



Co-ordinating O&S Committee: Work Programme 2020/21

Chair	Cllr Carl Rice
Deputy Chair	Cllr Kath Scott
Committee Members:	Cllrs: Deirdre Alden, Albert Bore, Debbie Clancy, Liz Clements, Roger Harmer, Penny Holbrook, Mariam Khan, Ewan Mackey and Lou Robson
Committee Support:	Scrutiny Team: Emma Williamson, emma.williamson@birmingham.gov.uk

1 Terms of Reference

- 1.1 To plan and co-ordinate the work of all the O&S Committees. To fulfil the functions of an O&S Committee as they relate to any policies, services and activities concerning governance (including transparency, regional working and partnerships); citizens (including communications and public engagement); performance; customer services and emergency planning.

2 Meeting Schedule

Date	Item	Officer contact
29 May 2020 at 10.00 am On-line Meeting	Covid-19 update – Leader of the Council	Rebecca Grant, Cabinet Support Officer
03 July & 24 July 2020 at 10.00 am On-line Meeting	Deputy Leader update: <ul style="list-style-type: none"> Performance monitoring City Board 	Mary Crofton, Cabinet Support Officer
	Cabinet Delegations – referral from Resources O&S Committee	Emma Williamson, Head of Scrutiny Services
18 September 2020 at 10.00 am On-line Meeting Report Deadline: 09 Sep 20	Scrutiny Framework, Committee Remits and Call in	Emma Williamson, Head of Scrutiny Services
09 October 2020 10.00 am Report Deadline: 30 Sep 20	Leader - Update	
13 November 2020 at 10.00 am Report Deadline: 04 Nov 20	Citizen engagement – overview	



Date	Item	Officer contact
11 December 2020 at 10.00 am Report Deadline: 02 Dec 20		
08 January 2021 at 10.00am Report Deadline: 31 Dec 19		
17 January 2020 Report Deadline: 29 Dec 20		
05 February 2021 at 10.00am Report Deadline: 26 Jan 21		
12 March 2021 at 10.00am Report Deadline: 03 Mar 21	•	
16 April 2021 at 10.00am Report Deadline: 07 Apr 21		

3 Items to be scheduled

4 Other Meetings

Informal Meetings

30 July 2020 Informal meeting to discuss scrutiny approach to LGA Peer Review
18 September 2020 Informal meeting to discuss customer services inquiry

Call in

None scheduled

Petitions

None scheduled



Councillor Call for Action requests

None scheduled

5 Forward Plan

5.1 Below is an extract of the Forward Plan, detailing those decisions relating to this Committee's remit.

Deputy Leader		
Ref No.	Title	Proposed Date of Decision
007928/2020	Budget 2021/22+ Consultation	13 Oct 20
007927/2021	Business Plan 2021-2025	09 Feb 21

6 Scrutiny Reports to City Council

O&S Committee	Report Title	Date for Council
All	Scrutiny Business Report	July 2020
Education & Children's Social Care	Home to School Transport	September 2020
Co-ordinating	Customer Services	November 2020
All	Scrutiny Business Report	December 2020
Housing and Neighbourhoods	Fly-tipping	TBC
All	Scrutiny Business Report	February 2020
Health and Social Care	Infant Mortality	April 2020 (TBC)