



## Commonwealth Games, Culture & Physical Activity O&S Committee: Work Programme 2019/20

**Chair:** Cllr Marian Khan

**Deputy Chair:** Cllr Alex Aitken

**Committee Members:** Cllrs: Morriam Jan, Ewan Mackey, Zhor Malik, Hendrina Quinnen, Ron Storer and Martin Straker Welds

**Officer Support:** Rose Kiely, Group Overview & Scrutiny Manager (303 1730)  
Amanda Simcox, Scrutiny Officer (675 8444)  
Committee Manager: Louisa Nisbett (303 9844)

### 1 Terms of Reference

- 1.1 'To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning the Commonwealth Games; arts and culture; libraries and museums; sport; events and physical activity'.

### 2 Priority Issues and Items to be Scheduled

- 2.1 The following were highlighted at the informal meeting as potential priorities:
- Commonwealth Games 2022 and site visits (to include how Children in Care are going to be involved).
  - Cycling.
  - Women in Sport.

### 3 Meeting Schedule

- 3.1 Below is the list of committee dates and items. However, Members may want to use some of these dates for other things, such as visits and informal briefings etc.

Date, Committee Room 6 Start at 1.30pm	Session / Outcome	Officers / Attendees
3 July 2019	Informal meeting to discuss the work programme and priorities.	Neil Carney, Programme Director - Commonwealth Games; Andrew Slattery, Programme Manager - Commonwealth Games; Symon Easton, Head of Cultural Development and Chris Jordan, AD, Neighbourhoods.



<b>Date, Committee Room 6 Start at 1.30pm</b>	<b>Session / Outcome</b>	<b>Officers / Attendees</b>
21 August 2019	Visit to Perry Barr Station, Alexander Stadium and Commonwealth Games Village	<ul style="list-style-type: none"> <li>- Walking Tour: Andy Middleton, Transport Project Manager; Ceri Saunders, Member Engagement and Berna Ucel, Head of Operations &amp; Events, CWG</li> <li>- Alexander Stadium: Dave Wagg</li> <li>- CWG Village: Ashleigh Innis</li> <li>- Gareth Blake, Business Support Coordinator, Birmingham 2022 Commonwealth Games</li> </ul>
10 September 2019 at 12 in the Scrutiny Office	Informal meeting to discuss the visit and citizen engagement with the CWG.	
2 October 2019 Report Deadline: 23 September 2019	Commonwealth Games 2022	The Leader and Neil Carney, Programme Director, Commonwealth Games
6 November 2019 Report Deadline: 28 October 2019	Cllr Jayne Francis, Cabinet Member for Education, Skills & Culture	Ceri Saunders, CSO
4 December 2019 Report Deadline: 25 November 2019	TBC	
15 January 2020 <b>Committee Room 2</b> Report Deadline: 6 January 2020	TBC	
5 February 2020 Report Deadline: 27 January 2020	TBC	
4 March 2020 Report Deadline: 24 February 2020	TBC	



<b>Date, Committee Room 6 Start at 1.30pm</b>	<b>Session / Outcome</b>	<b>Officers / Attendees</b>
1 April 2020  Report Deadline: 23 March 2020	TBC	

## 4 Other Meetings

### Call in Meetings

*None scheduled*

### Petitions

*None scheduled*

### Councillor Call for Action requests

*None scheduled*

It is suggested that the Committee approves Wednesday at 1.30pm as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

## 5 Report(s) to City Council

5.1 To be agreed.

<b>Date</b>	<b>Item</b>

## 6 Forward Plan for Cabinet Decisions

6.1 The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Learning, Culture and Physical Activity O&S Committee's remit.

<b>Leader</b>			
<b>ID Number</b>	<b>Title</b>	<b>Proposed Date of Decision</b>	<b>Date of Decision</b>
005280/2018	Midlands Art Centre - new lease	17 Sep 19	
005423/2018	BCC International Strategy	29 Jul 19	
005626/2018	Securing the legacy of the Commonwealth Games Village through InReach	29 Oct 19	
006004/2019	Master Plan for the Alexander Stadium	25 Jun 19	25 Jun 19
<b>Cabinet Member for Education, Skills and Culture</b>			



ID Number	Title	Proposed Date of Decision	Date of Decision
006618/2019	Commissioning of Arts Activities 2019-20	25 Jun 19	25 Jun 19
<b>Cabinet Member for Transport and Environment</b>			
ID Number	Title	Proposed Date	Date of Decision
006885/2019	CWG Perry Barr A34 Highway Infrastructure –Full Business Case and Contract Award	29 Oct 19	

6.2 The following are relevant joint decisions made by the Cabinet Member and Chief Officers.

Ref No	Title	Cabinet Member & Lead Officer	Date of Decision
006682/2019	Commonwealth Games – Athletes Village	Report to the Leader and the Cabinet Member for Finance and Resources jointly with the Director, Inclusive Growth and Chief Finance Officer	6 Jun 19
006867/2019	Staging of Major Athletics Events – Single Contractor Negotiations	Leader, the Cabinet Member for Finance and Resources jointly with the Acting Director Neighbourhoods	22 Jul 19
006824/2019	Nomination for Asset of Community Value, St Andrews Trillion Trophy Stadium ACV 38	Leader jointly with Director - Inclusive Growth	22 Jul 19



