

**FINANCE AND RESOURCES O&S COMMITTEE**  
**ACTION TRACKER 2023/24**

Date	Agenda Item	Action	Update
29-Sep-23	Council Response to Section 114 Notice and Financial Recovery Plan	List of assets to be provided to the Committee (this links with previous requests made for a list of property assets and planned disposals).	
		Written response to be provided on the impact of the Oracle issues on schools.	
		Summary of the current position on Reserves to be provided.	
	Managing Council Risk including Strategic Risk Register, Budget Risks and Savings Risks	Further information requested in relation to Appendix B of the Risk Management Update to Audit Committee on 19 July 2023 to be referred to Sarah Dunlavey and a response to be provided to the Committee.	
07-Sep-23	Update on Budget Recovery Plan and MTFP and Scrutiny Contribution to Budget Savings	Chief Executive's Office to provide the timeline on communications regarding the S114 notice prior to publication and the announcement at Cabinet.	
		Communication with the external auditors before the S114 notice was issued to be provided (subject to the agreement of the external auditors).	
		Risk assessment methodology for 2023/24 RAG rated savings and definition of risk levels (this links with a request from the July meeting - see below).	

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	Oracle Stabilisation Update	All reports relating to Oracle (external auditors' review, CfGS wider governance review and management review) to be shared with Chair of Finance & Resources OSC (this links with the request from the July meeting - see below).	Ongoing.
		Next report to Committee to include a detailed breakdown of what money is being spent and a definition of customisation – what it is and what it looks like.	In Progress.
	Job Evaluation – Permanent Pay Equity	The specific number of potential Equal Pay claimants within the scope of the estimate, as at 31 <sup>st</sup> March 2023 to be provided.	
		A request was made for the document prepared by Legal detailing the chronology of how the Equal Pay issue has manifested itself over a period of years, to be shared with Committee members. It was agreed this would be picked up with the Monitoring Officer.	
	Managing Council Risk including the Strategic Risk Register, Budget Risk and Savings Risks	Report deferred until the next meeting.	Included on the agenda for the 29 <sup>th</sup> September meeting.
	Date of Next Meeting	Additional committee meeting to be arranged to consider items not concluded or considered at this meeting.	Meeting arranged for Friday 29 <sup>th</sup> September.
27-Jul-23	Action Tracker	The following additional requests were made:	

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		<ol style="list-style-type: none"> <li>1. List of the Council's statutory functions/responsibilities (action from 29 June) – the Council's interpretation of those responsibilities to also be provided.</li> <li>2. The Council's Corporate Risk Register (action from 29 June) to be brought to Committee on a regular basis and to be a standing item on the agenda.</li> <li>3. Accounting list of assets to be provided.</li> <li>4. List of regalia and artefacts to be provided.</li> </ol>	<ol style="list-style-type: none"> <li>1. Discussed at the 7<sup>th</sup> September meeting – difficult to define and will be an evolving list.</li> <li>2. Report on Managing Council Risk on the agenda for the 7<sup>th</sup> September meeting (deferred to 29<sup>th</sup> September meeting).</li> <li>3. A follow-up request has been made.</li> <li>4. A follow-up request has been made.</li> </ol>
	Medium Term Financial Plan Update and Implications of Equal Pay	<p>The following information to be provided:</p> <ol style="list-style-type: none"> <li>1. The definition of what can and cannot be capitalised for IT.</li> <li>2. Savings identified for all directorates and departments – and each individual scrutiny committee to be provided with the savings identified for the directorates and departments relevant to their remits.</li> <li>3. The definition of medium risk savings.</li> <li>4. A breakdown of the updated forecast by service area to show where inflation is applied.</li> </ol>	<ol style="list-style-type: none"> <li>2. 2023/24 savings summary on September O&amp;S agendas.</li> </ol>
		The Internal Audit report on how the process for the Spend Control Boards and Finance Governance Board is working to be shared with Committee when available.	
		The timescales for the whistleblowing investigation, management review, Governance Review and the two pieces of work being done	

Finance and Resources O&S Committee – November 2023

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		by External Audit around value for money on Oracle and Equal Pay to be provided to the Chair and that when they conclude the reports be brought to Committee.	
	Oracle Stabilisation Update	Key strategic risks to be included in future Oracle reports.	Ongoing.
		Once the management review is concluded, the report to be brought to Committee.	
29-Jun-23	Developing the Finance and Resources Overview and Scrutiny Committee's Work Programme 2023/24	<p>Discussion on Equal Pay - the following information to be provided:</p> <ol style="list-style-type: none"> <li>1. List of the Council's Statutory functions / responsibilities.</li> <li>2. The Council's Corporate Risk Register.</li> <li>3. Response from the Leader to the Committee's request to be consulted on the work on Values Framework.</li> <li>4. Response to the question about what triggered the Equal Pay announcement on 28 June.</li> <li>5. Response to the question about decisions made at Cabinet on 27 June.</li> </ol>	<p>1 &amp; 2 – see update under 27 July meeting above.</p> <p>4 &amp; 5 – responses provided at 27 July Committee.</p>
<b>Outstanding Actions from Resources O&amp;S Committee 2022/23</b>			
30-Mar-23	Planned Procurement Activities Reports	Provisional of vehicles' (large fleet – recycling and refuse vehicles) maintenance, associated services and spare parts – Cllr Wood's question as to why maintenance had not been built in with the supply of the vehicles to be clarified with the Director, Street Scene.	COMPLETED - Response emailed to Members on 26 July.

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<b>Date</b>	<b>Agenda Item</b>	<b>Action</b>	<b>Update</b>
09-Feb-23	Financial Monitoring 2022/23 Quarter 3/Month 9	A list of property assets and planned disposals to be provided to Committee.	See subsequent follow-up requests.