

Birmingham City Council

Report to Cabinet

Date: 25th June 2024



Subject: KEY DECISION PLANNED PROCUREMENT ACTIVITIES (JULY 2024 – SEPTEMBER 2024) AND QUARTERLY CONTRACT AWARDS (JANUARY MARCH 2024)

Report of: INTERM COMMERCIAL AND PROCUREMENT DIRECTOR

Relevant Cabinet Member: Councillor Karen McCarthy, Finance

Relevant O &S Chair(s): Councillor Albert Bore, Chair of the Corporate and Finance Overview and Scrutiny Committee

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Are specific wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No – All wards affected
If yes, name(s) of ward(s):		
Is this a key decision?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, add Forward Plan Reference: 012935/2024		
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, provide exempt information paragraph number or reason if confidential :		

1 Executive Summary

1.1 This report provides details of the planned procurement activity for the period July 2024 – September 2024 which are key decisions and all contract award decisions made under Chief Officer's delegation during the previous quarter. Planned procurement activities reported previously are not repeated in this report.

- 1.2 The report enables Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £10m, unless TUPE applies to current Council staff.
- 1.3 Appendix 4 informs Cabinet of the contract award decisions made under Chief Officers delegation during the period January 2024 – March 2024.

2 Recommendations

- 2.1 To approve the planned procurement activities and approve Chief Officer delegations, set out in the Constitution for the subsequent decisions around procurement strategy for the following:
- Highways PFI Technical and Commercial Advice & Support (Continuation July 2024 onwards)
 - Mobile Catering Services in Parks
 - Morning Goods for Schools and Care Homes
 - Fresh Fruit and Vegetables for Schools and Care Homes
 - Halal Meat for Schools and Care Homes
 - Direct Payments Support Services
 - Delivery Partner in respect of a Digital Triage & Integrated View of the Citizen Solution
 - Supply of Cleaning Products and Hygiene Paper Products
 - Security for Events
 - Construction Works on Various Buildings in Council and School Premises
 - Commercial Removals and Office Relocations
 - Supply and Delivery of Tools, Equipment and Ancillaries
 - Welfare Benefit & Debt Advice Services 2025-2028
 - Supply of Identity Plates for Private Hire Vehicles and Hackney Carriages - Amendment
- 2.2 Notes the contract award decisions made under Chief Officers delegation during the period January 2024 – March 2024 as detailed in Appendix 4.

3 Background

- 3.1 The report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process.
- 3.2 At the 12th July 2022 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £10m for key decisions over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contract under TUPE, the contract award decision has to be made by Cabinet.
- 3.3 In line with the Procurement and Contract Governance Rules that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Corporate and Finance Overview and Scrutiny Committee.

- 3.4 This report sets out the planned procurement activity over the next few months where the contract value is between the procurement threshold £179,086.67 (excluding VAT) and £10m (excluding VAT) for key decisions. This will give members visibility of all procurement activity within these thresholds and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the £10m delegation threshold.
- 3.5 It should be noted that the procurement threshold has changed from £177,897.50 to £179,086.67 (excluding VAT) and applies from 1st January 2024 for a period of 2 years.
- 3.6 Individual procurements may be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of the Corporate and Finance Overview and Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 3.7 Procurements below £10m contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.
- 3.8 A briefing note with details for each item to be procured is listed in Appendix 2.

4 Options considered and Recommended Proposal

4.1 The options considered are:

- To identify specific individual procurements as listed in appendix 1 for further consideration, along with clear reason(s) for such additional consideration, to Cabinet around the procurement strategy and contract award .
- To approve the planned procurement activities for all the projects listed in appendix 1 and approve Chief Officer delegations as set out in the Constitution, for the subsequent decisions around procurement strategy and contract awards.– this is the recommended option.

5 Consultation / Engagement

- 5.1 This report to Cabinet is copied to Cabinet Members, Cabinet Support Officers and to the Corporate and Finance Overview and Scrutiny Committee and therefore is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/ Corporate and Finance Overview and Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.
- 5.2 Approval has been sought from the relevant Spend Control Board prior to inclusion on the PPAR.

6 Risk Management

- 6.1 Members should note that in respect of any procurement projects which are sought to be referred back to Cabinet for further considerations these may impact on timescales around the delivery of those projects.
- 6.2 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

7 Compliance Issues:

7.1 How are the recommended decisions consistent with the City Council's priorities, plans and strategies?

- 7.1.1 Details of how the contracts listed in Appendix 1 and Appendix 2 support relevant Council policies, plans or strategies, will be set out in the individual reports.

7.2 Legal Implications

- 7.2.1 Members are reminded that as a Local Authority the Council has specific duties under public sector procurement, specifically the Public Contract Regulations 2015.
- 7.2.2 Specific details of any implications related to public sector procurement Regulations are set out- in the individual reports appended to this report.

7.3 Financial Implications

- 7.3.1 Specific details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.
- 7.3.2 Any cashable savings generated as a result of the procurement exercises are detailed in Appendix 2 to the delivery of procurement related savings and be removed from Directorate where identified in addition to the existing service area savings target as set out in the Medium-Term Financial Plan (MTFP) in line with the principles to treatment of identified savings against third party contracts as agreed by CLT on 24th January 2022.

7.4 Procurement Implications (if required)

- 7.4.1 As noted under the Legal Implications the Council has a duty to ensure that public sector procurement activity is in line with public sector legislation, specifically the Public Contracts Regulations 2015.
- 7.4.2 For each of the individual projects the specific procurement implications associated to the legislation are set out and detailed in the appendices.

7.5 Human Resources Implications (if required)

- 7.5.1 None.

7.6 Public Sector Equality Duty

- 7.6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports which should also give

consideration to application of Equality Impact Assessments in line with Council Policy.

8 Background Documents

8.1 List of Appendices accompanying this Report (if any):

- 1. Appendix 1 - Planned Procurement Activity July 2024 – September 2024
- 2. Appendix 2 – Background Briefing Paper
- 3. Appendix 3 - Notification of Minor Amendments
- 4. Appendix 4 - Appendix 3 – Quarterly Awards Schedule (January 2024 – March 2024)

APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (JULY 2024 – SEPTEMBER 2024)

No.	Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio	Finance Officer	Contact Name	Planned CO Decision Date
1	Strategy / Award	Highways PFI Technical and Commercial Advice & Support (Continuation July 2024 onwards)	P0989_2024-2	Technical and commercial expert advice relating to the Council's Highway Maintenance and Management contract.	2 years	City Operations	Environment and Transport	Guy Olivant	Judy Johnson / Andrea Webster	03/07/2024
2	Approval to Tender Strategy	Provision of Mobile Catering Services in Parks	TBC	There is a requirement for mobile catering to be provided across approximately 50 sites in the Council's parks. Four-year licences/contracts will be granted to suitable operators on a concessionary basis for facilities such as ice cream vans and small hot /cold food kiosks. The operator will pay a fee for each concession licence/contract.	4 years	City Operations	Environment and Transport	Carl Tomlinson	Matt Hagenev / Raja Chowdhury	14/10/2024
3	Strategy / Award	Morning Goods for Schools and Care Homes	TBC	The provision of morning goods to be provided to all schools and Care Homes that fall under City Serve control. This will support a number of Council Strategies that support the local economy and vulnerable citizens.	2 years with an option to extend for a further 1 year	Finance and Governance	Finance	Ravinder Dhalwal	Dale Wild / Graham Duddle	29/07/2024
4	Strategy / Award	Fresh Fruit and Vegetables for Schools and Care Homes	TBC	The provision of Fresh Fruit and Vegetables to be provided to all schools and Care Homes that fall under City Serve control. This meets the Schools Foods Plan, Allergen management and nutrition balance. This will support a number of Council Strategies that support the local economy and vulnerable citizens.	2 years with an option to extend for a further 1 year	Finance and Governance	Finance	Ravinder Dhalwal	Dale Wild / Graham Duddle	12/08/2024
5	Strategy / Award	Halal Meat for Schools and Care Homes	TBC	The provision of Halal meat in line with Islamic religious Law to be provided to all schools and Care Homes that fall under City Serve control. This will support a number of Council Strategies that support the local economy and vulnerable citizens.	2 years with an option to extend for a further 1 year	Finance and Governance	Finance	Ravinder Dhalwal	Dale Wild / Graham Duddle	29/07/2024
6	Approval to Tender Strategy	Direct Payments Support Services	P0512_2024	To provide a range of support to citizens using Direct Payments to deliver all the services, across Adults and Children's such as: <ul style="list-style-type: none"> •Ongoing advice and support •Advising citizens of client contributions •Personal Care Assistant recruitment •Managed accounts – managing citizen's Direct Payment where they are unable to do so •Payroll and HMRC services •Arranging Carer and Personal Assistant Insurance •Arrange DBS checks 	4 years	Adult Social Care	Health and Social Care	Samantha Bloomfield	Chris MacAdams / Manjit Sanrai	18/11/2024
7	Strategy / Award	Delivery Partner in respect of a Digital Triage & Integrated View of the Citizen Solution	TBC	The delivery of a bespoke Digital Triage & Integrated View of the Citizen Solution. The bespoke requirement incorporates an online digital triaging tool, whereby citizens can be triaged to the correct service provision depending on the answers to questions which are prompted. This data will be added to existing information across the Council's system infrastructure to provide a complimentary 'single' view of the citizens interaction with said services (thereby an Integrated View). Officers can then use this information to support early intervention activity currently delivered by multi-disciplinary teams across the Council including, amongst other, the Homes & Money Hub, Domestic Abuse and Homelessness support.	3 years with an option to extend for a further 1 year	Adult Social Care	Digital, Culture, Heritage and Tourism	Samantha Bloomfield	Alice Beckwith / Jake Smith	29/07/2024
8	Strategy / Award	Supply of Cleaning Products and Hygiene Paper Products	P1243	The Council has a requirement for the supply of Cleaning Materials and Janitorial Supplies. This arrangement is required to support the delivery of cleaning services to buildings the Council utilises and delivers services from. This contract includes the supply and delivery of: <ul style="list-style-type: none"> •non-specialist cleaning supplies (general cleaning chemicals and reagents), •paper hygiene products and cleaning consumables (e.g. cloths, mops, toilet rolls, paper towels etc) •specialist cleaning products (concentrated cleaning chemicals linked to dosing systems and will include the provision of associated dosing equipment). 	4 years	Council Management	Finance	Ravinder Dhalwal	Jose Vitoria	29/07/2024
9	Strategy / Award	Security for Events	P1261	To establish a Council Framework Agreement via open procedure, to secure security service contractors to provide security for events on a 4year contract. Event security is a specialism that is set out with the Purple and Green guidance for event organisation. They are required to be SIA qualified, have an understanding/qualification in crowd management and customer service. Traditional guarding services is not suitable for events.	4 years	City Operations	Digital, Culture, Heritage & Tourism	Carl Tomlinson	Jose Vitoria / Katie Brazier	14/10/2024