## Economy & Skills O&S Committee: Draft Work Programme 2019/20

**Chair:** Cllr Tahir Ali

**Committee Members:** Cllrs John Clancy, Chaman Lal, Simon Morrall, Julien Pritchard, Lou Robson, Lucy Seymour-Smith and Ken Wood

**Officer Support:** Scrutiny Officers: Rose Kiely (303 1730) & Baseema Begum (303 1668)  
Committee Manager: Errol Wilson (675 0955)

### 1 Meeting Schedule

Date	What	Officer Contact / Attendees
<b>19th June 2019</b> 1030 hours Committee Room 6  Report deadline: 10th June	Smithfield Petition  Work Programme discussion on key Economy & Skills issues	Richard Cowell, Assistant Director, Development/ James Tucker – Petitioner/Cllr Jayne Francis  Committee discussion
<b>10th July 2019</b> <b>**1630 hours**</b> Committee Room 6  Report deadline: 28th June	Smithfield Masterplan discussion	Cllr Ian Ward, Leader; Waheed Nazir, Strategic Director, Inclusive Growth Lendlease [TBC] James Tucker, CityPark4Brum Peter Culley, Spatial Affairs Bureau
<b>11th September 2019</b> 1030 hours Committee Room 2  Report deadline: 2nd Sept	West Midlands Pension Fund	Rachel Brothwood Director of Pensions and Jill Davys, Assistant Director - Investments and Finance, West Midlands Pension Fund
<b>9th October 2019</b> 1030 hours Committee Room 2  Report deadline: 30th Sept	TBC	TBC



Date	What	Officer Contact / Attendees
<b>6th November 2019</b> 1030 hours Committee Room 2  Report deadline: 28 <sup>th</sup> Oct	The economic impact of the Clean Air Zone (CAZ) on businesses within the CAZ area   East Birmingham & North Solihull Regeneration Strategy - Update (TBC)	Cabinet Member for Transport & Environment; City Centre Business Improvement Districts (Colmore, Jewellery Quarter, Retail, Southside and Westside); Chamber of Commerce to be invited   Mark Gamble, Delivery Manager
<b>4th December 2019</b> 1030 hours Committee Room 2  Report deadline: 25 <sup>th</sup> Nov	Cabinet Member for Education, Skills & Culture  6 monthly update: Youth Promise Plus programme	Cllr Jayne Francis (Laura Hendry, CSO)  TBC
<b>29th January 2020</b> 1030 hours Committee Room 2  Report deadline: 20 <sup>th</sup> Jan	Leader's portfolio update  Media & Communication Strategy to promote opportunities to young people from deprived communities	Cllr Ian Ward, Leader  Birmingham City Council Marketing/Communications (TBC) West Midlands Growth Company (TBC)
<b>26th February 2020</b> 1030 hours Committee Room 2  Report deadline: 17 <sup>th</sup> Feb	Business Improvement Districts (TBC)	TBC
<b>25th March 2020</b> 1030 hours Committee Room 2  Report deadline: 16 <sup>th</sup> Mar	Skills and Employment issues: Visit to South and City College, Digbeth (TBC)	TBC
<b>22nd April 2020</b> 1030 hours Committee Room 2  Report deadline: 13 <sup>th</sup> Apr	6 monthly update: Youth Promise Plus programme (TBC)	TBC



## 2 Further work areas of interest/Work to be programmed

2.1 The following items could be scheduled into the work programme if members wish to investigate further:

- Smithfield Masterplan – Community discussion. To be scheduled once Lendlease have been formally appointed (approximately autumn 2019).

## 3 Other Meetings

### Call in Meetings

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*None scheduled*

### Careers Advice in Schools Working Group Meetings

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4<sup>th</sup> March 2019, 4.30pm, Room 335, Scrutiny Office

26<sup>th</sup> March 2019, 4.30pm, Room 335, Scrutiny Office

### West Midlands Pension Fund Member Discussion Group

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26<sup>th</sup> March 2019, 10.00am, Room 335, Scrutiny Office

### Petitions

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'Park at Smithfield – Petition No:2104', Wednesday 19<sup>th</sup> June, 10.30am, Committee Room 6, Council House

### Councillor Call for Action requests

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*None  
scheduled*

It is suggested that the Committee approve Wednesday at 1030 hours as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

### Contact Officers

Rose Kiely, Group Overview and Scrutiny Manager, [rose.kiely@birmingham.gov.uk](mailto:rose.kiely@birmingham.gov.uk) – 0121 303 1730

Baseema Begum, Research & Policy Officer, [baseema.begum@birmingham.gov.uk](mailto:baseema.begum@birmingham.gov.uk) – 0121 303 1668



## 4 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Economy & Skills O&S Committee's remit. **Please note this is correct at the time of publication.**

