

BIRMINGHAM CITY COUNCIL

COUNCIL BUSINESS MANAGEMENT COMMITTEE

TUESDAY, 28 AUGUST 2018 AT 14:00 HOURS
IN COMMITTEE ROOM 6, COUNCIL HOUSE, VICTORIA SQUARE,
BIRMINGHAM, B1 1BB

A G E N D A

1 **NOTICE OF RECORDING**

Chairman to advise meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 **DECLARATIONS OF INTERESTS**

Members are reminded that they must declare all relevant pecuniary and non pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

3 **APOLOGIES**

To receive any apologies.

3 - 6

4 **MINUTES**

To confirm and sign the Minutes of the last meeting.

7 - 26

5 **OVERSEAS TRAVEL AND INWARD DELEGATIONS FROM ABROAD**

Report of Chief Operating Officer - Strategic Services.

27 - 28

6 **INDEPENDENT REMUNERATION PANEL - MEMBERSHIP**

Report of the City Solicitor.

29 - 30

7 **DISCONTINUING DISTRIBUTION OF COMMITTEE AND COUNCIL PAPERS**

Report of the City Solicitor

<u>31 - 32</u>	8	<u>PROVISIONAL CITY COUNCIL DATES FOR 2019/2020, 2020/2021 AND 2021/2022</u>
		Report of the City Solicitor.
<u>33 - 36</u>	9	<u>USE OF THE COAT OF ARMS</u>
		Report of the City Solicitor.
<u>37 - 48</u>	10	<u>PETITIONS UPDATE</u>
		Report of the City Solicitor.
<u>49 - 54</u>	11	<u>CITY COUNCIL AND CBM FORWARD PLAN</u>
		To inform members of forthcoming items for City Council and Council Business Management Committee meeting agendas
<u>55 - 58</u>	12	<u>COUNCIL AGENDA FOR THE NEXT MEETING</u>
		To consider the Council agenda for the next meeting.
		For information the order of Notices of Motion at this meeting will be Liberal Democrat, Labour and Conservative.
	13	<u>OTHER URGENT BUSINESS</u>
		To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.
	14	<u>AUTHORITY TO CHAIRMAN AND OFFICERS</u>
		Chairman to move:-
		'In an urgent situation between meetings, the Chairman jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

BIRMINGHAM CITY COUNCIL

COUNCIL BUSINESS MANAGEMENT COMMITTEE 25 JUNE 2018

MINUTES OF A MEETING OF THE COUNCIL BUSINESS MANAGEMENT COMMITTEE HELD ON MONDAY 25 JUNE 2018 AT 1400 HOURS, IN COMMITTEE ROOM 6, THE COUNCIL HOUSE, BIRMINGHAM

PRESENT:

Councillor Ian Ward in the Chair;

Councillors Robert Alden, Shabrana Hussain, Gareth Moore, Brigid Jones, Martin Straker Welds and Mike Ward.

NOTICE OF RECORDING

- 2767 The Chair advised the meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.

DECLARATIONS OF INTEREST

- 2768 Members were reminded that they must declare all relevant pecuniary and non pecuniary interests relating to any items of business to be discussed at this meeting. If a pecuniary interest was declared a Member must not speak or take part in that agenda item. Any declarations would be recorded in the minutes of the meeting.

No declarations of interest were made.

APOLOGIES

- 2769 No apologies were received.

MINUTES

- 2770 That the Minutes of the last meeting held on 29 May 2018 were confirmed and signed by the Chair.

AMENDMENTS TO THE MEMBER'S ALLOWANCE SCHEME

The following report of the report of the City Solicitor was submitted:-

(See document No 1)

A revised appendix 1 was circulated around the table:-

(See document No 2)

Rob Connelly, Acting Assistant Director – Governance, made introductory comments relating to the report.

Councillor Brigid Jones noted that, although the scheme reflected HR policy and the law, Members on maternity leave would be entitled to 90% of the Special Responsibility Allowance (SRA) for weeks 1-6 but those Members on paternity leave for two weeks would continue to receive a basic allowance and any relevant SRA. She questioned the differing arrangements which put a mother at a disadvantage.

The Chair requested that officers take the query back to HR and advise Councillor Jones of the response.

2771

RESOLVED:-

That the following motion be recommended to the City Council:

That the Members' Allowance Scheme is amended as set out in Appendix 1 to allow parental leave for councillors, following recommendations by the Independent Remuneration Panel agreed by City Council on 13 March 2018.

REQUEST FOR THE USE OF THE COAT OF ARMS

The following report of the City Solicitor was submitted:-

(See document No 3)

Following consideration of the request it was-

2772

RESOLVED:-

That this Committee has no objection to the use of Coat of Arms on promotional material by Albert Town Council.

PETITIONS UPDATE

The following report of the report of the City Solicitor was submitted:-

(See document No 4)

Following a short debate it was agreed that future reports should provide statistics for petitions received in the last 6 months which had been discharged. In addition the current petition schedule should be included in the report as an appendix.

2773

RESOLVED:-

That the report be noted and the changes proposed in the forgoing preamble be incorporated in future reports.

CITY COUNCIL AND CBM FORWARD PLAN – DRAFT

The following draft City Council and CBM Forward Plan was submitted:-

(See document No 5)

Rob Connelly, Acting Assistant Director – Governance, made introductory comments adding the views of Members were being sought. In addition the appointment to the Roll of Honorary Alderman should be as and when required.

Reference was made to possible plans/reports that could be added to the plan.

With regard to City Council dates Councillor Robert Alden suggested that the dates for the whole 4 year period until the elections in 2022 could be agreed now and the Chair requested that officers bring forward the dates to the next meeting of the Committee

2774

RESOLVED:-

That, subject to the comments made above, the Draft City Council and CBM Forward Plan be noted.

COUNCIL AGENDA FOR THE NEXT MEETING

The following draft agenda was submitted:-

(See document No 6)

During a discussion it was agreed to amend the agenda as follows:

- Insert an agenda Item 8 Birmingham City Council plan 2018-2022 and allocate 25 minutes.
- Renumber items 8, 9 and 10 to 9, 10 and 11.
- Allocate 25 Minutes for item 8 (Birmingham City Council Plan).
- Allocate 10 Minutes for item 9 (Amendments to the Members' Allowance Scheme.
- Reduce the break to 15 minutes if necessary.
- Reduce the time for the Report of Overview and Scrutiny Committees to 50 minutes (item 10).
- Reduce the time for the Motions for debate from individual Members to 80 minutes (item 11).

It was noted that the above would mean that the meeting was timed to finish at 1900 hours. Item 10 was the 'Scrutiny Annual Report 2017/18' and was from the Chair of Co-ordinating Overview and Scrutiny Committee

2775 **RESOLVED:-**

That, subject to the above amendments, the draft agenda be noted.

OTHER URGENT BUSINESS

2776 There was no other urgent business.

AUTHORITY TO CHAIR AND OFFICERS

2777 **RESOLVED:-**

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, has authority to act on behalf of the Committee.

The meeting ended at 1420 hours.

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CHAIR

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of:	CHIEF OPERATING OFFICER – STRATEGIC SERVICES
Date of Decision:	28 AUGUST 2018
SUBJECT:	OVERSEAS TRAVEL AND INWARD DELEGATIONS FROM ABROAD
Wards affected:	All

1. Purpose of report:
<p>1.1 To provide details, for information, of Member and Officer overseas travel undertaken between 1st April 2018 to 30th June 2018.</p> <p>1.2 To provide details, for information, of inward delegations from abroad.</p>

2. Decision(s) recommended:
<p>2.1 To note approved Member and officer overseas travel.</p> <p>2.2 To note the details of inward delegations from abroad.</p> <p>2.3 To note that with effect from 19 January 2016 authority for foreign travel by City Council Members and officers will only be granted when 4 weeks' notice has been given. Visits proposed with less than 4 weeks' notice will be refused unless under EXCEPTIONAL CIRCUMSTANCES which will require written documentation and an extremely robust reason to travel.</p>

Contact Officer:	Lloyd Broad
Telephone No:	0121 303 2377
E-mail address:	lloyd.broad@birmingham.gov.uk

3. Relevant background/chronology of key events:

A. OVERSEAS TRAVEL

- 3.1 The Council Business Management Committee has responsibility for the oversight of arrangements for foreign travel undertaken by Members and officers of the City Council. Under the new administration the authorisation of foreign travel has been delegated to Strategic Directors and the Chief Executive or nominee.

At the request of Members, quarterly reports on foreign travel undertaken are reported to this Committee.

- 3.2 In line with established practice the attached schedule of visits are grouped to reflect the main activity areas identified within the Council's current international activities. With particular relevance to the City Council's priorities as detailed in the Council Plan. Those activities include:

Civic related visits – Visits undertaken by the Lord Mayor

Networks/Policy – The various European and international agencies on which we have representation or where we seek to further Birmingham's interests e.g. Eurocities and the Commonwealth Local Government Forum.

Sister/Partner Cities – This refers to our on going work with Chicago, Frankfurt, Guangzhou, Johannesburg, Leipzig, Lyon and Milan.

Funding, Specific Projects/Professional – Where Birmingham participates in collaborative, practical or funding initiatives with benefits to Birmingham, or where joint work is undertaken through professional bodies.

- 3.3 In the interest of minimising the costs of foreign travel undertaken by Members and officers requests must be submitted at least 4 weeks before the intended date of travel. This will enable the purchase of flights and accommodation at the most economical cost.

3.4 Travel Undertaken

The attached Appendix A is a summary of approved overseas travel comprising of 4 visits undertaken by Members and 23 visits by officers at a maximum cost of £60,188.66 (figure includes £49,022.05 for Gold Coast 2018 Commonwealth Games in Australia).

B. INWARD DELEGATIONS FROM ABROAD

- 3.5 As part of the City Council's broader engagement with the international community consideration has been given to how the Council can improve the effectiveness of delegations to Birmingham from abroad. Consequently a registry of such visits was established in January 2008.

Subsequently the Council Business Management Committee requested, in December 2008, that regular reports be submitted with details of delegations visiting Birmingham from abroad. Attached is a summary of inward visits for April – June 2018 Appendix B.

Signature:

Chief Officer:

Date:

List of Background Documents used to compile this Report:

Authorisation for foreign travel forms and report back from visits. Registry of inward delegations.