No.	Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio	Finance Officer	Contact Name	Planned CO Decision Date
10	Strategy / Award	Construction Works on Various Buildings in Council and School Premises	TBC	Construction works for the repair and upgrade of the following buildings: <ul style="list-style-type: none"> •Roofing upgrade and repairs at Severne Primary School •Roofing upgrade and repairs at Sladefield Infant School •Roofing upgrade and repairs at City of Birmingham School (Stratford Road Campus) •Roofing upgrade and repair at Bells Farm Primary School Various repairs to a listed building at Springfield House School	Various dates	Children and Families	Children and Families	Paul Durrant	Zahid Mahmood / Charlie Short	Various
11	Strategy / Award	Commercial Removals and Office Relocations	P1266	The Council is seeking to procure services of an experienced Commercial Removals provider to undertake comprehensive Removals activity associated with the rationalisation of the Central Administration Building (CAB) estate.	4 years	Place, Prosperity and Sustainability	Leader	Azhar Rafiq	Mark Atkins / Phil Andrews / Jose Vitoria	12/08/2024
12	Strategy / Award	Supply and Delivery of Tools, Equipment and Ancillaries	P1201	The City Council is looking to procure a contracted partner to supply its tools and equipment for cross cutting directorates across the city council this will include: <ul style="list-style-type: none"> •City Operations Directorate •City Housing Directorate •Adults Social Care Directorate •Places, prosperity and Sustainability Directorate •Children and Families Directorate •Council Management 	4 years	City Operations	Environment & Transport	Carl Tomlinson	Les Williams / Jose Vitoria	14/10/2024
13	Approval to Tender Strategy	Welfare Benefit & Debt Advice Services 2025-2028	TBC	For independent third sector providers to deliver advice services relating to welfare benefits, debt and housing advice to the citizens of Birmingham via face-to-face and telephone advice services.	3 years with an option to extend for a further 2 years	Adult Social Care	Social Inclusion, Community Safety & Equalities	Andrew Healey	Mike Davis / Sandra Asiedu	01/11/2024
14	Amendment Approval to Tender Strategy	Supply of Identity Plates for Private Hire Vehicles and Hackney Carriages		Each private hire or hackney carriage vehicle licenced by the Council is required to display a vehicle identity plate. These plates are supplied to the vehicle proprietor by the Council's Licensing department. The Provider will also need to supply brackets direct to vehicle owners. Birmingham City Council will not provide or sell brackets to licensed vehicle proprietors. These must be supplied to the trade as required, by the successful contractor. This may be via a retailer, mail order, internet, etc. Licensed vehicle proprietors will be responsible for obtaining a bracket or fixing the plate directly to their vehicle.	4 years	City Operations	Environment & Transport	Carl Tomlinson	Chris Arundel / Harpal Gill	01/11/2024

APPENDIX 2

BRIEFING NOTE ON PLANNED PROCUREMENT ACTIVITIES CABINET – 25th JUNE 2024

Title of Contract	Highways PFI Technical and Commercial Advice & Support (Continuation July 2024 onwards)
Contact Officers	Director / Assistant Director: Mark Shelswell, Assistant Director Highways and Infrastructure Client Officer: Judy Johnson, PFI Procurement Manager (Commercial) Procurement Officer: Andrea Webster, Sub Category Manager
Relevant Portfolio	Councillor Majid Mahmood - Cabinet Member Environment and Transport
Briefly describe the service required.	Technical and commercial expert advice relating to the Council's Highway Maintenance and Management contract.
What is the proposed procurement route?	<p>The proposed procurement route is a direct award under Crown Commercial Services Management Consultancy Framework Three (MCF3) RM6187 in accordance with the framework award mechanism.</p> <p>The reasons for direct award are continuity of advisory support and knowledge, the supplier recommended for award has organisational familiarity with the highway maintenance and management services contract and corporate memory meaning no lost time in maintaining continuity that is essential to this programme. The supplier recommended for award have been closely involved in this programme over the last 5-6 years from preparation of the business case right through the procurement to the current day supporting the judicial review and now working closely with the government appointed Commissioner. Any new supplier would need a significant amount of time to understand the background/history over the last 5-6 years, time the programme does not have given the current timetable and would not involve significant duplication of costs.</p>
What are the existing arrangements? Is there an existing contract? If so when does that expire?	<p>The existing contract a call off under the Councils Framework Agreement for Highways Maintenance and Management PFI Contract Restructuring Support with DLA Piper LLP will expire on 30th June 2024.</p> <p>The supplier proposed for this new award is a sub-contractor under this arrangement with DLA Piper LLP.</p>
Will any savings be generated?	No cashable savings will be generated by this project.
Has the In-House Preferred Test been carried out?	The in-house preferred test has been carried out and shows that this service cannot be undertaken in house.
How will this service assist with the Council's commitments to Route to Zero?	The use of these external resources will assist the Council in obtaining service delivery that supports Route to Zero (through maintenance of the city's roads).
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	These activities will assist the Council in meeting its EBEB objective 'Deliver responsive services and customer care that is accessible and inclusive to individual needs'.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	The Council is under a statutory duty to maintain its public highways as Highway Authority under the Highways Act 1980. The contract also supports statutory duties under the New Roads and Street Works Act 1992 and Traffic Management Act 2004. These statutory obligations are currently delivered via the Highway Maintenance and Management PFI Contract, however dependant on the outcome of the JR decision may be via an alternative contractual mechanism. The work being procured under this proposed contract are necessary to facilitate this and

	any transitional measures that may need to be undertaken to ensure the council can discharge its duty's.
Approval via Spend Control Board.	Approval has been obtained by the Section 151 Spend Board on 21 st December 2023 ID3907.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	Up to an estimated maximum value of £2,200,000.
What budget is the funding from for this service?	This is funded from the Highway Maintenance and Management PFI budget and reserves.
Proposed start date and duration of the new contract	The contract start date is July 2024 for a period of up to 2 years.

Title of Contract	Mobile Catering Services in Parks
Contact Officers	Director / Assistant Director: Andy Vaughan, Interim Director, Street Scene Client Officer: Matt Hageney, Partnership Manager Procurement Officer: Raja Chowdhury, Sub-Category Officer
Relevant Portfolio	Councillor Majid Mahmood – Cabinet Member, Environment and Transport
Briefly describe the service required.	There is a requirement for mobile catering to be provided across approximately 50 sites in the Council's parks. Four-year licences/contracts will be granted to suitable operators on a concessionary basis for facilities such as ice cream vans and small hot /cold food kiosks. The operator will pay a fee for each concession licence/contract.
What is the proposed procurement route?	A procurement process for a concession contract below the procurement threshold will be undertaken and advertised in Contracts Finder and www.finditinbirmingham.com
What are the existing arrangements? Is there an existing contract? If so when does that expire?	There are various contracts in place that expire on 31 st December 2024, the awards of which were approved under Chief Officer delegation.
Will any savings be generated?	This is income-generating with the funds going into individual parks budget. An annual cashable income of approximately £150,000 (c£600,000 in 4 years) is expected to be generated from fees which will contribute to the existing service area income target.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrates that the Council does not have the capacity, equipment and facilities required to deliver these in-house.
How will this service assist with the Council's commitments to Route to Zero?	The mobile units used for selling ice cream and small hot /cold food kiosks are pitched at a fixed point within the parks. The proposed procurement will consider all feasible environmental options, where applicable.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The proposed mobile catering provisions will be made available to members of all communities. The proposed service provisions lend itself to the following objectives within Everybody's Battle; Everybody's Business: "Deliver responsive services and customer care that is accessible, inclusive to individual's needs and respects faith, beliefs and cultural differences."
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	No, there is not a statutory duty. However, this service is incoming generating and assists with attracting visitors to use the Council's parks.
Approval via Spend Control Board.	Approval has been obtained by the Section 151 Spend Board on 22 nd May 2024.
Estimated value of project	This is an income-generating arrangement with estimated value of £112,000 per annum. However, seeking to maximise through the procurement process. Income contributes to Parks income budgets.
What budget is the funding from for this service?	This is income-generating with the funds going into the individual parks budget.
Proposed start date and duration of the new contract	The proposed start date is 1 st January 2025 for a period of 4 years.

Title of Contract	Morning Goods for Schools and Care Homes
Contact Officers	Director / Assistant Director: Director Group & Capital Finance, Deputy s151 Client Officer: Dale Wild Head of Service City Serve Procurement Officer: Graham Duddle, Revenue & Operations Manager
Relevant Portfolio	Councillor Karen McCarthy – Cabinet Member for Finance
Briefly describe the service required.	The provision of morning goods to be provided to all schools and Care Homes that fall under City Serve control. This will support a number of Council Strategies that support the local economy and vulnerable citizens.
What is the proposed procurement route?	A Call Off Contract will be established using a compliant framework agreement in accordance with its protocol identified as being the most suitable that demonstrates value for money.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	Existing contract is with Johal Dairies and is due to expire in June 2024. A short-term waiver has been produced whilst these tender processes are concluded.
Will any savings be generated?	Initially funded via general fund but recharged to schools on an "at cost" basis which ultimately is funded by schools via their DSG funding and payment received from parents.
Has the In-House Preferred Test been carried out?	There is not the resources of capabilities within the Council to produce and distribute morning goods.
How will this service assist with the Council's commitments to Route to Zero?	The suppliers will support Net Zero targets by 2019 through management of their business needs, moving toward greenhouse gas emission strategies.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The suppliers will be assessed on how they deliver their strategies on Equality, Diversity and Inclusion.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the service is required for provision of meals to schools and vulnerable children and citizens.
Approval via Spend Control Board.	Approval has been obtained by the Section 151 Spend Board on 27 th March 2024.
What budget is the funding from for this service?	Initially funded via general fund but recharged to schools on an "at cost" basis which ultimately is funded by schools via their DSG funding and payment received from parents. Cityserve operate on a business model that is a full cost recovery including all overheads within the Council that is applied to the service.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The estimated value for the period of the contract is £760,000 with a value of £1,140,000 if the option to extend for 1 year is taken up based on performance and meeting KPI's within the contract.
Proposed start date and duration of the new contract	The proposed start date is September 2024 for a period of 2 years with an option to extend for a further 1 year subject to funding availability and satisfactory performance.

