

# Birmingham City Council

## Report to Cabinet

Date: 19<sup>th</sup> March 2024



**Subject:** **NON-KEY DECISION PLANNED PROCUREMENT ACTIVITIES (APRIL 2024 – JUNE 2024) AND QUARTERLY CONTRACT AWARDS (OCTOBER 2023 – DECEMBER 2023)**

**Report of:** **ASSISTANT DIRECTOR – PROCUREMENT**

**Relevant Cabinet Member:** **Councillor Brigid Jones, Cabinet Member for Finance and Resources**

**Relevant O &S Chair(s):** **Councillor Jack Deakin, Chair of Finance and Resources OSC**

**Report author:** Steve Sandercock, Assistant Director, Procurement  
Email Address: [steve.sandercock@birmingham.gov.uk](mailto:steve.sandercock@birmingham.gov.uk)

Are specific wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No – All wards affected
If yes, name(s) of ward(s):		
Is this a key decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, add Forward Plan Reference:		
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, provide exempt information paragraph number or reason if confidential :		

### 1 Executive Summary

- 1.1 This report provides details of the planned procurement activity for the period April 2024 – June 2024 which are not key decisions and all contract award decisions made under Chief Officer's delegation during the previous quarter. Planned procurement activities reported previously are not repeated in this report.

- 1.2 The report enables Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £500,000, unless TUPE applies to current Council staff.
- 1.3 Appendix 3 informs Cabinet of the contract award decisions made under Chief Officers delegation during the period October 2023 – December 2023.

## **2 Recommendations**

- 2.1 To approve the planned procurement activities and approve Chief Officer delegations, set out in the Constitution for the subsequent decisions around procurement strategy for the following:
- Project Management for A457 Dudley Road Improvement Scheme
  - Supply of Identity Plates for Private Hire Vehicles and Hackney Carriages
  - Digital Autopsy Services
- 2.2 Notes the contract award decisions made under Chief Officers delegation during the period October 2023 – December 2023 as detailed in Appendix 3.

## **3 Background**

- 3.1 The report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process.
- 3.2 At the 12<sup>th</sup> July 2022 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £500,000 for non-key decisions over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contract under TUPE, the contract award decision has to be made by Cabinet.
- 3.3 In line with the Procurement and Contract Governance Rules that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Resources Overview & Scrutiny Committee.
- 3.4 This report sets out the planned procurement activity over the next few months where the contract value is between the procurement threshold £179,086.67 (excluding VAT) and £500,000 (excluding VAT) for non-key decisions. This will give members visibility of all procurement activity within these thresholds and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the £10m delegation threshold.
- 3.5 It should be noted that the procurement threshold has changed from £177,897.50 to £179,086.67 (excluding VAT) and applies from 1st January 2024 for a period of 2 years.
- 3.6 Individual procurements may be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of Resources Overview &

Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.

- 3.7 Procurements below £500,000 contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.

#### **4 Options considered and Recommended Proposal**

4.1 The options considered are:

- To note the planned procurement activities for all the projects listed in Appendix 1 and the Chief Officer delegations as set out in the Constitution, for the subsequent decisions around procurement strategy and contract awards.– this is the recommended option.

#### **5 Consultation / Engagement**

5.1 This report to Cabinet is copied to Cabinet Members, Cabinet Support Officers and to Resources Overview & Scrutiny Committee and therefore is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/ Resources Overview & Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.

5.2 Approval has been sought from the relevant Spend Control Board prior to inclusion on the PPAR.

#### **6 Risk Management**

6.1 Members should note that in respect of any procurement projects which are sought to be referred back to Cabinet for further considerations these may impact on timescales around the delivery of those projects.

6.2 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

#### **7 Compliance Issues:**

**7.1 How are the recommended decisions consistent with the City Council's priorities, plans and strategies?**

7.1.1 Details of how the contracts support relevant Council policies, plans or strategies, will be set out in the individual reports.

#### **7.2 Legal Implications**

7.2.1 Members are reminded that as a Local Authority the Council has specific duties under public sector procurement, specifically the Public Contract Regulations 2015.