CIVIC RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Councillor Anne Underwood – Finance & Governance Lord Mayor Lord Mayor's Consort New CEO Strategic Services - 4 Officers Economy - 2 Officers Place - 1 Officer	Gold Coast and Brisbane, Australia	27 March to 17 April 2018 (dates variable)	<p>To attend the Gold Coast 2018 Commonwealth Games, either as delegates to the official Observers Programme, or to fulfil civic duties.</p> <p>Staging a major multi-sports event such as the Commonwealth Games is a complex logistical operation. To ensure a future Host City is as prepared as possible, there is a clear need for a transfer of knowledge and the best and usual way to do that is to attend the edition of the Games that comes immediately before. Mindful of the need to represent best value to the taxpayer, there was a clear commitment from the Birmingham 2022 team that the minimum possible number of delegates would attend, but what they brought would be invaluable in the four years ahead.</p> <p>In the case of Birmingham, the normal preparation period is significantly shorter following the withdrawal of Durban as the initial 2022 Host, increasing the importance of maximising the time available ahead of the staging of the Games.</p> <p>That means the experience, learning and contacts gained from the Gold Coast will be invaluable for Birmingham, covering all aspects of a Games from the delivery of the village to transport, security, venue configuration, ticketing, communications and of course the sporting experience for athletes.</p> <p>In addition, there was a ceremonial and civic requirement for the city of Birmingham to be represented and presented to the world once the attention turned away from Gold Coast 2018 and towards Birmingham 2022, also requiring support.</p> <p>Presenting the Birmingham 2022 story to the world's media was important. This included direct support for the local journalists attending, via background briefings, interviews with the delegation and regional athletes and joint press conferences. This also included managing media moments such as Birmingham's role in the handover ceremony, as well as first-hand operational experience of managing hundreds of international journalists, photographers and camera crews at a multi-sport event.</p> <p>The Commonwealth Games Federation expects the host city for each Games to arrange a full programme of briefings and visits for the next Games city to learn and understand how the Games will work in practice. Birmingham will in due course do this for its successor.</p>	<p>£49,022.05 Flights: £20,784.54 Accommodation: £20,468.96 Subsistence: £3,521.87 Fee to attend observer programme: £4,246.68 Authorised by Councillor Ian Ward / Stella Manzie</p>

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
			<p>The Commonwealth Games Federation had an expectation that Birmingham City Council would send a higher number of delegates to the Gold Coast but delegates were kept at a minimum to reduce costs.</p> <p>Practical Outcomes: Have included:</p> <ul style="list-style-type: none"> Established an understanding of how to achieve Legacy Outcomes for the whole site that will be used during games time – currently there are legacy aspirations for the Residential Accommodation which is being built but further work now needs to be progressed for the overlay site – which is the adjacent part of the Village which will be used for the temporary facilities during games time, such as the dining hall, transport mall and other ancillary facilities. Clarifying our post games legacy aspirations for the site will mean that we design the 'games time village' to fit in with our legacy plans as opposed to developing a temporary solution which does not fit in with our legacy aspirations. There will be an integrated delivery programme for the whole of the Village with key milestones, interdependencies and risks identified. Relevant individuals will be identified to take responsibility for every aspect of the village. We now have a greater understanding of what partners roles are, ie what the Organising Committee (OC) is responsible for, what the Council is responsible for and how support and challenge will be provided by partners such as DCMS and CGFP. Established a better understanding of the key groups / stakeholders with whom engagement and close working is required. This will lead to the establishment of a Capital Project Group for the Village which will need to include relevant transport, security and resilience leads as part of development process for the Village – need to establish whether the security and transport requirements have an impact on how we lay village out. Informed plans for testing usability of all areas of the Athletes Village. 	

NETWORK RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Councillor Ian Ward Place - 1 Officer	Dresden, Germany	25-27 April 2018	<p>To attend a Eurocities Culture Forum Meeting.</p> <p>Birmingham currently chairs the Eurocities Culture Forum. Cllr Ian Ward was elected chair of the Culture Forum in November 2016 and is required to attend various Eurocities events during the year including two Culture Forum meetings to make connections with the work programmes of the other groups, as well as to chair the broader Eurocities work plan.</p> <p>Birmingham is expected to lead on developing the agenda, facilitating the meetings and hosting the political sessions as part of its commitment. Through its role as Chair of the Forum the Council also has a seat on the Executive Committee of the organisation, giving Birmingham a voice in wider discussions, and fulfilling the Council's intention to be outward-facing and to be a strategic influencer (A Modern Council).</p> <p>Practical Outcomes: Conference Summary Outcomes</p> <p><i>1. Culture is a tool for cities to involve citizens in a dialogue about our common future</i></p> <p>Culture creates opportunities for local authorities to engage in democratic dialogue with audiences through events (Karlsruhe and the Festival of European culture), specific venues (Base for Art in Utrecht), or educational projects ('Leave the Mark: integration paths through comic strips' in Milan).</p> <p>Cultural initiatives can make visible what is not and give a voice to invisible parts of the population. They can help deconstruct judgments and encourage social inclusion. Arts and culture, in their various forms, provide a mean to bring more enthusiasm and curiosity in the local governance.</p> <p><i>2. Art in the public space is a tool to foster dialogue</i></p> <p>Discussions emphasised the impact public art has on generating sustainable and fruitful exchanges between local authorities and locals.</p> <p>Dresden showed example where art provoked dialogue and interrogated what 'living together' means. Different opinions, included the extreme ones, should be collected, heard and considered by local authorities to rethink local governance.</p>	<p>£1,208.60 Flights: £692.84 Subsistence: £138.54 Accommodation: £377.22 Authorised by Jacqui Kennedy</p>

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
			<p><i>3. Citizens' involvement: gathering intelligences</i></p> <p>Co-creation is necessary to outline common narratives and to counter extremist discourses. Cultural institutions can use co-creation and participation tools (e.g. cultural mediators) to assimilate citizen's experience and expertise to be more intelligent and sustainable. Diversifying languages used in the local cultural landscape has also been identified as a mean to widen dialogue.</p> <p>The EUROCITIES campaign Cities4Europe- Europe for citizens highlights local initiatives and encourages diverse forms of projects where people come first and where trust between citizens and public authorities is strengthened.</p> <p><i>4. Connecting culture to other policies for more impacts and more funding</i></p> <p>Connecting culture to other sectors as education or health and well-being can help deepen the impacts of cultural projects and increase funding. Supporting cross-sectorial and participatory projects can help tackle the governance and the financial challenges faced by cities.</p> <p>The final day of the Forum was the Business session which was chaired by Cllr Ward. The day included; summary presentations from site visits, discussion on implementing the Eurocities Cultural Strategy and planning for the next Forum in Lisbon in October 2018.</p>	
European and international Affairs, Economy – 1 Officer	Athens, Greece	15-18 May 2018	<p>To attend Eurocities Executive Committee.</p> <p>Practical Outcomes:</p> <p>The purpose of the meeting in Athens was to primarily attend the meeting of the Eurocities officers 'Executive Committee' which prepares the content, agenda and working papers for the subsequent politicians executive committee which the Leader of the Council normally attends. In addition to the Executive Committee, Eurocities also held its annual cooperation platform which brings together all its 140 member cities to progress its forward plan and work programmes. This year the focus was on the Future of Eurocities and how the network remains relevant to cities. The platform reported on a members survey which included evaluations regarding membership structure, priorities and communications. This led to roundtable sessions on the future visioning of the network. The meeting also prepared for a political discussion at the next Executive Committee meeting on the UN Sustainable Development goals.</p>	<p>£930.10 Flight: £397.25 Subsistence: £69.92 Accommodation: £471.93 Authorised by Waheed Nazir</p>

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Councillor Tristan Chatfield European and international Affairs, Economy – 1 Officer	Ghent, Belgium	4-5 June 2018	<p>To attend the Eurocities Executive Committee (Politicians) meeting.</p> <p>Practical Outcomes: Accompanied Councillor Tristan Chatfield at the EUROCITIES ExCOM meeting who was asked to attend on behalf the Leader of the Council. This was a strategically important meeting discussing the future of EUROCITIES in the context of changes impacting European Union. The meeting also looked at the UN's Sustainable Development Goals and how to practically incorporate these at the city level and to make sure that we monitor whether our residents are healthier, live longer (bridging the life expectancy gap within cities), have fair access to healthy food, good quality education, clean air and water, etc.</p>	<p>£1,295.55 Flight: £ 955.64 Subsistence: £100.45 (tbc) Accommodation: £239.46 Authorised by Waheed Nazir</p>
European and international Affairs, Economy - 1 Officer	Brussels, Belgium	25-27 June 2018	<p>To attend Eurocities Urban Working Groups (Cohesion Policy, Governance and EU Urban Agenda Working Groups) and meeting with staff at the Brussels Office.</p> <p>Practical Outcomes: The visit to Brussels served 2 key objectives:</p> <ol style="list-style-type: none"> 1. Firstly there was a visit to our Brussels Office to inform and follow up with staff on the latest governance changes with regards to the financing and future management of the Office. New arrangements include the establishment of a new Management Board including UoB, BCU and Warwick University which sees them pay a financial contribution offsetting the net costs of running the office. The visit also allowed time to provide 1:1 work programme meetings with staff. 2. There was also attendance at three Eurocities 'Urban' Working Groups which have been overseeing the new EU proposals for future urban/city governance, cohesion policy and the new Multi Annual Financial Framework. The last two working groups in particular have been examining new proposals for future EU funding programmes. It is important for Birmingham to closely follow these developments in order to influence the nature of them, especially in the context of Brexit and continued access to programmes/funding as a '3rd Country'. 	<p>£891.61 Flight: £429.22 Subsistence: £44.70 Accommodation: £417.69 Authorised by Waheed Nazir</p>