Reference	Title	Portfolio	Proposed Date of Decision
005280/2018	Midlands Art Centre - new lease	Leader	17 Sep 2019
005423/2018	BCC International Strategy	Leader	17 Sep 2019
005626/2018	Securing the legacy of the Commonwealth Games Village through InReach	Leader	29 Oct 2019
006208/2019	HS2 Curzon Station Public Realm Project Delivery Costs	Leader	29 Oct 2019
006370/2019	Icknield Port Loop Deed of Variation	Leader	29 Oct 2019
006426/2019	Property Prospectus - Tenders	Leader	29 Oct 2019
006459/2019	Appointment of Development Partner for Birmingham Smithfield	Leader	29 Oct 2019
006461/2019	Public Consultation on the Parking Supplementary Planning Document	Leader	29 Oct 2019
006887/2019	Birmingham City Council Business, Investment and Trade Strategy	Leader	29 Oct 2019
005744/2019	Birmingham City Council Property Voluntary First Registration	Leader	26 Nov 2019





## Education and Children's Social Care O&S Committee: Work Programme 2019/20

<b>Chair:</b>	Cllr Kath Scott
<b>Deputy Chair:</b>	Cllr Safia Akhtar
<b>Committee Members:</b>	Cllrs: Mohammed Aikhlaq, Barbara Dring, Kerry Jenkins, Suzanne Webb and Alex Yip (plus a vacancy)  Education Representatives: Omar Hanif, Parent Governor; Adam Hardy, Roman Catholic Diocese; Rabia Shami, Parent Governor and Sarah Smith, Church of England Diocese
<b>Officer Support:</b>	Rose Kiely, Group Overview & Scrutiny Manager (303 1730)  Amanda Simcox, Scrutiny Officer (675 8444)

## 1 Terms of Reference

- 1.1 To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning schools and education, the Children's Trust, vulnerable children, corporate parenting and other child social care and safeguarding functions of the council.

## 2 Priority Issues and Items to be Scheduled

- 2.1 The following were highlighted as the priority issues:
- Adoption and Fostering.
  - Business Improvement (including complaints, quality assurance, key productivity improvement) – pencilled in for November 2019.
  - Children Missing Education / Exclusions.
  - Children's Trust (October 2019) and a visit(s) to be arranged.
  - Child Poverty (February 2020).
  - Corporate Parenting (July 2019).
  - Mental Health – update from Forward Thinking Birmingham (January 2020).
  - School Attainment and School Improvement (October 2019 & pencilled in for March 2020).
  - Safeguarding (Birmingham Safeguarding Children Partnership September 2019).
  - School Finance.
  - Special Educational Needs and Disabilities (SEND). To include
    - Home to School Transport (Travel Assist, 0-25 Policy, ATG).



- School Place Planning and Admissions.

### 3 Meeting Schedule

3.1 Below is the proposed list of committee dates.

All at 10am in Committee Room 6	Items	Officers / Attendees
12 June 2019	Informal meeting to discuss the Work Programme and priorities.	
10 July 2019 Report Deadline: 1 July 2019	Cllr Kate Booth, Cabinet Member for Children's Wellbeing: (Remit and priorities for the year ahead 2019/20)	Suman McCartney, CSO
	Special Educational Needs and Disabilities (SEND)  To include the response to the DfE call for evidence)	Paul Senior, Education and Skills Directorate Consultant and Nichola Jones, AD, Inclusion and SEND
	Corporate Parenting Board Update	Andy Couldrick, Chief Executive and David Stringfellow, Director for Commissioning and Corporate Parenting, Children's Trust
11 September 2019 Report Deadline: 2 September 2019	Birmingham Safeguarding Children's Board Annual Report 2018/19 and launch of Birmingham Safeguarding Children's Partnership	Penny Thompson, Independent Chair of BSCP and Simon Cross, Business Manager
	Birmingham Against Female Genital Mutilation (BAFGM) Annual Report 2018/19	Detective Inspector Wendy Bird, Chair of BAFGM
	SEND To include: <ul style="list-style-type: none"> <li>• Update on the WSoA.</li> <li>• Update on the SEND reforms and quarterly monitoring with the DfE.</li> <li>• Progress update with proposed milestones, timeline and accountability framework to underpin plans to move to a locality model</li> <li>Update on the Innovate to Save Programme.</li> <li>• Progress update on the development of a local area SEND Sufficiency Plan for Education, Health and Care services.</li> <li>• Accountability Framework on funding to support the high needs block.</li> </ul>	Rachel O'Connor, Lead Officer – SEND / Assistant Chief Executive for Birmingham and Solihull Sustainability & Transformation Partnership (STP) and Nichola Jones, AD for Inclusion and SEND



