

Birmingham City Council

Report to Cabinet

25 June 2024



Subject: DATES OF MEETINGS AND APPOINTMENT OF OTHER BODIES FOR 2024/2025

Report of: Marie Rosenthal, Interim City Solicitor and Monitoring Officer

Relevant Cabinet Member: The Leader - Councillor John Cotton

Relevant O &S Chair(s): Councillor Sir Albert Bore, Chair of Corporate and Finance Overview and Scrutiny Committee

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Are specific wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No – All wards affected
If yes, name(s) of ward(s):		
Is this a key decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, add Forward Plan Reference:		
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, provide exempt information paragraph number or reason if confidential:		
Not Applicable		

1 Executive Summary

- 1.1 The report seeks the approval of the Cabinet to the dates and time of Cabinet meetings and the appointment of other bodies.
- 1.2 A further report, concerning the appointment/re-appointment of representatives to serve on Outside Bodies, will be considered by Cabinet on 23 July.

2 Recommendations

- 2.1 That meetings of the Cabinet be held on the dates and time set out in Appendix A.
- 2.2 That the bodies detailed in Appendix B be appointed until the appropriate meeting of the Cabinet in the next Municipal Year (provisionally set for 24 June 2025) which considers appointments, with the functions and delegations detailed in Appendix B and that Members be appointed to serve thereon.
- 2.3 That those appointments which are no longer needed, detailed in Appendix C, be noted.
- 2.4 That it be noted that any updates to Appendix B, reflecting the final appointments made at today's meeting, will be posted on the CMIS database.
- 2.5 That it be noted that a further report, concerning all representatives to be appointed/re-appointed to serve on Outside Bodies, be considered by Cabinet on 23 July 2024 and that current appointments to Outside Bodies remain in place until this time.

3 Background

- 3.1 At the Annual General Meeting on 21 May 2024, the City Council approved changes to the Constitution and re-affirmed those appointments that are reserved to the full City Council to determine (Part B4.4). All other appointments of Members and officers to outside bodies shall be within the remit of Cabinet to determine and the proportionality rules will not automatically apply.
- 3.2 A fundamental review of appointments to Outside Bodies was carried out in 2010, where the level of Council representation was agreed.
- 3.3 The list of annual appointments, set out in Appendix B, has been updated in accordance with the amendments to the Constitution approved by City Council on 11 September 2018 and to reflect appointments made by the Cabinet (and other developments which have occurred) during the course of the 2023/24 Municipal Year. The relevant lead officers in respect of the bodies detailed in Appendix B have been consulted and the review of appointments also identified that a number no longer need to be made and for completeness, these are detailed in Appendix C to this report.
- 3.4 At its meeting on 28 June 2010, the Cabinet agreed that the Corporate Director of Governance (now City Solicitor) in consultation with appropriate Members be authorised to deal with any urgent appointments and related issues which might arise between meetings of the Cabinet in July and September of every year with any action taken being reported to Cabinet for noting.
- 3.5 It is recommended that the appointments referred to in this report (except those which are continuing) be made for the period until the appropriate meeting of the Cabinet, in the next Municipal Year which considers such appointments. This has been provisionally set for 24 June 2025.

4 Options considered and Recommended Proposal

- 4.1 Not applicable, as these appointments are a matter for the Cabinet to determine.

5 Consultation

- 5.1 All Cabinet Members (via Cabinet Support Officers) and relevant lead officers. This review of appointments identified that a number of appointments no longer need to be made. For completeness, these are detailed in Appendix C.

6 Risk Management

- 6.1 Failure to appoint to a body would result in loss of influence on and involvement in matters considered by that body.

7 Compliance Issues:

7.1 How are the recommended decisions consistent with the City Council's priorities, plans and strategies?

- 7.1.1 The Constitution sets out those appointments that are reserved to the full City Council to determine. All other appointments of Members and officers to outside bodies are within the remit of Cabinet to determine.

