Audit & Risk Management		It was requested at the July Committee Meeting that the Corporate Risk Register is included as a standing item.
September 23	Update on Budget Recovery Plan and MTFP and Scrutiny Contribution to Budget Savings	To provide the Committee with an update on the current position with regard to the implications of Equal Pay, the Budget Recovery Plan and Values Framework. To consider the Corporate Savings Programme.	Committee meeting - single item 7 September 2023 Council House Committee Room 6	Fiona Greenway, Interim Director of Finance (S151 Officer)		

		The Committee to make any recommendations.	Deadline for reports: 29 August			
September 23	Oracle Stabilisation Update	<p>To provide the Committee with an update, to include:</p> <ul style="list-style-type: none"> • Update on 'Safe and Compliant' • Update on Optimisation High Level Design • Oracle financial position • Key strategic risks from within the Oracle RAID log • Update on Oracle Management Review – including anticipated completion date. <p>The Committee to make any recommendations.</p>	<p>Committee meeting - single item</p> <p>7 September 2023</p> <p>Council House Committee Room 6</p> <p>Deadline for reports: 29 August</p>	<p>Meena Kishinani, Interim Director of Transformation</p> <p>Craig Buckley, Oracle Programme Director</p>		
September 23	Job Evaluation – Permanent Pay Equity	<p>To consider the report on Permanent Pay Equity presented to Cabinet on 25 July.</p> <p>To provide the Committee with an update on activity since that date.</p>	<p>Committee meeting - single item</p> <p>7 September 2023</p>	<p>Deborah Cadman Chief Executive and Head of Paid Service</p> <p>Janie Berry, City Solicitor and Monitoring Officer</p>		

		The Committee to agree how it will provide monitoring and oversight of the delivery of the programme. The Committee to make any recommendations.	Council House Committee Room 6 Deadline for reports: 29 August	Fiona Greenway, Interim Director of Finance (S151 Officer) Darren Hockaday, Interim Director of People and Corporate Services		
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*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Monitoring recommendations of the Procurement Governance Scrutiny Report	To receive an update on the new Procurement and Contract Governance rules	Committee meeting - single item	
Progress Report on Implementation: Council-owned Assets	To track progress on implementation of the recommendations R01 and R02.	Committee meeting - single item	Recommendations R03-R06 were signed off as completed in November 2022.
Diversity and Inclusion Dashboard	Role for O&S in looking at specific aspects of the data and monitoring progress including:	TBC	Possible key questions: How do we acquire new talent? How do we ensure we're attractive to potential new

	<ul style="list-style-type: none"> • Work force planning in relation to age profile of staff. • Disability disclosure and reasonable adjustments • Governance of Everyone’s Battle, Everyone’s Business (EBEB) and what impact this has made. 		employees? Are we open, accessible, inclusive and do our job descriptions and requirements reflect the needs of the business, but also the reality of life and experience of work for applicants? When is it appropriate to use consultants and how are these decisions made?
Working from Home	To understand the impact on productivity and workforce costs.	TBC	This may be looked at flexibly. Important to note that this item isn’t about stopping working from home, but looking at where it is appropriate and whether it works for the needs of the council and its residents.
Visits to inform the work of the Committee			

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
| 10 Protect and safeguard vulnerable citizens | 20 Be a City of Nature |
| | 21 Delivering a Bold Best in Class Council |

Information on the Corporate Priorities, Performance and City Outcomes was reported to Finance and Resources OSC in June 23: [Document.ashx \(cmis.uk.com\)](https://cmis.uk.com)

Health and Adult Social Care Overview and Scrutiny Committee Work Programme 2023 / 24

Month	Item/Topic Link with Corporate Priorities	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July 2023	CQC Pilot Inspection Corporate Priorities: 16	<p>To update the Scrutiny Committee on the pilot CQC Inspection of Adult Social Care Services including Adult Social Care performance.</p> <p>To enable the Committee to provide assurance / recommendations to inform the preparation for the pilot inspection.</p> <p>To understand how the performance of adult social care will be overseen in future and how the role of the HASC relates to the work of the CQC to inform the Committee's work programme</p>	<p>Committee Meeting single item: Agenda item for OSC meeting on 4 July 2023. 10.00am</p> <p>Deadline for reports: 23 June</p> <p>Venue: Council House, Committee Rooms 3 and 4</p>	Professor Graeme Betts CBE Strategic Director Adult Social Care	Andy Cave, Chief Executive, Healthwatch Birmingham	<p>Outcomes: 3 recommendations were made to Strategic Director Adult Social Care following discussion at Committee.</p> <p>The recommendations are captured in the Committee Action Tracker</p> <p>HASC Chair contributed to CQC pilot inspection</p>
July 2023	Integrated Care System Governance: Place Committee and decision-making powers. Corporate Priorities: 16	To inform the Committee of the Governance arrangements of the ICS and the role and responsibilities of the Birmingham Place Board.	Committee Meeting single item: Agenda item for OSC meeting on 4 July 2023. 10.00am	Professor Graeme Betts CBE Strategic Director Adult Social Care	Andy Cave, Chief Executive, Healthwatch Birmingham	<p>Outcomes: 3 recommendations were made the Chief Executive of the ICS following discussion at Committee.</p>