<b>All at 10am in Committee Room 6</b>	<b>Items</b>	<b>Officers / Attendees</b>
	<p>Cllr Jayne Francis, Cabinet Member for Education, Skills and Culture</p> <p>To include:</p> <ul style="list-style-type: none"> <li>• Remit and priorities for the year ahead 2019/20.</li> <li>• Strategy regarding academisation.</li> <li>• School deficit.</li> </ul>	Dr Tim O'Neill, Director for Education and Skills; Anne Ainsworth, AD for Employability and Skills and Alan Michell, School Admissions Operations Manager (Ceri Saunders, CSO)
25 September 2019  Visit	ASTI Team, Newtown	
9 October 2019  Report Deadline: 30 September 2019	Cllr Kate Booth, Cabinet Member for Children's Wellbeing	Suman McCartney, CSO
	Children's Trust Annual Review	Andy Couldrick, CEX, Children's Trust
	<p>SEND</p> <p>To include:</p> <ul style="list-style-type: none"> <li>• Travel Assist.</li> <li>• Further information about the graduated approach to avoiding exclusions and how this will be monitored.</li> </ul>	Paul Senior, Education and Skills Directorate Consultant and Nichola Jones, AD for Inclusion and SEND
	Safeguarding the Education of Vulnerable Children	Lisa Fraser, AD, Education and Early Years
	<p>School Attainment</p> <p>Backward view of performance for previous academic year. To include:</p> <ul style="list-style-type: none"> <li>• How well are we doing?</li> <li>• How are we supporting schools?</li> <li>• Where do we need to focus our attention?</li> </ul>	Dr Tim O'Neill, Director for Education and Skills and Lisa Fraser, AD, Education and Early Years
13 November 2019  Report Deadline: 4 November 2019	Cllr Kate Booth, Cabinet Member for Children's Wellbeing	Suman McCartney, CSO
	Business Improvement (including complaints, quality assurance, key productivity improvement) – TBC	Dr Tim O'Neill, Director for Education (TBC)
	SEND	Nichola Jones, AD for Inclusion and SEND
11 December 2019	Cllr Kate Booth, Cabinet Member for Children's Wellbeing	Suman McCartney, CSO



<b>All at 10am in Committee Room 6</b>	<b>Items</b>	<b>Officers / Attendees</b>
Report Deadline: 2 December 2019	SEND	Nichola Jones, AD for Inclusion and SEND
22 January 2020  Report Deadline: 13 January 2020	Cllr Kate Booth, Cabinet Member for Children's Wellbeing	Suman McCartney, CSO
	Young People and Mental Health (an update from Forward Thinking Birmingham, Birmingham Women's and Children's NHS Foundation Trust)	Elaine Kirwan, Associate Director of Nursing MHS/FTB, Birmingham Women's and Children's NHSFT and Erin Docherty Senior Nurse Lead
	SEND	Nichola Jones, AD for Inclusion and SEND
12 February 2020  Report Deadline: 3 February 2020	Cllr Kate Booth, Cabinet Member for Children's Wellbeing	Suman McCartney, CSO
	Cabinet Member Update on Child Poverty	Councillor John Cotton, Cabinet Member for Social Inclusion, Community Safety & Equalities and Marcia Wynter, Cabinet Support Officer
	SEND	Nichola Jones, AD for Inclusion and SEND
11 March 2020  Report Deadline: 2 March 2020	Cllr Kate Booth, Cabinet Member for Children's Wellbeing	Suman McCartney, CSO
	School Attainment (detailed data) and School Improvement (TBC)	Dr Tim O'Neill, Director For Education and Skills; Lisa Fraser, AD Education and Early Years; Tim Boyes, CEX, BEP; Tracy Ruddle, Director of Continuous School Improvement, BEP and Shagufta Anwar, Senior Intelligence Officer
	SEND	Nichola Jones, AD for Inclusion and SEND
8 April 2020  Report Deadline: 30 March 2020	Cllr Kate Booth, Cabinet Member for Children's Wellbeing	Suman McCartney, CSO
	Cllr Jayne Francis, Cabinet Member for Education, Skills and Culture (TBC)	Ceri Saunders, CSO
	SEND	Nichola Jones, AD for Inclusion and SEND



All at 10am in Committee Room 6	Items	Officers / Attendees
	Childcare Sufficiency Annual Report (TBC)	Sarah Sinclair, AD, Children and Young People Commissioning, Lindsey Trivett, Head of Early Years, Childcare and Children's Centres and Clare Nankivell, Data, Performance & Information Strategy Manager

## 4 Other Meetings

### Call in Meetings

*None Scheduled*

### Petitions

*None scheduled*

### Councillor Call for Action requests

*None scheduled*

## 5 Report to City Council / Pieces of Work

- The Learning, Culture and Physical Activity undertook evidence gathering for the Young People and Mental Health Inquiry. Members have requested an update from Forward Thinking Birmingham on this and the update is programmed for the January 2020 committee meeting.
- SEND and Exclusions.
- Fostering and Adoption.