Title of Contract	Fresh Fruit and Vegetables for Schools and Care Homes
Contact Officers	Director / Assistant Director: Director Group & Capital Finance, Deputy s151 Client Officer: Dale Wild Head of Service City Serve Procurement Officer: Graham Duddle, Revenue & Operations Manager
Relevant Portfolio	Councillor Karen McCarthy – Cabinet Member for Finance
Briefly describe the service required.	The provision of Fresh Fruit and Vegetables to be provided to all schools and Care Homes that fall under City Serve control. This meets the Schools Foods Plan, Allergen management and nutrition balance. This will support a number of Council Strategies that support the local economy and vulnerable citizens.
What is the proposed procurement route?	A Call Off Contract will be established using a compliant framework agreement in accordance with its protocol identified as being the most suitable that demonstrates value for money.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contract with Arthur Bretts will expire in August 2024. A short-term waiver has been produced whilst these tender processes are concluded.
Will any savings be generated?	Initially funded via general fund but recharged to schools on an "at cost" basis which ultimately is funded by schools via their DSG funding and payment received from parents.
Has the In-House Preferred Test been carried out?	There is not the resources of capabilities within the Council to produce and distribute Fruit and vegetables.
How will this service assist with the Council's commitments to Route to Zero?	The suppliers will support Net Zero targets by 2019 through management of their business needs, moving toward greenhouse gas emission strategies.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The suppliers will be assessed on how they deliver their strategies on Equality, Diversity and Inclusion.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the service is required for provision of meals to schools and vulnerable children and citizens.
Approval via Spend Control Board.	Approval has been obtained by the Section 151 Spend Board on 28 th March 2024.
What budget is the funding from for this service?	Initially funded via general fund but recharged to schools on an "at cost" basis which ultimately is funded by schools via their DSG funding and payment received from parents. Cityserve operate on a business model that is a full cost recovery including all overheads within the Council that is applied to the service.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The estimated value for the period of the contract is £2,020,000 with a value of £3,030,000 if the option to extend for 1 year is taken up based on performance and meeting the KPI's within the contract.
Proposed start date and duration of the new contract	The proposed start date is September 2024 for a period of 2 years with an option to extend for a further 1 year subject to funding availability and satisfactory performance.

Title of Contract	Halal Meat for Schools and Care Homes
Contact Officers	Director / Assistant Director: Director Group & Capital Finance, Deputy s151 Client Officer: Dale Wild Head of Service City Serve Procurement Officer: Graham Duddle, Revenue & Operations Manager
Relevant Portfolio	Councillor Karen McCarthy – Cabinet Member for Finance
Briefly describe the service required.	The provision of Halal meat in line with Islamic religious Law to be provided to all schools and Care Homes that fall under City Serve control. This will support a number of Council Strategies that support the local economy and vulnerable citizens.
What is the proposed procurement route?	A Call Off Contract will be established using a compliant framework agreement in accordance with its protocol identified as being the most suitable that demonstrates value for money.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contract with Spicetime will expire in June 2024. A short-term waiver has been produced whilst these tender processes are concluded.
Will any savings be generated?	Initially funded via general fund but recharged to schools on an "at cost" basis which ultimately is funded by schools via their DSG funding and payment received from parents.
Has the In-House Preferred Test been carried out?	There is not the resources of capabilities within the Council to produce and distribute Halal Meat.
How will this service assist with the Council's commitments to Route to Zero?	The suppliers will support Net Zero targets by 2019 through management of their business needs, moving toward greenhouse gas emission strategies.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The suppliers will be assessed on how they deliver their strategies on Equality, Diversity and Inclusion.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the service is required for provision of meals to schools and vulnerable children and citizens.
Approval via Spend Control Board.	Approval has been obtained by the Section 151 Spend Board on 28 th March 2024.
What budget is the funding from for this service?	Initially funded via general fund but recharged to schools on an "at cost" basis which ultimately is funded by schools via their DSG funding and payment received from parents. Cityserve operate on a business model that is a full cost recovery including all overheads within the Council that is applied to the service.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The estimated value for the period of the contract is £1,080,000 with a value of £1,620,000 if the option to extend for 1 year is taken up based on performance and meeting of the stipulated KPI's.
Proposed start date and duration of the new contract	The proposed start date is September 2024 for a period of 2 years with an option to extend for a further 1 year subject to funding availability and satisfactory performance.

Title of Contract	Direct Payments Support Services
Contact Officers	Director / Assistant Director: Louise Collett - Acting Director, Adult Social Care Client Officer: Chris MacAdams – Commissioning Manager Procurement Officer: Manjit Samrai, Sub Category Officer
Relevant Portfolio	Councillor Mariam Khan - Cabinet Member for Health and Social Care
Briefly describe the service required.	To provide a range of support to citizens using Direct Payments to deliver all the services, across Adults and Children's such as: <ul style="list-style-type: none"> • Ongoing advice and support • Advising citizens of client contributions • Personal Care Assistant recruitment • Managed accounts – managing citizen's Direct Payment where they are unable to do so • Payroll and HMRC services • Arranging Carer and Personal Assistant Insurance • Arrange DBS checks
What is the proposed procurement route?	An open procurement process will be advertised on Find a Tender Service and Contracts Finder.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contracts is with Ideal for All Ltd, The Penderels Trust Limited and PeoplePlus. These contracts expire on 31st January 2025.
Will any savings be generated?	No cashable savings will be generated by this project.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house. The cost of this would be prohibitive and it would take time to develop the required expertise to provide the level of support required.
How will this service assist with the Council's commitments to Route to Zero?	Procurement of this service will not assist in meeting the Council's commitment of Route to Zero.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	This activity will not assist in meeting the Council's commitment to Everybody's Battle; Everybody's Business.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the Care Act 2014 makes it clear that Local Authorities have a duty to ensure that citizens meet any Tax and National Insurance liabilities that are due. It is difficult to see how this can be guaranteed by the Council without such provision being put into place.
Approval via Spend Control Board.	Approved at Adult Social Care Spend Board on 13 th May 2024 with directorate delegation. This means that the request has been approved without the need for further approval from the spend control board.
What budget is the funding from for this service?	This will be funded by the Adult Social Care Directorate from its Adult Placements Budget.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The estimated total contract value for a 4-year contract will be £3,600,000 based on historical usage.
Proposed start date and duration of the new contract	The proposed start date is 1 st February 2025 for a period of 4 years.

Title of Contract	Delivery Partner in respect of a Digital Triage & Integrated View of the Citizen Solution
Contact Officers	Director / Assistant Director: Kalvinder Kohli, Assistant Director Early Intervention & Prevention Client Officer: Alice Beckwith, Programme Manager Procurement Officer: Jake Smith, ICT Category Manager
Relevant Portfolio	Councillor Saima Suleman - Cabinet Member for Digital, Culture, Heritage and Tourism
Briefly describe the service required.	The Early Intervention & Prevention Programme Business Case, as submitted by Graeme Betts, which included the delivery of a bespoke Digital Triage & Integrated View of the Citizen Solution, was approved by Cabinet on the 25 th April 2023. The bespoke requirement incorporates an online digital triaging tool, whereby citizens can be triaged to the correct service provision depending on the answers to questions which are prompted. This data will be added to existing information across the Councils' system infrastructure to provide a complimentary 'single' view of the citizens interaction with said services (thereby an Integrated View). This capability and functionality will enable a granular understanding and assessment of socio-economic inequality across the city which is leading to increased demand in the Council's services.
What is the proposed procurement route?	Further to a robust pre-market engagement exercise scoping both qualitative capability and value assessment (with Microsoft's professional services assistance) the route to market will be a compliant direct award to Xantura Ltd as the only technically capable, accredited Delivery Partner available via G Cloud 13 framework agreement (again as supported by Microsoft Professional Services).
What are the existing arrangements?	There is a new requirement.
Will any savings be generated?	The solution will contribute to the £1.6M delivery savings through operational efficiency and reducing avoidable demand.
Has the In-House Preferred Test been carried out?	Yes, an Inhouse test undertaken by DTS established this is not a viable option. Proof of concepts (delivered by Microsoft Professional Services) further established the technologies required to implement the required specification do not currently sit in-house.
How will this service assist with the Council's commitments to Route to Zero?	By reducing avoidable journeys to the Council Offices by improving the online self-service offer.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The solution will contribute to revealing inequalities experienced (disproportionality) by our citizens in acute services. Advanced analytics will be used to quickly analyse any biases in caseload.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the service is required to support and enable statutory services, i.e. the solution required will identify vulnerable residents at-risk of homelessness.
Approval via Spend Control Board.	Approval has been obtained by the Section 151 Spend Board on 29th May 2024.
What budget is the funding from for this service?	Funding was approved from the following sources: Cost of Living Fund (Grant) - £400,000 Early Intervention & Prevention Programme - £875,000 Data Programme - £200,000
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	Pre-market engagement (with the support of Microsoft Professional Services) established an estimated solution delivery, and licensing cost of £575,000 for year 1, with annual ongoing license costs of £300,000.