7.2.2 Specific details of any implications related to public sector procurement Regulations are set out- in the individual reports appended to this report.

### **7.3 Financial Implications**

7.3.1 Specific details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.

7.3.2 Any cashable savings generated as a result of the procurement exercises are detailed in Appendix 2 to the delivery of procurement related savings and be removed from Directorate where identified in addition to the existing service area savings target as set out in the Medium-Term Financial Plan (MTFP) in line with the principles to treatment of identified savings against third party contracts as agreed by CLT on 24th January 2022.

### **7.4 Procurement Implications (if required)**

7.4.1 As noted under the Legal Implications the Council has a duty to ensure that public sector procurement activity is in line with public sector legislation, specifically the Public Contracts Regulations 2015.

7.4.2 For each of the individual projects the specific procurement implications associated to the legislation are set out and detailed in the appendices.

### **7.5 Human Resources Implications (if required)**

7.5.1 None.

### **7.6 Public Sector Equality Duty**

7.6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports which should also give consideration to application of Equality Impact Assessments in line with Council Policy

## **8 Background Documents**

8.1 List of Appendices accompanying this Report (if any):

- 1. Appendix 1 - Planned Procurement Activity (April 2024 – June 2024)
- 2. Appendix 2 – Background Briefing Paper
- 3. Appendix 3 – Quarterly Awards Schedule (October 2023 – December 2023)

**APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (APRIL 2024 – JUNE 2024)**

No.	Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio	Finance Officer	Contact Name	Planned CO Decision Date
1	Strategy / Award	Project Management for A457 Dudley Road Improvement Scheme	TBC	There is a requirement for project management services to support the delivery of the A457 Dudley Road improvement scheme. The services to be provided where there is no capacity internally to undertake include: <ul style="list-style-type: none"> <li>•Administering the terms of the contract.</li> <li>•Managing and monitoring the preparation of detailed design, statutory procedures, and construction throughout the project.</li> <li>•Preparing, monitoring and maintaining a programme, cost plan and a comprehensive risk register for the project and the contract.</li> <li>•Managing and co-ordinating employer’s representatives, design team members and the contractor to ensure the safe, secure and timely delivery of highways schemes in accordance with agreed quality and cost parameters.</li> </ul>	up to 25 months	Place, Prosperity & Sustainability	Transport	Azhar Rafiq	Rachel Rock / Charlie Short	15/04/2024
2	Approval to Tender Strategy	Supply of Identity Plates for Private Hire Vehicles and Hackney Carriages	P0555-2024	Each private hire or hackney carriage vehicle licenced by the Council is required to display a vehicle identity plate. These plates are supplied to the vehicle proprietor by the Council’s Licensing department. The Provider will also need to supply brackets direct to vehicle owners. Birmingham City Council will not provide or sell brackets to licensed vehicle proprietors. These must be supplied to the trade as required, by the successful contractor. This may be via a retailer, mail order, internet, etc. Licensed vehicle proprietors will be responsible for obtaining a bracket or fixing the plate directly to their vehicle.	4 years	City Operations	Transport	Carl Tomlinson	Chris Arundel / Harpal Gill	01/06/2024/
3	Approval to Tender Strategy	Digital Autopsy Services	P1185-2024	A Digital Autopsy is a non-invasive post-mortem, referred to as Computed Tomography Post-Mortem (CTPM). A CTPM is a scan of the deceased, conducted by a radiographer using a CT scanner. Following which, the resultant scans are analysed by a GMC registered radiologist to produce an interpretation in the form of a digital autopsy report. The digital autopsy report contains or suggests the cause of death for consideration by a pathologist at the Birmingham’s mortuary. If this is accepted then there is no need for an invasive post-mortem.	2 years	City Operations	Social Justice, Community Safety, and Equalities	Carl Tomlinson	Cheryl Bates / Harpal Gill	01/06/2024/