## 6 Useful Acronyms

ASTI = Assessment and Short Term Intervention	EHE = Elective Home Education	SEN = Special Educational Needs
BEP = Birmingham Education Partnership	FGM = Female Genital Mutilation	SENAR = SEN Assessment and Review
BSCP = Birmingham Safeguarding Children Partnership	Key Stage 1(Ages 5-7) Years 1 and 2	SENDIASS = SEND Information, Advice and Support Service
CAFCASS = Child & Family Court Advisory Support Service	Key Stage 2 (Ages 7-11) Years 3, 4, 5 & 6	SENCO = Special Educational Needs Coordinator
CAMHS = Child and Adolescent Mental Health Services	Key Stage 3 (Ages 11-14) Years 7, 8 & 9	SEND = Special Educational Needs and Disabilities
CASS = Children's Advice and Support Service	Key Stage 4 (Ages 14-16) Years 10 & 11	SGOs = Special Guardianship Orders
CICC = Children in Care Council	Key Stage 5 (ages 16 – 18)	UASC = Unaccompanied Asylum Seeking Children
COBS = City of Birmingham School	MASH = Multi Agency Safeguarding Hub	YOT = Youth Offending Team
CSE = Child Sexual Exploitation	NEET = Not in Education, Employment or Training	
	NRPF = No Recourse to Public Funds	
	Ofsted = Office for Standards in Education	



## 7 Forward Plan for Cabinet Decisions

7.1 The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Education and Children's Social Care O&S Committee's remit.

Deputy Leader			
ID Number	Title	Proposed Date	Date of Decision
006580/2019	Performance Monitoring End of Year Report April 2018 to March 2019	25 Jun 19	25 Jun 19
006771/2019	Performance Monitoring, April to May 2019	30 Jul 19	
006895/2019	Performance Monitoring Report - April to August 2019	29 Aug 19	
006897/2020	Performance Monitoring Report - April to November 2019	11 Feb 20	
006898/2020	Performance Monitoring Report - April 2019 to March 2020	23 Jun 20	

Cabinet Member for Children's Wellbeing			
ID Number	Title	Proposed Date	Date of Decision
005639/2018	Options for Next Stage of Early Years Health & Wellbeing Contract	17 Sep 19	
006590/2019	Birmingham Children's Trust Independent Fostering Agency Development Plan 2019/20 Incorporating Actions Following the Ofsted Inspection of IFA	-	25 Jun 19
006601/2019	Decision Called In – Travel Assistance Policy for 0-25 Year Olds in Education	-	22 May 19
006605/2019	Youth Justice Strategic Plan 2019/22	25 Jun 19	25 Jun 19

Cabinet Member for Education, Skills and Culture			
ID Number	Title	Proposed Date	Date of Decision
000232/2015	School Organisation Issues which may include Closures, Amalgamations, Opening of a new school – Standing Item	30 Jun 17	
005068/2019	Home To School Transport – Medium-Term Service Provision Arrangements	22 May 19	22 May 19
006447/2019	Al-Hijrah School Conversion from Voluntary Aided School to Academy Status	25 Jun 19	25 Jun 19
006450/2019	St. Benedict's Primary School FBC and Contract Award	25 Jun 19	25 Jun 19
006451/2019	Turves Green Girls School FBC and Contract Award	25 Jun 19	25 Jun 19
006537/2019	Surrender of lease 48-68 Stour Street, Ladywood	25 Jun 19	25 Jun 19
006641/2019	Contract Award: Home to School Transport	30 Jul 19	15 Jul 19
006742/2019	Update on John Willmott Academy Conversion from Community School to Academy Status	-	25 Jun 19
006756/2019	Kings Norton Boys' School Full Business Case and Contract Award	30 Jul 19	30 Jul 19
006889/2019	Small Heath Leadership Academy - Full Business Case	17 Sep 19	

7.2 The following are relevant joint decisions made by the Cabinet Member and Chief Officers.

Ref No	Title	Cabinet Member & Lead Officer	Date of Decision
006666/2019	Revocation of Proposal to Establish a Sixth-Form at Turves Green Boys	Cabinet Member for Education, Skills and Culture & Director of Education & Skills	4 Jun 2019
006669/2019	Proposal to Increase the Number of Pupil Places at The Pines School	Cabinet Member for Education, Skills and Culture & Director of Education & Skills	4 Jun 2019
006730/2019	Proposal to Transfer Oscott Manor School	Cabinet Member for Education, Skills and	14 Jun 2019



Ref No	Title	Cabinet Member & Lead Officer	Date of Decision
	to a new site	Culture & Director for Education & Skills	
006732/2019	Proposal to Alter the Age Range to remove Nursery Provision at Gunter Primary School	Cabinet Member Education, Skills and Culture & Director for Education & Skills	14 Jun 2019
006795/2019	Colmers Farm Primary School Capital Maintenance – Contract Award	Cabinet Members Education, Skills & Culture and Finance & Resources & Director for Education & Skills	4 Jul 2019
006798/2019	Proposal to alter the age range to establish Nursery Provision at Colebourne Primary School	Cabinet Member for Education, Skills and Culture & Director of Education & Skills	5 Jul 2019
006905/2019	Procurement Strategy for the Provision of Home to School Transport	Cabinet Members for Education, Skills and Culture; Children's Wellbeing; Health and Social Care and Finance and Resources jointly with the Director for Education and Skills	16 Aug 2019



## Health and Social Care Overview & Scrutiny Committee Work Programme

2019/20

**Committee Members:** Chair: Cllr Rob Pocock

Cllr Mick Brown  
Cllr Diane Donaldson  
Cllr Peter Fowler  
Cllr Mohammed Idrees

Cllr Zaheer Khan  
Cllr Ziaul Islam  
Cllr Paul Tilsley

### Committee Support:

Scrutiny Team: Rose Kiely (303 1730) / Gail Sadler (303 1901)

