

Birmingham City Council

Report to Cabinet

Date: 8th September 2020



Subject: **PLANNED PROCUREMENT ACTIVITIES (OCTOBER 2020 – DECEMBER 2020) AND QUARTERLY CONTRACT AWARD SCHEDULE (APRIL 2020 – JUNE 2020)**

Report of: **ASSISTANT DIRECTOR DEVELOPMENT & COMMERCIAL FINANCE**

Relevant Cabinet Member: **Councillor Tristan Chatfield, Finance and Resources**

Relevant O & S Chair(s): **Councillor Sir Albert Bore, Resources**

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Are specific wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No – All wards affected
If yes, name(s) of ward(s):		
Is this a key decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, add Forward Plan Reference:		
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, provide exempt information paragraph number or reason if confidential : 3. Information relating to the financial or business affairs of any particular person (including the council)		

1 Executive Summary

- 1.1 This report provides details of the planned procurement activity for the period October 2020 – December 2020 and all contract award decisions made under Chief Officer's delegation during the previous quarter. Planned procurement activities reported previously are not repeated in this report.

- 1.2 The report enables Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £10m, unless TUPE applies to current Council staff.
- 1.3 Appendix 4 informs Cabinet of the contract award decisions made under Chief Officers delegation during the period April 2020 – June 2020.

2 Recommendations

- 2.1 Notes the planned procurement activities under chief officer delegations set out in the Constitution for the period October 2020 - December 2020 as detailed in Appendix 1.
- 2.2 Notes the contract award decisions made under Chief Officers delegation during the period April 2020 – June 2020 as detailed in Appendix 4

3 Background

- 3.1 At the 1 March 2016 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £10m over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contract under TUPE, the contract award decision has to be made by Cabinet.
- 3.2 In line with the Procurement Governance Arrangements that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Resources Overview & Scrutiny Committee.
- 3.3 This report sets out the planned procurement activity over the next few months where the contract value is between the EU threshold (£189,330) and £10m. This will give members visibility of all procurement activity within these thresholds and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the £10m delegation threshold.
- 3.4 It should be noted that the EU threshold has changed from £164,176 to £189,330 and will apply from 1st January 2020 for a period of 2 years.
- 3.5 Individual procurements may be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of Resources Overview & Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 3.6 Procurements below £10m contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.

- 3.7 A briefing note with details for each item to be procured is listed in Appendix 2. The financial information for each item is detailed in Appendix 3 – Exempt Information.
- 3.8 Award decisions made under Chief Officers delegation during the period April 2020 – June 2020 is shown in Appendix 4.

4 Options considered and Recommended Proposal

- 4.1 The report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process. The options considered are:
- To refer the procurement strategy and contract award of individual procurements to Cabinet for decision.
 - To continue with the existing process – this is the recommended option

5 Consultation

5.1 Internal

This report to Cabinet is copied to Cabinet Support Officers and to Resources Overview & Scrutiny Committee and is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/ Resources Overview & Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.

5.2 External

None.

6 Risk Management

- 6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports

7 Compliance Issues:

7.1 How are the recommended decisions consistent with the City Council's priorities, plans and strategies?

- 7.1.1 Details of how the contracts listed in Appendix 1 and Appendix 2 support relevant Council policies, plans or strategies, will be set out in the individual reports.

7.2 Legal Implications

- 7.2.1 Details of all relevant implications will be included in individual reports.

7.3 Financial Implications

- 7.3.1 Details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.

7.4 Procurement Implications (if required)

- 7.4.1 This is a procurement report and the implications are detailed in the appendices

7.5 Human Resources Implications (if required)

- 7.5.1 None.

7.6 Public Sector Equality Duty

- 7.6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

8 Background Documents

- 8.1 List of Appendices accompanying this Report (if any):

- 1. Appendix 1 - Planned Procurement Activity October 2020 - December 2020
- 2. Appendix 2 – Background Briefing Paper
- 3. Appendix 3 – Exempt Information
- 4. Appendix 4 – Quarterly Contract Award Schedule April 2020 – June 2020

APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (OCTOBER 2020 – DECEMBER 2020)

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources Plus	Finance Officer	Contact Name	Planned CO Decision Date
Approval to Tender Strategy	Supply and Distribution of Fresh Meat, Fresh Frozen Meat, Cooked Meats & Sandwich Fillings	TBC	The supply and distribution of fresh meat, fresh frozen meat, cooked meats and sandwich fillings to support the delivery of nutritional foods to Birmingham schools.	4 years	Finance and Governance	Finance and Resources	Lee Bickerton	Sarah Williams	26/10/2020
Approval to Tender Strategy	Supply and Distribution of Milk & Dairy and Morning Goods	TBC	The supply and distribution of milk & dairy and morning goods to support the provision of nutritional foods to Birmingham schools.	4 years	Finance and Governance	Finance and Resources	Lee Bickerton	Sarah Williams	26/10/2020
Single Contractor Negotiations	Accommodation for stray dogs	TBC	The reception and accommodation of stray dogs delivered by or on behalf of the Council to ensure the care and welfare of stray dogs, including the re-homing of dogs to suitable situations wherever possible if they are not reclaimed by their owners.	4 years	Neighbourhoods	Homes and Neighbourhoods	Carl Tomlinson	Vikki Allwood	21/09/2020
Approval to Tender Strategy	MOT Services for Private Hire and Hackney Carriage Vehicles	P0673	The provision of MOT services and supplementary testing of vehicles required by the Council's Licensing Section for all private hire and Hackney Carriage vehicles registered in Birmingham.	4 years with a break clause at the end of year 2 and 3.	Finance and Governance	Finance and Resources	Carl Tomlinson	Janine Weetman	26/10/2020
Strategy / Award	Further Project Management Services for the Clean Air Zone (CAZ) Programme	TBC	There is a requirement to extend the current contract for project management services to support the delivery of the CAZ programme and its various workstreams for a period of up to 12 months subject to the completion of its delivery requirements. The COVID-19 lockdown restrictions have impacted on the ability of the programme to complete the delivery of the physical infrastructure projects required for an enforceable CAZ.	Up to 12 months	Inclusive Growth	Transport and Environment	Simon Ansell	Stephen Arnold / Siobhan McDonald	26/10/2020
Delegated Extension Award	Clearing Banking Services	P0139	The Council and its wholly owned companies cannot function without banking services as they are essential to Council operations including payments to staff, the City's vulnerable citizens, income collection and making payments to its entire supply chain.	2 years	Finance and Governance	Finance and Resources	Mohammed Sajid	Martin K Easton / Andrew Shorthouse	26/10/2020
Approval to Tender Strategy	Supply and Distribution of Food Court Concepts	TBC	The supply and distribution of Food Court Concepts (hot grab and go food which supports service areas that have limited preparation space and or short service windows e.g. Pasta, Wraps, Burgers, Pizzas) to ensure the delivery of an innovative food offering to Birmingham schools to enable Civic Catering to provide a comprehensive catering service within council offices and for external catering functions and for residential homes and day centres to cater for older and younger adults.	3 years	Finance and Governance	Finance and Resources	Lee Bickerton	Sarah Williams	26/10/2020
Strategy / Award	Financial Advisory Support Services	TBC	There is a requirement for advisory services to support and improve the Council's financial processes, controls and governance process in the following areas: •Fees & charges •Financial regulations •Non-executive support •Support capacity •Capital •Finance Improvement •Neighbourhoods •Chartered Institute of Public Finance Association (CIPFA) Financial Management assessment.	1 year	Finance and Governance	Finance and Resources	Lee Bickerton	Guy Marshall	26/10/2020