	<p>If the extension option is used (subject to agreement between all Parties), this could result in an overall contract cost, not exceeding £1,475,000 over a 4-year period.</p> <p>For transparency purposes, there will also be an indirect (additional) variable cost with Microsoft based on increased consumption in relation to a combination of Microsoft products aligned to the incumbent BCC technology stack (i.e. increased users in Power BI).</p> <p>Based on maximum footfall say 10,000 a month this could equate to approximately £100,000 per annum.</p>
Proposed start date and duration of the new contract	The proposed start date is July 2024 for a period of 3 years, with an extension option for a further 1 year (subject to agreement between all parties, and notwithstanding any embedded termination and / or exit clauses)

Title of Contract	Supply of Cleaning Products and Hygiene Paper Products
Contact Officers	<p>Director / Assistant Director: Maria Huggon - Interim Director of Commercial and Procurement</p> <p>Client Officer: Richard Tibbatts – Head of Corporate Category</p> <p>Procurement Officer: Jose Vitoria – Assistant Sub Category Manager</p>
Relevant Portfolio	Councillor Karen McCarthy – Cabinet Member for Finance
Briefly describe the service required.	<p>For the supply of Cleaning Materials and Janitorial Supplies. This arrangement is required to support the delivery of cleaning services to buildings the Council utilises and delivers services from. This contract includes the supply and delivery of:</p> <ul style="list-style-type: none"> • non-specialist cleaning supplies (general cleaning chemicals and reagents), • paper hygiene products and cleaning consumables (e.g. cloths, mops, toilet rolls, paper towels etc) • specialist cleaning products (concentrated cleaning chemicals linked to dosing systems and will include the provision of associated dosing equipment). <p>The goods supplied under the proposed contract required by the Corporate Landlord function, Building Management, Cityserve, and other directorates, Schools will also be able to access supplies through this agreement.</p>
What is the proposed procurement route?	A procurement process will be undertaken by way of a National Framework in accordance with its protocol.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing agreement was awarded to Nobisco Limited for a 7-month period commencing 18 January 2024, approved via Waiver Procedure in adherence to the Council Constitution (Part D Procurement and Contract Governance Rules).
Will any savings be generated?	No cashable are expected to be generated by this project. However, a rationalisation exercise on the current range will be carried out with a view to consolidate the demand and replace branded products with own brand substitutes where appropriate, this is likely to generate some savings which are yet unknown.
Has the In-House Preferred Test been carried out?	The Council does not have the capacity or capability to supply the goods in scope of this contract.
How will this service assist with the Council's commitments to Route to Zero?	Tenderers will be required to demonstrate how their proposed solution will assist in reducing their carbon footprint in their submission to be evaluated as part of the tender process.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The Council is committed to eliminating discrimination and encouraging diversity amongst our workforce. The aim of this procurement is to ensure that the supplier's workforce will be truly representative of all sections of society.

Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	This arrangement is required to support the delivery of cleaning services to buildings the Council utilises and delivers services from. Under The Health and Safety at Work Act 1974 and more specifically The Workplace (Health, Safety and Welfare) Regulations 1992, employers have a responsibility to ensure that the workplace is kept sufficiently clean and tidy. If the spend is not approved, the Council will be at risk of not complying with the employer's obligations under the Workplace (Health, Safety and Welfare) Regulations 1992.
Approval via Spend Control Board.	Authorisation was received from the S151 board on 2 nd May 2024.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The estimated value for the full period of the contract is £4,100,000 based on historical spend and contract usage and a projected value estimated factoring in a 4% annual inflation.
What budget is the funding from for this service?	This spend will be met from directorate or service department general fund budgets.
Proposed start date and duration of the new contract	The proposed start date is 19 August 2024 for a period of 4 years.

Title of Contract	Security for Events
Contact Officers	Director / Assistant Director: Craig Cooper - Strategic Director City Operations / Chris Jordan – AD Neighbourhoods Client Officer: Katie Brazier - Head of Events Procurement Officer: Jose Vitoria – Assistant Sub Category Manager
Relevant Portfolio	Councillor Saima Suleman - Cabinet Member for Digital, Culture, Heritage and Tourism
Briefly describe the service required.	To establish a Council Framework Agreement via open procedure, to secure security service contractors to provide security for events on a 4year contract. Event security is a specialism that is set out with the Purple and Green guidance for event organisation. They are required to be SIA qualified, have an understanding/qualification in crowd management and customer service. Traditional guarding services is not suitable for events.
What is the proposed procurement route?	The contract will be advertised in Find a Tender, Contracts Finder and www.finditinbirmingham.com . and the tender process will seek to establish a Birmingham City Council own Framework Agreement procured via the Open Procedure procurement route.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contract expired May 2022. The incumbent provider is currently delivering the services under an extension of the existing contract until 31 December 2024. A waiver was approved to extend the contract until 31 December 2024.
Will any savings be generated?	There are no cashable savings derived from the award of this contract.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as there is not the resources within the Council to provide this service. It is a specialism area of security services.
How will this service assist with the Council's commitments to Route to Zero?	The specification will require the services to be delivered in a way that reduces or minimises both direct and indirect carbon emissions.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The Council is committed to eliminating discrimination and encouraging diversity amongst our workforce. The aim of this procurement is to ensure that the supplier's workforce will be truly representative of all sections of society.

<p>Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?</p>	<p>There is not a statutory duty to provide this service. However, the service is required to be able to supply security for Events. Not having a security provision in place would mean the Council would not be able to provide security services to cover events such as Remembrance Sunday, or events at Alexander Stadium.</p>
<p>Approval via Spend Control Board.</p>	<p>Authorisation was obtained from the Section S151 Spend Board on 2nd May 2024. Reference 7188.</p>
<p>Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)</p>	<p>Estimated value of project will be £1,600,000.</p>
<p>What budget is the funding from for this service?</p>	<p>This arrangement will not commit the Council to a particular level of spend. Costs will be passed on to event organisers. If costs relate to Council run events it will be subject to separate confirmation of budget and spend control approval.</p>
<p>Proposed start date and duration of the new contract</p>	<p>The proposed start date of the framework agreement is 1st January 2025 for a period of 4 years. The proposed framework agreement is an agreement with provider(s) which set out terms and conditions under which specific purchases (call-offs) can be made throughout the term of the agreement. The length of call-offs (individual contracts), under a framework agreement, is not specifically limited to the duration of the framework agreement. Call-offs, as with other contracts, will be appropriate to the purchases in question and will reflect value for money considerations. Every call off will follow the Council's governance arrangements.</p>

Title of Contract	Construction Works on Various Buildings in Council and School Premises
Contact Officers	Director / Assistant Director: Sue Harrison, Strategic Director, Children & Families Client Officer: Zahid Mahmood, Acting Head of Service, Procurement Officer: Charlie Short, Procurement Manager
Relevant Portfolio	Councillor Mick Brown - Children Young People and Families
Briefly describe the service required.	Construction works for the repair and upgrade of the following buildings: <ul style="list-style-type: none"> • Roofing upgrade and repairs at Severne Primary School • Roofing upgrade and repairs at Sladefield Infant School • Roofing upgrade and repairs at City of Birmingham School (Stratford Road Campus) • Roofing upgrade and repair at Bells Farm Primary School • Various repairs to a listed building at Springfield House School • Roofing and structural repairs at Hollyfield Primary School
What is the proposed procurement route?	Direct awards using the NHS SBS Facilities Management Framework Agreement.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a one-off requirement.
Will any savings be generated?	No savings will be generated from this procurement process for a one-off works project.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house for a construction project.
How will this service assist with the Council's commitments to Route to Zero?	The works will be undertaken using the most up-to-date sustainable materials.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The works will ensure the buildings are up to date for continuity of use to all sections of the community.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the works supports the statutory duty, by virtue of section 542(2) of the Education Act 1996, in respect of schools that it maintains, to secure that the school premises conform to the prescribed standards.
Approval via Spend Control Board.	Authorisation was obtained from the Section S151 Spend Board on 30th May 2024.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	School Condition Allocation Funding <ul style="list-style-type: none"> • Roofing upgrade and repairs at Severne Primary School (£256,000) • Roofing upgrade and repairs at Sladefield Infant School (£448,000) • Roofing upgrade and repairs at City of Birmingham School (Stratford Road Campus) (£600,000) • Roofing upgrade and repair at Bells Farm Primary School (£800,000) • Various repairs to a listed building at Springfield House School (£450,000) • Roofing and structural repairs at Hollyfield Primary School at Hollyfield Primary School (£692,00)
What budget is the funding from for this service?	This is funded from School Condition Allocation Funding.
Proposed start date and duration of the new contract	Various start dates from July 2024.

Title of Contract	Commercial Removals and Office Relocations
Contact Officers	Director / Assistant Director: David Harris - Assistant Director Corporate Landlord Client Officer: Mark Atkins - CAB Accommodation Planning Manager / Phil Andrews – Head of Service Procurement Officer: Jose Vitoria – Assistant Sub Category Manager
Relevant Portfolio	Councillor John Cotton – Leader of the Council
Briefly describe the service required.	The Council is seeking to procure services of an experienced Commercial Removals provider to undertake comprehensive Removals activity associated with the rationalisation of the Central Administration Building (CAB) estate. The duration of the contract is of 4 years, although the majority of the activity will be taking place during the first 2 years of the contract.
What is the proposed procurement route?	A Call Off Contract will be established using a compliant framework agreement in accordance with its protocol identified as being the most suitable that demonstrates value for money.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	There is currently a contract in place for the provision of Removal Solutions, this contract is being delivered by Harrow Green Limited and is due to expire in September 2024.
Will any savings be generated?	No cashable savings will be generated by this project. This contract will be an enabler for wider departmental savings.
Has the In-House Preferred Test been carried out?	The Council does not possess either the capacity or resources to deliver this requirement. Clearance elements of this contract (where the Council has capacity to deliver) will awarded to Environmental Health, Mortuaries & Pest Control.
How will this service assist with the Council's commitments to Route to Zero?	This contract will contribute to the disposal of buildings across the Council estate which in turn help reduce the carbon footprint of the Council's operation.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	The removals activity will enable a more efficient utilisation of the retained Central Admin Buildings estate, in turn enabling provision of statutory council services that are inclusive to all of Birmingham's communities.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the service is required to enable office relocations/office clearance activity as the Council office portfolio reduces.
Approval via Spend Control Board.	Authorisation was received from the S151 board on 17 th May 2024. ID: 7593.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The estimated value for the period of the contract is £1,500,000 based on historical spend and projected activity.
What budget is the funding from for this service?	The cost of this contract will be met from Corporate Landlord General Fund budget predominantly. However, in some instances it will be met by the service requiring the removal services.
Proposed start date and duration of the new contract	The proposed start date is 1st October 2024 for a period of 4 years.