		<p>This will include how the principle of subsidiarity will be implemented in practice, the governance arrangements and how this links with Primary Care Networks and Local Authority locality working.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Deadline for reports: 23 June</p> <p>Venue: Council House, Committee Rooms 3 and 4</p>			<p>The recommendations are captured in the Committee Action Tracker</p>
July 2023	<p>Scrutiny Work Programme</p> <p>Statutory Health Scrutiny Function</p>	<p>To review the Committee's work programme, agree work to be undertaken during August – November and issues for future consideration.</p> <p>To consider the Council's Corporate Risk Register to inform the Committee's work programme.</p>	<p>Committee Meeting single item: Agenda item for OSC meeting on 4 July 2023. 10.00am</p> <p>Deadline for reports: 23 June</p> <p>Venue: Council House, Committee Rooms 3 and 4</p>	<p>Fiona Bottrill Senior Overview and Scrutiny Manager</p>		<p>Outcome:</p> <p>Comments submitted to inform commissioning of sexual health services based on report and discussion at HASC meeting February 23.</p>
July 2023	<p>Inquiry: Children and young people's mental health</p> <p>Corporate Priorities: 15</p>	<p>Review evidence and develop draft recommendations</p>	<p>Task and Finish Group meeting w/c 18 July</p>	<p>Fiona Bottrill, Senior Overview and Scrutiny Manager</p>		

July 2023	Inquiry: Children and young people's mental health Corporate Priorities: 15	Meeting with key partners to discuss draft recommendations	Task and Finish Group meeting 26 July	Fiona Bottrill, Senior Overview and Scrutiny Manager		
September 2023	Inquiry: Children and young people's mental health Corporate Priorities: 15	Sign off draft Inquiry report	Task and Finish Group meeting 6 September	Fiona Bottrill, Senior Overview and Scrutiny Manager		
September 2023	Primary Care Enabling Strategy Corporate Priorities: 8, 13, 16	To receive a report on the NHS/ICB Primary Care Enabling Strategy setting out how primary care will be prioritised in the delivery of health and social care in Birmingham	Committee Meeting single item: Agenda item for OSC meeting on 19 September 10.00am Deadline for reports: 7 th September Venue: Council House, Committee Rooms 3 and 4	Anna Hammond, Director of GP Provider Support and Dr Sunando Ghosh, Primary Care Medical Services Board Partner Member		Requested by ICB to come to September Committee Meeting
September 2023	Scrutiny Contribution to the Budget Savings and Recovery Plan Corporate Priorities: 16	To consider the implications of Equal Pay and the Medium-Term Financial Plan for the Committee's work programme including agreed savings for 2023/24.	Committee Meeting single item: Agenda item for OSC meeting on 19 September 10.00am	Cllr. Khan, Cabinet Member, Adult Social Care Professor Graeme Betts CBE Strategic Director Adult Social Care	TBC	It was agreed at Co-ordinating in July that all Scrutiny Committees would consider the implications of Equal Pay and the Medium Term Financial Plan at the September Committee Meetings.

			Deadline for reports: 8 September Venue: Council House, Committee Rooms 3 and 4			
September 2023	Work Programme report to include Health and Adult Social Care OSC and Joint Health Overview and Scrutiny Committee role in NHS quality assurance. Statutory Health Scrutiny Function	To agree a 2-3 year schedule of reports from NHS Trust based in / serving Birmingham and Joint HOSC areas including: CQC report Quality Account Analysis of complaints and how this has driven service improvement. Key risks / issues for the Trust and plans to address these. The Committee to agree any comments / recommendations.	Agenda at HASC OSC Committee Meeting 19 September 10.00am Deadline for reports: 8 September Venue: Council House, Committee Rooms 3 and 4	Fiona Bottrill, Senior Overview and Scrutiny Manager		NHS Trusts based in / serving Birmingham: UHB BWCT NHS FT Sandwell and West Birmingham Birmingham CHT BSMHFT Royal Orthopaedic NHS FT WMAS
October 2023	Inquiry: Children and young people's mental health Corporate Priorities: 15	Task and Finish Group to agree consider comments received on draft report	Task and Finish Group meeting w/c 2 October	Fiona Bottrill, Senior Overview and Scrutiny Manager		All Members of the Committee will be invited to this meeting to be informed of issues and recommendations.

