

Education, Children and Young People Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	Children and Young People's Travel Service Corporate Priorities: 8	Assurance to the Committee and public that everything is on track for September. Overview of KPIs, performance and finance. Policy development including travel services for under statutory school age and over 16 year olds, including how decisions are made and what criteria is used. Independent travel training, including the views of young people, and how this has been informed and received by the children, parents and carers. Concerns that have been identified and how these will be addressed. The Committee to agree any comments / recommendations.	Committee Meeting single item: 19 July 2023 at 10am Venue: Committee Rooms 3 and 4, Council House Paper/Presentation Deadline: 10 July 2023	Adrian Weissenbruch, AD, Children and Young People's Travel Service	Stephen Hughes, Interim Deputy Operations Manager Marie Nicely, Travel Assist Supervisor Abdulhadi Mehraj, PMO Manager John Wood, Change Manager Linda Sutton-Howard, IT Project Manager	Outcome Update / Assurance: The Committee were updated on the preparation for the Children and Young People's Travel Service for start of the 2023/24 academic year and independent travel training. It was agreed that a workshop will be held for all city councillors. This is being planned for 16 th November 2023.
July	SEND Tribunals Corporate Priorities: 8	To update members to on the process for SEND tribunals including data.	Committee meeting single item: 19 July 2023 at 10am	Helen Ellis, Director, SEND and Inclusion	Kate Harvey, Head of SEND Resolution, SENAR	Agreed at Committee meeting October 2022 (CMIS Link). Outcome:

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		The Committee to agree any comments / recommendations.	Venue: Committee Rooms 3 and 4, Council House Paper/Presentation Deadline: 10 July 2023			Update / Assurance: The Committee were updated on the SEND tribunal process. It was agreed to hold a workshop for all Councillors.
July	Performance Update Corporate Priorities: 8	Report on Children's Services Improvement Plan and data. The Committee to agree any comments / recommendations.	Committee meeting standing item: 19 July 2023 at 10am. Venue: Committee Rooms 3 and 4, Council House. Paper/Presentation Deadline: 10 July 2023	Sue Harrison, Strategic Director, Children and Families	Fayth Skeete, Head of Strategic Governance & Planning	Outcome: Update / Assurance: The Committee were updated on the Children's Services Improvement Plan.
September	Performance Update Corporate Priorities: 8	The report will include statutory and non-statutory services, and how performance contributes to efficiencies, such as interims and permanent appointments. The Committee to agree any comments / recommendations.	Committee meeting – standing item: 6 Sep 2023 at 10am Venue: Committee Rooms 3 and 4, Council House	Sue Harrison, Strategic Director, Children and Families	David Fallows, Head of Performance, Business and Commissioning Intelligence	Outcome: Update/ informed work programme: Updated on performance methodology. Scrutiny of data informed decision to deep dive into early years take up (Jan 2024) and school attendance data (hidden children Nov 2023).

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			Paper/Presentation Deadline: 25 Aug 2023			<p>Further discussions on the focus and format of performance data to be considered at Committee Data Workshop on 6th Nov 2023.</p> <p>Additional information on mental health element of Employment Support Programme to be provided to Members.</p> <p>Clarification sought on staff sickness absence percentage figures (days lost to sickness, or the percentage of people sick for each reason).</p>
September	Financial Challenges - Scrutiny Contribution to the Budget Savings and Recovery Plan	To consider the implications of Equal Pay and the Medium Term Financial Plan for the Committee's work programme including agreed savings for 2023/24.	<p>Committee meeting – standing item: 6 Sep 2023 at 10am</p> <p>Venue: Committee Rooms 3 and 4, Council House</p>	Sue Harrison, Strategic Director, Children and Families	<p>Councillor Karen McCarthy, Cabinet Member, Children, Young People and Families</p> <p>Janie Berry, City Solicitor</p> <p>Andy Couldrick, Chief Executive,</p>	<p>Outcome: Members were informed of the Q1 budget savings position 2023/24 for areas relating to the Committee remit.</p> <p>Members discussed with Director, Cabinet Member, S115 Officer and BCT Chief Executive the potential impact of S114 notice and</p>

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			Paper/Presentation Deadline: 25 Aug 2023		Birmingham Children's Trust David Fallows, Head of Performance, Business & Commissioning Intelligence Fiona Greenway, Interim AD, Financial Performance and Insight Sue Harrison, Strategic Director, Children and Young People Mohammed Sajid, Interim Head of Financial Strategy Adrian Weissenbruch, AD, Children and Young People's Travel Service	financial challenges on service provision and spending.