PARTNER CITIES RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Councillor Ian Ward European and international Affairs, Economy – 2 Officers	Chicago, USA	4-8 June 2018	<p>Mayors Global Cities Forum and 25th Sister City Anniversary between Birmingham and Chicago.</p> <p>Practical Outcomes: The visit to Chicago was undertaken with a small delegation of partners/stakeholders from across the City under the auspices of the 25th anniversary of the Birmingham/Chicago Sister City Partnership. There was a wide ranging and varied programme of meetings undertaken by all partners but for BCC specifically this included:</p> <ol style="list-style-type: none"> 1. Participation in Mayor Rahm Emanuel's 'Mayors Global Summit' which included the Leader participating in a Mayoral Roundtable on Inclusive Growth alongside Mayors of significant Cities around the World. 2. The Leader presented Birmingham's approach and key initiatives on inclusive growth at one of the key summit workshops. 3. There was a meeting specifically with Mayor Emanuel 4. There was a meeting with the Chicago Consul General 5. There were meetings with significant private investment companies who have a stake in Birmingham's property and commercial developments providing an opportunity to highlight and promote further capital and investment opportunities 6. There was a meeting with regards to the longstanding Tri-City Social Workers exchange which has facilitated exchanges of social workers between Chicago, Hamburg and Birmingham for 20 years 7. There was a meeting with the Chicago Public Safety Chief for City Hall and wider reps including Chicago Police Dept regarding how city deal with guns, knives and gangs. BCC is following up with Chicago to explore approaches and initiatives taken in Chicago. 8. There was a Cultural roundtable meeting involving key cultural umbrella bodies in Birmingham and Chicago exploring the future financing and sustainability of City Culture and the role of city authorities in promoting and supporting culture as part of its global attraction and enabler of inclusion. 9. There was a visit to a University of Illinois led 'collaborative innovation centre' which creates 'maker spaces' which bring together, academics, business, students and the public sector to develop innovative approached to services or solutions to problems – this was explored from a public service perspective with key contributions from BCU and STEAMHOUSE. 	<p>£6,008.99 Flights: £2,954.46 Subsistence: £677.84 Accommodation: £2,376.69 Authorised by Councillor Brigid Jones / Waheed Nazir</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and international Affairs, Economy – 1 Officer	Amsterdam, Netherlands	3-5 April 2018	<p>Existing EU Funding Project: Unlocking Social and Economic Innovation Together (USE-IT!).</p> <p>To represent Birmingham during the Amsterdam meeting of the EUROCITIES Working Group on Food.</p> <p>Practical Outcomes:</p> <ul style="list-style-type: none"> The Group began working on the H2020 bid on food systems in cities. One of the reasons Birmingham participated in this is our focus on access to nutritious meals for low income families. The purpose of our engagement is to keep this as one of the important strands in the project. The outcome of the visit will be our submission of bid to H2020 jointly with the EUROCITIES WG Food. Participated in inspiring discussions about Amsterdam's work focusing on combating obesity – Amsterdam claim they managed to reduce obesity in children by combining efforts of all city services: public health, sport, planning, and economy. Participated in study visits to several inspiring examples around circular economy: 1) industrial symbiosis; and 2) housing and its impact on local economy. The second example has been particularly relevant to the USE-IT project and the work planned on Port Loop around food waste. 	<p>ALL COSTS MET BY EUROPEAN FUNDING</p> <p>Authorised by Ian MacLeod</p>
GBSLEP Growth Hub, Economy – 1 Officer	Prague, Czech Republic	8-11 April 2018	<p>Existing EU Funding Project: An INTERREG Europe funded proposal (PURE COSMOS).</p> <p>To attend short conference as an independent "expert".</p> <p>Practical Outcomes:</p> <ul style="list-style-type: none"> Delivery of part of project Pure Cosmos work package. Exchange of ideas on public policy around SME support. Support partners in Usti, Czech Rep to implement similar models to GBSLEP Growth Hub. Developing an understanding of methodologies used by other member states and their relevance to Birmingham and its work with SMEs. The work has helped contribute to the SEP and the GBSLEP Growth Plan and Industrial Strategy that will facilitate the conditions and infrastructure to support business start-ups. Help with improvements around the modernisation of Council Services to businesses. 	<p>ALL COSTS MET BY EUROPEAN FUNDING</p> <p>Authorised by Waheed Nazir</p>

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and international Affairs, Economy – 1 Officer GBSLEP Growth Hub, Economy – 1 Officer	Bratislava, Slovak Republic	17-19 April 2018	<p>Existing EU Funding Project: Interreg Europe Urban Manufacturing Project. Attend a policy meeting and study visit in Bratislava, Slovakia for the Interreg Europe Urban Manufacturing project.</p> <p>Practical Outcomes: This visit was taken in the context of Birmingham's participation in the EU Funded Urban M project. This project explores how 7 cities across the EU utilise EU funding to support Innovation and Business Support. During the visit there were presentations and study visits presenting explicit examples of how ERDF funding has been utilised to support Fab Labs, Science Parks and Collaborative Maker Spaces. BCC's strategic policy leadership role for EU funding in GBSLEP allows it to influence new funding calls and the visit has brought back good practice examples to consider for funding in Birmingham as well as share its own innovation and business support provision supported by EU resources.</p>	ALL COSTS MET BY EUROPEAN FUNDING Authorised by Waheed Nazir
Transportation and Connectivity, Economy– 1 Officer	Vienna, Austria	17-19 April 2018	<p>Existing EU Funding Project: OPTIMUM project.</p> <p>To attend the 8th plenary meeting for the Multi-source Big Data Fusion Driven Proactivity for Intelligent Mobility (OPTIMUM) project.</p> <p>Activities: The following topics were discussed:-</p> <ul style="list-style-type: none"> • We discussed the mobile app that gives users more travel sustainable options and how it should be used. • We discussed how points would be obtained by the participants and what the maximum number of points obtained could be. • A minimum of 40 participants are required to make the trial for the app successful, they need to use the app for a minimum period of 6 weeks and the data needs to be recorded via the app. • Timescales were discussed. <p>Practical Outcomes:</p> <ul style="list-style-type: none"> • It was agreed that all pilots should start the app testing and run it for a period of 6 weeks. If we did not get enough applicants then we could run further recruitment sessions. • All app testing needs to be concluded by the first week in June 2018. • All applicants need to complete the online questionnaire once they sign on to the app and then again when the trial is over. • There will be another meeting in Portugal at the end of August and our report will be presented to the European Commission. 	ALL COSTS MET BY EUROPEAN FUNDING Authorised by Waheed Nazir

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Policy and Programmes, Economy– 1 Officer	Bremen, Germany	24-27 April 2018	<p>Existing EU Funding Project: ELIPTIC Project. To attend ELectrification of Public Transport In Cities (ELIPTIC) European Funded project final partner meeting and conference.</p> <p>Practical Outcomes: Two key outcomes:</p> <ol style="list-style-type: none"> 1. Presentation of Birmingham and learning from other Eliptic partner experience and differing assessments of deploying electric buses at the level of scale and infrastructure developments required. Understand if other partners findings could be replicated in Birmingham. 2. Workshop session with Warsaw Eliptic partner to present feasibility study on EV bus charging scenarios and Total Cost of Ownership parameters <p>BCC shared its investigation into the possibility of introducing battery electric buses, with specific analysis of the proposed Sprint Buses being electric on key routes from Birmingham airport to Halesowen via Birmingham City Centre. Understanding the strategic positioning of charging stations.</p>	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Kevin Hicks</p>
Information, Technology and Digital Services, Strategic Services – 2 Officers	Belgrade, Serbia	2-5 May 2018	<p>Existing EU Funding Project: PULSE project. To attend PULSE project meeting.</p> <p>Practical Outcomes:</p> <ul style="list-style-type: none"> • Further development of the PULSEAir app based on feedback from the pilot partners – Birmingham is leading the pilot in Sparkbrook, Sparkhill and Bordesley Green. This improved the content of the app – both the questions being asked and also the look and feel. The app is collecting health, social, environmental, motility data from participants and augmenting this with other data from cities on e.g. air quality. The aim is to promote healthier lifestyles and an awareness of the importance of air quality and their role in terms of sustainable living. • Received agreement from project technical lead for the purchase of 20 air quality sensors that will be located close to schools and will provide additional data on air quality (PMs and NOs etc) at neighbourhood level. • Reviewed the models being used to measure risk to participants of diabetes and asthma based on their data and how this would be communicated back to participants. 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Angela Probert</p>

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Place - 1 Officer	Cannes, France	11-15 May 2018	<p>To attend the Marche Du Film and Association of Film Commissions International (ACFI) Event (Promotional and networking visit).</p> <p>Practical Outcomes:</p> <ul style="list-style-type: none"> The purpose of the trip was to meet connect with industry colleagues, make new connections and promote Birmingham & WM as a destination for film. Marche Du Film (Cannes Film Festival) is the leading Industry market place event in the annual calendar. Meetings held with production companies, directors and studio executive. Further meeting arranged for back in the UK with Animus Films for a slate of films to be filmed in the region. Potential for co-production with UK & Canadian company for feature film to be filmed in Birmingham 2018/19. Meeting with Prano Bailey (director, Salt Films) to discuss FB services and locations for feature film 'Sensor' late 2018. Potential for £5 million of spend in the city for 2018/19. 	<p>£792.21 Flight: £230.10 Subsistence: £146.11 Accommodation: £416.00 Authorised by Jacqui Kennedy</p>
Information, Technology and Digital Services, Strategic Services – 1 Officer	Lecce, Italy	13-15 May 2018	<p>Existing EU Funding Project: City4Age Project. To attend an annual EU Review Project meeting.</p> <p>Practical Outcomes:</p> <ul style="list-style-type: none"> Birmingham presented back on the deployment of the city4Age wearable technologies and intelligent systems to support older people (over 65) living with frailty to stay independent, active and engaged in managing their health and wellbeing in the pilot study areas of Sutton Coldfield and Yardley This highlighted good progress in terms of recruitment – 55 participants actively involved in data collection on their health, motility, physical activity and socialisation Data is being collected through the use of wearables (smart watch) and sensors located in places that people visit on a regular basis (e.g. supermarkets, restaurants, faith centres) An intervention plan was developed, along with a bank of messaging and resources that will support the promotion of activities that will support older people to increase their physical, mental and social activity based on their data The dashboard for reviewing the data collected on individuals has been enhanced to allow annotations by the geriatrician and care givers Birmingham is now looking at how it can exploit the use of this technology as part of future delivery of health & social care services and is working with UHB and BCC Adults and Communities 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Angela Probert</p>

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Information, Technology and Digital Services, Strategic Services – 1 Officer	Usti Region, Czech Republic	15-17 May 2018	<p>Existing EU Funding Project: An INTERREG Europe funded proposal (PURE COSMOS).</p> <p>To deliver a technical workshop and attend project management meeting.</p> <p>Practical Outcomes:</p> <ul style="list-style-type: none"> The technical workshop brought together stakeholders and project partners to plan completion of a draft regional action plan by 31 December 2018. Birmingham leads the Exchange of Experiences and was responsible for the successful delivery of this technical session. The workshop identified approaches to support the development of a Regional Action plan for GBSLEP focused on enhancing the competitiveness of SMEs and improving the digitisation of council services. An import workshop is now being planned for Birmingham on 26th September at the REP working with GBSLEP Growth Hub that will bring together stakeholders and key experts to look at specific solutions and strategies to support delivery of the local Industrial Strategy and contribute to the wider WMCA SEP. The meeting also provided opportunity for project partners to report back on progress, review finance and next steps. 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Angela Probert</p>
Highways and Infrastructure, Economy– 1 Officer	Epirus, Greece	15-17 May 2018	<p>To attend and speak at an introductory conference relating to procurement of a regional Public-Private Partnership (PPP) project for street lighting / energy reduction / sustainable tourism.</p> <p>Practical Outcomes:</p> <ol style="list-style-type: none"> Birmingham is recognised in other countries as an authority that procures significant contracts and with expertise in mobilising such contracts. Greece has no similar PPP contracts from which it can learn and the UK is a leader in this sector. Adding wider understanding around project finance is beneficial and will support our ability to retain such finance in the future. This visit contributed to individual development and experience: taking opportunities to develop our staff and make them more effective in what they do. The experience learned from other Private Finance Initiative (PFI) / PPP projects is relevant in both procurement and operation of contracts. Under the council's conditions of grant, learning from and sharing our experience / knowledge with other public sector organisations is expected. 	<p>ALL COSTS COVERED BY CONFERENCE ORGANISERS Authorised by Kevin Hicks</p>