7.2 Legal Implications

- 7.2.1 The appointments are consistent with the legal and constitutional requirements of the City Council.
- 7.2.2 The full Code of Conduct can be found in the Council's Constitution, available online. When acting as the Council's representative Members must comply with the Code of Conduct (unless it conflicts with the legal obligations of the other body). Members must declare a new interest within 28 days, including membership of Outside Bodies. You must also declare interests at a committee meeting if an item of business relates to , or affects, an Outside Body to which you have been appointed. If you are unsure as to whether you need to declare an interest, please contact the Monitoring Officer. There may also be occasions where, while you do not have a pecuniary interest, your membership of another body may give rise to the appearance of bias. If you find yourself in this position, please speak to the Monitoring Officer who will be able to advise you.

7.3 Financial Implications

- 7.3.1 There are no additional resource implications.

7.4 Procurement Implications (if required)

- 7.4.1 Not applicable.

7.5 Human Resources Implications (if required)

- 7.5.1 Not applicable.

7.6 Public Sector Equality Duty

7.6.1 Not applicable.

8 Background Documents

- 8.1 Report of the Council Business Management Committee to City Council on 11 June 2013 – “Annual Review of the City Council’s Constitution”.

- 8.2 Report of the Corporate Director of Governance to Cabinet on 28 June 2010 – “Dates of Meetings, Appointment of Cabinet Committees, Other Bodies and Appointments to Outside Bodies etc. 2010/2011”.

9 List of Appendices accompanying this Report (if any):

Appendix A - Dates and times of Cabinet Meetings in 2023/24

Appendix B - Other bodies

Appendix C - Appointments which are no longer necessary

APPENDIX A

Dates and Time of Cabinet Meetings in the 2024/2025 Municipal Year

RECOMMENDED:-

That Cabinet agree that meetings be held on a (generally) 4-weekly cycle at 1000 hours on the dates set out below (Tuesdays, except where shown). Additional /urgent meetings can of course be called if they prove strictly necessary.

2024

25 June *
23 July 2024
3 September 2024
15 October 2024
12 November 2024
10 December 2024

2025

14 January 2025
11 February 2025
18 March 2025
29 April 2025
13 May 2025
24 June 2025 (provisional)

(NB: In 2025, there will not be any City Council elections. The Annual Meeting of the City Council will be on 20 May.)

APPOINTMENT OF OTHER BODIES

1. **Teachers Grievance Procedures and Collective Disputes Procedures Appeals Body (re-appointed by Cabinet on 25 June 2024)**

Function

To hear cases in accordance with the Collective Disputes Procedure set out in the Burgundy Book.

NB: the LEA representatives should reflect proportionality and for a 5 Member body in 2024/2025 - this is 3 (Lab), 1 (Con) and 1 (Lib Dem).

Membership

2023/2024 (5 Members)
LEA Representatives

Cllr Shehla Moledina (Lab)
Cllr Kerry Jenkins (Lab)
Cllr Kath Scott (Lab)
Cllr Ken Wood (Con)
Cllr Penny Wagg (Lib Dem)

Plus Independent Alternate Chairpersons

CBI Nominee
TUC Nominee

Plus

6 representatives nominated by the Teachers Associations

2024/2025 (5 Members)
LEA Representatives

Cllr (Lab)
Cllr (Lab)
Cllr (Lab)
Cllr (Con)
Cllr (Lib Dem)

Plus Independent Alternate Chairpersons

CBI Nominee
TUC Nominee

Plus

6 nominees of the Teachers Associations

2. The Contest Board (replaced the Public Service Project Management Board – Prevent Programme – Preventing Violent Extremism) (re-appointed by Cabinet on 25 June 2024)**Membership**
2023/2024**2024/2025**