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October	Scrutiny of Delivery of 2023/24 Budget Savings and Update on the Council's Response to S114 Notice and Financial Recovery Plan	<p>For the Committee to consider a report on current and future Budget Savings and Recovery Plan and implications for Education, Children and Young People Overview and Scrutiny Committee</p> <p>Quarter 1, 2 and 3 2023/24 savings to be presented to enable the committee to examine progress of delivery of the 2023/24 savings within the remit of the Committee's terms of reference.</p> <p>Committee invited to consider the implications of Council's response to the Section 114 Notice and Financial Recovery Plan, Secretary of State DLUHC statement to House of Commons, Section 5 Notice and supplementary Section 114 Notice on the scrutiny work programme.</p>	<p>Committee meeting standing item: 18 October 2023</p> <p>Presentation/Paper Deadline: 9 Oct 2023</p> <p>Venue: Council House, Committee Rooms 3 and 4 at 10am</p>	Sue Harrison, Strategic Director, Children and Families	Clare Sandland, Finance Business Partner	
October	Hidden Children Corporate Priorities: 8 and 10	To update the Committee on hidden children including exclusions, suspensions, part time timetables, elective home education, findings of the Inquiry on period poverty regarding attendance during their periods, and information on children that	<p>Committee meeting standing item: 18 October 2023</p> <p>Presentation/Paper Deadline: 9 Oct 2023</p>	Sue Harrison, Strategic Director, Children and Families	<p>Razia Butt, Director, Children and Families</p> <p>Steve Howell, Head Teacher, City of Birmingham School (COBS)</p>	<p>Duty on local authorities to progress recommendations linked to improving school attendance in Government White Paper by Sept 23</p> <p>Working together to improve school attendance (publishing.service.gov.uk)</p>

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		<p>have and have not returned following the pandemic.</p> <p>To consider information and data on the equalities implications of hidden children.</p> <p>The Committee to agree any comments / recommendations.</p>	Venue: Council House, Committee Rooms 3 and 4 at 10am		<p>Barry Bowles, Chair, COBS</p> <p>Tim Boyes, Chief Executive, Birmingham Education Partnership (BEP)</p> <p>Alan Michell, Head of Service for School Admissions and Fair Access</p> <p>David Fallows, Head of Performance, Business and Commissioning Intelligence</p> <p>Edwina Langley, Lead Practitioner</p> <p>Paul Mitchell, Interim Head of Attendance & Exclusions</p> <p>Diane Rhoden Director of Nursing - Safeguarding &</p>	Relevant performance information to be included in the report to enable the committee to conduct a deep dive.

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					Children in Care NHS Birmingham and Solihull	
November	Scrutiny of Delivery of 2023/24 Budget Savings and Update on the Council's Response to S114 Notice and Financial Recovery Plan	For the Committee to consider a report on current and future Budget Savings and Recovery Plan and implications for Education, Children and Young People Overview and Scrutiny Committee To examine progress of delivery of the 2023/24 savings within the remit of the Committee's terms of reference.	Committee meeting standing item: 29 November 2023 Presentation/Paper Deadline: 20 November 2023 Venue: Council House, Committee Rooms 3 and 4 at 10am	Sue Harrison, Strategic Director, Children and Families	TBC	
November	Performance Update Corporate Priorities: 8	Report on Children's Services Improvement Plan and data. The Committee to agree any comments / recommendations.	Committee meeting standing item: 29 Nov 2023 Presentation/Paper Deadline: 20 Nov 2023 Venue: Council House, Committee Rooms 3 and 4 at 10am	Sue Harrison, Strategic Director, Children and Families	David Fallows, Head of Performance, Business and Commissioning Intelligence	Data workshop with members to be arranged beforehand to shape the focus of the report. This will take place on 6 th Nov 2023.