## APPENDIX 2

### BRIEFING NOTE ON PLANNED PROCUREMENT ACTIVITIES CABINET – 19<sup>TH</sup> MARCH 2024

<b>Title of Contract</b>	<b>Project Management for A457 Dudley Road Improvement Scheme</b>
<b>Contact Officers</b>	<b>Director / Assistant Director:</b> Phil Edwards, Assistant Director Transport and Connectivity <b>Client Officer:</b> Rachel Rock, Principal Transport Delivery Officer <b>Procurement Officer:</b> Charlie Short, Procurement Manager
<b>Relevant Portfolio</b>	<b>Councillor Liz Clements – Cabinet Member for Transport</b>
Briefly describe the service required	There is a requirement for project management services to support the delivery of the A457 Dudley Road improvement scheme. The services to be provided where there is no capacity internally to undertake include: <ul style="list-style-type: none"><li>• Administering the terms of the contract.</li><li>• Managing and monitoring the preparation of detailed design, statutory procedures, and construction throughout the project.</li><li>• Preparing, monitoring and maintaining a programme, cost plan and a comprehensive risk register for the project and the contract.</li><li>• Managing and co-ordinating employer’s representatives, design team members and the contractor to ensure the safe, secure and timely delivery of highways schemes in accordance with agreed quality and cost parameters.</li></ul>
What is the proposed procurement route?	Using the Secondment Opportunities lot of the Council’s Transportation & Development Professional Services Framework.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a one-off requirement.
Will any savings be generated?	No savings will be generated from this procurement process. However, the construction of modernised highway infrastructure will realise revenue savings for future maintenance.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as currently there is insufficient internal capacity and capability for the project & contract management role to support the delivery of the complex multi-phased scheme.
How will this service assist with the Council’s commitments to Route to Zero?	The works will be undertaken using online platforms and minimising paper usage. Car trips will be minimised, and public transport links maximised. Therefore, reducing carbon footprint.
How do these activities assist the Council with Everybody’s Battle; Everybody’s Business?	There is no direct impact on Everybody’s Battle, Everybody’s Business from the award of this contract.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the role is essential to support the Council in the successful delivery of the A457 Dudley Road Scheme.
Approval via Spend Control Board.	Approval was obtained on 7 <sup>th</sup> December 2023 by the Section 151 Officer Spend Control Board ID: Ref 3313 covering project resources.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The estimated value for the period of the contract is up to £385,000.

What budget is the funding from for this service?	The service is funded from the A457 Dudley Road Improvement Scheme budget.
Proposed start date and duration of the new contract	The proposed start date is April 2024 for a period up to 25 months.

<b>Title of Contract</b>	<b>Supply of Identity Plates for Private Hire Vehicles and Hackney Carriages</b>
<b>Contact Officers</b>	<b>Director:</b> Sajeela Naseer, Director Regulation and Enforcement <b>Client Officer:</b> Chris Arundel, Principal Licensing Officer <b>Procurement Officer:</b> Harpal Gill, Assistant Category Manager
<b>Relevant Portfolio</b>	<b>Councillor Liz Clements - Cabinet Member for Transport</b>
Briefly describe the service required	Each private hire or hackney carriage vehicle licenced by the Council is required to display a vehicle identity plate. These plates are supplied to the vehicle proprietor by the Council's Licensing department. The Provider will also need to supply brackets direct to vehicle owners. Birmingham City Council will not provide or sell brackets to licensed vehicle proprietors. These must be supplied to the trade as required, by the successful contractor. This may be via a retailer, mail order, internet, etc. Licensed vehicle proprietors will be responsible for obtaining a bracket or fixing the plate directly to their vehicle.
What is the proposed procurement route?	A tender process will be commenced using the open procurement route advertised in Find a Tender, Contracts Finder and <a href="http://www.finditinbirmingham.com">www.finditinbirmingham.com</a>
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contract will expire on 30 <sup>th</sup> November 2024.
Will any savings be generated?	No cashable savings will be generated by this project.
Has the In-House Preferred Test been carried out?	The Council does not have the capability nor the specialist products to deliver this service in-house.
How will this service assist with the Council's commitments to Route to Zero?	Bidders for the contract will be requested to provide details of any new, improved, environmentally preferable products, which might be suitable for consideration, as alternatives to the currently supplied product. If a suitable alternative can be identified, after taking account of cost and the environmental impact of any necessary changes to production and final assembly by licensing officers, the chosen supplier will be required to commit to supplying the new product, as required, for the duration of the contract.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	While not directly assisting in the Everybody's Battle, Everybody's Business, Licencing team is a key enabling service between the Council and the Licensing Plates supplier and the design elements displayed is clearly visible to everyone and especially those members of the community with visual impairment, such as high contrast schemes and in the specific case of private hire signage the choice of a high contrast yellow and black scheme originally recommended by RNIB.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is a statutory duty to provide the vehicle licence plate, however, any additional signage is required at the discretion of the Licensing and Public Protection Committee of Birmingham City Council.
Approval via Spend Control Board.	Directorate spend approved on 31/01/2024 and 151 officer approved spend on the 01/02/2024
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	Based on historical spend and projected usage the estimated annual value of £70,000 the total value for a 4-year contract will be approx. £280,000