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources Plus	Finance Officer	Contact Name	Planned CO Decision Date
Strategy / Award	Telephony	TBC	The provision of a Voice Operated Internet Protocol (VoIP) telephony service for approximately 8000 phones with a mix of physical handsets on desks and technology soft phones (phone calls made and received over the internet) for use in the remote working environment.	5 years	Digital & Customer Services	Deputy Leader	Lee Bickerton	Rhona Bowditch	26/10/2020
Single Contractor Negotiation	SAP Support Managed Service	TBC	SAP applications portfolio is used to meet the business function requirements in the areas of Human Resource, Payroll, Finance and Procurement. The SAP application portfolio comprises number of SAP applications which are contracted through SAP AG.	1 year	Digital & Customer Services	Deputy Leader	Lee Bickerton	Rhona Bowditch	26/10/2020
Strategy / Award	ServiceNow Platform Modernisation	TBC	ServiceNow is the IT Service Management (ITSM) toolset which has been used to deliver services to the Council. The Council requires external expert support to design and implement the 'out-of-the-box' version.	1 year	Digital & Customer Services	Deputy Leader	Lee Bickerton	Rhona Bowditch	26/10/2020
Strategy / Award	IT Professional Services – Insight Programme & Front Door Process	TBC	External support is required to assist the Council in delivering Phase 2 of the Insight Programme and to support the Front Door process review.	12 months, with a option to extend for a further 12 months	Digital & Customer Services	Deputy Leader	Lee Bickerton	Rhona Bowditch	26/10/2020
Strategy / Award	HR Services for Schools	TBC	A content-based solution to support the Council's HR portal for schools currently hosted by SAP combining both transactional forms and reports with policies, advice and guidance.	3 years	Digital & Customer Services	Deputy Leader	Lee Bickerton	Rhona Bowditch	26/10/2020
Single Contractor Negotiation	Clean Air Zone IT Back Office Support and Maintenance	TBC	The IT solution for the Clean Air Zone (CAZ) is currently in development and will require ongoing support and maintenance covering; •Communications •Hosting •Service Support •Annual Inspection •Annual Ground Truthing •Reactive / Fault Support •Software Support	3 years with the option to extend for an additional 12 months on 2 occasions	Inclusive Growth	Transport and Environment	Simon Ansell	Philip Edwards	26/10/2020
Single Contractor Negotiation	Data Centre Hosting	TBC	A data centre hosting service that provides the Council with space and power for its servers and rack space equipment.	1 year	Digital & Customer Services	Deputy Leader	Lee Bickerton	Rhona Bowditch	26/10/2020
Strategy / Award	Provision of Legal Advice to Support the Development of the Future Waste Strategy	TBC	There is a requirement for external legal advice to support the in-house legal team to support the development of the future waste strategy and the procurement for the management and disposal of waste.	8 months	Neighbourhoods	Street Scene and Parks	Carl Tomlinson	Michelle Climer / Meena Chuhan	26/10/2020
Various Routes	Professional Services for the Commonwealth Games 2022 and Perry Barr Regeneration Scheme	TBC	There is an ongoing requirement to continue the various contracts for professional and advisory services to support the Council's Programme Team for the Commonwealth Games 2022 and to ensure the successful delivery of the associated capital projects.	various dates	Inclusive Growth	Leader	Guy Olivant	Craig Cooper	26/10/2020
Various Routes	Birmingham Children and Families Transformation Plan – Evaluation and Key Service Developments	TBC	To support the Children and Families Transformation Plan, a number of services are required to be provided where the resource is not available internally.	various dates	Education and Skills	Education Skills & Culture	John Betts	Rob Willoughby / Carol Woodfield	26/10/2020

APPENDIX 2

BRIEFING NOTE ON PLANNED PROCUREMENT ACTIVITIES **CABINET – 8TH SEPTEMBER 2020**

Title of Contract	Supply and Distribution of Fresh Meat, Fresh Frozen Meat, Cooked Meats & Sandwich Fillings
Director \ Assistant Director	Alison Jarrett – Assistant Director Development and Commercial
Briefly describe the service required	The supply and distribution of fresh meat, fresh frozen meat, cooked meats and sandwich fillings to support the delivery of nutritional foods to Birmingham schools. In addition, the purchase of these food stuffs supports Civic Catering with providing a catering service within the Council offices and for external catering functions and for the provision of a catering service across the city within older and younger adults residential homes and day centres.
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is not a statutory duty for this service. However there is a requirement for the supply of fresh meat, fresh frozen meat, cooked meats and sandwich fillings to support the provision of food across all divisions of the Council, including schools, food to be purchased by council employees and guests at Council sites, which generates an income for the benefit of the city. There is a requirement to source sustainable food responsibly ensuring a robust supply chain that is covered by all relevant due diligence and has been checked against the Council's food sourcing policy.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The current contract is with Midland Foods Ltd and Brakes Bros Ltd was approved on 10 th November 2016 and is due to expire on 1st January 2021.
What budget is the funding from for this service?	The products bought under this contract will be funded by various budgets across the council including Finance and Governance approved budgets for Cityserve schools and Civic Catering, schools own delegated budgets for non-LEA schools and Adult Social Care for Care Homes and Day Centres.
What is the proposed procurement route?	An open procurement exercise will be undertaken advertised in OJEU, Contracts Finder and www.finditinbirmingham.com
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not Applicable.
Proposed start date and duration of the new contract	The proposed start date is 2 nd January 2021 for a period of 4 years.