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Place - 1 Officer	Plovdiv, Bulgaria	29 May - 1 June 2018	<p>To attend a Movement Spaces project workshop with other partners from the programme.</p> <p>Practical Outcomes:</p> <ul style="list-style-type: none"> We met partners from other projects within the programme to update on progress and to consider options for the EU funding proposal for youth engagement in partnership with Street Games who work to take sport to the doorstep in disadvantaged communities with a remit for working with young people and improving health and job opportunities. The meeting also looked at how Cities and communities could work together to promote activity in underused spaces, community cohesion and sharing of ideas; As a result of this meeting BCC will receive funding to develop a programme working with citizens in our most hard to reach communities. 	<p>£39.55</p> <p>FLIGHT AND ACCOMMODATION COSTS MET BY INTERNATIONAL SPORTS AND CULTURE ASSOCIATION (ISCA)</p> <p>Subsistence: £39.55</p> <p>Authorised by Jacqui Kennedy</p>
Corporate Procurement Services, Strategic Services – 2 Officers	Lisbon, Portugal	3-6 June 2018	<p>Existing EU Funding Project: Cities Grow project.</p> <p>To attend a Cities Grow working group.</p> <p>Practical Outcomes:</p> <ul style="list-style-type: none"> CITIES-Grow is an EU funded project coordinated by EUROCITIES with the support of Migration Policy Group, Migration Work-CIC and Migration Policy Institute. Birmingham is one of 4 cities (Utrecht, Lisbon and Brighton) working together as part of the project to share best practice, experiences and learning regarding the integration of migrants and refugees through economic activities, particularly through the commissioning/procurement process. Commissioning and Procurement took over the Cities Grow Project in November 2017, when the Equalities Team disbanded. Originally, Birmingham was aligned to mentor Lisbon however following the success of our previous meeting with the cohort, Birmingham was asked to mentor all three cities. While we were mentoring we also learnt from the other cities and have shared best practice, documents and networking contacts with our BCC colleagues in other teams such as the Prevention, Communities and Migration Team. <p>As a result we are invited to report back at a conference in Milan in November.</p>	<p>ALL COSTS MET BY EUROPEAN FUNDING</p> <p>Authorised by Angela Probert</p>
European and international Affairs, Economy – 1 Officer	Lodz, Poland	5-8 June 2018	<p>Existing EU Funding Project: Regeneration Mix.</p> <p>Represent Birmingham at the workshop organised by URBACT Transfer Network Regeneration Mix.</p> <p>Practical Outcomes:</p> <p>The URBACT project Regeneration Mix aims to connect the growth in cities with positive outcomes for their residents. The meeting in Lodz was to observe a large scale housing regeneration programme in Lodz (the largest in Europe) with the intention to bring back best practice relevant to Birmingham context. Several models of working with communities in regenerated areas have been evaluated and will be further develop to fit to Birmingham's context as a result of the project.</p>	<p>ALL COSTS MET BY EUROPEAN FUNDING</p> <p>Authorised by Waheed Nazir</p>

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Policy and Programmes, Economy – 1 Officer	Valencia, Spain	17-19 June 2018	<p>Existing EU Funding Project: Transition Regions Towards Industrial Symbiosis (TRIS) project. To Chair Steering Committee meeting and attend Interregional visit.</p> <p>Practical Outcomes:</p> <ul style="list-style-type: none"> As Lead Partner, BCC chairs the projects' Steering Committee; the partnership includes representatives from UK International Synergies, IVACE & Aidimme, Valencia Spain, Emilia-Romagna & Aster, Bologna, Italy and HOI & IFKA, Budapest, Hungary. The steering meeting discussed future tasks; deliverables achieved so far; and the current budgetary information. Decisions were made around Good Practices from different regions and the review of draft Action Plans which will influence each regions policy around the development of Industrial Symbiosis. The Interregional meeting entailed presentations on: <ul style="list-style-type: none"> Diagnoses and Information Tools. Matchmaking and e-cooperation Tools- 4 examples of material sharing projects gave presentations. Study visit to a Waste Treatment Plant for Lighting and Energy Accumulators. Study visit to an Anaerobic Digester for creating fertilisers. This is a LIFE funded project. 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Waheed Nazir</p>
Policy and Programmes, Economy – 1 Officer	Rotterdam, Netherlands	19 June 2018	<p>Existing EU Funding Project: Climate KIC project. To attend Climate KIC Assembly Meeting.</p> <p>Practical Outcomes: The purpose of the visit was to represent BCC at the meeting of the Assembly of Core Partners.</p> <p>Attendance was required at this meeting as a partner organisation in Climate KIC. Attended as a proxy in lieu of the Cabinet Member for Transport & Environment.</p> <p>The meeting approved the minutes of previous meetings in September 2017 and the group voted on a number of items: 1. Appointment V. Alfaya as GB member – passed. 2. Extension of 2017 accounts preparation until Assembly meeting September 2018 – passed.</p> <p>The meeting also received an update from Climate-KIC CEO Kirsten Dunlop covering:</p> <ul style="list-style-type: none"> Business update Finance update Operations update Financial sustainability update 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Waheed Nazir</p>

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Corporate Strategy, Strategic Services – 1 Officer	Krakow, Poland	19-22 June 2018	<p>Existing EU Funding Project: SETA project. To attend A SETA Group Project meeting.</p> <p>Practical Outcomes:</p> <ul style="list-style-type: none"> • Main reason and outcome of the meeting was to present our findings on the technology and methodology that will foster a change in the way mobility is understood and organised, monitored and planned in metropolitan areas as well as research and findings to the EU review panel at the halfway stage. • We attend all the SETA meeting with all consortium partners in attendance. We reported on Birmingham's progress on the progress of our milestones and actions against the deliverables of the project. • Participated in discussions of Birmingham's requirements in regards to this project. • The meeting also provides a valuable opportunity to learn what other partners have been doing in regards to stakeholder analysis, big data collection and mobility / transport modelling for their cities. • Feedback provided to the Birmingham Project Team and other project linked to this work on Big Birmingham Bikes, Active Parks and Active Data that are already under way. In addition it also links with Transportation whose priorities include active travel and behaviour change. 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Angela Probert</p>
Information, Technology and Digital Services, Strategic Services – 1 Officer	Luxembourg	30 June 2018 – 2 July 2018	<p>Existing EU Funding Project: PULSE project. To attend annual EU project review meeting.</p> <p>Practical Outcomes:</p> <ul style="list-style-type: none"> • Representatives from each of the project partners attended the first annual review of the project. • Partners were able to meet with the EU project team and reviewers and present back the key elements of the project and gain feedback • They were impressed with the technical development of the PULSEair app, which collects personal data from citizens covering health, social, environmental, mobility, socio economic supplemented with open data e.g. on air quality. • Birmingham presented back on the deployment of the pilot test bed in Sparkbrook, Sparkhill and Bordesley Green – currently there are 25 participants that are using the app and have been given a fitbit to collect data on physical activity and sleep. Recruitment will continue to reach target of 150 users with fitbit and app and a further 150 participants that are providing their data. • The aim is to promote healthier lifestyles and awareness of air pollution and to understand the role they can play. • Next steps are to look at deployment of fixed air sensors near to the local schools in order to collect more granular data at neighbourhood level on PMs and NO2. 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Angela Probert</p>

Total Cost of visits = £60,188.66 (figure includes £49,022.05 for Gold Coast 2018 Commonwealth Games in Australia)

No of visits by Members = 4

No of visits by Officers = 23

No of visits at No Cost to the City = 15

Total cost of visits undertaken between

Date	No of visits	Cost
1 January 2018 – 31 March 2018	17	£3,956.01
1 April 2018 – 30 June 2018	23	£60,188.86
Totals		£64,144.67

Costings Info for the previous period, 2014-2017:

Date	No of visits	Cost
1 April 2017 – 30 June 2017	17	£13,788
1 July 2017 – 30 September 2017	7	£2,634
21 September 2017 – 14 December 2017	22	£7,026.18
Totals	46	£23,448.18

Date	No of visits	Cost
1 April 2016 – 30 June 2016	25	£16,989
1 July – 30 September 2016	12	£5,133
1 October – 30 December 2016	36	£9,112
1 January 2017 – 31 March 2017	24	£14,839
Totals	97	£46,073

Date	No of visits	Cost
1 April 2015 to 30 June 2015	36	£8,648
1 July – 30 September 2015	32	£18,740
1 October – 30 December 2015	42	£15,910
1 January 2016 - 31 March 2016	25	£16,687
Totals	135	£59,985

Visits summary 2014/2015

Date	No of visits	Cost
1 April 2014 to 30 June 2014	28	£21,966
1 July – 30 September 2014	16	£7,833
1 October – 30 December 2014	39	£14,659
1 January 2015 to 31 March 2015	21	£9,540
Totals	104	£53,998

Date	Delegation	Country	Purpose/Outcome	Nos.	Department
17 April 2018	Librarians and cultural sector workers and politicians from Barcelona	Spain	Fact finding mission about how the Library of Birmingham is run and about its service offer.	10	Library of Birmingham
18 April 2018	Archivists from Silkeborg & Henning	Denmark	To look at how the BCC Archives & Collections service operate their public service, engagement activity, collections development and digital preservation activities.	5	Library of Birmingham
17 May 2018	Shenyang Performing Arts Group	China	Purpose was to establish cultural links in the lead up to Commonwealth Games.	8	European and International Affairs
18 May 2018	Zhejiang government delegation	China	To discuss bilateral trade and investment	6	European and International Affairs
19-22 May 2018	Albert Town Council	France	To develop/strengthen the relationship between Albert and Birmingham and, as approved by the Leader, to develop a Friendship Agreement between the two cities.	6	
25 May 2018	Kim Zablud, Director of Public Services, DC Public Library	USA	Tour and discussion with Dawn Beaumont to learn about a Mecanoo designed public library and its services.	1	Library of Birmingham
29 May 2018	Youngsters from Blankenfelde-Mahlow in Germany	Blankenfelde-Mahlow in Germany	Visiting Birmingham as part of an intercultural exchange - 22 young people, 12 from Germany, 10 from Birmingham, together with six adult supervisors, so 28 persons in all.	15	Lord Mayor's Parlour
11 June 2018	Project Officer Collection Engagement, State Library of Queensland	Australia	To look at how the BCC Archives & Collections service operate their public areas, engagement activity, and collections development.	1	Library of Birmingham
12 June 2018	Hubei audit delegation	China	To discuss knowledge transfer around funding and finance options. Some investors in group.	8	European and International Affairs
13 June 2018	Beijing Daxing Aviation development group	China	To discuss consulting options for new airport and Expo centre development.	8	European and International Affairs
12-14 June 2018	Interreg Europe, Urban Manufacturing Project	Italy, Slovakia, Croatia, Lithuania, Portugal, Slovenia, Spain	To attend the Birmingham policy clinic for the Urban M project.	28	European and International Affairs
15 June 2018	Zhuzhou Finance Group	China	Various investors were present with a government delegation from Zhuzhou.	8	European and International Affairs
25 June 2018	Zhejiang Transport Authority	China	To discuss green air zone and knowledge outcomes from traffic management. Possible SOE investor in group attached to Chinese bank.	8	European and International Affairs
26 June 2018	Nils Scheffler	Germany	Nils is contracted as an UIA expert for the USE-IT project. His role is to support and advise the project and work as a critical friend.	1	European and International Affairs
27 June 2018	UIA Secretariat	France	UIA Secretariat came to monitor USE-IT project's progress.	2	European and International Affairs
27 June 2018	Shaanxi Province Dept Housing and Development	China	Bilateral conversation around trade and investment options in to Birmingham residential.	6	European and International Affairs
28 June 2018	Librarians and politicians from Barcelona and Basque Country	Spain	Researching new library building project. Visiting LoB as one of several leading European libraries.	6	Library of Birmingham
				Total 127	