What budget is the funding from for this service?	This is funded from the hackney carriage/private hire licensing budget. A ring-fenced budget, fully funded by licence fees.
Proposed start date and duration of the new contract	The proposed start date is 1 <sup>st</sup> December 2024 for a period of 4 years.

<b>Title of Contract</b>	<b>Digital Autopsy Services</b>
<b>Contact Officers</b>	<b>Director:</b> Sajeela Naseer, Director Regulation and Enforcement <b>Client Officer:</b> Cheryl Bates, EFQM Project Officer <b>Procurement Officer:</b> Harpal Gill, Assistant Category Manager
<b>Relevant Portfolio</b>	<b>Councillor Nicky Brennan - Social Justice, Community Safety, and Equalities</b>
Briefly describe the service required	A Digital Autopsy is a non-invasive post-mortem, referred to as Computed Tomography Post-Mortem (CTPM). A CTPM is a scan of the deceased, conducted by a radiographer using a CT scanner. Following which, the resultant scans are analysed by a GMC registered radiologist to produce an interpretation in the form of a digital autopsy report. The digital autopsy report contains or suggests the cause of death for consideration by a pathologist at the Birmingham's mortuary. If this is accepted then there is no need for an invasive post-mortem.
What is the proposed procurement route?	A tender process will be commenced using the open procurement route advertised in Find a Tender, Contracts Finder and <a href="http://www.finditinbirmingham.com">www.finditinbirmingham.com</a>
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing service is provided by Advanced Visualisation Technologies Ltd, T/A Digital Autopsy UK which will expire on 30 <sup>th</sup> September 2024.
Will any savings be generated?	No cashable savings will be generated by this project.
Has the In-House Preferred Test been carried out?	This is not applicable as the service being procured requires specialist equipment (CTPM scan) and a radiographer to conduct the scan. When a new mortuary is constructed consideration will be given to an in-house solution.
How will this service assist with the Council's commitments to Route to Zero?	As the contract will generate negligible carbon emissions there are no opportunities for this to assist with the Council's Route to Zero commitments.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	While not directly assisting in the Everybody's Battle, Everybody's Business, CTPM's are an innovative technology and prevent invasive post-mortems, which many families and some religions would like to see avoided.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not specific statutory duty to provide this service except: There is a legal duty under Section 1 Coroners and Justice Act 2009 that requires coroners to investigate deaths within their jurisdiction and there is reason to suspect that the deceased died a violent or unnatural death, the cause of death is unknown, or the deceased died in custody or state detention. Where doctors have not recently seen their patients, they are unable to provide a death certificate. It is up to individual coroners to recommend the method and type of investigation. This could be paper based, an invasive PM or a CTPM. All coroners are encouraged to use the most appropriate investigation for the deceased and the family. As a result, we do need to have a CTPM contract to meet Section 1 of the Coroners Act.
Approval via Spend Control Board.	Approved at City Operations Board on 29 <sup>th</sup> September 2024 and S151 Spend Board on 8 <sup>th</sup> February 2024.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of	Based on historical spend and projected usage the estimated annual value of £145,000, the total value for a 2-year contract will be approx. £290,000.



advancing any related procurement activity)	
What budget is the funding from for this service?	This is funded from the general fund.
Proposed start date and duration of the new contract	The proposed start date is 1 <sup>st</sup> October 2024 for a period of 2 years.