<p>October 2023</p>	<p>Monitoring implementation recommendation R01 from Scrutiny Inquiry on Legacy of Commonwealth Games</p> <p>Corporate Priorities: 4, 6</p>	<p>To update on the development of the inclusive Sports Strategy and the Physical Activity Strategy.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Committee Meeting single item: Agenda at HASC OSC Committee Meeting 17 October, 10.00am</p> <p>Deadline for reports: 6th October</p> <p>Venue: Council House, Committee Rooms 3 and 4, 10am.</p>	<p>Dave Wagg Head of Sport & Physical Activity</p> <p>Lynda Bradford, Interim Service Lead, Physical Activity.</p>	<p>Inquiry report available from: <u>Document.ashx (cmis.uk.com)</u></p> <p>Recommendations to be completed by October 2024 R01: b) Provide an outline of how the insight and experience of disabled citizens will inform the new Sport and Physical Activity strategies.</p> <p>d) Continue to build upon the new partnerships developed through the CWG, and work with the Birmingham Disability Sports Forum to maximise the impact of the strategy and understanding the range of activity on-going in the city</p> <p>Corporate Performance and Delivery Plan milestones City Operations Sport Strategy to be concluded by Mar 24.</p> <p>Public Health Physical Activity milestone delivery date of Dec 23</p>
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October / November 2023	Access to dental services and need. Corporate Priorities: 13, 14	To receive a report from the ICS to understand the issues relating to access to dental services in Birmingham and the impact this has on oral health. Based on this information the Committee may decide to undertake further work through a Task and Finish Group. The Committee to agree any comments / recommendations.	Committee Meeting single item: Agenda at HASC OSC Committee Meeting 17 October, 10.00am Deadline for reports: 6 October Venue: Council House, Committee Rooms 3 and 4	TBC		This is regional service and timescale dependent on ongoing work at BSOL and regional level. Link to Healthwatch report on accessing dentistry services: Impact report: Changes to accessing NHS dentistry in Birmingham and Solihull - Healthwatch Birmingham Following this report the Committee may wish to undertake further work through a Task and Finish Group.
November 2023.	Birmingham and Lewisham African and Caribbean Health Inequalities Review (BLACHIR) Corporate Priorities: 13	To update members on the implementation of BLACHIR actions and enable the Committee to inform the implementation of the Review recommendations including what impact the programme has had to date and how the medium / long term impact will be measured.	Committee meeting single item: 21 st November. Presentation/Paper Deadline: 7 th Nov. Venue: Council House, Committee Rooms 3 and 4 at 10am	September 23	Birmingham and Lewisham African and Caribbean Health Inequalities Review (BLACHIR)	To update members on the implementation of BLACHIR actions and enable the Committee to inform the implementation of the Review recommendations including what impact the programme has had to date and how the medium / long term impact will be measured.
November 2023	Day Opportunities	To update the Committee on the policy development on the Day	Committee Meeting single item: Agenda at	Dr Temitope Ademosu	Red Quadrant (TBC)	City Observatory : Request demographics information

	Corporate Priorities: 16	<p>Opportunities Service to enable Scrutiny to inform the Cabinet decision.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>HASC OSC Committee 17 October 2023 10.00am</p> <p>Deadline for reports: 6 October</p> <p>Venue: Council House, Committee Rooms 3 and 4</p>	Assistant Director - Adult Social Care (Community services and EDI)		to understand future demand for services.
Jan 2024.	<p>Birmingham Safeguarding Adult Board (SAB) Annual Report 2022/23</p> <p>Corporate Priorities: 10.</p>	To update the Committee on the children’s safeguarding arrangements in the city.	<p>Committee meeting single item: 24 January 2024.</p> <p>Presentation/Paper Deadline: 9th Jan 24</p> <p>Venue: Council House, Committee Rooms 3 and 4 at 10am</p>			<p>Birmingham Safeguarding Adult Board (SAB) Annual Report 2022/23</p> <p>Recommendation from Co-ordinating OSC that all OSCs consider relevant aspects of Domestic Abuse in the work programme. To consider Adult Safeguarding Issues related to Domestic Abuse.</p> <p>The Neighbourhoods OSC work programme includes informing the development of the new Domestic Abuse Prevention Strategy</p>

*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Birmingham and Sandwell Joint Health Overview and Scrutiny Committee

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
Sept 2023	Midland Metropolitan Hospital: Emergency and Urgent Patient Care Statutory Health Scrutiny Function	Consider update report on Patient Care at Midland Metropolitan Hospital, including actions from CQC inspection recommendations.	Committee meeting single item: 27 th Sept. Venue: Council House, Sandwell Council, Oldbury.			
Sept 2023	Midland Metropolitan Hospital: Models of care across the Trust. Statutory Health Scrutiny Function	TBC with Sandwell Officer colleagues.	Committee meeting single item: 27th Sept. Venue: Council House, Sandwell Council, Oldbury.			
TBC	Scrutiny and Quality Assurance. Statutory Health Scrutiny Function.	To agree a 2–3-year schedule of reports from NHS Trust serving Birmingham and Joint HOSC areas including: CQC report Quality Account Analysis of complaints and how this has driven service improvement Key risks / issues for the Trust.				

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*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Birmingham and Solihull Joint Health Overview and Scrutiny Committee

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July 2023	Report on 3 Independent Reviews of University Hospital Birmingham NHS Foundation Trust: Patient Safety Review Culture Review Well Led Review of Leadership and Governance Statutory Health Scrutiny Function	To provide assurance to the Committee on the outcome of the Well Led and progress on the Culture review and timescales and implementation of the recommendations of the Patient Safety Review. To consider the Healthwatch ground rules for the 3 Reviews and if these have been met.	Committee Meeting single item: Agenda item at Joint HOSC meeting 25 th July 23 Deadline for reports 14 th July 23 Venue: Council House, Committee Rooms 3 and 4	David Melbourne, BSOL ICB Chief Executive		Information requested on April 23 Joint HOSC: To receive a copy of the ICS analysis of the UHB Trust's <i>Standardised Hospital Mortality Ratio</i> (SHMR); To receive an annual summary of the learning that had taken place over the course of the year across UHB be brought forward and submitted to the JHOSC in future; To receive a roadmap for the remaining reviews in terms of how they will report, expected dates/timescales/milestones.

