

BIRMINGHAM CITY COUNCIL

AUDIT COMMITTEE

WEDNESDAY, 29 NOVEMBER 2023 AT 14:00 HOURS
IN COMMITTEE ROOMS 3 & 4, COUNCIL HOUSE, VICTORIA
SQUARE, BIRMINGHAM, B1 1BB

A G E N D A

1 NOTICE OF RECORDING/WEBCAST

The Chair to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Public-I microsite ([please click this link](#)) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 APOLOGIES

To receive any apologies.

3 DECLARATIONS OF INTERESTS

Members are reminded they must declare all relevant pecuniary and other registerable interests arising from any business to be discussed at this meeting.

If a disclosable pecuniary interest is declared a Member must not participate in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If other registerable interests are declared a Member may speak on the matter only if members of the public are allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest.

Information on the Local Government Association's Model Councillor Code of Conduct is set out via <http://bit.ly/3WtGQnN>. This includes, at Appendix 1, an interests flowchart which provides a simple guide to declaring interests at meetings.

4 **EXEMPT INFORMATION – POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC**

a) To consider whether any matter on the agenda contains exempt information within the meaning of Section 100I of the Local Government Act 1972, and where it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.

b) If so, to formally pass the following resolution:-

RESOLVED – That, in accordance with Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to information) (Variation order) 2006, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.

5 - 22

5 **MINUTES – AUDIT COMMITTEE 18 OCTOBER 2023**

To confirm and sign the minutes of the last meeting of the Committee held 18 October 2023.

23 - 24

6 **COMMISSIONERS REVIEW & COMMENTS ON THE AGENDA**

To note the attached comments from the Commissioner.

25 - 38

7 **NEW TERMS OF REFERENCE – AUDIT COMMITTEE**

(10 minutes allocated) (1405 – 1415 hours)

Report of the Interim Finance Director, Section 151 Officer

39 - 48

8 **CORPORATE GOVERNANCE GROUP ASSURANCE REPORT**

(10 minutes allocated) (1415 - 1425 hours)

Report of the Interim Finance Director, Section 151 Officer

49 - 60

9 **INTERNAL AUDIT UPDATE – OCTOBER 2023**

(10 minutes allocated) (1425 - 1435)

Report of the Assistant Director Audit and Risk

61 - 64

10 **INTRODUCTION OF INTERNAL AUDIT RECOMMENDATION TRACKING**

(10 minutes allocated) (1435 - 1445 hours)

Report of the Assistant Director Audit and Risk

65 - 84

11 **ANNUAL COUNTER FRAUD REPORT 2022/23**

(20 minutes allocated) (1445 - 1505 hours)

Report of the Assistant Director Audit and Risk Assessment

85 - 94

12 **FINANCE UPDATE – NOVEMBER 2023**

(35 minutes allocated) (1505 - 1540 hours)

Report of the Interim Finance Director, Section 151 Officer

Including updates and assurances on S114s/S5/S24 Response Plans –
Encompassing Oracle and Equal Pay Updates

95 - 114

13 **EXTERNAL AUDITORS UPDATE**

(15 minutes allocated) (1540 - 1555 hours)

Report of the External Auditors

115 - 122

14 **INTERIM ORACLE REPORT**

(20 minutes allocated) (1555 - 1615 hours)

Report of the External Auditors

123 - 128

15 **CORPORATE PERFORMANCE MANAGEMENT FRAMEWORK**

(10 minutes allocated) (1615 - 1625 hours)

Report of the Director of Strategy, Equalities and Partnerships

129 - 132

16 **SCHEDULE OF OUTSTANDING MINUTES**

Information for noting.

17 **DATE OF THE NEXT MEETING**

The next meeting is scheduled to take place on Wednesday, 31 January 2024 at 1400 hours in Committee Room 3 & 4, Council House.

18 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.

19 **AUTHORITY TO CHAIR AND OFFICERS**

Chair to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.