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of:	CITY SOLICITOR
Date of Meeting:	28 AUGUST 2018
Subject:	INDEPENDENT REMUNERATION PANEL – MEMBERSHIP
Wards affected:	N/A

1. Purpose of report:

- 1.1 In August 2016, CBM agreed to amend the Constitution with regards to membership of the Independent Remuneration Panel (IRP). Following that, two new citizen representatives were appointed in February 2017 and a new “appointed member” in November 2017.
- 1.2 The terms of office of the two co-opted members of the panel who are former councillors will end on the 14th September 2018.
- 1.3 At its meeting in August, CBM agreed that “the two co-opted members who are former councillors are non-voting members, appointed for four years in line with the election cycle”. This report therefore brings the nominations for two new co-opted members for the period 2018-2022.

2. Decision(s) recommended:

- 2.1 That the Council’s Business Management Committee recommends to City Council that the following person be appointed to the Independent Remuneration Panel as follows:

<u>Appointee</u>	<u>Term of Office</u>	
Hon. Alderman Stewart Stacey	14 September 2018 – 14 September 2022	<i>New appointment</i>
	14 September 2018 – 14 September 2022	<i>New appointment</i>

Contact Officer:	Emma Williamson, Head of Scrutiny Services
Telephone no/e-mail address:	0121 464 6870 emma.williamson@birmingham.gov.uk

3.	Relevant background/chronology of key events.
3.1	Councillors receive allowances to support them in carrying out their work as elected representatives. The amount of the allowance for the various Councillor roles is decided by the City Council. In taking this decision, the Council must consider a report from an Independent Remuneration Panel.
3.2	<p>The Panel was established by the City Council at its meeting on 2nd July 2001. Current membership consists of:</p> <ul style="list-style-type: none"> • Four Citizen Representatives appointed on four year terms; • Two appointed panel members appointed on four year terms; • Two co-opted panel members drawn from former Councillors of the City Council who are no longer Members of the Council; they were appointed in September 2015 for a three year term and their terms of office expire on 14th September 2018.
3.3	In March 2016, CBM agreed that the balance of appointed and citizen representative members remain unchanged; i.e. two appointed members and four citizen representatives. Two new citizen representatives were appointed in February 2017.
3.4	In June 2017, CBM agreed that, in order to maintain a balance of knowledge and experience on the panel, one of the existing appointed representatives be reappointed. That nomination was agreed in August and ratified by City Council on 12 September 2017. A second appointed representative was appointed in November 2017.
3.5	Two nominees for new co-opted members were received from the Labour and Conservative groups. Both nominees met the criteria for membership and are therefore proposed for membership.
Signature: Chief Officer: KATE CHARLTON, CITY SOLICITOR	

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of:	CITY SOLICITOR
Date of Meeting:	28 AUGUST 2018
Subject:	DISCONTINUING DISTRIBUTION OF COMMITTEE AND COUNCIL PAPERS
Wards affected:	N/A

1. Purpose of report:

- 1.1 To set out proposed changes to how agendas and reports are distributed for committee and council meetings, in order to find further expenditure savings by reducing the amount of printing.

2. Decision(s) recommended:

- 2.1 That the Council's Business Management Committee agrees to implement measures to discontinue hard copy paper agendas and reports for all council meetings by November 2018.

Contact Officer: Emma Williamson, Head of Scrutiny Services
Telephone no/e-mail address: 0121 464 6870
emma.williamson@birmingham.gov.uk

3. Relevant background/chronology of key events

- 3.1 In October 2014, CBM agreed to proposals to discontinue hard copy paper agendas and reports for all council meetings and transfer to electronic systems by degrees over a period of months with appropriate member level training.
- 3.2 Hard copy agendas and reports have ceased for Planning Committee and Audit Committee. Support for moving to "paperless" meetings has grown. Licensing and Public Protection Committee agreeing a resolution to stop printing agendas and papers in 2017. The move to reducing paper agendas was discussed and backed at the Corporate Resources and Governance O&S Committee meeting in January 2018.
- 3.3 The proposal is to extend this to all committee and council meetings in order to generate significant savings for the City Council. This would be both in monetary terms (agenda and papers for City Council alone cost almost £20,000 last municipal year) as well as significant time savings for Committee Services officers (in a report to CBM in 2014, it was estimated that removing papers copies could save 1,000 hours a year (albeit based on a higher number of committee meetings)).
- 3.4 **Proposed New Approach**
 From November 2018, hard copies of agendas and papers will not be provided to members or officers. Instead an annotatable pdf file will be available on the CMIS website, and emailed to elected members.

3.5 **Equipment**

All members have access to or have been provided with Council laptops. Plug sockets will be provided for members to charge devices at meetings; additional sockets will be made available in the Chamberlain Room on Council days. However, members will be requested to attend meetings with devices charged.

3.6 ***Training and Support***

In-house training will be organised for any members who feel they would benefit from this to assist with:

- Accessing and using CMIS, linking to and retrieving documents.
- Guidance on annotation of PDFs for use in meetings
- IT support training can also be arranged on a 1-2-1 basis for members requiring additional assistance.

3.7 Drop-in sessions would be arranged prior to City Council meetings in September and November. It would also be useful to identify members within each group to act as peer mentors, within their group, to support others in effective electronic working.

3.8 ***Proposed Timescale***

CBM decision	28 th August 2018
Member training	September / October
Go live (i.e. printed copies to cease)	November 2018

Signature:

Chief Officer:
KATE CHARLTON, CITY SOLICITOR

BIRMINGHAM CITY COUNCIL

PUBLIC REPORT

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of:	CITY SOLICITOR
Date of Decision:	28 AUGUST 2018
SUBJECT:	PROVISIONAL CITY COUNCIL DATES FOR 2019/2020, 2020/2021 AND 2021/2022
Wards affected:	ALL

1. Purpose of report:
To agree provisional dates for meetings of the City Council in 2019/2020, 2020/2021 and 2021/2022.

2. Decision(s) recommended:
2.1 That the provisional dates for meetings of the City Council in 2019/2020, 2020/2021 and 2021/2022 as set out in the report be agreed.

Contact Officer:	Phil Wright
Telephone No: E-mail address:	0121 675 0216 phil.wright@birmingham.gov.uk

Signature:
Chief Officer(s):
Dated:

List of Background Documents used to compile this Report:
Nil.

3. Relevant background/chronology of key events:

Dates for Meetings of the City Council

At the meeting of the Committee on 25 June 2018 a request was made that the City Council meeting dates be agreed up to the next local elections in 2022. The dates are based on the pattern of meetings for 2018/2019 except as there are Local Elections in 2022 the April 2022 meeting has been moved to March to avoid purdah. All dates avoid the normal times that the Party Conferences and the Local Government Association Conference meet if they continue with their usual pattern of dates.

The relevant dates are set out below:-

2019/2020

To be held on Tuesdays at 1400 hours unless otherwise stated.

<u>2019</u>	<u>2020</u>
11 June	14 January
9 July	4 February
10 September	25 February
5 November	7 April
3 December	19 May (Annual meeting 1600 hrs)

2020/2021

To be held on Tuesdays at 1400 hours unless otherwise stated.

<u>2020</u>	<u>2021</u>
9 June	12 January
14 July	2 February
15 September	23 February
3 November	13 April
1 December	25 May (Annual meeting 1600 hrs)

2021/2022

To be held on Tuesdays at 1400 hours unless otherwise stated.

<u>2021</u>	<u>2022</u>
15 June	11 January
13 July	1 February
14 September	22 February
2 November	15 March
7 December	24 May (Annual meeting 1600 hrs)

BIRMINGHAM CITY COUNCIL**PUBLIC REPORT**

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of: Date of Decision:	CITY SOLICITOR 28 AUGUST 2018
SUBJECT:	REQUEST FOR THE USE OF THE COAT OF ARMS
Wards affected:	All

1. Purpose of report:
1.1 To consider an application by John Brophy and Roy Short for the use of the Coat of Arms on Social Media and at charity events.

2. Decision(s) recommended:
2.1 The Committee is asked to determine the application.

Contact Officer:	Phil Wright
Telephone No: E-mail address:	0121 675 0216 phil.wright@birmingham.gov.uk

Signature: Chief Officer(s): Dated:
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List of Background Documents used to compile this Report:
Email from John Brophy and Roy Short Email from John Brophy.

List of Appendices:

none

3. Relevant background/chronology of key events:

Request for the Use of the Coat of Arms by John Brophy and Roy Short

3.1 Members will recall at its meeting on 29 May 2018 Committee deferred consideration of a request received from John Brophy and Roy Short to use the Coat of Arms to allow further information to be provided. John Brophy and Roy Short have become known as the Birmingham Peaky Blinders as they dress in the complete attire of the characters from the TV series and are part the Birmingham tours group promoting Birmingham. They also have taken part in several charity events. They have requested that they as Birmingham Peaky Blinders be allowed to use the Birmingham Coat of Arms to promote not only Birmingham tours but the City itself on their social media and at charity events.

3.2 In response to a request to provide further information Mr Brophy has responded as follows:-

“Q 1, Are these activities done on a commercial basis, do we get paid for doing the tours ?

A. No ! We do the tours completely voluntary and have done so for the last 3 yrs. We do it for the love of Peaky Blinders and we love the way the show has put Birmingham back on the map all over the world and is shown in over 168 different countries.

Q 2, On what social media are you going to use the coat of arms and in what way ?