Title of Contract	Supply and Distribution of Milk & Dairy and Morning Goods
Director \ Assistant Director	Alison Jarrett – Assistant Director Development and Commercial
Briefly describe the service required	The supply and distribution of milk & dairy and morning goods to support the provision of nutritional foods to Birmingham schools. In addition, the purchase of these food stuffs supports Civic Catering with providing a catering service within the Council offices and for external catering functions and for the provision of a catering service across the city within older and younger adults residential homes and day centres.
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is not a statutory duty to provide this service. However, there is a requirement for the supply of milk & dairy and morning goods to support the provision of food across all divisions of the Council, including schools, food to be purchased by council employees and guests at Council sites, which generates an income for the benefit of the city. There is a requirement to source sustainable food responsibly ensuring a robust supply chain that is covered by all relevant due diligence and has been checked against the Council's food sourcing policy.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The current contract with Johal Dairies Ltd was approved on 10 th November 2016 and is due to expire on 1st January 2021.
What budget is the funding from for this service?	This contract will not commit the Council to any level of spend. The products bought under this contract will be funded by various budgets across the council including Finance and Governance approved budgets for Cityserve schools and Civic Catering, schools own delegated budgets for non-LEA schools and Adult Social Care for Care Homes and Day Centres.
What is the proposed procurement route?	An open procurement exercise will be undertaken advertised in OJEU, Contracts Finder and www.finditinbirmingham.com
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not Applicable
Proposed start date and duration of the new contract	The proposed start date is 2 nd January 2021 for a period of 4 years.

Title of Contract	Accommodation for Stray Dogs
Director \ Assistant Director	Robert James – Director, Neighbourhoods
Briefly describe the service required	The reception and accommodation of stray dogs delivered by or on behalf of the Council to ensure the care and welfare of stray dogs, including the re-homing of dogs to suitable situations wherever possible if they are not reclaimed by their owners.
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	Yes. Under the Environmental Protection Act 1990, the Council has a duty to protect the interests of dogs and other animals under animal health and welfare provisions. The removal of stray dogs to a safe and suitable reception centre where they will receive proper care contributes to the delivery of this duty.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contract was approved on 17 September 2018 and will expire on 23 rd September 2020.
What budget is the funding from for this service?	The service will be funded from the Environmental Health Animal Welfare Team budget.
What is the proposed procurement route?	To enter into single contractor negotiations with The Birmingham Dogs Home.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	<p>As a result of market investigations there is only one contractor that can meet the Council's requirements. There are no licensed commercial kennels available in the city and no other kennels within a reasonable travelling distance that offer reception and re-homing solution for stray dogs.</p> <p>Market Research has identified that there are currently no suitable kennelling and rehoming centres within 20 miles of the Birmingham Boundary. Furthermore, service cost data, available from neighbouring Authorities will be used to benchmark rates proposed by the single contractor. Negotiations with the single contractor will seek to ensure that contract rates are in line with these therefore demonstrating value for money.</p> <p>Birmingham Dogs Home will be required to be a certified signatory up to the BBC4SR and provide actions proportionate to the value of the proposed contract.</p>
Proposed start date and duration of the new contract	The proposed start date is 24 th September 2020 for a period of 4 years.

Title of Contract	MOT Services for Private Hire and Hackney Carriage Vehicles (P0673)
Director \ Assistant Director	Alison Jarrett – Assistant Director Development and Commercial
Briefly describe the service required	The provision of MOT services and supplementary testing of vehicles required by the Council's Licensing Section for all private hire and Hackney Carriage vehicles registered in Birmingham.
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	Under Section 50 of the Local Government (Miscellaneous) Provisions Act 1976, the Council has a duty to inspect and test any Hackney Carriage or private hire vehicle within the area of the Council prior to the licensing of the vehicle.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The current contracts are with Auto Moto, Autofit Centre Limited, Saki's Auto Centre, Swift Repairs Limited, The Auto Workshop and was approved on 13 th June 2017 under Chief Officer delegated authority and will expire on 31 st June 2021.
What budget is the funding from for this service?	This will be met directly by the Hackney Carriage or private hire owners. This contract has no impact on the Council's budget.
What is the proposed procurement route?	An open procurement process will be undertaken advertised in OJEU, Contracts Finder and www.finditinbirmingham.com
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Proposed start date and duration of the new contract	The proposed start date is 1 st July 2021 for a period of 4 years with a break clause at the end of year 2 and 3.

Title of Contract	Project Management Services for the Clean Air Zone (CAZ) Programme
Director \ Assistant Director	Philip Edwards Assistant Director, Inclusive Growth
Briefly describe the service required	Due to unforeseen circumstances with regard to COVID 19 the CAZ programme will now be launched no earlier than the 1 st January 2021. Therefore, there is a requirement for project management services to support the delivery of the CAZ programme and its various workstreams for a period of up to 12 months subject to the completion of its delivery requirements. The COVID-19 lockdown restrictions have impacted on the ability of the programme to complete the delivery of the physical infrastructure projects required for an enforceable CAZ. Furthermore, there are not the skills, experience or availability of staff within the Council to deliver project management support; therefore, there is a requirement for suitably qualified resources to be engaged externally until the CAZ programme can establish its substantive workforce to enable service delivery and knowledge transfer to the CAZ team.
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	The Council has received a ministerial direction on 20 th December 2017 to bring forward plans that reduce the levels of NO2 emissions to within legal limits within the shortest possible time. The CAZ is the most significant measure that will enable the Council to comply with this direction and project management services are required to support its delivery.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The current contract is with Turner & Townsend Project Management Ltd which expires on 30 th November 2020.
What budget is the funding from for this service?	This is funded from the CAZ budget. Where appropriate the costs will be capitalised and funded from the CAZ capital grant allocation.
What is the proposed procurement route?	A further competition exercise will be undertaken using the Crown Commercial Services Project Management and Design Services Framework Agreement
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not Applicable.
Proposed start date and duration of the new contract	The proposed start date is from 1 st December 2020 for a period of up to 12 months.