Title of Contract	Supply and Delivery of Tools, Equipment and Ancillaries
Contact Officers	Director / Assistant Director: Andy Vaughan (Director) Client Officer: Les Williams – Principal Operations Manager Procurement Officer: Jose Vitoria, Assistant Sub-Category Manager
Relevant Portfolio	Councillor Majid Mahmood – Cabinet Member for Environment & Transport
Briefly describe the service required	<p>The City Council is looking to procure a contracted partner to supply its tools and equipment for cross cutting directorates across the city council this will include:</p> <ul style="list-style-type: none"> • City Operations Directorate • City Housing Directorate • Adults Social Care Directorate • Places, prosperity and Sustainability Directorate • Children and Families Directorate • Council Management <p>The city maintains the city streets parks and open spaces. It also maintains the housing stocks across the city as well as uses tools and equipment in other areas. This will also include the other service areas to City operations does spend the largest amount due to it being a manual operation. The other directorates use tools and equipment to a lesser degree however they are still reliant on tools and equipment to be able to offer their services. The Council does not manufacture any of its own tools and equipment and we need to engage a partner to be able to do so.</p> <p>The directorates also have specific unique tools that are akin to their operational needs that would need to be included in the contract.</p>
What is the proposed procurement route?	A Call Off Contract will be established using a compliant framework agreement in accordance with its protocol identified as being the most suitable that demonstrates value for money.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	Currently there is no formal arrangement in place. These goods are supplied by various suppliers on an ad hoc basis.
Will any savings be generated?	An unknown amount of cashable savings would be expected to be achieved because of the competitive procurement procedure and by consolidating the demand to obtain economies of scale. There may be administrative efficiencies from having a single supplier and a term commitment.
Has the In-House Preferred Test been carried out?	No, the City Council does not manufacture its own tools and equipment it must be provided by a third-party supplier.
How will this service assist with the Council's commitments to Route to Zero?	The city would expect that the partner would use Caz compliant and the latest engine technology to ensure that it is meeting the City Councils route to Net Zero. We would also expect that any subcontractors would also be able to meet these objectives, and this would need to be demonstrated within the submission from the contact bids.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	We would expect the tender to identify how the business supports the City Councils objectives around discrimination with reference to: Race, Gender, Age, Equality Act 2010, Equal pay i.e. Living Wage. The tender would also need to identify the candidate's investment in staff training and expertise.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There are several of the services provided that are statutory and the city has an obligation to meet these objectives.

Approval via Spend Control Board.	Authorisation was received from the S151 board on 29 th April 2024. ID: 7075
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The estimated value for the period of the contract is £810,000 based on historical spend and usage, projected annual inflation, circa 4% has been built into the estimate.
What budget is the funding from for this service?	This spend will be met from directorate or service departments general fund budgets.
Proposed start date and duration of the new contract	The proposed start date is 1st January 2025 for a period of 4 years.

Title of Contract	Welfare Benefit & Debt Advice Services 2025-2028
Contact Officers	Director / Assistant Director: Louise Collett, Interim Strategic Director, Adult Social Care Directorate Client Officer: Mike Davis, Head of Service, Neighbourhood Advice & Information Procurement Officer: Sandra Asiedu, Category Manager
Relevant Portfolio	Councillor Nicky Brennan - Cabinet Member, Social Inclusion, Community Safety & Equalities
Briefly describe the service required.	For independent third sector providers to deliver advice services relating to welfare benefits, debt and housing advice to the citizens of Birmingham via face-to-face and telephone advice services. There will be one citywide telephone advice service operating for a minimum of 30 hours each week providing welfare benefit, debt and housing advice and information. Secondly, there will be four face-to-face contracts (North, South, East, West & Central) again each operating for a minimum of 30 hours each week providing welfare benefit, debt and housing advice with the emphasis on sustaining security of tenure and preventing homelessness. This will primarily involve intensive advice casework that delivers sustained improved financial and other outcomes for citizens.
What is the proposed procurement route?	A tender process will be commenced using the open procurement route advertised in Find a Tender, Contracts Finder and www.finditinbirmingham.com
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contracts will expire on 31 March 2025.
Will any savings be generated?	No cashable savings will be generated by this project.
Has the In-House Preferred Test been carried out?	Whilst the council has its own in-house advice services, having third sector providers increases access to advice and gives citizens a greater degree of choice over their advice provider. Citizens who are council tenants may feel more comfortable seeking advice from the council but equally citizens of other tenures may prefer to access advice via independent providers.
How will this service assist with the Council's commitments to Route to Zero?	By making service points accessible it will limit travelling across the city. The contracts will include a Telephone Advice service further reducing the need for journeys to be made by citizens to receive advice services. The service may consider incorporating video calls as appropriate.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	Demographic data of citizens using third sector advice services is recorded to ensure equity. The geographical spread of face-to-face advice provision across the city helps to improve overall accessibility.

Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	This is not a statutory duty however the paper reflects the council's desire/objective to support Birmingham citizens. This early intervention should deliver savings in other areas, though this is probably hard to specifically measure.
Approval via Spend Control Board.	Authorisation was received from the S151 board on 6 th June 2024.
What budget is the funding from for this service?	This is General Fund from within the Legal Entitlement Advice Services (LEAS) budget held by the Adult Social Care Directorate. A contribution of around 35% comes into the budget from the BCC Public Health Team in recognition of the health & wellbeing benefits associated with money advice services.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	The estimated value is £1,177,500 for a 3-year contract term. This is based on an annual spend of £392,500. If the option to extend for a further 2 years is taken up the total value would amount to £1,962,500.
Proposed start date and duration of the new contract	The proposed start date is 1 st April 2025 for a period of 3 years with an option to extend for a further 2 years.

APPENDIX 3 - NOTIFICATION OF MINOR AMENDMENTS

This appendix provides the rationale for minor amendments to PPAR previously agreed by Cabinet on 19th March 2024 which highlights the changes made to the original and revised PPAR items below for reference.

Title of Contract	Supply of Identity Plates for Private Hire Vehicles and Hackney Carriages
Contact Officers	Director: Sajeela Naseer, Director Regulation and Enforcement Client Officer: Chris Arundel, Principal Licensing Officer Procurement Officer: Harpal Gill, Assistant Category Manager
Relevant Portfolio	Cabinet Member for Transport (Councillor Liz Clements)
Briefly describe the service required.	Each private hire or hackney carriage vehicle licenced by the Council is required to display a vehicle identity plate. These plates are supplied to the vehicle proprietor by the Council's Licensing department. The Provider will also need to supply brackets direct to vehicle owners. The Council will not provide or sell brackets to licensed vehicle proprietors. These must be supplied to the trade as required, by the successful contractor. This may be via a retailer, mail order, internet, etc. Licensed vehicle proprietors will be responsible for obtaining a bracket or fixing the plate directly to their vehicle.
What is the proposed procurement route?	A tender process will be commenced using the open procurement route advertised in Find a Tender, Contracts Finder and www.finditinbirmingham.com
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contract will expire on 30th November 2024.
Will any savings be generated?	No cashable savings will be generated by this project.
Has the In-House Preferred Test been carried out?	The Council does not have the capability nor the specialist products to deliver this service in-house.
How will this service assist with the Council's commitments to Route to Zero?	Bidders for the contract will be requested to provide details of any new, improved, environmentally preferable products, which might be suitable for consideration, as alternatives to the currently supplied product. If a suitable alternative can be identified, after taking account of cost and the environmental impact of any necessary changes to production and final assembly by licensing officers, the chosen supplier will be required to commit to supplying the new product, as required, for the duration of the contract.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	While not directly assisting in the Everybody's Battle, Everybody's Business, Licencing team is a key enabling service between the Council and the Licensing Plates supplier and the design elements displayed is clearly visible to everyone and especially those members of the community with visual impairment, such as high contrast schemes and in the specific case of private hire signage the choice of a high contrast yellow and black scheme originally recommended by RNIB.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is a statutory duty to provide the vehicle licence plate, however, any additional signage is required at the discretion of the Licensing and Public Protection Committee of Birmingham City Council.
Approval via Spend Control Board.	Directorate spend approved on 31/01/2024 and 151 officer approved spend on the 01/02/2024
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	Based on historical spend and projected usage the estimated annual value of £70,000 the total value for a 4-year contract will be approx. £280,000
What budget is the funding from for this service?	This is funded from the hackney carriage/private hire licensing budget. A ring-fenced budget, fully funded by licence fees.
Proposed start date and duration of the new contract	The proposed start date is 1 st December 2024 for a period of 4 years.