A. A picture of both myself John Brophy and Roy Short with the coat of arms would be used solely for social media sites : Facebook / Twitter & Instagram in a way to show the world that we are proud Brummies and Birmingham has actually got it's very own coat of arms. You may not be aware of this but a very large number of people do not even know that the city has it's very own coat of arms. Hence, us highlighting the fact.

Q 3, Will it be used in connection with the tours ?

A. Definitely not ! It would only be used for our own personal use as a picture to portray Birmingham in a good light and hopefully bring a good feeling and tourism to our great city.

Finally let me just clarify, a picture of us both with the coat of arms is most definitely a non profitable event. It's just something that we have wanted to do for a very long time. And to be honest it would be an honour to represent our city, as we do everything for free and we try and help as many deserving charity's as we can.”

BACKGROUND IN RESPECT OF THE USE OF THE BIRMINGHAM COAT OF ARMS

3.3 Section 73 of the West Midlands County Council Act 1980 provides that –

“If any person without the consent of the local authority uses in connection with any trade, business, calling or profession any part of the armorial bearings of that authority, or any emblem or device closely resembling any such part, in a manner calculated to lead to the belief that he displays the part, emblem or device with the approval of that local authority, he may at the suit of the local authority be restrained by an injunction from continuing to use that part, emblem or device.”

- 3.4 The Coat of Arms is a dignity granted by Royal Charter and, as such, is not a property right. The Council cannot therefore license or authorise its use (by others) as such. All that the Council can do is to indicate whether it has any objection to its use. If the Council has no objection, then it would be safe to assume that it will not seek to restrain the use by way of an injunction.
- 3.5 The Committee's normal practice has been to indicate that the Council would object to the use of the Coat of Arms except on materials sponsored or produced by, or closely associated with, the Council or in other special circumstances.

BIRMINGHAM CITY COUNCIL**PUBLIC REPORT**

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of:	CITY SOLICITOR
Date of Decision:	28 AUGUST 2018
SUBJECT:	PETITIONS UPDATE
Wards affected:	ALL

1. Purpose of report:
To update Committee on progress made in responding to petitions presented to full Council

2. Decision(s) recommended:
2.1 The Committee note this quarterly report.

Contact Officer:	Phil Wright
Telephone No:	0121 675 0216
E-mail address:	Phil_Wright@birmingham.gov.uk

Signature:
Chief Officer(s):
Dated:

List of Appendices:
Appendix 1 – Current Petition Schedule

List of Background Documents used to compile this Report:
Public Petition Records

3. Relevant background/chronology of key events:

- 3.1 The current protocol for responding to petitions presented to City Council was agreed by this Committee in May 2007 and is set out below: -

Protocol

1. Petition presented at City Council.
 2. Petition referred to the appropriate Corporate Director for response within 3 working days.
 3. Corporate Director to write to the Council or presenting the petition and the first named petitioner to acknowledge receipt within 14 days of the City Council.
 4. Progress of investigation into petition to be notified by the relevant Corporate Director to Committee Manager for inclusion in the monthly Petitions Update by no later than 10 working days before the next City Council.
 5. Final response to petition included in Petitions Update by the Committee Manager.
 6. Corporate Director to notify the Councillor who presented the petition and the first named petitioner of the outcome within 14 days of the relevant City Council meeting discharging the same.
- 3.2 It should be noted that the protocol applies only to petitions sent internally and not to those which are referred to outside bodies for action.

4 Action Taken

- 4.1 In accordance with minute No. 2044 of this Committee the petition schedule has been split into City Council related petitions (currently 52) and those which are the responsibility of external organisations (currently 56).
- 4.2 Of the outstanding City Council related petitions, 1 was presented in 2016, 7 were presented in 2017 and 44 were presented in 2018.
- 4.3 Since May 2005, 2017 out of a total of 2069 City Council related petitions received have been discharged – 97%.
- 4.4 Of the 38 petitions presented in the last six months 7 have been discharged – 18%.
- 4.5 The current City Council Petition Schedule is at appendix 1.

PETITIONS RELATING TO CITY COUNCIL FUNCTIONS PRESENTED TO CITY COUNCIL

<u>DATE OF RECEIPT/ PRESENTED BY CATEGORY</u>	<u>DESCRIPTION/SENT TO</u>	<u>RESPONSE</u>
1881 13.09.16 Councillor Gurdial Singh Atwal EXEC	From residents of Cranbrook Road calling upon Birmingham City Council to assess the rear access way of Cranbrook Road where huge amounts of soil has been dumped by a resident – <i>Strategic Director of Place</i>	Petition referred to Regulation and Enforcement. 01.11.16
1948 13.06.2017 Councillor Morriam Jan EXEC	From residents of Pendragon Road and Wilnecote Grove, Perry Barr calling upon Birmingham City Council to act now and stop fly tipping and install a CCTV camera – <i>Corporate Director of Place</i>	Petition referred to Regulation and Enforcement. 12.09.17
1955 11.07.2017 Councillor Marje Bridle EXEC	From pupils of The Oval School, calling upon Birmingham City Council, to place more dog-mess bins and signs on the roads around the area – <i>Corporate Director of Place</i>	Petition referred to Waste Management. 12.09.17 Petition referred to Waste Management. 07.11.17 Petition referred to Waste Management. 05.12.17 Petition referred to Waste Management. 27.02.18 Petition referred to Waste Management. 22.05.18 A response is being prepared by an Officer within Waste Management. 10.07.18
1958 11.07.2017 Councillor Morriam Jan EXEC	From residents of Yew Tree Road, calling upon Birmingham City Council, to install CCTV cameras to stop fly tipping in the area – <i>Corporate Director of Place</i>	Petition referred to Regulation and Enforcement. 12.09.17
1979 07.11.2017 Councillor John O'Shea	From residents of Broom Hall Crescent and Gospel Farm Road calling upon Birmingham City Council to instruct Amey to resurface their roads - <i>Corporate Director of</i>	Referred to Highways and Amey for investigation and response. 05.12.2017

EXEC	<i>Economy</i>	
1990 07.11.2017 Councillor Alex Yip EXEC	From residents of Birmingham requesting that the City Council refund residents for missed collections - <i>Corporate Director of Place</i>	Petition considered at a meeting of the former Corporate Resources and Governance Overview and Scrutiny Committee. 11-09-18 Petition to be discharged
1991 05.12.2017 Councillor Gareth Moore EXEC	From residents of Erdington Ward calling upon Birmingham City Council to take action against fly-tipping by providing signage and mobile CCTV at Johnson Road – <i>Corporate Director of Place</i>	Petition referred to Regulation and Enforcement. 06.02.18
1993 05.12.2017 Councillors Jon Hunt and Zaker Choudhry EXEC	From residents of Birmingham calling upon Birmingham City Council to make a CT scanner available for the Birmingham Coroner – <i>Corporate Director of Place</i>	Report submitted to Council Business Management Committee on 22.01.18 and petition referred to be considered at an Overview and Scrutiny Committee. 27.02.18 Head of Bereavement Services has prepared a briefing for the Overview and Scrutiny Committee. 10.07.18
2003 09.01.2018 Councillor Andy Cartwright EXEC	From residents of Longbridge Ward requesting the Council to install speed bumps on Holly Road – <i>Corporate Director of Economy</i>	Referred to District Engineer, Northfield for investigation and response. 06.02.2018
2005 09.01.2018 Councillor Zaker Choudhry EXEC	From residents of Hobmoor Croft, Yardley requesting the Council to prune the trees in the Croft – <i>Corporate Director of Economy</i>	Referred to Highways and Amey for investigation and response. 06.02.2018
2006 09.01.2018 Councillor Hendrina Quinnen EXEC	From residents of Handsworth requesting the Council to Item 1 erect a strong and high fence on both sides of Crick Lane to deter fly-tippers and Item 2 for the footpath to be repaired – <i>Corporate Director of Place/ Corporate Director of Economy</i>	Item 1 referred to Place Directorate January 2018 for a separate response 06.02.18 Regulation and Enforcement to respond to the flytipping issue. 27.02.18 Item 2 referred to Highways and Amey for investigation and response. 06.02.18

2007 06.02.2018 Aran Mathai E-petition EXEC	From residents calling on Birmingham City Council to ban circuses that use animals from land they own or control – <i>Corporate Director of Place</i>	Petition referred to the Parks Services Manager who is awaiting feedback from the Association for Public Service Excellence group on this matter. 22.05.18
2011 06.02.2018 Councillor Robert Alden EXEC	From residents of Oscott Ward calling upon Birmingham City Council to prune trees in various roads in the Ward - <i>Corporate Director of Economy</i>	Referred to Highways and Amey for investigation and response. 27.02.18
2012 06.02.2018 Councillor Robert Alden EXEC	From residents of Erdington Ward calling upon Birmingham City Council to paint road markings at the junctions of Paget and Pype Hayes Roads to make it clearer and safer to use - <i>Corporate Director of Economy</i>	Referred to Highways and Amey for investigation and response. 27.02.18
2018 06.02.2018 Councillor Chaman Lal EXEC	From the residents of Sandwell Road and surrounding area calling upon Birmingham City Council to adopt better safety measures around St James Primary School to ensure the safety of the children - <i>Corporate Director of Economy</i>	Referred to District Engineer for Perry Barr for investigation and response. 27.02.18 Referred to Parking Enforcement for investigation and response. 22.05.18
2019 06.02.2018 Councillor Matthew Gregson EXEC	From the tenants of 72-82 Daventry Grove, Quinton complaining about missed collections, part collections and left behind rubbish – <i>Corporate Director of Place</i>	Petition referred to Waste Management. 22.05.18 A response is being prepared by an Officer within Waste Management. 10.07.18
2020 06.02.2018 Councillor Zaker Choudhry EXEC	From the residents of Preston Road, Yardley requesting for trees in the road to be pruned – <i>Corporate Director of Economy</i>	Referred to Highways and Amey for investigation and response. 27.02.18
2021 06.02.2018	From the residents of Clay Lane objecting to the change of use of 335a Clay Lane to a home for 11-18 year olds –	This relates to current Planning Application and it has been assigned to a Planning Officer. 22.05.2018