- | | |
|---|---|
| 1. The Leader, Birmingham City Council:
as Chair - Cllr John Cotton | 1. The Leader, Birmingham City Council:
as Chair - Cllr |
| 2. Cabinet Member for Social Inclusion,
Community Safety and Equalities,
Birmingham City Council:
Cllr Nicky Brennan | 2. Cabinet Member for Social Justice,
Community Safety and Equalities,
Birmingham City Council: Cllr
..... |
| 3. Conservative Group representative,
Birmingham City Council – Cllr Ewan
Mackey | 3. Conservative Group
representative, Birmingham City
Council – Cllr |
| 4. Liberal Democrat Group representative,
Birmingham City Council – Cllr Zaker
Choudhry | 4. Liberal Democrat Group
representative, Birmingham City
Council – Cllr |
| 5. Deputy Leader, Birmingham City
Council – Cllr Sharon Thompson | 5. Deputy Leader, Birmingham City
Council – Cllr |
| 6. Chief Executive, Birmingham City
Council | 6. Chief Executive, Birmingham City
Council |
| 7. Director – City Operations, Birmingham
City Council | 7. Director – City Operations,
Birmingham City Council |
| 8. Director - Education and Skills
Directorate, Birmingham City Council | 8. Director - Education and Skills
Directorate, Birmingham City
Council |
| 9. Head of Resilience and Local
Engineering, Birmingham City Council | 9. Head of Resilience and Local
Engineering, Birmingham City
Council |
| 10. Assistant Chief Constable with
Responsibility for Birmingham, West
Midlands Police | 10. Assistant Chief Constable with
Responsibility for Birmingham,
West Midlands Police |
| 11. Assistant Chief Constable CT, West
Midlands Police | 11. Assistant Chief Constable CT,
West Midlands Police |
| 12. Head of WMP CTU (Ch Supt), West
Midlands Police | 12. Head of WMP CTU (Ch Supt),
West Midlands Police |

2023/2024

2024/2025

13. WMP CTU Intelligence, West Midlands Police

13. WMP CTU Intelligence, West Midlands Police

14. Police lead in WMP for Prevent, West Midlands Police

14. Police lead in WMP for Prevent, West Midlands Police

15. Head of Birmingham Probation CRC

15. Head of Birmingham Probation CRC

16. Director for Strategy, OSCT

16. Director for Strategy, OSCT

17. Neil Appleby, Birmingham Probation Service

17. Neil Appleby, Birmingham Probation Service

3. Corporate Parenting Board (re-appointed by Cabinet on 25 June 2024)

Membership

2023/2024

2024/2025

Cabinet Member for Children, Young People and Families: Cllr Karen McCarthy

Cabinet Member for Children, Young People and Families: Cllr

Chair of Education and Children’s Social Care Overview and Scrutiny Committee: Cllr Kerry Jenkins

Chair of Education, Children and Young People Overview and Scrutiny Committee: Cllr

Cllr Kerry Jenkins (Lab)

Cllr (Lab)

Cllr Adam Higgs (Con)

Cllr (Con)

Cllr Morriam Jan (Lib Dem)

Cllr (Lib Dem)

4. Health and Wellbeing Board (re-appointed by Cabinet on 25 June 2024)

In accordance with paragraph 6.4 of Article B6 (Executive Role, Functions and Procedures) of the City Council Constitution, the board is constituted as a Committee under the chairmanship of the Cabinet Member for Health and Social Care in order to discharge the functions of the board as set out in the Health and Social Care Act 2012, including the appointment of board members as set out in the schedule of required board members in the Act.

Functions

To discharge the functions of a Health and Wellbeing Board as set out in the Health and Social Care Act 2012, including the appointment of Board Members as set out in the schedule of required Board Members in the Act.

The Health and Wellbeing Board will:

- a) Promote the reduction in health inequalities across the City through the commissioning decisions of member organisations;
- b) Report on progress against reducing health inequalities to the Cabinet and the Integrated Care Board;
- c) Be the responsible body for delivering the Joint Strategic Needs Assessment for Birmingham (including the Pharmaceutical Needs Assessment);
- d) Deliver and implement the Joint Local Health and Wellbeing Strategy for Birmingham;
- e) Participate in the annual assessment process to support the Integrated Care Board
- f) Identify opportunities for effective joint commissioning arrangements and pooled budget arrangements;
- g) Provide a forum to promote greater service integration across health and social care.

Terms of Reference

Under the Health and Social Care Act 2012 the composition of Board must include:-

- The Leader of the Council or their nominated representative to act as Chair of the Board;
- The Director for Adult Social Care (Director for Adult Services);
- The Director for Children and Families (Director for Children's Services);
- Nominated representatives of the Integrated Care Board
- The Director of Public Health
- Nominated representative of Healthwatch Birmingham

Each Local Authority may appoint additional Board Members as agreed by the Leader of the Council or their nominated representative. If additional appointments are made, these will be reported to Cabinet by the Chair of the Board.