## APPENDIX 3 - QUARTERLY CONTRACT AWARD SCHEDULE (OCTOBER 2023 – DECEMBER 2023)

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources	Finance Officer	Contact Name	Comments - including any request from Cabinet Members for more details	Contractor(s) Awarded to	Value of Contracts - Excluding Extensions	Chief Officer	Actual Go Live date
Delegated Award Report	Civic Cleaning Electric Equipment Lease Agreement	P1196	For the provision of cleaning services to the Council Non-Educational Buildings and some external companies. These buildings range in size from large administrative hubs within excess of 2000 occupants to small local libraries. The service also operates a range of other cleaning disciplines including a mobile cleaning team, home cleans and a specialist retail markets team. The portfolio may expand or contract over the duration of the contract, this may also impact our equipment needs.	4 years	Council Management	Finance and Resources	Lee Bickerton	Cheryl Rudge Nicholas Cammack	Presented to Cabinet for info 21/03/2023. Approval to Tender Strategy Report signed 06/04/2023 and delegated the award to CO. Delegated Award Report signed 01/08/2023. This spend was spend board approved on the 24/08/2023.	Numatic International Limited	£236,671.29	Alison Jarrett	0/09/2023
Strategy / Award	Fire Risk Assessments (South Quadrant)		For the provision of Fire Risk Assessments to Council Housing Stock in the South quadrant of the City.	6 months	City Housing	Housing and Homelessness	Andrew Healey	David Stewers Lucy Ford	Presented to Cabinet for info 27/06/2023. Strategy / Award Report signed 08/08/2023. Authorisation has been received from the City Housing Spend Control Board on 20/07/2023 for regulatory compliance.	Pennington Choices	£258,465	Paul Langford	01/09/2023
Strategy / Award	Estate agency services for Plot 9 of the Perry Barr Regeneration Scheme (PBRs)	P1244	The services include the services for the sale of 166 units within Plot 9: • Production of a market strategy • Production of all marketing materials • Production of 'My Home pack with detail of the apartments • Undertaking a marketing campaign • Arranging home viewings • Liaison with the buyer's and seller's conveyancing solicitors • Progress reporting to the Council	2 years	Place, Prosperity and Sustainability	Leader	Carl Tomlinson	Gloria Ighodaro Charlie Short	Presented to Cabinet for info 27/06/2023. Strategy / Award Report signed on 21/08/2023. This is permitted spend under the Mandatory Spend Controls category (1) "expenditure necessary to achieve value for money and / or mitigate additional in year costs". Authorisation has been obtained from the Place, Prosperity and Sustainability panel on 31/07/2023.	Connells Estate Agent	£400,000	Paul Kison	25/08/2023
Strategy/Award	Capital Programme Delivery - Programme Delivery Support	P2144	Control and manage the programme to deliver at the increased rate and volume. Working with the existing internal and contractor teams to deliver the agreed expanded investment programme.	10 months	City Housing	Housing and Homelessness	Andrew Healey	Wayne Davies Lucy Ford	Presented to Cabinet for info 27/06/2023. Strategy / Award Report signed 04/09/2023. Authorisation has been received from the City Housing Spend Control Board on 10/08/2023 on the basis that the expenditure is funded from the ringfenced HRK account and is being spent on a statutory service which is already under regulator intervention.	Ark Consultancy Ltd	£422,631	Paul Langford	01/09/2023