Title of Contract	Clearing Banking Services (P139)
Director \ Assistant Director	Sara Pitt – Assistant Director Service Finance
Briefly describe the service required	The Council and its wholly owned companies cannot function without banking services as they are essential to its operations including payments to staff, the city's vulnerable citizens, income collection and making payments to its entire supply chain.
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	This is not a statutory function in itself but Section 151 of the Local Government Act 1972 requires local authorities to make arrangements for the proper administration of its financial affairs. The Council cannot deliver its statutory obligations without an appropriate banking service.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contract is with Barclays Bank plc. The initial contract started on 1st April 2015 for a period of 5 years with the option to extend for a further 2 years. The option to extend was taken up and so the contract was extended up to 31st March 2022.
What budget is the funding from for this service?	The budget is from the approved corporate funding within the Finance and Governance Directorate
What is the proposed procurement route?	To extend the existing contract for a period of 2 years' via single contractor negotiations.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	<p>Due to the implementation of the replacement Enterprise Resource Planning (ERP) system, were this contract to be retendered and the incumbent is not successful it would require the Council to implement 2 business critical Financial IT programmes concurrently. Given transition to a new banking provider requires a 12 month period following contract award it is considered too much of a risk to the stability of the Council's financial and accounting systems and processes to risk change bankers at the same time. Changing of bank suppliers involves significant resource and cost to reconfigure the financial systems that is therefore a major business risk to the organisation. This 2 year agreement will allow sufficient time for the new ERP system to be implemented and embedded and an appropriate transition period if required after tendering and a contingency period of 1 year should one be required.</p> <p>Market knowledge undertaken in conjunction with a subject matter expert has indicated that the risk of challenge is low having considered current market conditions.</p> <p>Barclays Bank plc will be required to produce additional BBC4SR actions proportionate to the value of the proposed contract.</p>
Proposed start date and duration of the new contract	The proposed start date is 1 st April 2022 for a period of 2 years.

Title of Contract	Supply and Distribution of Food Court Concepts
Director \ Assistant Director	Alison Jarrett – Assistant Director Development and Commercial
Briefly describe the service required	The supply and distribution of Food Court Concepts (hot grab and go food which supports service areas that have limited preparation space and or short service windows e.g. Pasta, Wraps, Burgers, Pizzas) to ensure the delivery of an innovative food offering to Birmingham schools to enable Civic Catering to provide a comprehensive catering service within council offices and for external catering functions and for residential homes and day centres to cater for older and younger adults.
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is not a statutory duty to provide this service. However, there is a requirement for the supply and distribution of Food Court Concepts to support the provision of food across all divisions of the Council, including schools, food to be purchased by council employees and guests at Council sites, which generates an income for the benefit of the city. There is a requirement to source sustainable food responsibly ensuring a robust supply chain that is covered by all relevant due diligence and has been checked against the Council's food sourcing policy.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contract expired on 31 st July 2018 with the products been supplied under the terms and conditions of the current contract.
What budget is the funding from for this service?	The products bought under this contract will be funded by various budgets across the council including Finance and Governance approved budgets for Cityserve schools and Civic Catering, schools own delegated budgets for non-LEA schools and Adult Social Care for Care Homes and Day Centres.
What is the proposed procurement route?	An open procurement exercise will be undertaken advertised in OJEU, Contracts Finder and www.finditinbirmingham.com
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not Applicable.
Proposed start date and duration of the new contract	The proposed start date is 1 st March 2021 for a duration of 3 years.

Title of Contract	Financial Advisory Support Services
Director \ Assistant Director	Sara Pitt – Assistant Director Service Finance
Briefly describe the service required	<p>There is a requirement for advisory services to support and improve the Council's financial processes, controls and governance process in the following areas:</p> <ul style="list-style-type: none"> • Fees & charges • Financial regulations • Non-executive support • Support capacity • Capital • Finance Improvement • Neighbourhoods • Chartered Institute of Public Finance Association (CIPFA) Financial Management assessment. <p>Phase 1 for the improvement plan was completed in August 2020 and this contract supports the delivery of Phase 2.</p> <p>CIPFA C.CO Ltd will be required to be certified to the BBC4SR and produce an action plan with commitments proportionate to the value of this contract.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	The Council does not have a statutory duty to provide this service. However, the required services are part of the required planned improvements in Finance and Governance which fully support the Council's objectives.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a new contract.
What budget is the funding from for this service?	The cost of the service will be met from the Service Finance, Finance and Governance Directorate budget.
What is the proposed procurement route?	A direct award will be carried out to CIPFA C.Co Ltd using the Crown Commercial Services – Management Consultancy 2 framework agreement.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	n/a
Proposed start date and duration of the new contract	The proposed start date October 2020 for a period of 12 months.

Title of Contract	Telephony
Director \ Assistant Director	Peter Bishop, Director Digital and Customer Services
Briefly describe the service required	<p>The provision of a Voice Operated Internet Protocol (VoIP) telephony service for approximately 8000 phones with a mix of physical handsets on desks and technology soft phones (phone calls made and received over the internet) for use in the remote working environment.</p> <p>As the Council adapts to increased levels of remote working, the replacement service will need to support an increased number of 'soft phones' as opposed to physical handsets.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is not a statutory duty for this service. However, this service supports the delivery of the Council's IT, and by extension, its services.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The current contract is with Capita Birmingham Ltd's part of the telephony element of the remaining IT services contract which expires on 31 st March 2021.
What budget is the funding from for this service?	This is funded from the general IT budget.
What is the proposed procurement route?	The replacement service will be procured through the Crown Commercial Service – Network Services 2 framework agreement via a further competition exercise.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	N/A
Proposed start date and duration of the new contract	The proposed start date is 1 st April 2021 for a maximum duration of 5 years.

Title of Contract	SAP Support Managed Service
Director \ Assistant Director	Peter Bishop, Director Digital and Customer Services
Briefly describe the service required	<p>SAP applications portfolio is used to meet the business function requirements in the areas of Human Resource, Payroll, Finance and Procurement. The SAP application portfolio comprises number of SAP applications which are contracted through SAP AG.</p> <p>There is a requirement for a SAP Support Managed Service to support the SAP applications portfolio. This service is required to be maintained until SAP is replaced by the new ERP solution.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is not a statutory duty for this service. However, this service supports the delivery of the Council's IT, and by extension, its services.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The current contract is with by Capita Birmingham Ltd as part of the SAP application portfolio element of the remaining IT services contract which expires on 31 st March 2021.
What budget is the funding from for this service?	This is funded from the ERP Programme.
What is the proposed procurement route?	To enter into single contractor negotiations with Capita Birmingham Ltd.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	<p>Capita Birmingham Ltd is the only supplier that can provide this service as the Council's SAP environment is heavily customised to meet its requirements. A change in supplier would not be economically viable for the short term required until the replacement ERP solution is in place. The negotiations will seek to maintain the same pricing and terms as the current service.</p> <p>Capita Birmingham Ltd will be required to produce additional BBC4SR actions proportionate to the value of the proposed contract.</p>
Proposed start date and duration of the new contract	The proposed start date is 1 st April 2021 for a maximum duration of 12 months.