						<p>Outcomes:</p> <p>Update provided on reviews</p> <p>Public Engagement / Citizen voice: Engagement between patients families and UHB following deputation at meeting</p> <p>Assurance provided regarding Healthwatch ground rules.</p>
July 2023	<p>BSol ICS update on performance against finance and recovery plans</p> <p>Corporate Priority 8, 13 & 16</p>	To update the members on the ICS financial position and recovery of healthcare services following the impact of the covid pandemic.	<p>Committee Meeting single item: Agenda item at Joint HOSC meeting 25 July 23</p> <p>Deadline for reports 14 July 23</p> <p>Venue: Council House, Committee Rooms 3 and 4</p>	Paul Athey, BSOL ICS Chief Finance Officer		<p>Outcomes:</p> <p>Update provided on ICS financial position and recovery of healthcare services.</p>

October 2023	Maternity Services at Heartlands Hospital Corporate Priority 13	To consider the CQC report findings and actions to be taken by the Trust.	Committee Meeting: Agenda item at Joint HOSC meeting 5 th October '23. Venue: Council House, Solihull	TBC		
October 2023.	Birmingham and Solihull ICS Performance on Finance & Recovery plans. Corporate Priority 8, 13 & 16	To provide a summary of key performance and deliverables (as at end of September).	Committee Meeting: Standard agenda item at Joint HOSC meetings. 5th October '23. Venue: Council House, Solihull	Paul Athey, Chief Finance Officer		To be published at the end of June 2023
Oct. 2023	West Midlands Ambulance Service Delivery Corporate Priority 8, 13 & 16	To consider the West Midlands Ambulance Service activities such as conveyance to hospitals, lost hours to handover delays, response time by call category, profile of Serious Incidents, actions taken by WMAS, high impact actions to make a difference, outcomes from a WMAS perspective	Committee Meeting: Agenda item at Joint HOSC meeting 5th October '23. Venue: Council House, Solihull	TBC		
Oct. 2023	Winter Pressure Update Corporate Priorities 8, 13 & 16	To discuss the wider topic of winter pressures as part of A&E pressures and ambulance issues to be considered by Committee.	Committee Meeting : Agenda item at Joint HOSC	TBC		

		A&E pressures were a perennial problem in winter. To discuss at October meeting ahead of winter.	meeting 5th October '23. Venue: Council House, Solihull			
Jan.2024	ICS Work Force Planning. Statutory Health Scrutiny Function	TBC	Committee Meeting: Agenda item at JHOSC meeting in January (Date TBC)			
Jan. 2024.	Scrutiny and Quality Assurance. Statutory Health Scrutiny Function	To agree a 2-3 year schedule of reports from NHS Trust serving Birmingham and Joint HOSC areas including: <i>CQC report.</i> <i>Quality Account.</i> <i>Analysis of complaints and how this has driven service improvement.</i> <i>Key risks / issues for the Trust.</i>				
Jan 2024	Monitoring of implementation of Recommendations from UHB Reviews. Statutory Health Scrutiny Function.	The ICS and UHB to report on the implementation of the recommendations from the UHB reviews.	Committee Meeting: Agenda item at JHOSC meeting in January (Date TBC)			
TBC	Update on post-covid syndrome / Long covid and rehabilitation.	To understand the impact of post covid syndrome / long covid and the services / support that is available.				

	Corporate Priorities 13 & 16					
TBC	CQC report Birmingham & Solihull Mental Health Trust (BSMHST) Corporate Priorities 8 & 16.	To update the Scrutiny Committee on the CQC Inspection of BSMHST performance, including any progress on recommendations for action.				

*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Immunisation and vaccinations. Corporate Priorities 13 & 16	Immunisations and vaccinations for children under 5 Implications of covid immunisations rates for health and care staff	Task and Finish Group	This work could commence following the completion of the CYP mental health Inquiry.
Primary Care Access Corporate Priorities 13 & 14	TBC		Link to National GP recovery plan Suggested timescales to update on plan November – December 23
ICS 10 year strategy. Corporate Priorities 8, 13 & 16	TBC		Annual review of key strategic priorities. Suggested timescale April 24
Birmingham City Council Commissioned Services:	Report to come to Health and Adult Care OSC prior to recommissioning of		Members may wish to agree comments / recommendations based on the report to the February 2023