Councillor Zaker Choudhry COMM	<i>Head of Planning Management</i>	
2025 27.02.2018 Councillor Meirion Jenkins EXEC	From residents of Mere Green area requesting Birmingham City Council to repair the heating at Mere Green Community Centre – <i>Corporate Director of Place</i>	Petition referred to the District Head – Erdington. 22.05.18 Officers are in contact with Acivico to undertake the required work. 12.06.18
2029 27.02.2018 Councillor Alex Yip EXEC	From residents of Broadfields Road requesting that the City Council resurface the road. – <i>Corporate Director of Economy</i>	Referred to Highways and Amey for investigation and response. 22.05.18
2030 27.02.2018 13.03.2018 Councillor Zaker Choudhry COMM	From residents of South Yardley Ward requesting Birmingham City Council to refuse planning permission to change use of 335A Clay Lane, Birmingham, B26 1ER (2018/01046/PA) – <i>Head of Planning Management</i>	This relates to current Planning Application and It has been assigned to a Planning Officer. 22.05.2018
2032 13.03.2018 Councillor Robert Alden COMM	From residents of Erdington Ward objecting to Planning Application No 2017/10597/PA for 32 Holly Lane as it is over-intensive for the area and property, loss of large family house, is out of character for the area and is intrusive on neighbours leading to excessive noise for neighbours and damaging public amenity – <i>Head of Planning Management</i>	This relates to current Planning Application and It has been assigned to a Planning Officer. 22.05.2018
2034 13.03.2018 Councillor Brett O'Reilly EXEC	From residents of Northfield Ward requesting Birmingham City Council and Amey to urgently arrange the pruning of the overgrown trees in Austin Village – <i>Corporate Director of Economy</i>	Referred to Highways and Amey for investigation and response. 22.05.18
2035 13.03.2018 Councillor Andy Cartwright EXEC	From parents of pupils attending Hollyhill Church of England School requesting Birmingham City Council to implement traffic calming measures – <i>Corporate Director of Place</i>	Referred to Local Engineer for investigation and response. 22.05.18 Referred to Place Directorate for investigation and response. 12.06.18 Petition referred to the Housing Team. 10.07.18

2037 13.03.2018 Councillor Mike Sharpe EXEC	From residents of Tyburn Road requesting Birmingham City Council to review the operation of the bus lane on Tyburn Road as it passes through Pye Hayes – <i>Corporate Director of Economy</i>	Referred to Transportation Policy Manager for investigation and response. 22.05.18
2038 13.03.2018 Councillor Carole Griffiths EXEC	From residents of Rubery Rednal and St James Catholic Primary School requesting the City Council to implement traffic calming measures due to dangerous conditions – <i>Corporate Director of Economy</i>	Referred to Local Engineer for investigation and response. 22.05.18
2040 13.03.2018 Councillor Zaker Choudhry EXEC	From residents of Preston Road request Birmingham City Council to implement a one-way system and to resolve problems caused by double parking and other parking issues – <i>Corporate Director of Economy</i>	Referred to Local Engineer for investigation and response. 22.05.18
2041 13.03.2018 Councillor Shabrana Hussain EXEC	From residents of Durham Road, Sparkhill, requesting Birmingham City Council to implement a residents only parking scheme for Durham Road – <i>Corporate Director of Economy</i>	Referred to Local Engineer for investigation and response. 22.05.18
2043 22.05.2018 Brenda Wilson E-petition COMM	From residents firmly against Aldi Stores Ltd building on land in Old Horns Crescent, Great Barr B43 7HA due to the development destroying a woodland with trees with TPO orders on them and valuable wildlife habitat for a food store that is neither wanted or needed – <i>Head of Planning Management</i>	
2045 22.05.2018 Councillor Zaker Choudhry COMM	From residents requesting Birmingham City Council to refuse permission in relation to Planning Application No 2018/01046/PA for change of usage at 335A Clay Lane, Birmingham – <i>Head of Planning Management</i>	This relates to current Planning Application and It has been assigned to a Planning Officer. 12.06.2018
2046 22.05.2018	From residents objecting to Planning Application 2018/03312/PA – 284-300 Yardley Road, South Yardley –	This relates to current Planning Application and It has been assigned to a Planning Officer. 12.06.2018

Councillor Zaker Choudhry COMM	for the reasons of noise, pollution, revving up of cars, causing havoc blocking neighbours drives with car deliveries parking on the pavement, tyres are piled high – <i>Head of Planning Management</i>	
2047 22.05.2018 Councillor Zaker Choudhry EXEC	From residents calling on Birmingham City Council to re-open the swimming pool facilities and improve the other activity facilities at Small Heath well-being centre – <i>Corporate Director of Place</i>	Petition referred to the Parks, Sports and Events team. 10.07.18
2049 22.05.2018 Councillor Mohammed Azim EXEC	From residents of Sparkbrook area calling Birmingham City Council to resolve issues relating to illegal parking and blocking of front drive ways and the sale of cars on the highway – <i>Corporate Director of Economy</i>	Referred to Local Engineer for investigation and response. 12.06.18
2050 22.05.2018 Councillor Morriam Jan EXEC	From residents of Perry Barr requesting Birmingham City Council to re-install speed cameras at A34 Walsall Road and to enforce the new 30 mph limit in the Tower Hill Neighbourhood along with measures to prevent illegal u-turns – <i>Corporate Director of Economy</i>	Referred to Head of Traffic Management for investigation and response. 12.06.18
2051 12.06.2018 Councillor Chaman Lal COMM	From residents of Soho and Jewellery Quarter Ward objecting to Planning Application No. 2018/02664/PA – 2 Nineveh Road, Handsworth for the reasons of increased traffic congestion, further litter, increased noise and air pollution – <i>Head of Planning Management</i>	This relates to current Planning Application and It has been assigned to a Planning Officer. 10.07.18
2053 12.06.2018 Councillor Chauhdry Rashid EXEC	From residents of Fifth Avenue, Fourth Avenue and surrounding areas of Bordesley Green Ward requesting Birmingham City Council take action to install CCTV cameras to discourage the unacceptable regular dumping of rubbish in their area - <i>Corporate Director of Place</i>	
2054 12.06.2018 Councillor Chauhdry	From residents of Carlton and Whitehall Road, Bordesley Green and surrounding area calling on Birmingham City Council to take action to install CCTV cameras to put a	

Rashid EXEC	stop to the continual fly-tipping in their roads - <i>Corporate Director of Place</i>	
2055 12.06.2018 Councillor Mahmood Hussain EXEC	From residents of Birchfield Ward calling upon Birmingham City Council to provide traffic calming measures (road humps) on Putney Road near the mosque for the safety of the elderly and children - <i>Corporate Director of Economy</i>	Referred to Local Engineer for investigation and response. 10.07.18
2056 12.06.2018 Councillor Majid Mahmood EXEC	From the residents of Bromford and Hodge Hill Ward objecting to the installation of a 12.5m high monopole at Bromford Drive SW, B36 8SJ – <i>Head of Planning Management</i>	This relates to current Planning Application (2018/03586/PA) and It has been assigned to a Planning Officer. 10.07.18
2057 12.06.2018 Councillor Diane Donaldson EXEC	From the residents of Bromford and Hodge Hill Ward objecting to the installation of a 12.5m high monopole at Bromford Drive SW, B36 8SJ – <i>Head of Planning Management</i>	This relates to current Planning Application (2018/03586/PA) and It has been assigned to a Planning Officer. 10.07.18
2058 12.06.2018 Councillor Sharon Thompson EXEC	From the residents in Winson Green strongly objecting to Licenses for sale of alcohol in Summerfield Park on 4 and 5 August 2018 – <i>Head of Licensing</i>	
2059 10.07.2018 Councillor Keith Linnecor EXEC	From the residents of Dyas Road calling upon Sustain, Birmingham City Council and the Police to deal effectively with residents occupying 205 and 215 Dyas Road re anti-social behaviour – <i>Corporate Director of Place</i>	
2060 10.07.2018 Councillor Zafar Iqbal EXEC	From the residents of Tysley and Hay Mills Ward calling upon Birmingham City Council to introduce relevant road safety measures in Deakins Road – <i>Corporate Director of Economy</i>	

2061 10.07.2018 Councillors Zafar Iqbal and Zaker Choudhry EXEC	From the residents of Birmingham objecting to the closure of Oaklands Park Community Day Nursery – <i>Corporate Director of Children and Young People</i>	
2062 10.07.2018 Councillor Debbie Clancy EXEC	From the residents of Cofton Road and Longbridge Lane calling upon Birmingham City Council to install Bollards between Longbridge Lane and Cofton Slip Road – <i>Corporate Director of Economy</i>	
2063 10.07.2018 Councillor Diane Donaldson EXEC	From the residents of Bromford and Hodge Hill Ward requesting installation of traffic calming measures in Hodge Hill and Stechford Roads – <i>Corporate Director of Economy</i>	
2064 10.07.2018 Councillor Chauhdry Rashid EXEC (see also Petition No 2053)	From residents of Fifth Avenue, Fourth Avenue and surrounding areas of Bordesley Green Ward requesting Birmingham City Council take action to install CCTV cameras to discourage the unacceptable regular dumping of rubbish in their area - <i>Corporate Director of Place</i>	
2065 10.07.2018 Councillor Chauhdry Rashid EXEC	From the residents of Glovers Road and Whitmore Road, Bordesley Green calling upon Birmingham City Council to address complaints received from local residents about the anti-social behaviour taking place – <i>Corporate Director of Place</i>	
2066 10.07.2018 Councillor Morriam Jan	From the residents of Hillside Drive calling upon Birmingham City Council to install CCTV cameras to stop fly-tipping in the area – <i>Corporate Director of Place</i>	

EXEC		
2067 10.07.2018 Councillor Zhor Malik COMM	From the residents of Mary Street, Balsall Heath calling upon Birmingham City Council to close the Eagle Pub situated on Mary Street due to anti-social behaviour including noise pollution, drugs, vandalism and parking – <i>Head of Licensing</i>	
2068 10.07.2018 Councillor Zhor Malik EXEC	From the residents of Balsall Heath West Ward supporting Al Fatiha to utilise a local community asset, namely the Jakeman Road Nursery Building for the wider community – <i>Corporate Director of Children and Young People</i>	
2069 10.07.2018 Councillors Nicky Brennan and Mohammed Fazal EXEC	From the parent community of Springfield Primary School calling upon Birmingham City Council to oppose Springfield Primary School becoming an academy – <i>Corporate Director of Children and Young People</i>	

CATEGORIES: **COMM** = Petitions despatched to District (or other) Committees
 EXEC = Petitions despatched to the Executive



CITY COUNCIL FORWARD PLAN 2018/19 – 28 AUGUST 2018

To include:

- Policy framework plans
- Executive and Scrutiny reports [*Query: Children's Improvement reports – still required?*]
- Appointments
- City Council Resolutions Tracker (Appendix 1)

CBM	
25 June 2018	Recommendation to amend the Members' Allowance Scheme
	Petitions Update
28 August 2018	Recommendation to appoint co-opted members – Independent Remuneration Panel (Contact: Emma Williamson, Head of Scrutiny Services)
	Overseas Travel and Inward Delegations From Abroad
	Petitions Update
22 October 2018	Overseas Travel and Inward Delegations From Abroad
19 November 2018	Lord Mayoralty Formula (for next three years)