Title of Contract	ServiceNow Platform Modernisation
Director \ Assistant Director	Peter Bishop, Director Digital and Customer Services
Briefly describe the service required	<p>ServiceNow is the IT Service Management (ITSM) toolset which has been used to deliver services to the Council since December 2014.</p> <p>Due to the of level of customisation, the recommendation is to re-platform with a new out-of-the-box version. This will then enable modern technology features to be implemented such as chatbots, virtual agents and enhance automation of routine business processes such as new employee set up, software installations, IT work requests and IT policy compliance monitoring/reporting.</p> <p>The Council requires external expert support to design and implement the 'out-of-the-box' version.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is not a statutory duty for this service. However, this service supports the delivery of the Council's IT, and by extension its services.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	There is no existing contract for these services as this is a new requirement
What budget is the funding from for this service?	This is funded by the approved corporate funded capital bid.
What is the proposed procurement route?	The replacement service will be procured through the Crown Commercial Service – G-Cloud 11 framework agreement via a further competition exercise.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	N/A
Proposed start date and duration of the new contract	The proposed start date is October 2020 for a duration of 12 months.

Title of Contract	IT Professional Services – Insight Programme & Front Door Process
Director \ Assistant Director	Peter Bishop, Director Digital and Customer Services
Briefly describe the service required	<p>External support is required to assist the Council in delivering Phase 2 of the Insight Programme and to support the Front Door process review.</p> <p>The Insight Programme aims to achieve an information led, evidence based, organisation working with sound and reliable data. To deliver these objectives professional services are required for a number of specialist roles including but not limited to;</p> <ul style="list-style-type: none"> • User Researchers • Data Scientists • Data Architects • Product Managers • Delivery Managers <p>The services will review and provide recommendations to improve the IT Front Door process to enable a more efficient and effective IT service.</p> <p>This work will be delivered through several phases over the life of the programme.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is no statutory duty to provide this service. However, this work will support improvements to Council decision making and provide efficiencies to deliver an improved service to citizens.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The current contract is with Methods Business and Digital Technology Ltd approved under Chief Officer delegated authority on 26 th May 2020 for a period of 12 months for which the value has been exhausted.
What budget is the funding from for this service?	This will be funded from the Allocated Technical Refresh and Investment programme (Insight) budget.
What is the proposed procurement route?	<p>The following procurement routes will be used as appropriate for each requirement:</p> <ul style="list-style-type: none"> • A further competition exercise using the Crown Commercial Services Digital Outcomes and Specialists framework agreement • A further competition exercise using the Crown Commercial G-Cloud 11 framework agreement <p>A procurement process advertised in OJEU, Contracts Finder or www.finditinbirmingham.com</p>
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	N/A
Proposed start date and duration of the new contract	The proposed start date is October 2020 for a duration of 12 months, with a single option to extend for a further 12 months subject to satisfactory performance and budget availability.

Title of Contract	HR Services for Schools
Director \ Assistant Director	Peter Bishop, Director Digital and Customer Services
Briefly describe the service required	<p>A content-based solution to support the Council's HR portal for schools currently hosted by SAP combining both transactional forms and reports with policies, advice and guidance.</p> <p>It is necessary to procure a website which links seamlessly to the new Oracle ERP solution to enable HR Services to Schools to use the site to promote its services on the Internet and where appropriate, allow clients to purchase services directly through the site, improving transactional administration. The solution will utilise PayBridge technology to achieve transactional purchasing, allow the creation of client accounts and include the ability to generate forms which would be transmitted via workflow technology.</p> <p>Jadu Ltd will be required to be certified to the BBC4SR and produce an action plan with commitments proportionate to the value of this contract.</p>
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty for this service. However, this service supports the delivery of the Council's HR service offering to schools.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a new service that replaces the SAP-based HR portal as part of the ERP programme.
What budget is the funding from for this service?	The website will be funded from agreed surplus carry forward from the 2018/2019 financial year therefore is self-funded and at no cost to the city.
What is the proposed procurement route?	A direct award to Jadu Ltd using the Crown Commercial Services GCloud 11 Framework Agreement.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	
Proposed start date and duration of the new contract	The proposed start date is October 2020 for a period of 3 years.

Title of Contract	Clean Air Zone IT Back Office Support and Maintenance
Director \ Assistant Director	Philip Edwards Assistant Director, Inclusive Growth
Briefly describe the service required	<p>Following the Government Issued Air Quality Standard Regulation in 2010, the Department for Environment, Food and Rural Affairs (DEFRA) updated its Air Quality plans and identified Birmingham as a city with significant air quality problems. In response to this the Council has initiated a programme of works which will implement air quality improvements in and around the city centre of Birmingham.</p> <p>The IT solution for the Clean Air Zone (CAZ) is currently in development and will require ongoing support and maintenance covering;</p> <ul style="list-style-type: none"> • Communications • Hosting • Service Support • Annual Inspection • Annual Ground Truthing • Reactive / Fault Support • Software Support <p>These services are required to maintain the functionality of the Clean Air Zone for the lifespan of the programme.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	The Council has received a ministerial direction (20 th December 2017) to bring forward plans that reduce the levels of NO2 emissions to within legal limits within the shortest possible time. The CAZ is the most significant measure that will enable the Council to comply with this direction and project management services are required to support its delivery.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a new service.
What budget is the funding from for this service?	This will be funded from the allocated CAZ budget.
What is the proposed procurement route?	To enter into single contractor negotiations with Siemens Ltd
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	<p>The IT and back office solution for the Clean Air Zone are being delivered by Siemens Ltd following a contract awarded via Capita ICTDS in April 2019. The design of the CAZ solution uses proprietary hardware and software which can only be supported and maintained by Siemens, and therefore cannot be competed to the marketplace. Negotiations will be held with Siemens following the approval of a separate SCN report to ensure value for money.</p> <p>Siemens Ltd will be required to be certified to the BBC4SR and produce an action plan with commitments proportionate to the value of this contract.</p>
Proposed start date and duration of the new contract	The proposed start date is 1 st January 2021 for a duration of 3 years with two 12-month options to extend, subject to satisfactory performance and available funding.