Committee Manager: Errol Wilson (675 0955)

### Schedule of Work

Meeting Date	Committee Agenda Items	Officers
4 <sup>th</sup> June 2019 (Informal)	Work Programme Workshop <ul style="list-style-type: none"><li>Public Health Performance Indicators</li><li>Adult Social Care Performance Indicators</li><li>Draft Quality Accounts</li></ul>	Dr Justin Varney, Director of Public Health; Rebecca Bowley, Head of Business Improvement and Support (Adult Social Care); Maria Gavin, AD, Quality & Improvement, Adult Social Care; David Rose, Performance Management Officer (Adult Social Care); Max Vaughan, Behaviour Service Integration Manager; Adult Social Care; Carol Herbert, Clinical Quality Assurance Programme Manager, BCHC.
18th June 2019 Send out: 6 <sup>th</sup> June 2019	Appointments to Deputy Chair and JHOSCs  Minor Surgery and Non Obstetric Ultrasound Services (NOUS) Listening Exercise	Angela Poulton, Deputy Chief Officer – Strategic Commissioning & Redesign; Kally Judge, Commissioning Engagement Officer, Sandwell and West Birmingham CCG.





18 <sup>th</sup> June 2019 Send out: 6 <sup>th</sup> June 2019	Period Poverty – Evidence Gathering	Neelam Heera, Founder of the Charity Organisation 'Cysters'
16 <sup>th</sup> July 2019 Send out: 4 <sup>th</sup> July 2019	<p>Period Poverty – Evidence Gathering</p> <p>Adult Social Care Performance Monitoring Scorecard – End of Year 18/19</p> <p>Draft Response to the Day Care Opportunities Consultation Strategy – For comment</p> <p>Enablement Review – Draft Scoping Paper</p>	<p>Councillor John Cotton, Cabinet Member for Social Inclusion, Community Safety and Equalities.</p> <p>Dr Justin Varney, Director of Public Health.</p> <p>Soulla Yiasouma, Joint Head of Youth Services.</p> <p>Maria Gavin, AD, Quality &amp; Improvement, Adult Social Care; David Rose, Performance Management Officer.</p> <p>Cllr Rob Pocock</p> <p>Cllr Rob Pocock</p>
13 <sup>th</sup> August 2019 Send out: 2 <sup>nd</sup> August 2019	Enablement Review – Evidence Gathering	
17 <sup>th</sup> Sept 2019 Send out: 5 <sup>th</sup> Sept 2019	<p>Cabinet Member for Health and Social Care Update Report</p> <p>Forward Thinking Birmingham</p> <p>Adult Social Care Performance Monitoring</p> <p>Public Health Performance Monitoring</p>	<p>Councillor Paulette Hamilton; Suman McCartney, Cabinet Support Officer.</p> <p>Elaine Kirwan, Associate Director of Nursing.</p> <p>Maria Gavin, AD, Quality &amp; Improvement, Adult Social Care; David Rose, Performance Management Officer.</p> <p>Elizabeth Griffiths, Interim AD, Public Health</p>
17 <sup>th</sup> Sept 2019 Informal meeting	Period Poverty – Draft Report	Cllr Rob Pocock



15 <sup>th</sup> Oct 2019 Send out: 3 <sup>rd</sup> Oct 2019	Public Health Green Paper – Feedback from consultation  Public Health Grant – Position Paper  Dementia Strategy (new)  Urgent Treatment Centres	Dr Justin Varney, Director of Public Health  Zoeta Manning, Senior Integration Manager – Frailty, BSol CCG  TBC
15 <sup>th</sup> Oct 2019 Informal meeting	Period Poverty Report – Post 8 day rule.	Cllr Rob Pocock
29 <sup>th</sup> October 2019 Send out: 17 <sup>th</sup> Oct 2019	Enablement Review – Evidence Gathering	
19 <sup>th</sup> Nov 2019 Send out: 7 <sup>th</sup> Nov 2019	The Impact of Poor Air Quality on Health – Tracking Report  Birmingham Substance Misuse Recovery System (CGL)  Healthwatch Update:- <ul style="list-style-type: none"> <li>• Healthwatch Strategy</li> <li>• Update on investigations</li> <li>• New structure</li> </ul> Adult Social Care Performance Monitoring  Public Health Performance Monitoring	Mark Wolstencroft, Operations Manager, Environmental Protection.  Max Vaughan, Head of Service, Universal and Prevention – Commissioning  Andy Cave, Chief Executive, Healthwatch Birmingham  Maria Gavin, AD, Quality & Improvement, Adult Social Care; David Rose, Performance Management Officer.  Elizabeth Griffiths, Interim AD, Public Health.
17 <sup>th</sup> Dec 2019 Send out: 5 <sup>th</sup> Dec 2019	Transformation of Services through Early Intervention  Enablement Review – Draft Report	Balwinder Kaur, AD, Adult Social Care; Pauline Mugdrige, AD, Adult Social Care  Councillor Rob Pocock
21 <sup>st</sup> Jan 2020 Send out: 9 <sup>th</sup> Jan 2020	Birmingham Community Healthcare NHS Foundation Trust Draft Quality Accounts 19/20 - Briefing	Colin Graham, Associate Director, Clinical Governance, BCHC.