<ul style="list-style-type: none"> • Birmingham Sexual Health Services • Birmingham Substance Misuse Services • Forward Thinking Birmingham <p>Corporate Priorities 8, 13, & 15</p>	the service to enable the Committee to inform Cabinet decisions.		Committee meeting to inform the re-tendering process for sexual health services.
<p>Birmingham Safeguarding Adults Board Annual report and priorities.</p> <p>Corporate Priorities 10, 13, 16</p>	To update the Committee on the work of the Birmingham SAB such as: <i>Implementation of Strategic Priorities.</i> <i>Adult Safeguarding Data.</i> <i>Learning from Safeguarding Adult Reviews.</i> <i>Adult Safeguarding Issues related to Domestic Abuse.</i>	BASB to attend the Jan 23, 2024 HASC meeting.	<p>Recommendation from Co-ordinating OSC that OSCs consider relevant aspects of Domestic Abuse in the work programme.</p> <p>The Neighbourhoods OSC work programme includes: Informing the development of the new Domestic Abuse Prevention Strategy</p>
<p>Engaging with Third Sector providers of Adult Social Care</p> <p>Corporate Priorities 16</p>	TBC		
<p>Obesity and Food Strategy</p> <p>Corporate Priorities 8, 14 & 16</p>	<p>What actions have been implemented as part of the Food Strategy and what impact have these had?</p> <p>How will the medium and long terms impact be demonstrated?</p> <p>How has the strategy helped to reduce inequalities and food poverty?</p>		<p>Link to Food Strategy:</p> <p>Birmingham Food System Strategy Birmingham City Council</p>
<p>Population health and inequalities</p> <p>Corporate Priority 13</p>		Task and Finish Group	How health has changed in your area - Office for National Statistics (ons.gov.uk)

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
| 10 Protect and safeguard vulnerable citizens | 20 Be a City of Nature |
| | 21 Delivering a Bold Best in Class Council |

Information on the Corporate Priorities, Performance and City Outcomes was reported to the Health and Adult Social Care OSC in June 23: [Document.ashx \(cmis.uk.com\)](https://cmis.uk.com)

Homes Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	Voids – Improving Standards Corporate Priority: 11	To be confirmed by Task and Finish Group	Task and Finish Group meetings	Director, Housing Management – Stephen Gabriel		The Housing and Neighbourhoods O&S Committee in 2022-23 agreed to review Voids – Improving Standards. A Terms of Reference was approved in February 2023, and the Council’s City Housing service presented in March 2023. Committee members also took part in visits to City Housing void properties. The intention had been to continue into 2023-24. As there is now a dedicated Homes O&S Committee for 2023-24, the scope of these Terms of Reference will be reviewed at the first Task and Finish Group meeting.
September	Social Housing Regulation Bill Corporate Priority: 11	Provide information on what the Social Housing Regulation Bill means for the Council’s City Housing service Understand how City Housing will achieve compliance with the Social Housing Regulation Bill, and preparation for inspection from the Regulator for Social Housing in April 2024	Committee meeting - single item: 21 September 2023, 2pm. Venue: Room 6, Council House	Head of Service, Strategic Enabling – Naomi Morris		This Bill intends to deliver the reforms outlined in the Social Housing White Paper and address the concerns following the Grenfell Tower fire in 2017. It will introduce a stronger and more proactive regulatory regime to improve standards and accountability for landlords for the services they provide.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		Consider how Member insight can inform and drive improved services	Deadline for Papers: 12 September 2023			The agenda item will also outline progress toward inspections following the Regulatory Notice in May 2023.
September	Housing Ombudsman – Paragraph 49 Corporate Priority: 11	Outline the background to, and the key recommendations from, the Housing Ombudsman special report on Birmingham City Council Provide information on the progress made towards delivering on the recommendations from the Housing Ombudsman, Paragraph 49 report Consider how Member insight can inform and drive improved services	Committee meeting - single item: 21 September 2023, 2pm. Venue: Room 6, Council House Deadline for Papers: 12 September 2023	Head of Service, Strategic Enabling – Naomi Morris		In January, the Housing Ombudsman published a special report on Birmingham City Council. The report made recommendations relating to repair handling; complaint handling; record keeping and compensation policy.
September	Scrutiny Contribution to Budget Savings and Recovery Plan	For the Committee to consider a report on current and future Budget Savings and Recovery Plans and implications for Neighbourhoods Overview and Scrutiny Committee	Committee meeting - single item: 21 September 2023, 2pm. Venue: Room 6, Council House Deadline for Papers: 12 September 2023	Cllr Jayne Francis, Cabinet Member for Housing and Homelessness	Paul Langford, Strategic Director, City Housing	It was agreed at Co-ordinating Overview and Scrutiny Committee in July that all Scrutiny Committees would consider the implications of the Medium Term Financial Plan at the September Committee meetings.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
October	Exempt Accommodation Corporate Priority: 9, 10 and 11	Provide update on progress of outstanding recommendations from Exempt Accommodation inquiry Consider the impact of the recommendations from the Inquiry	Committee meeting - single item: 19 October 2023, 2pm. Venue: Room 6, Council House Deadline for Papers: 10 October 2023	Cabinet Member for Housing and Homelessness, Cllr Jayne Francis Assistant Director, Housing Strategy and Enabling – Guy Chaundy		Exempt Accommodation Inquiry, 2021 Latest update to Co-ordinating O&S Committee (March 2023)

*Outcome: This will be populated once the item/topic has been completed. It will highlight the added value and impact.