Title of Contract	Data Centre Hosting
Director \ Assistant Director	Peter Bishop, Director Digital and Customer Services
Briefly describe the service required	<p>A data centre hosting service that provides the Council with space and power for its servers and rack space equipment.</p> <p>A replacement data centre tender was awarded on the 14th May 2020, and the Council entered into two new contracts with Ark and 6 Degrees.</p> <p>The implementation to the new data centres was planned to be completed prior to the current contract expiring in March 2021. However, this has been delayed due to the impact of COVID19 on the hardware supply chain, predominantly on networking hardware, that drive the critical path and have extended from an estimated 4 weeks to an estimated 13 weeks (and this is still subject to risk).</p> <p>A short-term contract to maintain the current data centre setup is required to allow continuity until the transition is completed.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is not a statutory duty for this service. However, this service supports the delivery of the Council's IT, and by extension its services.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The service is currently provided by Capita Birmingham Ltd as part of the data hosting element of the remaining services contract which expires 31 st March 2021.
What budget is the funding from for this service?	The funding for the Capita data centres will be taken from a combination of the BEP (APM) budget and the ERP budget.
What is the proposed procurement route?	To enter into single contractor negotiations with Capita Birmingham Ltd.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	<p>Capita Birmingham Ltd is the only supplier that can continue to provide this service as the Council's servers and rack space equipment is physically located in the Capita data centres. The short-term agreement will seek to maintain the same pricing and terms as the current service.</p> <p>Capita Birmingham Ltd will be required to produce additional actions proportionate to the value of the proposed contract.</p>
Proposed start date and duration of the new contract	The proposed start date is 1 st April 2021 for a maximum duration of 1 year.

Title of Contract	Provision of Legal Advice to Support the Development of the Future Waste Strategy
Director \ Assistant Director	Darren Share, Assistant Director Street Scene
Briefly describe the service required	<p>There is a requirement for external legal advice to support the in-house legal team to support the development of the future waste strategy and the procurement for the management and disposal of waste. The legal advice is for the transitional recycling and resource management contract (Transitional Contract).</p> <p>The complexity of the service and regulatory requirements relating to waste disposal mean that the required specialised legal resource is not available internally. The Interim City Solicitor is in agreement for external legal advice to be engaged.</p> <p>Bevan Brittan LLP is currently providing legal advice to the waste programme and have done so since its inception in 2016. The Council's current contract with the provider expires in March 2024. However, the approved value is due to be exhausted shortly due to unforeseen delays with responding to stakeholder engagement and the additional complexities encountered with the innovative nature of the replacement contract, hence the requirement for further support.</p> <p>The services will be called off as and when required subject to satisfactory performance and budget availability and managed by the Assistant Director, Street Scene.</p> <p>Additional commitments proportionate to the value of this contract will be required to be added to Bevan Brittan LLP's certified BBC4SR Action Plan.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is not a statutory duty for this service. However, it supports the Council's statutory duty as a Waste Disposal authority to arrange for the disposal of certain specified categories of waste in its area in accordance with Section 51 Environmental Protection Act 1990.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The current contract was awarded to Bevan Brittan LLP and expires in March 2024.
What budget is the funding from for this service?	<p>The cost will be funded from the approved budget for Waste Services.</p> <p>There will be a further request for the funding of legal advice for the last years of the project from 2021/22 onwards in the 2021/22 budget once this has been reviewed and fully established.</p>
What is the proposed procurement route?	A direct award to Bevan Brittan LLP using the Crown Commercial Services Legal Services Framework Agreement.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	N/A
Proposed start date and duration of the new contract	The proposed start date is September 2020 for a duration of 8 months.

Title of Contract	Professional Services for the Commonwealth Games 2022 and Perry Barr Regeneration Scheme
Director \ Assistant Director	Craig Cooper, Programme Director, Commonwealth Games 2022
Briefly describe the service required	<p>There is an ongoing requirement to continue the various contracts for professional and advisory services to support the Council's Programme Team for the Commonwealth Games 2022 (CWG) and Perry Barr Regeneration Scheme (PBRs) and to ensure the successful delivery of the associated capital projects that are integral to the overall improvements to the Perry Barr area.</p> <p>There are not the skills, experience or availability of staff within the Council to deliver the support therefore, there is a requirement for suitably qualified resources to be engaged externally. The services will be called off as and when required subject to satisfactory performance and budget availability.</p> <p>The details of the proposed contracts are detailed in the table below.</p> <p>Each company will be required to be certified to the BBC4SR with commitments proportionate to the value of each contract.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	The Council does not have a statutory duty to provide this service. However, there is a requirement for specialist support to complement the Council's internal delivery team.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The current arrangements are detailed in the table below.
What budget is the funding from for this service?	The cost of the service will be met from the cash-limited and approved CWG and PBRs budgets as appropriate.
What is the proposed procurement route?	The procurement routes for the various contracts are detailed in the table below.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Where single contractor negotiations are proposed, the details are in the table below.
Proposed start date and duration of the new contract	Various start dates

Title	Description	Supplier	Procurement Route	Proposed start and duration	Funding Source	Justification for SCN
Programme Management Services	Continuation of programme management services for the capital projects to support the CWG, the PBRs and the legacy.	Turner & Townsend Project Management Ltd	Direct award using the Crown Commercial Services (CCS) Project Management & Design Services Framework Agreement	September 2020 for up to 3 years	CWG / PBRs	n/a
Strategic Advisory Services	Continuation of the support for the strategic planning and co-ordinating of the Council's work to deliver the 2022 Commonwealth Games.	Prometheanx Ltd	To enter into single contractor negotiations and conclude the award of a contract with Prometheanx Ltd	September 2020 for up to 2 years	CWG	To ensure continuity, the only supplier available to deliver the service
Construction Project Management Services	Continuation of the project management services to co-ordinate the development of the PBRs	MRG Ltd	To enter into single contractor negotiations and conclude the award of a contract with MRG Ltd	September 2020 for up to 3 years	PBRs	To ensure continuity, the only supplier available to deliver the service
Operational Programme Management Support	Specialist strategic and operational support to the Programme Director, CWG on the overall programme management, governance structure and cross-directorate working for the CWG Team.	Ove Arup & Partners Ltd	Direct Award using the CCS Management Consultancy 2 Framework Agreement	A period not exceeding 9 months commencing October 2020	CWG	n/a
Operational Programme Management Support	Operational support to the Programme Director CWG on the overall programme management, governance structure and cross-directorate working for the CWG Team. In the event that this contract is awarded earlier than anticipated, the contract above will cease to be called off.	TBC	A further competition exercise using the CCS Management Consultancy 2 Framework Agreement	1 year 8 months commencing January 2021.	CWG	n/a
Technical Professional Services to support the PBRs	There is an ongoing requirement to continue the contract for technical professional services to support for the PBRs and regeneration programme. This is to facilitate the regeneration and highway improvements works in the immediate area surrounding the PBRs for the Commonwealth Games 2022. The services required for the completion of works include;	WYG Engineering Ltd	A direct award will be carried out using the Eastern Shires Purchasing Organisation's Consultancy framework agreement.	The proposed start date is October 2020 for a duration of 18 months.	PBRs	n/a