Title of Contract	Supply of Identity Plates for Private Hire Vehicles and Hackney Carriages
Contact Officers	Director: Sajeela Naseer, Director Regulation and Enforcement Client Officer: Chris Arundel, Principal Licensing Officer Procurement Officer: Harpal Gill, Assistant Category Manager
Relevant Portfolio	Councillor Majid Mahmood – Cabinet Member for Environment & Transport
Briefly describe the service required	Each private hire or hackney carriage vehicle licenced by the Council is required to display a vehicle identity plate. These plates are supplied to the vehicle proprietor by the Council's Licensing department. The Provider will also need to supply brackets direct to vehicle owners. The Council will not provide or sell brackets to licensed vehicle proprietors. These must be supplied to the trade as required, by the successful contractor. This may be via a retailer, mail order, internet, etc. Licensed vehicle proprietors will be responsible for obtaining a bracket or fixing the plate directly to their vehicle.
What is the proposed procurement route?	A tender process will be commenced using the open procurement route advertised in Find a Tender, Contracts Finder and www.finditinbirmingham.com
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contract will expire on 30th November 2024.
Will any savings be generated?	No cashable savings will be generated by this project.
Has the In-House Preferred Test been carried out?	The Council does not have the capability nor the specialist products to deliver this service in-house.
How will this service assist with the Council's commitments to Route to Zero?	Bidders for the contract will be requested to provide details of any new, improved, environmentally preferable products, which might be suitable for consideration, as alternatives to the currently supplied product. If a suitable alternative can be identified, after taking account of cost and the environmental impact of any necessary changes to production and final assembly by licensing officers, the chosen supplier will be required to commit to supplying the new product, as required, for the duration of the contract.
How do these activities assist the Council with Everybody's Battle; Everybody's Business?	While not directly assisting in the Everybody's Battle, Everybody's Business, Licencing team is a key enabling service between the Council and the Licensing Plates supplier and the design elements displayed is clearly visible to everyone and especially those members of the community with visual impairment, such as high contrast schemes and in the specific case of private hire signage the choice of a high contrast yellow and black scheme originally recommended by RNIB.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is a statutory duty to provide the vehicle licence plate, however, any additional signage is required at the discretion of the Licensing and Public Protection Committee of Birmingham City Council.
Approval via Spend Control Board.	Directorate spend approved on 31/01/2024 and S151 spend board approved on the 01/02/2024. A further spend request was approved on 22/05/2024 and approved by S151 officer on 24/05/2024.
Estimated value of project (note: value estimated at time of submission of PPAR, this may change at time of advancing any related procurement activity)	Based on historical spend and projected usage the annual value was estimated at £70,000 the total value for a 4-year contract approximating to £280,000 This figure was based on a continuing downward trend in demand. However, the Licensing Service is experiencing a significant and unexpected up-turn in demand, for both driver and vehicle licences, predominantly because of drivers switching from

	<p>another West Midlands authority. Consequently, the original figure is no longer considered adequate. As the issue of licences is a statutory requirement and future demand is impossible to predict with any degree of accuracy, the new figure is based on current demand plus a degree of contingency in case demand does not plateau, or fall, but continues to climb. The new annual value is estimated at £125,000 & the total value for a 4-year contract of £500,000.</p>
<p>What budget is the funding from for this service?</p>	<p>This is funded from the hackney carriage/private hire licensing budget. A ring-fenced budget, fully funded by licence fees.</p>
<p>Proposed start date and duration of the new contract</p>	<p>The proposed start date is 1st December 2024 for a period of 4 years.</p>

APPENDIX 3 - QUARTERLY CONTRACT AWARD SCHEDULE (JANUARY 2024 – MARCH 2024)

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources	Finance Officer	Contact Name	Comments - including any request from Cabinet Members for more details	Contractor(s) Awarded to	Value of Contracts - Excluding Extensions	Value of Option to Extend	Chief Officer	Actual Go Live date
Delegated Award Report	Moseley Road Baths Refurbishment Works	P0911	Refurbishment works at Moseley Road Baths using the CWM2 Capital Works Framework Agreement.	5 months	City Operations	Leader	Carl Tomlinson	Dave Wagg / Charlie Short	The report 'Moseley Road Baths Full Business Case' to Cabinet dated 25th July 2023 noted the procurement strategy and delegated the award. Delegated Award Report signed 04/01/2024. The request for spend was cleared by the City Operations Spend Control Board on 18th September 2023 and the Section 151 Spend Control Board on 21st September 2023.	ISG Construction PLC	£800,000		Craig Cooper	07/01/2024
Delegated Award Report	Electric Vehicle on-street Residential Charge Point Scheme Lot 1: Flat & Flush Charge Points		124 'flat & flush' charge points will be installed across 12 streets.	15 years	Place, Prosperity and Sustainability	Transport	Azhar Rafiq	Sylvia Broadley	Cabinet Member approved On-Street Residential Charge Point Scheme on 24/07/2023. Strategy / Award Report signed 05/01/2024. This is permitted spend under the Mandatory Spend Controls due to the fact that these services are essential for the Council and authorisation has been received from the S151 spend control board on 5/10/2023.	Trojan Energy Ltd	£618,000		Paul Kitson	2024
Strategy / Award	Provision of Apprenticeship Training Services for Coaching Professional Standard - Lot 11 – Coaching Professional.	P1001	The service is the provision of vocational training for apprentices employed by the Council and schools under the jurisdiction of the Council.	3 years	HR and Organisation Development	Leader	Ravinder Dhalwal	Louise Ward / Snehal Patel	Presented to Cabinet for info 8/11/2022. Strategy / Award Report signed 19/01/2024. Authorisation has been received from S151 spend board on 31st October 2023.	BMS Progress LLP	£500,000		Katy Fox	01/01/2024
Strategy / Award	Provision of Apprenticeship Training Services for Business Analyst & Associate Project Manager Standards - Lot 6 – Business Analyst and for lot 7 - Associate Project Manager.	P1001	The service is the provision of vocational training for apprentices employed by the Council and schools under the jurisdiction of the Council.	3 years	HR and Organisation Development	Leader	Ravinder Dhalwal	Louise Ward / Snehal Patel	Presented to Cabinet for info 8/11/2022. Strategy / Award Report signed 19/01/2024. Authorisation has been received from S151 spend board on 31st October 2023.	QA Limited / BPP Professional Education Ltd	£3,000,000		Katy Fox	01/01/2024
Strategy / Award	Provision of Apprenticeship Training Services for Data Technical & Data Analyst Standards - Lot 5 – Data Technician and Data Analyst.	P1001	The service is the provision of vocational training for apprentices employed by the Council and schools under the jurisdiction of the Council.	3 years	HR and Organisation Development	Leader	Ravinder Dhalwal	Louise Ward / Snehal Patel	Presented to Cabinet for info 8/11/2022. Strategy / Award Report signed 19/01/2024. Authorisation has been received from S151 spend board on 31st October 2023.	Baltic Training Services Ltd	£1,000,000		Katy Fox	18/03/2024
Strategy / Award	Electoral Print & Services	P0358	The services are for: 1) Electronic verification of returned postal votes and; 2) Elections print services – Postal voting ballot pack production the printing of registration forms for the purpose of updating the Register of Electors and printing ballot papers and poll cards for elections.	2 years	Council Management	Leader	Ravinder Dhalwal	Andrea Webster	Presented to Cabinet for info 12/12/2023. Strategy / Award Report signed 18/01/2024. This is permitted spend under the Mandatory Spend Controls as it is relates to a clear statutory obligation and authorisation has been received from Section 151 Board on 19th September 2023 (ID: 1071).	Civica Election Services Limited / IDOX Software Ltd	£688,000		Richard Tibbatts	29/01/2024
Strategy / Award	Provision of Apprenticeship Training Services for Adult Care Worker, Lead Adult Care Worker, Lead Practitioner in Adult Care, Leader in Adult Care & Cleaning Hygiene Operative Standards	P1001	Approves the award of contracts under YPO framework 833 for the provision of apprenticeship training services for Lot 8 – Adult Care Worker & Lead Adult Care Worker and Lot 9 Lead Practitioner in Adult Care & Leader in Adult Care and for lot 10 – Cleaning Hygiene Operative.	3 years	People Services	Leader	Ravinder Dhalwal	Louise Ward / Snehal Patel	Presented to Cabinet for info 08/11/2022. Strategy / Award Report signed 19/01/2024. Authorisation has been received from S151 spend board on 31st October 2023.	Lot 8 – Adult Care Worker & Lead Adult Care Worker and Lot 9 Lead Practitioner in Adult Care & Leader in Adult Care to PTP Training Lot 10 – Cleaning Hygiene Operative to GLP Training	£1,500,000		Katy Fox	22/01/2024
Delegated Award Report	UKSPF Business Growth Services (Route to Net Zero Circular Economy)	P1136	To deliver outcomes to support the Council's Route2Zero strategy with a focus on industrial symbiosis.	1 year 1 month	Place, Prosperity and Sustainability	Finance and Resources	Azhar Rafiq	Tonia Clark / Stuart Follows	Cabinet approved the report for Acceptance and Implementation of UKSPF (UK Shared Prosperity Fund) on 13th March 2023 and delegated the procurement strategy and award to CO. Approval to Tender Strategy approved 09/11/2023. Delegated Award Report signed 19/01/2024. This external grant spend, UKSPF (Ring Fenced Grant), and approval was obtained from the Spend Control Board on 26th September 2023.	International Synergies Limited	£520,000		Paul Kitson	29/01/2024
Strategy / Award	UKSPF Business Growth Services (Supporting Local Businesses with Production and Service Innovation Support)	P1137	To support SMEs in developing new products and services, to foster innovation, and to enhance their competitiveness in the market.	1 year 1 month	Place, Prosperity and Sustainability	Finance and Resources	Azhar Rafiq	Heather Law / Stuart Follows	Cabinet approved the report for Acceptance and Implementation of UKSPF (UK Shared Prosperity Fund) on 13th March 2023 and delegated the procurement strategy and award to CO. Approval to Tender Strategy approved 09/11/2023. Delegated Award Report signed 19/01/2024. External grant spend, and approval was obtained from the Spend Control Board on 26th September 2023.	Birmingham City University	£570,000		Paul Kitson	29/01/2024
Delegated Award Report	UKSPF Business Growth Services (Start Up Business Support)	P1138	To encourage entrepreneurial activity across the Solihull and Birmingham local authority geographies, supporting early-stage businesses with the skills and support to enable them to establish their companies here, leading to further growth and development through further mainstream and specialist business support programmes.	1 year 1 month	Place, Prosperity and Sustainability	Finance and Resources	Azhar Rafiq	Mark Reed / Stuart Follows	Cabinet approved the report for Acceptance and Implementation of UKSPF (UK Shared Prosperity Fund) on 13th March 2023 and delegated the procurement strategy and award to CO. Approval to Tender Strategy approved 09/11/2023. Delegated Award Report signed 19/01/2024. External grant spend and approval was obtained from the Spend Control Board on 26th September 2023.	Blue Orchid Enterprise Solutions Ltd	£669,754		Paul Kitson	29/01/2024
Strategy / Award	Stock Condition & Energy Performance Surveys	P2173	The Council needs to appoint the services of surveying contractors to carry out all Stock Condition Surveys (SCS) and/or Energy Performance Certificates (EPCs) to approximately 8,000 of its properties.	3 months with an option to extend up to 6 months	City Housing	Housing and Homelessness	Andrew Healey	Adele Livesey / Dean Billingham	Presented to Cabinet for info 12/12/2023. Strategy / Award Report signed 22/01/2024. Authorisation has been received from the City Housing Spend Control Board and S151 approval has been confirmed as follows: - Approved 9th October 2023 – Amount requested: £320,000. - Approved 30th October 2023 – Additional amount requested: £197,690.	Council Housing Stock	£517,690		Paul Langford	22/01/2024
Strategy / Award	Supplementary Substance Misuse Treatment Grant (SSMTG) Navigator	P0795/009	For the provision of Supplementary Substance Misuse Treatment Grant (SSMTG) Navigator following a further competition exercise using the Council's Vulnerable Adults Rough Sleepers Council's Framework Agreement – Lot 1 - Young People (16-25yrs) and Lot 2 – Adults (Over 25yrs) P0795.	1 year 3 months	Strategy, Equalities & Partnerships	Health and Social Care	Ekbal Hussain	Candice Fairclough / Smith / Marie Kennedy / Manji Samra	Presented to Cabinet for info 29/06/2021. Approval to Tender Strategy signed 22/12/2021 and delegated the award and call offs to CO. Delegated Award Report signed 21/04/2022. Strategy / Award Report signed 22/01/2024. Mandatory spending restrictions and authorisation has been received from the City Housing Spend Control Board and at S151 Spend Control Board on 1st November 2023.	SIFA Fireside	£800,625		Justin Varney	24/01/2024

