



Co-ordinating O&S Committee: Work Programme 2019/20

| | |
|---------------------------|---|
| Chair | Cllr Carl Rice |
| Deputy Chair | Cllr Kath Scott |
| Committee Members: | Cllrs: Deirdre Alden, Tahir Ali, Albert Bore, Debbie Clancy, Liz Clements, Roger Harmer, Charlotte Hodivala, Penny Holbrook, Mariam Khan and Rob Pocock |
| Committee Support: | Scrutiny Team: Emma Williamson (464 6870) Committee Manager: Marie Reynolds (464 4104) |

1 Terms of Reference

- 1.1 To plan and co-ordinate the work of all the O&S Committees. To fulfil the functions of an O&S Committee as they relate to any policies, services and activities concerning governance (including transparency, regional working and partnerships); citizens (including communications and public engagement); performance; customer services and emergency planning.

2 Meeting Schedule

| Date | Item | Officer contact |
|---|--|---|
| 14 June 2019 10.00 am Committee Room 3&4 Report Deadline: 5 Jun 19 | Deputy Leader: update | Rose Horsfall, Cabinet Support Officer |
| | JNC re-structure – deferred from April 2019 | Dawn Baxendale, Chief Executive; Dawn Hewins, Director HR |
| | Review of Call-In Procedure | Emma Williamson, Head of Scrutiny Services |
| 12 July 2019 10.00 am Committee Room 3&4 Report Deadline: 3 Jul 19 | Leader of the Council: Priorities, including <ul style="list-style-type: none">Investment in the cityWest Midlands Combined Authority | Rebecca Grant, Cabinet Support Officer |
| 06 September 2019 10.00 am Committee Room 3&4 Report Deadline: 28 Aug 19 | To be confirmed: Customer services | Emma Williamson, Head of Scrutiny Services |
| | Late reports (following motion to City Council on 1/06/19) | Emma Williamson, Head of Scrutiny Services |



| Date | Item | Officer contact |
|--|------|-----------------|
| 04 October 2019 10.00 am Committee Room 3&4 Report Deadline: 25 Sep 19 | | |
| 08 November 2019 10.00 am Committee Room 3&4 Report Deadline: 30 Oct 19 | | |
| 06 December 2019 10.00am Committee Room 3&4 Report Deadline: 27 Nov 19 | | |
| 10 January 2020 Committee Room 3&4 Report Deadline: 31 Dec 19 | | |
| 07 February 2020 Committee Room 3&4 Report Deadline: 29 Jan 20 | | |
| 06 March 2020 Committee Room 3&4 Report Deadline: 26 Feb 20 | | |
| 03 April 2020 Committee Room 3&4 Report Deadline: 25 Mar 20 | | |

3 Items to be scheduled

Review of Scrutiny – terms of reference to be agreed



4 Other Meetings

Informal Meetings

12th July 2019 Informal meeting to discuss draft report for the Full Council inquiry

Call in

None scheduled

Petitions

None scheduled

Councillor Call for Action requests

None scheduled

5 Forward Plan

5.1 Below is an extract of the Forward Plan, detailing those decisions relating to this Committee's remit.

| Leader | | |
|-------------|--------------------------------------|---------------------------|
| Ref No. | Title | Proposed Date of Decision |
| 006653/2019 | Refresh of Council Plan | 30 Jul 19 |
| 004101/2017 | Enterprise Zone Investment Plan 2019 | 30 Jul 19 |
| 005423/2018 | BCC International Strategy | 17 Sep 19 |

| Deputy Leader | | |
|---------------|---|---------------------------|
| Ref No. | Title | Proposed Date of Decision |
| 006060/2019 | Dollman St – Post Room Options | 30 Jul 19 |
| 006771/2019 | Performance Monitoring, April to May 2019 | 30 Jul 19 |

6 Scrutiny Reports to City Council

| O&S Committee | Report Title | Date for Council |
|------------------------|----------------------|------------------|
| Co-ordinating | Full Council Meeting | September 2019 |
| Health and Social Care | Period Poverty | November 2019 |