Menu of Options for Future Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Affordable Housing	This will be confirmed following further discussions by the O&S Committee	This will be confirmed following further discussions by the O&S Committee	This will be confirmed following further discussions by the O&S Committee. However, there is a proposal for a single agenda item discussion at Committee.
Customer Services – Housing Repairs	To be confirmed following July's Co-ordinating O&S Committee. Currently:	To be confirmed	Co-ordinating O&S Committee convened Task and Finish groups to identify, and monitor progress of,

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
	Monitor the progress and impact of the recommendations from the Customers Services O&S programme		<p>recommendations to improve customer services in 4 areas including Housing Repairs.</p> <p>A final Task and Finish group took place on 14 June 2023, and a report presented to Co-ordinating O&S in July. It was agreed that Homes O&S Committee takes forward this work for Housing Repairs in the future.</p>
Decent Homes	This will be confirmed following further discussions by the O&S Committee and in particular, the Task and Finish Group for Voids – Improving Standards.	This will be confirmed following further discussions by the O&S Committee	This will be confirmed following further discussions by the O&S Committee and in particular, the Task and Finish Group for Improving Standards of Council Homes.
Performance	This will be confirmed following further discussions by the O&S Committee	This will be confirmed following further discussions by the O&S Committee	This will be confirmed following further discussions by the O&S Committee.
Tenant Engagement	This will be confirmed following further discussions by the O&S Committee	This will be confirmed following further discussions by the O&S Committee	This will be confirmed following further discussions by the O&S Committee.

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
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| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
| 10 Protect and safeguard vulnerable citizens | 20 Be a City of Nature |
| | 21 Delivering a Bold Best in Class Council |

Information on the Corporate Priorities, Performance and City Outcomes was reported to the Neighbourhoods Overview and Scrutiny Committee OSC in June 2023: [Document.ashx \(cmis.uk.com\)](https://cmis.uk.com/Document.ashx)

Neighbourhoods Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	Fly Tipping Enforcement Corporate Priorities: 17	To outline the current position in relation to fly-tipping with specific regard to: <ul style="list-style-type: none"> Identifying dedicated resources and which wards they are deployed in; Enforcement approach and how this is developing; How cameras are being used, and the specific impact of Grime Watch. <p>Understand if/ how this approach is making a difference to reduce fly tipping.</p> <p>Outline progress towards Cleaner Streets recommendations.</p>	Committee Meeting single item: 5 July 2023 at 2pm Venue: Committee Room 6, Council House Deadline for Papers: 22 June 2023	Darren Share, Director, Street Scene		The Committee will review this information with a view to considering whether they wish to undertake a more detailed inquiry. Related work from 2022-23: Reducing Fly tipping (April 2023) Cleaner Streets (April 2023) Performance Information (presented to Neighbourhoods O&S Committee, June 2023 by Programmes, Performance and Improvement) Co-ordinating O&S Customer Services (waste)
July	Community Safety Localities Approach Corporate Priorities: 9	To inform the development of a new localities approach with particular focus on how ward councillors can contribute towards identifying local priorities, problem solving and reviewing impact	Committee Meeting single item: 5 July 2023 at 2pm Venue: Committee Room 6, Council House	Pamela Powis, Acting Head of Partnership, Community Safety Team		This refers to the Local Partnership Delivery Groups which operate across the city. An all-day partnership event took place on 22 May 2023 to inform this new approach. Members were invited to attend.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
			Deadline for Papers: 22 June 2023			<p>The Neighbourhoods O&S Committee is the designated Crime and Disorder Committee for Birmingham. This will contribute towards discharging its duties.</p> <p>The statutory requirements, as Crime and Disorder Committee, are outlined here.</p> <p>Outcome: A list of the local managers for the six locations to be provided to the Committee.</p> <p>The Delivery Plans together with contact details to be shared with Ward Councillors.</p>
August	Youth Justice Corporate Priorities: 8 and 9	To inform the annual Youth Justice Plan	Other - Briefing: 9 August 2023 at 2pm Venue: Committee Room 2 and on-line (hybrid)	Janine Saleh, Head of Birmingham Youth Offending Service, Birmingham Children's Trust	Dionne McAndrew, Assistant Director Vulnerable Young People, Birmingham Children's Trust	<p>This is an annual report. The most recent report was approved by Council in October 2022.</p> <p>The intention is to bring this report to pre-decision Scrutiny when the draft report is available. As there were no Committee meetings scheduled in August, the Chair requested a hybrid briefing. Members of the Education, Children and Young People's O&S Committee were also invited.</p>