For the Board to be quorate at least one third of Board Members and at least one Elected Member must be present.

Members of the Board will be able to send substitutes with prior agreement of the Chair. Each member is to provide the name of an alternate/substitute member.

Membership

2023/2024

City Council Appointments to the Health and Wellbeing Board

Cabinet Member for Health and Social Care as Chair: Cllr Mariam Khan (Lab)

Cabinet Member for Children, Young People and Families: Cllr Karen McCarthy (Lab)
Opposition Spokesperson on Health and Social Care – Cllr Matt Bennett (Con)

Vice Chair for 2023/2024 to be an NHS Birmingham and Solihull Integrated Care Board (ICB) representative (to be advised by the ICB) - to reinforce the Board as a joint body rather than a solely LA committee

Director - Adult Social Care Directorate

Director - Education and Skills Directorate

Director of Public Health

External Appointments to the Health and Wellbeing Board

Representative of Healthwatch Birmingham

2 Representatives of Birmingham and Solihull Clinical Commissioning Group

2 Representative of Sandwell and West Birmingham Clinical Commissioning Group

Representative of Third Sector Assembly

Chair of the Birmingham Community Safety Partnership/WM Police

Representative of the Department of Work and Pensions

2024/2025

City Council Appointments to the Health and Wellbeing Board

Cabinet Member for Health & Social Care as Chair: Cllr (Lab)

Cabinet Member for Children, Young People and Families: Cllr (Lab)

Opposition Spokesperson on Health and Social Care – Cllr (Con)

Vice Chair for 2024/2025 to be an NHS Birmingham and Solihull Integrated Care Board (ICB) representative (to be advised by the ICB) - to reinforce the Board as a joint body rather than a solely LA committee

Director - Adult Social Care Directorate

Director - Children and Families

Director of Public Health

External Appointments to the Health and Wellbeing Board

Representative of Healthwatch Birmingham

2 Representatives of NHS Birmingham and Solihull Integrated Care Board

Representative from Sandwell and West Birmingham NHS Trust

Representatives of Third Sector

Chair of the Birmingham Community Safety Partnership

Representative of the Department of Work and Pensions

2023/2024

2024/2025

Member of the Birmingham Social Housing Partnership

Representative from West Midlands Police

Member of the Birmingham Social Housing Partnership

Chief Executive of Birmingham Children's Trust

Chief Executive of Birmingham Children's Trust

Representative of Birmingham Community Healthcare NHS Foundation Trust

Representative of Birmingham Community Healthcare NHS Foundation Trust

Representative from the Education Sector

Representative from the Education Sector

Representative from Acute Care

Representative from Acute Care

Representative from the Chamber of Commerce

Representative from the Chamber of Commerce

5. City of Birmingham School Management Committee (formerly Pupil Referral Unit Management Committee) (re-appointed by Cabinet on 25 June 2024)

The Elected Member is a core member (and voting member). A nominee is acceptable provided there are no conflicts of interest.

2023/2024

2024/2025

Cllr Jilly Bermingham (Lab)

Cllr (Lab)

6. School Governor Nominations Committee (formerly School Governor Vacancies Committee) (re-appointed by Cabinet on 25 June 2024)

2023/2024

2024/2025

Cllr Des Hughes (Lab)

Cllr (Lab)

Cllr Gareth Moore (Con)

Cllr (Con)

Cllr Penny Wagg (Lib Dem)

Cllr (Lib Dem)

APPENDIX C

APPOINTMENTS TO THE FOLLOWING BODIES ARE NO LONGER NECESSARY

1. Birmingham Citizens Advice Bureau Limited
2. Local Authority Building Control Advisory Services (Ltd) (LABCAS)
3. Midlands Industrial Association
4. Kings Heath Business Improvement District (BID)
5. Birmingham Wheels Enterprise Limited
6. Supervisory Board for the Greater Birmingham and Solihull Local Enterprise Partnership/GBSLEP

APPENDIX C