21 <sup>st</sup> Jan 2020 Send out: 9 <sup>th</sup> Jan 2020	Director of Public Health Annual Report	Dr Justin Varney, Director of Public Health
18 <sup>th</sup> Feb 2020 Send out: 6 <sup>th</sup> Feb 2020	Birmingham Sexual Health Services – Umbrella (UHB)  Adult Social Care Performance Monitoring  Public Health Performance Monitoring	Max Vaughan, Head of Service, Universal and Prevention – Commissioning  Maria Gavin, AD, Quality & Improvement, Adult Social Care; David Rose, Performance Management Officer.  Elizabeth Griffiths, Interim AD, Public Health.
17 <sup>th</sup> March 2020 Send out: 5 <sup>th</sup> March 2020		
21 <sup>st</sup> April 2020 Send out: 9 <sup>th</sup> April 2020		

<b>MUNICIPAL YEAR 2020/21</b>	Mental Health Strategy Update  Childhood Obesity – Stocktake Report  Update on 'The Effects of Pollution on Health'	Joanne Carney, Director of Joint Commissioning, BSol CCG  Dr Justin Varney, Director of Public Health  Mark Wolstencroft, Operations Manager, Environmental Protection
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## Items to be scheduled in Work Programme

- Adult Social Care Commissioning Strategy (Graeme Betts)
- Ageing Well Programme (Graeme Betts)
- Shared Lives Service Re-design (Graeme Betts)
- Neighbourhood Networks Programme (Graeme Betts)
- Tracking of the Suicide Prevention Action Plan.
- GP Practice Delivery – (Late 2019)
  - Partnerships (e.g. Modality)
  - Universal Patient Offer (Karen Helliwell)
- STP Strategy – Post Engagement Report (Rachel O'Connor)
- What matters most? Support people want from general practices in Birmingham (Andy Cave, Healthwatch)
- Update on the New Social Work Model in Birmingham (Pauline Mugridge) (Early new municipal year)
- Immunisation and Screening
- Infant Mortality
- Joint Strategic Needs Analysis (JSNA) – Autumn 2019. Elizabeth Griffiths to advise date.
- Integrated Care Systems – Paul Jennings
- Primary Care Networks

## CHAIR & COMMITTEE VISITS

Date	Organisation	Contact
23 <sup>rd</sup> July 2019	Day Centre Visits	Sonia Mais-Rose
TBA	Community Early Intervention Prototype	Pauline Mugridge

## INQUIRY:

Key Question:	How can a sustainable supply of free sanitary products be made available to females in educational establishments and council run buildings and, through engagement with our partners, more widely in buildings/venues across the City?
Lead Member:	Councillor Rob Pocock
Lead Officer:	Rose Kiely / Gail Sadler
Inquiry Members:	Councillors Brennan, Brown, Fowler, Islam, Rashid, Tilsley and Webb
Evidence Gathering:	June and July 2019
Drafting of Report:	August/September 2019
Report to Council:	November 2019

## Councillor Call for Action requests

## Cabinet Forward Plan - Items in the Cabinet Forward Plan that may be of interest to the Committee

Item no.	Item Name	Proposed date
005730/2018	A Sustainable Solution for the Future of Wellbeing Services and Hubs	17 September 2019
005920/2019	Adult Social Care and Health – Draft Day Opportunity Strategy	26 November 2019
006656/2019	Public Health Budget	17 September 2019
006746/2019	Public Health Green Paper Consultation Outcome and Next Steps	17 September 2019



<b>Joint Birmingham &amp; Sandwell Health Scrutiny Committee Work</b>		
<b>Members</b>	Cllrs Rob Pocock, Mick Brown, Peter Fowler, Ziaul Islam, Paul Tilsley	
<b>Meeting Date</b>	<b>Key Topics</b>	<b>Contacts</b>
24 <sup>th</sup> July 2019 @ 2.00pm Birmingham	<ul style="list-style-type: none"> <li>Update on Review of Solid Tumour Oncology Cancer Services</li> <li>Update on Recommissioning of Gynae-oncology Services.</li> </ul>	<p>Scott Hancock, Project Lead, Head of Operational Performance and Business Management Support, UHB; Cherry West, Chief Transformation Officer, UHB; Toby Lewis, Chief Executive, Sandwell &amp; West Birmingham NHS Trust; Jessamy Kinghorn, Head of Communications &amp; Engagement – Specialised Commissioning, NHS England (Midlands &amp; East of England).</p>
	<ul style="list-style-type: none"> <li>Further update on the Midland Metropolitan Hospital</li> <li>Further update on Measures to Reduce A&amp;E Waiting times at Sandwell and West Birmingham Hospitals</li> </ul>	<p>Toby Lewis, Chief Executive, Sandwell &amp; West Birmingham NHS Trust.</p>
12th September 2019 @ 2.00pm Sandwell	<ul style="list-style-type: none"> <li>Update on Review of Solid Tumour Oncology Cancer Services</li> <li>Update on Recommissioning of Gynae-oncology Services.</li> </ul>	<p>Cherry West, Chief Transformation Officer, UHB; Toby Lewis, Chief Executive, Sandwell &amp; West Birmingham NHS Trust; Jessamy Kinghorn, Head of Communications &amp; Engagement – Specialised Commissioning, NHS England (Midlands &amp; East of England).</p>
	<ul style="list-style-type: none"> <li>Further update on the Midland Metropolitan Hospital</li> <li>Further update on Measures to Reduce A&amp;E Waiting times at Sandwell and West Birmingham Hospitals</li> </ul>	<p>Toby Lewis, Chief Executive, Sandwell &amp; West Birmingham NHS Trust.</p>