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources	Finance Officer	Contact Name	Comments - including any request from Cabinet Members for more details	Contractor(s) Awarded to	Value of Contracts - Excluding Extensions	Value of Option to Extend	Chief Officer	Actual Go Live date
Strategy / Award	Advisory Service for Investment Acquisitions and Disposals	P1250	Advisory services to support the Council with the acquisition of complex high value assets and disposal of a large number of assets from the Council's commercial investment property portfolio. This is to enable the Property Investment Strategy objectives to be met. The services to be provided where there is not capacity internally to undertake include: -Representing the Council's interests as the buyer and seller -Negotiation – terms of sales and acquisitions, liaising with purchaser and seller and their legal teams -Lease re-gear transactions -Provide market valuation advice	4 years	Place, Prosperity and Sustainability	Leader	Azhar Rafiq	Eden Otley / Charlie Short	Presented to Cabinet for info 27/06/2023. Strategy / Award Report signed 30/01/2024. Spending restrictions and authorisation has been received from the Place, Prosperity and Sustainability Directorate Board on 12 December 2023 and the Section 151 Officer Board on 14 December 2023.	Constella Public Limited	£3,000,000		Paul Kitson	31/01/2024
Strategy / Award	Children and Young People's Travel Service (CYPTS) - Lot 1	P1216/1	Framework agreement for the provision of Children and Young People's Travel Service (CYPTS). Lot 1: Minibus (For 9-seat or more vehicles).	4 years	Children and Families	Children, Young People and Families	Lee Yale+Helms	Adrian Weissenbruch / Marie Nicely / Edward Harper	Cabinet approved for the provision of Children and Young People Travel Services 27/03/2023 and delegated the strategy and award and call offs to CO. Strategy report approved 22/05/2023 for the establishment of the framework agreement. Delegated Award Report signed on 10/10/2023. Strategy / Award Report signed 05/02/2024. Authorisation has been approved by the S151 Spend Control Board on 05/02/2024.	Lot West 1 - 10 routes into 4 educational establishments Green Destinations Limited Lot East 1 - 20 routes into 12 educational establishments Green Destinations Limited Lot East 2 - 24 routes into 2 educational establishments Lot East 3 - 25 routes into 2 educational establishments AFJ Limited Lot North 1 - 21 routes into 2 educational establishments Green Destinations Limited Lot North 2 - 26 routes into 1 educational establishment Lawrences Garage Lot North 3 - 19 routes into 3 educational establishments Lawrences Garage Lot South 1 - 26 routes into 3 educational establishments Green Destinations Limited Lot - South 2 - 25 routes into 2 educational establishments AFJ Limited Lot South 3 - 11 routes into 3 educational establishments Green Destinations Limited Lot - South 4 - 19 routes into 3 educational establishments AFJ Limited	£38,190,717.44	£19,095,359.72	Sue Harrison	01/04/2024
Strategy / Award	Social Housing Decency Fund	P2168	The Council has been allocated funding from the West Midlands Combined Authority under the Social Housing Funding Grant. The grant will allow the Council to add value and capacity to the current programme which did not have funding included to deliver long term solutions to damp and mould issues. The grant funding will allow a programme of works to be developed and delivered targeting properties where: -The construction types are prone to damp and mould. -The EPC rating is lower than D. -There have been more than 5 reported instances of damp and mould by the resident over a 2-year period between 2021 and 2023. -There have been cases of disrepair based on Category 1 Hazards	up to 6 months	City Housing	Housing and Homelessness	Andrew Healey	Asha Patel / Lucy Ford	Presented to Cabinet for info 16/01/2024. Strategy / Award Report signed 06/02/2024. This is permitted spend under the Mandatory Spend Controls due to grant funded ringfenced funding and authorisation has been received from the City Housing spend control board on 5th December 2023 and from S151 officer on the 7th December 2023.	Equans Regeneration Limited - North, West and East areas of the city Fortem Solutions Limited - South area of the city	£2,100,000		Paul Langford	07/02/2024
Strategy / Award	Provision of Staffed Security Services	P1262	The Council requires security services for its premises where there is no in-house provision available for areas including offices, depots, homeless centres, libraries, public buildings, commercial sites, car parks and other sites such as schools. The services include: -Guarding (both static and mobile patrols) -Open & Lock Services -Alarm Response Services -Concierge -CCTV Monitoring of premises (internal and perimeter)	1 year 2 months	Place, Prosperity and Sustainability	Leader	Azhar Rafiq	Andrea Webster	Presented to Cabinet for info 16/01/2024. Strategy / Award Report signed 13/02/2024. Authorisation has been received from the S151 board on 23.11.2023 and Directorate spend control board Place, Prosperity & Sustainability on 21.11.2023 on the basis that the expenditure a clear statutory obligation.	Profile Security Services Limited / SSG Support Services Group	£2,300,000		Paul Kitson	01/02/2024
Strategy / Award	Private Rented Sector Leasing Scheme – Capital Grant	P0932	For 37 properties for the award using the Agri-Epi Centre (AEC). Neutral Vendor Framework for Multi-Specialism Services by direct award in accordance with its protocol.	6 years	City Housing	Housing and Homelessness	Andrew Healey	Janet Woodley / Lucy Ford	In September 2022, Cabinet agreed to accept the DLUHC capital grant of £3.8m to set up a private rented sector leasing scheme to accommodate families experiencing homelessness and authority for award of contracts was delegated. Strategy / Award Report signed 04/03/2024. Authorisation has been received from the City Housing spend control board and from S151 officer on the 17th January 2024.	Constella Public Ltd	£760,000		Paul Langford	15/04/2024

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Delegated Award Report	NHS Health Checks and Smoking Cessation Services - Round 2	P1121/2	NHS Health Checks (Mandated Service): Currently provided by GPs. Health check-up for adults in England aged 40 to 74, designed to spot early signs of stroke, kidney disease, heart disease, type 2 diabetes, or dementia Smoking Cessation: The current Smoking Cessation services provided on behalf of Birmingham City Council are delivered by 112 GPs and 121 pharmacies. To access the services the service user must be over the age of 12 years, work, live, study, or have a GP practice located in Birmingham. Estimated annual value is £885,000 for Lot 1 - NHS Health Checks and £1,406,296 for Lot 2 - Smoking Cessation.	1 year 5 months	Strategy, Equalities & Partnerships	Health and Social Care	Ravinder Dhaliwal	Becky Pollard Sandra Asiedu	Presented to Cabinet for info 27/07/2022. Approval to Tender Strategy Report signed 23/02/2023 and delegated the award to CO. Delegated Award Report signed 04/03/2024.	<u>Lot 1 Health checks</u> Ashfield Surgery Aylesbury surgery Balsall Heath Health Centre Bath Row Medical Practice Charles Road Surgery Church Lane Surgery Dr Kuberestras's Summerfield Family Practice Druid group Eden Court Medical Practice Hawkesley Medical Practice Health And Beyond Healthfield Family Centre Hodge Hill Family Practice Kingsdale and Perry Park Lozells Medical Practice Midlands medical partnership MMP Sallay and Ferrbank Medical Practice Mocality Partnership Moor Green Lane Medical Centre Newport Medical Practice Oakwood Surgery Park Medical Centre Pearl Medical Centre Reservoir road surgery Sally Park Surgery Sherwood House Medical Practice The Balaji Surgery The Limes Medical Centre Victoria Road Medical Centre Ward End Medical Centre Yardley Green Medical Centre	£2,292,181		Jo Torrish	01/04/2024
	NHS Health Checks and Smoking Cessation Services - Round 2	P1121/2								<u>Lot 2 - Smoking Cessation</u> Ark Healthcare Ltd Ashfield Surgery Aylesbury surgery Balsall Heath Health Centre Charles Road Surgery Church Lane Surgery D Gupta Ltd Discband Limited Druid group Druids Health Pharmacy Eden Court Medical Practice Froz Healthcare Limited t/a Dean Pharmacy Health And Beyond Healthetop Healthcare Ltd Healthfield Family Centre Hodge Hill Family Practice Hyatt Healthcare Ltd Jfoots Chemist K & K (1982) Ltd Kingsdale and Perry Park Midlands Medical Partnership MMP Sallay and Ferrbank Medical Practice Moor Green Lane Medical Centre N.A. Salim Ltd t/a Vantage Pharmacy Newport Medical Practise Perthhealth Ltd Reservoir Road Surgery S.P.A. Healthcare Limited T/A Pirinja Pharmacy Sally Park Surgery				
										Shareef Enterprises Limited Sherwood House Medical Practice The Balaji Surgery The Limes Medical Centre Victoria Road Medical Centre Ward End Medical Centre Wellbeing (United Kingdom) Ltd Wood End Healthcare Ltd Yardley Green Medical Centre				
Strategy / Award	3G Pitch for the Alexander Stadium	P1246	For the construction of a 3G artificial grass pitch at the Alexander Stadium site.	3 months	City Operations	City Operations	Guy Olivant	Mark Byrne Charlie Short	Full Business Case for The Legacy Developments following The Commonwealth Games at Alexander Stadium, Perry Barr Dated 11th October 2022. Strategy / Award Report signed 07/03/2024. Approved by the S151 Spend Control Board on 27th October 2023.	S&C Slatter Ltd	£878,791	£903,791	Craig Cooper	01/03/2024
Delegated Award Report	The Provision of an Income Management Solution	P2213	Under the Crown Commercial Services (CCS) Framework Agreement (CCS) Back Office Software (BOS) utilising the direct procedure as permissible under the Terms and Conditions of the Framework Agreement and Marketplace.	5 years	Digital and Technology Services	Digital, Culture, Heritage and Tourism	Ravinder Dhaliwal	Viorica Swift Helen Sach	Cabinet approved on Cabinet in June 2023 and again in December 2023 and delegated to CO. Strategy / Award Report signed 27/03/2024. Approved by the S151 Spend Control Board on 23/02/2024	Cvica UK Ltd	£1,173,275		Cheryl Doran	02/04/2024
Strategy / Award	Provision of Revenues Processing Services	P1241	There is an unprecedented amount of demand on the Revenues Service with the continual increased items of correspondence being received, mainly due to the impact of the cost-of-living crisis, impact from covid / fuel payments and not commencing the recovery process until the latter part of the year. This is not of the Council's making and leaves the service unable to deal with the increased demand and backlog of correspondence. The Council require a long-term partner who have resource that is suitably skilled and experienced and available to deliver the service on the tasks required as and when needed.	3 years	Council Management	Finance and Resources	Ravinder Dhaliwal	Jonathan Woodward Nicholas Cammack	Presented to Cabinet for info 27/06/2023. Strategy / Award Report signed 07/03/2024. The Spend approval approved on 22/08/2023 and 31/01/2024. Spend approved from section 151 board at the moment is only for £80,000. The contract was sealed at £1,000,000, so when £80k lapses, they will have to seek approval again.	Capita One Revenues and Benefits Limited	£1,000,000		Tim Savill	11/03/2024