Delegated Award Report	Community Research Hub	P0936	Community research plays a crucial role in achieving public health outcomes. It is a means by which knowledge of the experiences and solutions of seldom heard communities can be captured and used to shape public health interventions.  The Community Research Hub aims to consolidate and grow community research for the Public Health Division and for Birmingham. It will recruit, train and coordinate diverse and representative community researchers.	3 years	Public Health	Health and Social Care	Ekbal Hussain	Rebecca Howell Jones / Manji Samra	Presented to Cabinet for info 17/01/2023. Approval to Tender Strategy Report signed 17/04/2023 and delegated the award to CO. Delegated Award Report signed 01/11/2023.  Authorisation approval was received from the Section 151 Spend Control Board 7th September 2023.	Birmingham Voluntary Service Council (BVSC)	£240,000	Justin Varney	13/11/2023
Delegated Award Report	The City Centre Cells – Movement and Signage Strategies		For the development of the City Centre Cells – Movement and Signage Strategies following a further competition exercise using the Council's Transportation and Development Professional Services Framework Agreement, Lot 1h – Transport Planning.	6 months	Place, Prosperity and Sustainability	Transport	Azhar Rafiq	Oli Turner / Charlie Short	Transportation & Highways Capital Programme 2023/24 to 2028/29 – Annual Programme Update approved by Cabinet on 23/03/2023. Strategy / Award Report signed 20/10/2023.  Authorisation received from Place, Prosperity and Sustainability Spend Control Board on 18th September 2023 and S151 Spend Control Board on 27th September 2023.	Pell Frischmann Consultants Ltd	£200,735	Paul Kison	20/10/2023
Delegated Award Report	Rough Sleepers Initiative Voluntary Sector Services	P2153	The service is to coordinate Rough Sleepers Initiative interventions, including delivery of voluntary sector services to those who are rough sleeping, have a history of rough sleeping, or are at risk of rough sleeping.  The service will consist of one Coordinator role, and incorporate •Food Justice support services •Wellbeing services •Befriending support •Personalisation funds	1 year, 6 months	City Housing	Housing and Homelessness	Andrew Healey	Jasvinder Bishop Marie Kennedy	Presented to Cabinet for info 21/03/2023. Approval to Tender Strategy Report approved 24/08/2023 and delegated the award to CO. Delegated Award Report signed 24/10/2023.  This is permitted spend under the Mandatory Spend Controls as it is exempt expenditure as is funded from the Rough Sleepers Initiative (RSI) grant and authorisation has been received from the Housing Spend Control Board on 25th September 2023.	Birmingham Voluntary Sector Council (BVSC)	£347,991	Paul Langford	01/11/2023
Strategy / Award	Concierge Support Services	P2158	Concierge Support Services under the HealthTrust Europe ICT Solutions 2019 Framework Agreement (CommIT 2).	2 years with option to extend for a further 2 years	City Housing	Housing and Homelessness	Andrew Healey	Jake Smith	Presented to Cabinet for info 05/09/2023. Strategy / Award Report approved 31/10/2023.  City Housing Spend Control Board approved on 24/08/2023 and Section 151 Spend Board on 14/09/2023.	Irish Direct UK Ltd	£470,590	Paul Langford	01/11/2023