	<ul style="list-style-type: none"> • Demolition and Remediation Advice • Site Surveys • Contract administration and cost control. 					
Property and Valuation Advice for the PBRs	There is an ongoing requirement to continue the contract for professional services for the negotiation of terms for the acquisition of various commercial properties and land in Perry Barr and settlement of compensation claims under Compulsory Purchase Powers. This is to facilitate the Commonwealth Games, the regeneration of Perry Barr, and the delivery of significant housing growth.	Savills (UK) Ltd	A direct award using the Procurement Hub Professional Services Framework Agreement (sole supply).	The proposed start date is October 2020 until the completion of the negotiations.	PBRs	n/a
Other Professional Services	Other professional services as and when required to be approved and managed by the Programme Director, CWG 2022 within the cash-limited cost envelope. The award of any contracts will be reported in the PPAR Quarterly Award Schedule.	TBC	Either an open procurement process advertised in OJEU, Contracts Finder and www.finditinbirmingham.com or a suitable framework agreement	TBC	CWG / PBRs	TBC

Title of Contract	Birmingham Children and Families Transformation Plan – Evaluation and Key Service Developments
Director \ Assistant Director	Nigel Harvey-Whitten, Assistant Director Children's Services (Commissioning)
Briefly describe the service required	<p>Birmingham Children's Partnership (BCP) was set up in 2019 to make a big difference to the lives of our children and families. To support the Children and Families Transformation Plan, a number of services are required to be provided where the resource is not available internally. These services are:</p> <ul style="list-style-type: none"> • Impact evaluation: to monitor the impact of the investment across the BCP. • Ethnographic research: to understand the lived experience of children and families in Birmingham to ensure services meet their needs. • Community Autism Support Service: to help families pre and post diagnosis • School and Community Support for Mental Health and Wellbeing – to expand the NHS' existing service for support for families with mental health and wellbeing issues. • Mental Health and Wellbeing NewStart Schools Resilience Programme – to expand the existing service to support primary schools. • Mental Health and Wellbeing On-line Counselling – a website to support young people (0-25)
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	The Council does not have a statutory duty to provide these services. However, these contracts will support the Council's statutory duty to provide services for children with special educational needs and disabilities and Children's social care.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	These are all new requirements.
What budget is the funding from for this service?	The cost of the service will be met from the Children and Families Business Case. The Business Case is to be funded from the Council's Policy and Contingency Reserve and funding is in place for 2020/21, with a strong likelihood of funding continuing in 2021/22. However, beyond that the business case will be reviewed, so the structure of the contracts will need to reflect the uncertainty regarding future confirmation of funding. Contracts will only be awarded subject to the approval of the Business Case.
What is the proposed procurement route?	The proposed procurement routes are detailed in the table below.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Where single contractor negotiations are proposed, the details are in the table below.
Proposed start date and duration of the new contract	Various start dates

Title	Description	Procurement Route	Proposed start and duration	Justification for SCN
Impact Evaluation	To monitor the impact of the investment across the BCP.	To undertake a procurement exercise advertised on www.finditinbirmingham.com and Contracts Finder (as the value is below social care OJEU threshold)	April 2021 for 4 years	n/a
Ethnographic Research	To understand the lived experience of children and families in Birmingham to ensure services meet their needs.	To undertake a procurement exercise advertised on www.finditinbirmingham.com and Contracts Finder (as the value is below social care OJEU threshold)	October 2020 for 4 months	n/a
Community Autism Support Service	To help families pre and post diagnosis	To undertake a full procurement exercise advertised on OJEU, finditinbirmingham and Contracts Finder	April 2021 for 4 years	n/a
School and Community Support for Mental Health and Wellbeing	To expand the NHS' existing service for support for families with mental health and wellbeing issues.	To enter into single contractor negotiations and conclude the award of a contract with the Birmingham and Solihull Clinical Commissioning Group	April 2021 for 4 years	The only supplier available to deliver the service as an expansion of the current provision to other areas of the community
Mental Health and Wellbeing NewStart Schools Resilience Programme	To expand the existing service to support primary schools.	To enter into single contractor negotiations and conclude the award of a contract with the Birmingham Education Partnership	April 21 for 3 years	The only supplier available to deliver the service as an expansion of the current provision to secondary schools
Mental Health and Wellbeing On-line Counselling	A website to support young people (0-25)	To undertake a procurement exercise advertised on www.finditinbirmingham.com and Contracts Finder (as the value is below social care OJEU threshold)	April 21 for 3 years	n/a

APPENDIX 4 - QUARTERLY CONTRACT AWARD SCHEDULE (APRIL 2020 – JUNE 2020)