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
						Outcome: Annual Plan updated.
September	Scrutiny Contribution to Budget Savings and Recovery	For the Committee to consider a report on current and future Budget Savings and Recovery Plans and implications for Neighbourhoods Overview and Scrutiny Committee	Committee Meeting single item: Agenda at Neighbourhoods OSC Committee Meeting on 6 September 2023 Venue: Committee Room 6, Council House Deadline: 25 August 2023	Craig Cooper, Strategic Director, City Operations, Neighbourhoods		It was agreed at Co-ordinating Overview and Scrutiny Committee in July that all Scrutiny Committees would consider the implications of the Medium Term Financial Plan at the September Committee meetings.
October	Localisation Corporate Priorities: 6, 7, 9, 17 and 21	To ascertain how the Leader proposes to take forward the localisation agenda	Committee Meeting single item: 4 October 2023 Venue: Committee Room 6, Council House Deadline: 26 September 2023	Cllr John Cotton, Leader		The Housing and Neighbourhoods O&S Committee discussed this item in April 2023. Related strategies, policies and plans can be found here .
October	Cleaner Streets	Outline progress towards the Cleaner Streets recommendations, and impact to date.	Committee Meeting single	Cllr Majid Mahmood,	Darren Share, Director, Street Scene	In February 2023, the Housing and Neighbourhoods O&S Committee agreed key findings and

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
	Corporate Priorities: 17		<p>item: 4 October 2023</p> <p>Venue: Committee Room 6, Council House</p> <p>Deadline: 26 September 2023</p>	Cabinet Member for Environment		<p>recommendations for Cleaner Streets. This had followed informal best practice sessions with Derby, Rochdale and Wigan Local Authorities.</p> <p>In April 2023, Cabinet Member for Environment, Cllr Majid Mahmood attended O&S Committee to provide a formal response to the recommendations, and agreed to report progress to future committees.</p>
October	<p>Fly Tipping Enforcement</p> <p>Corporate Priorities: 17</p>	<p>Provide further information on how the Grimewatch initiative is progressing, and its impact</p> <p>Provide further information on the enforcement approach (with specific regard to legal interventions)</p> <p>Analyse locality based data and intelligence for flytipping (as per recommendation 1 arising from the July O&S Committee)</p> <p>Share a snapshot of the Land Audit Management System (LAMS) ward information (as per</p>	<p>Committee Meeting single item: 4 October 2023</p> <p>Venue: Committee Room 6, Council House</p> <p>Deadline: 26 September 2023</p>	Darren Share, Director, Street Scene		The recommendations will be shared with the report author once they have been confirmed by the Chair.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		recommendation 2 arising from the July O&S Committee)				
November	Domestic Abuse Corporate Priorities: 10	Consider the proposed Domestic Abuse Prevention Strategy	Committee Meeting single item: 1 November 2023 Venue: Committee Room 6, Council House Deadline: 23 October 2023	Kalvinder Kohli, Assistant Director	Shirin Marashi, Senior Commissioning Officer, Adult Social Care Revinder Johal, Commissioning Manager	A new Domestic Abuse Strategy is scheduled to be discussed at Cabinet for approval in January-February 2024. This had initially been earmarked for December, but this will be too late as the strategy will be nearly complete. Therefore, the proposed timeline to present to O&S Committee is September – October 2023. Co-ordinating O&S Committee held a single theme meeting in February to review the previous strategy and input in the early stages of this strategy's development. A summary is provided here . A roundtable with service providers had also taken place to inform this review.
November	Delays in Births and Deaths Registrations	Provide an overview of, and demonstrate the impact of, the current engagement and work undertaken with the Coroner, partners and communities on steps to eliminate delays within the service.	Committee Meeting single item: 1 November 2023 Venue: Committee Room 6, Council House	Sajeela Naseer, Director of Regulation and Enforcement	Bev Nash, Head of Service will be attending on behalf of Sajeela Naseer	Following Council Resolution on 14 June 2022, a report responding to the Motion was presented to Housing and Neighbourhoods O&S Committee on 26 September 2022. A summary of the discussion is here . The Committee requested a further update in 4-6 months' time.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		Outline the current progress towards developing a new mortuary facility for the city, including a permanent digital autopsy scanner.	Deadline: 23 October 2023			
December	Birmingham Community Safety Partnership Annual Report Corporate Priorities: 8, 9 and 10	Review the annual Birmingham Community Safety Partnership annual report **The Committee may identify specific areas they wish to consider at future meetings**	Committee Meeting single item: 6 December 2023 Venue: Committee Room 6, Council House Deadline: 27 November 2023	To be confirmed following BCSP Executive Board July	To be confirmed following BCSP Executive Board July	The Neighbourhoods O&S Committee is the designated Crime and Disorder Committee for Birmingham. The statutory requirements, as Crime and Disorder Committee, are outlined here .

*Outcome: This will be populated once the item/topic has been completed. It will highlight the added value and impact.