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources	Finance Officer	Contact Name	Comments - including any request from Cabinet Members for more details	Contractor(s) Awarded to	Value of Contracts - Excluding Extensions	Chief Officer	Actual Go Live date
Delegated Extension Award	Eclipse & Care First Social Care System	P2157	Eclipse & CareFirst are the core Social Care applications in use by BCC Adult Social Care and Birmingham Children's Trust. CareFirst (on premise) is the legacy solution with both Adults and BCT now using Eclipse (hosted) as their primary Social Care system, with the exception of the finance functionality which still resides on CareFirst because of the delayed implementation of equivalent functionality within Eclipse. This system records details of all involvement with service users, generates payments to service providers and where appropriate invoices clients for services	1 year	Digital and Technology Services	Digital, Culture, Heritage and Tourism	Ravinder Dhalwal	Jake Smith	Presented to Cabinet on 17th January 2023. Delegated Award Report signed 08/02/2023 and delegated the extension to CO. Delegated Extension Report signed 18/12/2023.  Approved by S151 Spend Control Board on 2nd November 2023.	OLM Systems Ltd	£431,463	Cheryl Doran	31/12/2023
Strategy / Award	Young Persons Outreach and Navigator Service	P0795/008R	For the provision of Young Persons Outreach and Navigator Service following a further competition exercise using the Council's Vulnerable Adults Rough Sleepers Council's Framework Agreement – Lot 1 - Young People (16-25yrs) P0795 in accordance with its protocol.	1 year 5 months	City Housing	Housing and Homelessness	Andrew Healey	Jasvinder Bishop / Marjit Samra	Strategy / Award Report approved 13/11/2023.  Approved via City Housing Spend Control Board and at S151 Spend Control Board on 14th September 2023.	St Basils	£213,877	Paul Langford	13/11/2023
Strategy / Award	Adult Navigator Service	P0795/007R	For the provision of Adult Navigator Services following a further competition exercise using the Council's Vulnerable Adults Rough Sleepers Framework Agreement – Lot 2 – Adults 25yrs plus (Single and Couples) P0795 in accordance with the Framework's protocol.	1 year 5 months	City Housing	Housing and Homelessness	Andrew Healey	Jasvinder Bishop / Marjit Samra	Strategy / Award Report approved 13/11/2023.  Approved via City Housing Spend Control Board and at S151 Spend Control Board on 14th September 2023.	Trident Reach the People Charity	£205,156	Paul Langford	15/11/2023
Strategy / Award	Cycle to work salary sacrifice	P1084	For the provision of the Cycle to Work Salary Sacrifice Scheme called off under the Eastern Shires Purchasing Organisation's (ESPO) Staff Benefits Framework Agreement (319_23 Lot 2) in accordance with its protocol.	4 years	People Services	Finance and Resources	Ravinder Dhalwal	Blaine Steede / Snehal Patel	Presented to info 26/07/2022. Strategy / Award Report signed 16/11/2023.  Approved by S151 Spend Control Board on 3rd of October 2023.	Halfords	£452,000	Katy Fox	02/01/2024
Delegated Award Report	Demolition of Properties at Hillmead Road & Heathside Drive, Kings Norton - Phase 3		These properties are: • Hillmeads Road: 33, 35, 37, 39, 47, 49, 51, 53, 55, 57, 59, 61, 63, 65. Blocks 29, 31, 41, 67 • Heathside Drive: 103, 105, 107, 109, 111, 113, 115, 117, 119, 121. Block 78	1 year	Place, Prosperity and Sustainability	Housing and Homelessness	Andrew Healey	Clive French / Charlie Short	This housing clearance programme was included in the report approved by Cabinet February 2017. The estimate provided in October 2022 was indicative of the cost of the works and was a detailed estimate based on a site visit and on recent tender returns. Delegated Award Report approved 19/11/2023.  Approved via City Housing Spend Control Board on 10th November 2023 and S151 Spend Control Board on 5th October 2023.	PBM Contractors Limited	£334,575	Paul Kitson	20/11/2023
Strategy / Award	Social Housing Decarbonisation Fund (SHDF) Delivery Programme - Tenant & Community Engagement	P2183	For the provision of SHDF Delivery Programme - Tenant and Community Engagement and called off under the Eastern Shires Purchasing Organisation (ESPO) Consultancy Services Framework 664_21 via Lot 8e – Housing and Housing Support in accordance with its protocol.	1 year, 4 months	City Housing	Housing and Homelessness	Andrew Healey	Wayne Davies / Pearl Roberts / Lucy Ford	Presented to Cabinet for info on 27/06/2023. Strategy / Award Report signed 04/12/2023.  Authorisation has been received from the City Housing Spend Control Board on 10 November 2023 and S151 Board on 16 November 2023.	Ark Consultancy Ltd	£383,460	Paul Langford	04/12/2023