City Council	
10 July 2018	Amendments to the Members' Allowance Scheme
	Scrutiny Annual Report 2017/18
11 September 2018	Appointment of co-opted members – Independent Remuneration Panel
	Overview and Scrutiny: Sustainability & Transport O&S Committee – <i>Flooding: Issues arising from May 2018</i> (Contact: Rose Kiely, Group O&S Manager)
	Section 24 Auditors Report in relation to the Council's 2017/18 accounts (Contact: Martin Stevens, Head Of City Finance Accounts)
6 November 2018	Policy Framework: Cohesion Strategy (contact: Suwinder Bains, Partnership Manager)
	Sustainability and Transformation Plan (contact: Suman McCartney)
4 December 2018	

CBM	
17 December 2018	Petitions Update
21 January 2019	Overseas Travel and Inward Delegations From Abroad
11 February 2019	Provisional City Council and CBM dates for 2019/20
18 March 2019	Annual Report of the Independent Remuneration Panel (Contact: Emma Williamson, Head of Scrutiny Services)
	Annual Standards Committee Report
	Petitions Update
7 May 2019	Proportionality
	City Council Appointments
	Annual Review of the City Council's Constitution
	Overseas Travel and Inward Delegations From Abroad
(tbc) May 2019	Appointment of Sub-Committee and Other Bodies - Personnel Appeals Committee
	Order of Notices of Motion at City Council

Four Yearly or ad-hoc items:

Appointment to the Roll of Honorary Alderman
Appointment of the Leader

City Council	
15 January 2019	Review of Birmingham's Council Tax Support Scheme 2018/19 (contact: David Kinnair, Head of Benefits)
5 February 2019	
26 February 2019	Council Plan and Budget 2019+ including pay policy statement
2 April 2019	Annual Report of the Independent Remuneration Panel
21 May 2019	Annual General Meeting <ul style="list-style-type: none"> • Election of Lord Mayor • Annual appointments • Annual review of the Constitution
(tbc) June 2019	

Items to be scheduled:

Municipal Waste Strategy

Appendix 1: City Council Resolutions – Tracker

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
	12 September 2017	<i>Motion for Debate:</i> that the City Council “support a campaign in the following terms: Stopped for more than a minute! Don't be an idler, switch off your engine when stationary, loading or waiting at the roadside. Do the right thing, help to make Birmingham greener, save lives and put a stop to idling engines and atmospheric pollution”	Cabinet Member, Transport and Environment / Waheed Nazir, Corporate Director, Economy	<p>Putting across an ‘anti-idling’ message to members of the public is an important part of highlighting the various things that people are able to do to reduce their own contribution to air pollution across Birmingham. This is something that featured as part of Clean Air Day events and activities both last year and this, and it is something that has been regularly promoted via our various social media channels.</p> <p>Global Action Plan have produced a ‘No Idling’ toolkit, which can be accessed to support this work: https://www.cleanairday.org.uk/noidling</p> <p>This intervention is also something that we are looking to incorporate as part of the Clean Air Behaviour Change work-stream in support of the proposed Clean Air Zone for Birmingham and within our emerging Clean Air Strategy.</p> <p>In particular, we will promote this as an action that can be taken forward by some of the key stakeholders engaged with this work, such as schools and community groups.</p> <p>There is also potential for exploring how we might use existing regulatory powers at locations where this is a recognised problem and other approaches have proven unsuccessful. This would be led by our Environmental Protection team.</p>

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
1a	12 June 2018	<i>CBM:</i> To dissolve the West Midlands Joint Committee and to establish a new Joint Executive Committee within the West Midlands for the purpose of airport decisions, known as the West Midlands Shareholders Airport Committee	Leader / Jonathan Tew, Assistant Chief Executive	COMPLETED: WMJC was duly dissolved at its meeting on 20 July and the new Airports Committee had its first meeting on the same date
1b	12 June 2018	<i>Motion for Debate:</i> council would support school expansion where it meets the requirement for additional places; and calls for re-direction of government funding for emotional, mental health and special educational needs support for those who need it most	Cabinet Member, Education, Skills & Culture / Corporate Director, Children's Services	<p>Council Officers are undertaking work looking at the existing school estate, and assessing provision against future demand/need. This is very much a work in progress but will underpin a new school estate approach, linked to the Council's developing Property Strategy.</p> <p>The High Needs Block that provides funding for students with SEND is under severe pressure nationally and the Council is working with the Schools Forum to understand how the limited funding available can be better used to support children with SEND. However, the funding is not matching rising demand.</p> <p>Work is also underway to assess what places are required to respond to the specific needs of children, and rising demand for support related to Social, Emotional and Mental health and Autism.</p> <p>Officers will be returning to Scrutiny in September with details of sufficiency planning.</p>

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
1c	12 June 2018	<i>Motion for Debate:</i> response to flooding including an investigation into the flooding under Section 19 of the Flood and Water Management Act 2010; and Overview and Scrutiny to carry out a complementary investigation into the flood of May 2018 and to return to City Council	Cabinet Member, Transport & Environment / Corporate Director, Place Sustainability & Transport O&S Committee /Head of Scrutiny Services	The Section 19 report will develop as responses to the questionnaire ¹ are received and any mitigation actions to prevent further flooding will be taken or progressed as necessary as information becomes available. It is likely (given previous examples) that the final version of the Section 19 report relating to this incident will be available by Spring 2019 Sustainability & Transport O&S Committee held evidence gathering in July 2018. Report to City Council scheduled for September 2018.
1d	12 June 2018	<i>Motion for Debate:</i> calls on the government to amend the EBacc to include at least one arts and creative subject; asks the Learning, Culture and Physical Activity Overview and Scrutiny Committee to investigate the potential contribution of technical and vocational education at this stage of learning	Cabinet Member, Education, Skills & Culture / Corporate Director, Children's Services	Discussed at Learning, Culture & Physical Activity O&S on 25 July. Further paper to be brought to Scrutiny Committee later in the year, with more subject analysis related to non-EBACC subjects.
2a	10 July 2018	CBM: Members' Allowance Scheme is amended as set out in Appendix 1 to allow parental leave for councillors, following recommendations by the Independent Remuneration Panel agreed by City Council on 13 March 2018.	Deputy Leader/City Solicitor	COMPLETED: the amended scheme is available on the website.

¹ A key element in the production of the Section 19 report is to send questionnaires to locations where flooding might have occurred. Over 1800 properties have been identified to receive questionnaires regarding whether flooding occurred at to the property on 27th May. This figure is significantly above the number of properties known to have flooded as the process of identifying potential flooding locations involves seeking information from properties immediately around those known flooded locations. Currently over 1700 properties have been contacted to obtain information from the property owners, tenants, etc.

Where potential mitigation measures are being identified in the collection of this information we are seeking to deliver “quick wins” and immediate works as the issues are identified. As an example, on the River Cole working in partnership with The Environment Agency the river has been cleared of debris, in addition to cutting back overhanging vegetation and removing significant obstruction which could impede flows. These actions were mobilised 3 weeks ago.

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
2b	10 July 2018	<i>Motion for Debate:</i> resolves to help food banks across the city highlight the growing concerns and calls on the Government to recognise that it has a moral and practical duty to protect people from poverty and to provide a safety net... the council calls upon the Government to provide local government with the resources to deal with this crisis	Cabinet Member for Social Inclusion, Community Safety and Equality / Corporate Director, Place	Taking action forward through the Birmingham Financial Inclusion Partnership and arranging meeting with Food bank partners and wider food provision in the city towards the end of September
2c	10 July 2018	<i>Motion for Debate:</i> a working group to review, identify and address issues they face and help make Birmingham City Council an exemplar parent friendly employer, including reviewing staff parental leave policy. This review should explore bringing maternity pay (including shared parental leave) at least into line with the 6 months full pay now offered to non-SRA councillors and be completed in time for the 2018/19 budget process.	Cabinet Member for Finance and Resources / Director of HR	Benchmarking with other Local Authorities and Public Sector organisations has taken place. A review of all family friendly policies is being carried out and a cost benefit analysis to establish the potential costs and budget pressure that will be incurred in increasing maternity/shared parental leave benefits. An options appraisal will then be put forward.

BIRMINGHAM CITY COUNCIL

CITY COUNCIL

**Tuesday, 11 September 2018 at
1400 hours in The Council
Chamber, Council House,
Birmingham**

A G E N D A

1 NOTICE OF RECORDING

Lord Mayor to advise that this meeting will be webcast for live or subsequent broadcast via the Council's Internet site (www.civico.net/birmingham) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 DECLARATION OF INTERESTS

Members are reminded that they must declare all relevant pecuniary and non pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting

Attached

3 MINUTES

To confirm and authorise the signing of the Minutes of the meeting of the Council held on 10 July 2018.

4 LORD MAYOR'S ANNOUNCEMENTS

(1400-1410)

To receive the Lord Mayor's announcements and such communications as the Lord Mayor may wish to place before the Council.

5 PETITIONS

(15 minutes allocated) (1410-1425)

To receive and deal with petitions in accordance with Standing Order 9.

As agreed by Council Business Management Committee a schedule of outstanding petitions is available electronically with the published papers for the meeting and can be viewed or downloaded.

6 QUESTION TIME

(90 minutes allocated) (1425-1555)

To deal with oral questions in accordance with Standing Order 10.3

- A. Questions from Members of the Public to any Cabinet Member or Ward Forum Chairman (20 minutes)
- B. Questions from any Councillor to a Committee Chairman or Lead Member of a Joint Board (20 minutes)
- C. Questions from Councillors other than Cabinet Members to a Cabinet Member (25 minutes)
- D. Questions from Councillors other than Cabinet Members to the Leader or Deputy Leader (25 minutes)

Attached **7 APPOINTMENTS BY THE COUNCIL**

(5 minutes allocated) (1600-1605)

To make appointments to, or removals from, committees, outside bodies or other offices which fall to be determined by the Council as set out in the schedule.

8 EXEMPTION FROM STANDING ORDERS

Councillor Martin Straker Welds to move an exemption from Standing Orders.

Attached **9 SECTION 24 AUDITORS REPORT IN RELATION TO THE COUNCIL'S 2017/18 ACCOUNTS**

(10 minutes allocated) (1605-1615)

To consider a report of .

Councillor to move the following Motion:

“ “
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(break 1615 -1645)

REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEES

(60 minutes allocated) (1645-1745)

Attached **10 MANAGING THE RISK AND RESPONSE TO FLOODING IN BIRMINGHAM**

To consider a report of the Sustainability & Transport Overview and Scrutiny Committee.

Councillor Liz Clements to move the following Motion:

“ “
.

Attached **11 MOTIONS FOR DEBATE FROM INDIVIDUAL MEMBERS**

(90 minutes allocated) (1745-1915)

To consider the attached Motions of which notice has been given in accordance with Standing Order 4(1).