Menu of Options for Future Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

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Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Customer Services – Bereavement Services	Monitor the progress and impact of the recommendations from the Customers Services programme (as previously	To be confirmed in September 2023	Co-ordinating O&S Committee convened Task and Finish groups to identify, and monitor progress of,

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
	undertaken by Co-ordinating O&S Committee)		<p>recommendations to improve customer services in 4 areas including Bereavement Services.</p> <p>A final Task and Finish group took place on 12 June 2023, and a report presented to Co-ordinating O&S in July. It was agreed that Neighbourhoods O&S Committee takes forward this work for Bereavement Services in the future.</p>
Customer Services – Waste	Monitor the progress and impact of the recommendations from the Customers Services O&S programme	To be confirmed in September 2023	<p>Co-ordinating O&S Committee convened Task and Finish groups to identify, and monitor progress of, recommendations to improve customer services in 4 areas including Waste.</p> <p>A final Task and Finish group took place on 9 June 2023, and report presented to Co-ordinating O&S in July. It was agreed that Neighbourhoods O&S Committee takes forward this work for Waste in the future.</p>

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
| 10 Protect and safeguard vulnerable citizens | 20 Be a City of Nature |
| | 21 Delivering a Bold Best in Class Council |

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Sustainability and Transport Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
August	Highways PFI Corporate Priorities: 1 and 9	Inform the development of the proposed Highways PFI contract	Other – Briefing outside of Committee	PFI Contract Manager - Domenic De Bechi		This took place on 2 August 2023. Outcome – informed Sponsorship Board ahead of Cabinet consideration in September.
August	Active Travel Corporate Priorities: 1, 9, 14 and 19	Gather evidence for the inquiry, specifically carrying out site visits to identified locations within Birmingham	On Location	Head of Transport Planning – Mel Jones	Active Travel Portfolio Lead - Andy Middleton	Further information on this inquiry can be found in the Terms of Reference (CMIS > Meetings) agreed in July’s O&S Committee. This will take place on Thursday 10 August, and will be hosted by Birmingham City Council’s Transportation team. The identified locations are: A38 Bristol Road ‘Blue Cycle Route’/Selly Oak High Street and some examples of cycle infrastructure in the City Centre
August	Active Travel Scheme Corporate Priorities: 1, 9, 14 and 19	Gather evidence for the inquiry, specifically to understand how the Council currently delivers Active Travel schemes	Task and Finish Group	Assistant Director, Transport and Connectivity – Phil Edwards	Head of Transport Planning – Mel Jones	Further information on this inquiry can be found in the Terms of Reference (CMIS > Meetings) agreed in July’s O&S Committee.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
August	Road Safety Corporate Priority: 9	Prepare the Terms of Reference for this inquiry	Task and Finish Group	Overview and Scrutiny Manager – Amelia Wiltshire		To be agreed at September's O&S Committee meeting. Further sessions to be updated to the work programme after this approval and will follow the conclusion of the Active Travel schemes work.
September	Active Travel Schemes Corporate Priorities: 1, 9, 14 and 19	Gather evidence for the inquiry, specifically to consider information from key stakeholders who	Committee Meeting single item: 7 September 2023 at 2pm Venue: Committee Room 3 and 4, Council House Deadline for Papers: 30 August 2023	None	Better Streets for Birmingham Pushbikes Living Streets Sustrans 20s Plenty for Birmingham Active Travel England Transport for West Midlands Wolverhampton City Council Cabinet Member for Transport Officers from Transport & Connectivity (BCC) Others TBC	An outline Terms of Reference will be discussed and confirmed at July's Committee. The work will contribute towards the broader road safety work. Report with recommendations to October's Committee.

*Outcome: This will be populated once the item/topic has been completed. It will highlight the added value and impact.

Menu of Options for Future Consideration

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Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Bus Network	To be confirmed following further discussion at July Committee	To be confirmed. However, could consider on location and a visit to a bus garage	To involve multiple providers of bus services within the city
Clean Air Strategy	To monitor the impact of the strategy	To be confirmed	This item will also refer to the New Street Air Quality Plan
Customer Services – Highways Repairs	Monitor the progress and impact of the recommendations from the Customers Services programme (as previously undertaken by Co-ordinating O&S Committee)	To be confirmed in September 2023	Co-ordinating O&S Committee convened Task and Finish groups to identify, and monitor progress of, recommendations to improve customer services in 4 areas including Highways Repairs. A final Task and Finish group took place on 7 July 2023, and a report presented to Co-ordinating O&S in July. It was agreed that Sustainability and Transport O&S Committee takes forward this work for Highway Repairs in the future.
Flooding	Understand the work undertaken to mitigate against flooding within the city over the past 12 months	To be confirmed	This is an annual report. Latest report to the Committee is here . Previously this item has been scheduled for March.
Parking Enforcement	For further consideration, as this item may be picked up as part of the Road Safety inquiry	To be confirmed. However this could consider on location visits.	

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Rail	To be confirmed following further discussion at September Committee	To be confirmed. However, could consider on location including visits to stations under development	To involve other stakeholders, for example, WMCA.
Recycling and Waste Reduction	To be confirmed following further discussion at September Committee	To be confirmed	No further information at this time
Route to Net Zero	Consider how the Council is supporting community leadership	To be confirmed	If this is an in-depth piece of work, to be scheduled following the completion of the Road Safety topic. Therefore, this is likely to be picked up in early 2024.

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

1 Support inclusive economic growth

2 Tackle unemployment

3 Attract inward investment and infrastructure

4 Maximise the benefits of the Commonwealth Games

5 Tackle poverty and inequalities

11 Increase affordable, safe, green housing

12 Tackle homelessness

13 Tackle health inequalities

14 Encourage and enable physical activity and healthy living

15 Champion mental health

Sustainability and Transport Overview and Scrutiny Committee

- | | |
|--|---|
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
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