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November	Update on the review of short breaks when it has been completed (Completion date TBC) Corporate Priorities: 8	To provide an update on the review of short breaks The Committee to agree any comments / recommendations.	Committee meeting single item: 29 Nov 2023 Presentation/Paper Deadline: 20 Nov 2023 Venue: Council House, Committee Rooms 3 and 4 at 10am	Andy Couldrick, Chief Executive, Children's Trust	Lisa Jamieson Interim Director, Commissioning and Corporate Parenting Birmingham Children's Trust	
January	Scrutiny of Delivery of 2023/24 Budget Savings and Update on the Council's Response to S114 Notice and Financial Recovery Plan	For the Committee to consider a report on current and future Budget Savings and Recovery Plan and implications for Education, Children and Young People Overview and Scrutiny Committee To examine progress of delivery of the 2023/24 savings within the remit of the Committee's terms of reference.	Committee meeting standing item: 17 January 2024 Presentation/Paper Deadline: 8 January 2024 Venue: Council House, Committee Rooms 3 and 4 at 10am	Sue Harrison, Strategic Director, Children and Families	TBC	
January 2024	Birmingham Safeguarding Children's Partnership (BSCP) Annual Report Corporate Priorities:	To update the Committee on the children's safeguarding arrangements in the city.	Committee meeting single item: 17 January 2024	Penny Thompson, Independent Chair, BSCP	Simon Cross, Business Manager, BSCP	

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	8 and 10		Presentation/Paper Deadline: 8 Jan 24 Venue: Council House, Committee Rooms 3 and 4 at 10am			
January 2024	Early Years Education Entitlement Corporate Priorities: 8 and 10		Committee meeting single item: 17 January 2024 Presentation/Paper Deadline: 8 Jan 24 Venue: Council House, Committee Rooms 3 and 4 at 10am	Sue Harrison, Strategic Director, Children and Families		Project to increase uptake of early years and profile of families and data on variation of uptake: BCC Early Years - NESTA project Birmingham City Council
January 2024	Draft SEND Sufficiency Strategy Corporate Priorities: 8 and 10		Committee meeting single item: 17 January 2024 Presentation/Paper Deadline: 8 Jan 24 Venue: Council House, Committee Rooms 3 and 4 at 10am	Sue Harrison, Strategic Director, Children and Families		

*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Child Poverty			
SEND Commissioner	To provide an update on the work of the SEND Improvement Board and identify key areas across SEND services where further work is needed.		
Regular updates on SEND			
SENDIASS	To provide an update on the Improvement plan to meet statutory compliance.		
TBC: Visit for Committee to a school to inform future work.			
UNICEF Child Friendly City			
Post 16		This could be a joint piece of work with the Economy & Skills OSC	
School Attainment (may be February or March)			
Children's Travel Service Workshop	To provide information about the service to aid understanding of the policy and process.	An all Councillor workshop is being arranged for 16 th November 2023.	
A Data Workshop	To understand what performance and measurement data is used across the portfolio to enable committee to make	A workshop for the Committee has been arranged for 6 th November 2023.	

Item/Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
	an informed decision on the focus of performance presented to the committee		

Scrutiny Method Options:

Committee meeting - single item, Committee meeting - single theme, Committee meeting – standing item, Task and Finish Group (outline number of meetings), On location, Other - (describe).

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
| 10 Protect and safeguard vulnerable citizens | 20 Be a City of Nature |
| | 21 Delivering a Bold Best in Class Council |

Information on the Corporate Priorities, Performance and City Outcomes was reported to the Education and Children’s Social Care OSC in June 23:
[Document.ashx \(cmis.uk.com\)](https://cmis.uk.com/Document.ashx)