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources	Finance Officer	Contact Name	Comments - including any request from Cabinet Members for more details	Contractor(s) Awarded to	Value of Contracts		Chief Officer	Actual Go Live date
											Value of Initial Period	Value of Potential Extension		
Delegated Award Report	Birmingham and Solihull Youth Promise Plus (extended delivery) - Specialist wrap around service for young people with mental health Support Needs	P0607	Provision of Birmingham and Solihull Youth Promise Plus: Specialist Wrap Around Service for Young People with Mental Health Support Needs.	19 months	Education & Skills	Education Skills & Culture	Paul Stevenson	Tara Verrell	Cabinet Members for Education, Skills and Culture; Economy and Skills and Finance and Resources jointly with the Director for Economy in 22/11/2019 and delegated the award to CO. Delegated Award Report signed 06/04/2020 .	Better Pathways	£204,408		Tim O'Neill / Alison Jarrett	13/04/2020
Delegated Award Report	Investment and Acquisition Advice in relation to	HE001	For the provision of Investment and Acquisition Advice in relation to delivery of the Property Investment Strategy. Designed to secure long term and sustainable income streams for the City Council and to increase its resilience over time in order to be less reliant on Central Government funding.	2 years plus 1 year option to extend	Inclusive Growth	Deputy Leader	Simon Ansell	Warren Bird	Presented to Cabinet for info 17/12/2019. Strategy / Award Report signed 07/04/2020 .	GVA Grimley	£500,000	£250,000	Ian MacLeod / Alison Jarrett	13/04/2020
Delegated Contract Award	Framework Agreement for Valuation Advice for the Right to Buy Scheme	P0627	Framework agreement is required to provide valuation advice for the value of housing properties to support the Right to Buy scheme to enable tenants of the Council to be able to buy their home.	4 years	Inclusive Growth	Homes and Neighbourhoods	Simon Ansell	Allyson Marke Wilson	Presented to Cabinet for info 25/06/2019. Approval to tender strategy report signed 25/10/2019 and delegated the award to CO. Delegated Award Report signed 17/04/2020 .	Sure Surveyors Limited	£950,000		Ian MacLeod / Alison Jarrett	27/04/2020
Delegated Contract Award	Weed Spraying Service for Birmingham Parks & Nurseries (BPN)	P0556	The application of herbicides to shrub beds and other non-crop surfaces on all Council land in accordance with the current programme of grounds maintenance (GM) work. Weeds are sprayed 6 times per year, 3 times between May and July and 3 times between August and October.	4 years	Finance and Governance	Deputy Leader	Parmjit Phipps	Andrea Webster	Presented to Cabinet for info 16/04/2019. Approval to tender strategy report signed xxx and delegated the award to CO. Delegated Award Report signed 17/04/2020 .	RBS Ground Maintenance Limited	£1,283,476		Rob James / Alison Jarrett	27/04/2020
Delegated Extension Award	Provision of Housing Cleaning	P0254	Provision of Cleaning Services for Temporary Accommodation and Communal Areas of Sheltered and Low-Rise Accommodation.	1 year	Neighbourhoods	Homes and Neighbourhoods	Parmjit Phipps	Brianne Thomas	Tender Strategy for the Provision of Cleaning Services for Temporary Accommodation and Communal Areas of Sheltered and Low Rise Accommodation (P0254) approved 14/07/2016 and delegated the award to CO. Delegated Award Report signed 01/02/2018 and delegated the extension to CO. Delegated Extension Award Report signed 17/04/2020 .	Hi-Spec Facilities Plc (South and East Quadrants) / Ideal Cleaning Services Ltd (North and West Quadrants)	£759,895		Rob James / Alison Jarrett	20/04/2020
Delegated Award Report	P0605B - Birmingham Municipal Housing Trust	P0605B	For the development and construction of housing at Longley Avenue.	1 year	Inclusive Growth	Homes and Neighbourhoods	Parmjit Phipps	Cathy Jesson / Marjitt Samra	Cabinet approved the Approval to Tender Strategy as part of the report Building Birmingham: Full Business Case - Delivering the Birmingham Municipal Housing Trust (BMHT) Housing Development Programme 2017-19 with SME house-builders on the 13/09/2017 and delegated the award to CO. Delegated Contract Award Report signed 05/05/2020	J Harper & Sons (Leomister) Limited	£761,715.00		Ian MacLeod / Alison Jarrett	06/05/2020
Delegated Award Report	Development of Housing at Gladstone Street, Nechells Ward		For the construction and development of 32 new homes (social rent) at Gladstone Street, Nechells Ward.	year, 6 months	Inclusive Growth	Homes and Neighbourhoods	Parmjit Phipps	Andrew Hood	Cabinet approved the Report: Driving Housing Growth and Supporting Young People into Employment Through the BMHT Development Programme, dated 15/11/2016 and delegated the award to CO. Delegated Contract Award Report signed 22/05/2020 .	Jessup Brothers Limited	£4,931,305		Ian MacLeod / Alison Jarrett	25/05/2020
Delegated Award Report	Development of Housing at Monmouth Road, Bartley Green		For the construction and development of 68 new homes (mixed tenure) at Monmouth Road, Bartley Green.	92 weeks	Inclusive Growth	Homes and Neighbourhoods	Parmjit Phipps	Mark English	Cabinet approved the Birmingham Municipal Housing Trust (BMHT) Delivery Plan 2019-2029 report ton 14/05/2019 and delegated the award to CO. Delegated Contract Award Report signed 22/05/2020 .	Lovell Partnerships Limited	£9,924,834.00		Ian MacLeod / Alison Jarrett	25/05/2020
Strategy / Award	Roundabout and Boundary Sign Advertising	P0626	There is a requirement to deliver a service generating income from the sale of advertising on roundabouts and boundary signs.	4 years	Finance and Governance	Finance and Resources	Toyin Bamidele	Helen Burnett / Dean Billingham	Presented to Cabinet for info 17/03/2020. Strategy / Award Report signed 02/06/2020 .	Community Partners Ltd Limited (T/A CP Media)	£240,000		Alison Jarrett	01/07/2020
Delegated Extension Award	Cashless Parking Payment Service	P170	Provision of a Cashless Parking Payment System.	2 years	Inclusive Growth	Transport and Environment	Simon Ansell	Stacey Ryans	Cabinet approved the Cashless Parking Payment System (P170) Report on 07/07/2017 and delegated the extension to CO. Delegated Extension Award Report signed 02/06/2020 .	Park Now Limited	Nil cost to the Council		Ian MacLeod / Alison Jarrett	01/08/2020
Strategy / Award	Supply of Multi Function Devices and Print Management Software Services	P0466	The replacement of MFDs and Print Management Software (follow me print allowing users to release a print job from any enabled machine in any Council building) for the central administrative buildings, the public printing solution in Library of Birmingham and stand-alone MFDs at other sites where print management software is not required.	5 years	Finance and Governance	Finance and Resources	Toyin Bamidele	Adele Rawlins	Presented to Cabinet for info 09/10/2018. Strategy / Award Report signed 17/06/2020 .	Ricoh UK Limited	£2,475,000		Alison Jarrett	01/07/2020
Strategy / Award	ServiceNow – License Renewal	P0668	ServiceNow offers a portfolio of robust cloud-based applications that automate and manage enterprise services providing a complete IT service management solution.	2 years with the option to extend for a further 12 months on 2 occasions	Finance and Governance	Finance and Resources	Lee Bickerton	David Waddington	Presented to Cabinet for info 23/06/2020. Strategy / Award Report signed 26/06/2020 .	Flyform Limited	£998,599	£1,026,531	Peter Bishop / Alison Jarrett	01/07/2020