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources	Finance Officer	Contract Name	Comments	Contractor(s) Awarded to	Value of Contracts - Excluding Extensions	Value of Option to Extend	Chief Officer	Actual Go Live date
Strategy / Award	Highway Maintenance and Management PH Contract Restructuring Support	P0160	Specialist external advocacy, legal advice and support for resolution of settlement issues, expert advice (including technical and commercial expert advice) and contract restructuring and litigation advice in relation to potential disputes. Ongoing risk of claims following DT decision and pending judicial review process.	up to 6 months	City Operations	Transport	Carl Tomlinson	Mark Whelwell Julie Johnson Annie Webster	- Including any request from Cabinet Members for more details Presented to Cabinet for info 13/02/2024. Strategy / Award Report signed 13/03/2024. Authorisation has been received from the Section 151 Board on 21st December 2024 103007 on the grounds that the request is related to a clear statutory obligation.	SLA Piper UK LLP	£1,850,000		Craig Cooper	13/03/2024
Strategy / Award	Children and Young People's Travel Service (CYPTS)	P0163	Framework agreement for the provision of Children and Young People's Travel Service (CYPTS). Lot 1: Minibus (For 9-seat or more vehicles).	4 years	Children and Families	Children, Young People and Families	Lae Yale-Hems	Adrian Wesselsbrunh Marie Nicely Edward Harper	Cabinet approved for the provision of Children and Young People's Travel Service 27/03/2023 and delegated the strategy and award and call off to CO. Strategy report approved 22/05/2023 for the establishment of the Framework agreement. Delegated Award Report signed on 10/10/2023. Strategy / Award Report signed 12/03/2024. Authorisation has been approved by the S151 Spend Control Board on 12/03/2024.	SOS Travel Limited	£1,056,438	£528,219	Sue Hinson	01/04/2024
Strategy / Award	Children and Young People's Travel Service (CYPTS) - Lot 2 (Longer Distance Journeys Commencing April 2024)	P0162	Framework agreement for the provision of Children and Young People's Travel Service (CYPTS). Lot 2 - longer distance journeys.	2 years	Children and Families	Children, Young People and Families	Lae Yale-Hems	Adrian Wesselsbrunh Marie Nicely Edward Harper	Cabinet approved for the provision of Children and Young People's Travel Service 27/03/2023 and delegated the strategy and award and call off to CO. Strategy report approved 22/05/2023 for the establishment of the Framework agreement. Delegated Award Report signed on 10/10/2023. Strategy / Award Report signed 08/02/2024. Authorisation has been approved by the S151 Spend Control Board on 08/02/2024.	Taxie Limited B35 & B36 - Castlewood School - Lower Site, Forest Oak, Greenwood Academy B33 - Springfield House Community Special School Birmingham West & Central - James Brindley Academy - Parkway Centre, QAC Plewood Campus, Ninesholes, Solihull College & University Centre - Bossnifield, Hoewood Hill Derby & Leicester - Bardon House, Dovehale School, Fourtrees Primary, Coptons Trent Area Green Destination Limited B14 & B31 - Aikens Croft, James Brindley Academy - Northfield Centre Birmingham East - Charnock Primary, Leyrdri Academy, RYAN Education Academy, St Paul's School Coventry - Arc School Naston, Arc School Old Anley, Bihaf Grange, Northhigh House, Pattison College, Woodfield School - Secondary Hereford - Royal National College for the Blind Oxford - Chenwell College Oxford Staffordshire - Staffshole College, Two Rivers High School Buckinghamshire - Kings Campus, James Brindley - Dixwate Centre, Spring Hill High School, The Hive College Telford - Coptons Highford Worcestershire - Gloucestera School, Lokum Fields, Pitcherbrook School	£3,962,304.54	£3,962,304.54	Sue Hinson	01/04/2024
										RFJ Limited Dudley - Ruskin Mill Trust sites - Glasshouse College, Vale Heat Farm & Sunfield School, The Worslow School* (*Subject to pending Amendment) Buckinghamshire - Langley School, Plantbrook School, Trinity Specialist College Sites Walsal & Wolverhampton - Longdon Hall School, Made Hays Hill, Phoenix Academics, Tattenhall College, Shenstone Lodge School - Brasses Lodge				
Strategy / Award	Children and Young People's Travel Service (CYPTS) - P0164 - Lot 2 (Longer Distance Journeys Commencing April 2024)	P0164	Framework agreement for the provision of Children and Young People's Travel Service (CYPTS). Lot 2 - longer distance journeys.	2 years	Children and Families	Children, Young People and Families	Lae Yale-Hems	Adrian Wesselsbrunh Marie Nicely Edward Harper	Cabinet approved for the provision of Children and Young People's Travel Service 27/03/2023 and delegated the strategy and award and call off to CO. Strategy report approved 22/05/2023 for the establishment of the Framework agreement. Delegated Award Report signed on 10/10/2023. Strategy / Award Report signed 15/03/2024. Authorisation has been approved by the S151 Spend Control Board on 15/03/2024.	London Hire Community Services Limited East and West - Angley Primary, Castlewood School, Cherry Orchard Primary, COBS Grove Campus, COBS Stafford Park Campus, King Edward VI Balsam Wood Academy, Lea Hill Academy, Lynton Green Infant School. HAT Group Limited South 5 - Blisley Primary, COBS Millpool Campus, Millwood Primary School, Lindworth School KS2 site, North Bronsgrave High School, Salsall Academics, Springfield House Community Special School, Waseley Hills High School Taxie Limited North 4 - Linnal Education Limited, Rocklands School, The Pines Special School, Topcliffe Primary School, Trinity Specialist College Sites, Two Rivers Primary Halo Transfers Limited Coventry 2 - Arc School Anley	£1,817,465.14	£1,817,465.14	Sue Hinson	01/04/2024
Delegated Award Report	Landscape Construction Framework Agreement 2024-28	P1197	Requirements for landscape construction works in parks, sports centres, highways verges, school grounds and public open space in the city that include and not restricted to the following: - Ground works - New path construction - Building retaining walls and bridges - Installation of fencing - Drainage works - Soiling, turfing and planting of trees, shrubs and their maintenance - Construction of play areas, games courts and outdoor gyms - Repairs and maintenance for spaces owned or maintained by the Council	4 years	City Operations	Environment	Carl Tomlinson	Cristin Jan Jessica Britts	Presented to Cabinet for info 14/02/2023. Approval to Tender Strategy Report signed 15/01/2024 and delegated to award to CO. Delegated Award Report signed 22/03/2024. The proposed framework agreement will not commit the Council to any particular level of expenditure. Expenditure will only be incurred if and when the appropriate funding has been confirmed and appropriate approvals received, such as S151 Board.	List 1: - Hayslour Construction Ltd. - Home Farm Nurseries (P/NR) Ltd. - RMP Landscaping Ltd. - AMB Landscaping and Building Services Ltd. - Jack Moody LCE Ltd. List 2: - RMP Landscaping Ltd. - Hayslour Construction Ltd. - AMB Landscaping and Building Services Ltd	£5,800,000		Craig Cooper	08/04/2024
Delegated Award Report	Framework Agreement for Valuation Advice for the Right to Buy Scheme	P1258	To provide advice on the value of housing properties to support the Right to Buy scheme to enable tenants of the Council to be able to buy their home and produce the Housing Stock Valuation to inform the Council's accounts on an annual basis.	4 years	Place, Prosperity and Sustainability	Housing and Homelessness	Azhar Rafiq	Alyson Marks Wilson / Sinead Patel	Presented to Cabinet for info 25/07/2023. Approval to Tender Strategy Report signed 23/01/2024 and delegated the award to CO. Delegated Award Report signed 26/03/2024. Authorisation has been received from the S151 spend board on 23/11/2023.	Sure Property Group Limited	£2,000,000		Paul Kilsen	01/04/2024