<b>Joint Birmingham &amp; Solihull Health Scrutiny Committee Work</b>		
<b>Members</b>	Cllrs Rob Pocock, Diane Donaldson, Peter Fowler, Zaheer Khan, Paul Tilsley	
<b>Meeting Date</b>	<b>Key Topics</b>	<b>Contacts</b>
26 <sup>th</sup> June 2019 @ 6.00pm (Solihull)	<ul style="list-style-type: none"> <li>Financial Savings Plan 2019/20 including:-               <ul style="list-style-type: none"> <li>Service Redesign Projects -                   <ul style="list-style-type: none"> <li>What has been reviewed and what is the outcome of that through cost savings?</li> </ul> </li> </ul> </li> <li>UHB - Update on UHB Merger including potential changes to trauma, orthopaedic and gynaecology services</li> </ul>	<p>Phil Johns, Chief Finance Officer, BSol CCG</p> <p>Fiona Alexander, Director of Communications UHB; Harvir Lawrence, Director of Planning and Performance, BSol CCG</p>
5 <sup>th</sup> September 2019 @ 5.00pm (Birmingham)	<ul style="list-style-type: none"> <li>UHB - Potential changes to trauma and orthopaedic and gynaecology services - Update</li> <li>Urgent Primary Care Service Model               <ul style="list-style-type: none"> <li>JHOSC to be consulted on draft Service Model</li> <li>Impact of UTC communications campaign in Solihull</li> </ul> </li> <li>Clinical Treatment Policies – Evidence based policy harmonisation programme – Phase 3</li> </ul>	<p>Fiona Alexander, Director of Communications UHB; Jonathan Brotherton, Chief Operating Officer UHB; Pratima Gupta and Panayiotis Makrides, Clinical Leads UHB; Harvir Lawrence, Director of Planning and Performance, BSol CCG</p> <p>Phil Johns, Deputy CEO; Helen Kelly, Associate Director of Urgent Care and Community, BSol CCG</p> <p>Neil Walker, Associate Director of Right Care and Planned Care, BSol CCG; Katherine Drysdale and Andrea Clark, AGEM CSU</p>



December 2019 (Solihull)	<ul style="list-style-type: none"> <li>Birmingham and Solihull Mental Health NHS Foundation Trust including:-               <ul style="list-style-type: none"> <li>Introduction to new Chief Executive</li> <li>Improvements made since CQC inspection carried out in November 2018. (Report published April 2019).</li> </ul> </li> <li>BSol CCG Financial Plans               <ul style="list-style-type: none"> <li>Update on risk to delivery of savings and the impact of this on 2020/21.</li> </ul> </li> <li>Role of the STP across the Birmingham and Solihull footprint</li> </ul>	<p>Roisin Fallon-Williams, Chief Executive, BSMHFT.</p> <p>Paul Athey, Chief Finance Officer, BSol CCG</p> <p>Paul Jennings, System Lead, BSol STP</p>
March 2020 (Birmingham)	<ul style="list-style-type: none"> <li>Birmingham and Solihull STP – Joint Public Health Priorities / role STP across Birmingham and Solihull – evidence of impact and effectiveness</li> </ul>	Dr Justin Varney, DPH Birmingham and Ruth Tennant DPH Solihull.
<b>TO BE SCHEDULED</b>	<ul style="list-style-type: none"> <li>Disinvestment on Savings Plan</li> </ul>	Paul Athey, Chief Finance Officer, BSol CCG
	<ul style="list-style-type: none"> <li>NHS England and NHS Improvement Redesign Work for Community Dental Services</li> </ul>	Howard Thompson, Supplier Manager – Dental, NHS England and NHS Improvement – Midlands.



## Housing and Neighbourhoods O&S Committee: Work Programme 2019/20

<b>Chair:</b>	Councillor Penny Holbrook
<b>Deputy Chair:</b>	Councillor Mahmood Hussain
<b>Committee Members:</b>	Councillors Deirdre Alden, Marje Bridle, Roger Harmer, Shabrana Hussain, Mary Locke, Gary Sambrook
<b>Officer Support:</b>	Scrutiny Team: Emma Williamson (464 6870) and Jayne Bowles (303 4810)

### 1 Meeting Schedule

Date	Item	Officer Contact / Attendees
<b>4 June 2019</b> <b>2pm in Committee Room 2</b> Deadline for reports: 23 May	Public Space Protection Orders	Rob James, Acting Director, Neighbourhoods/Marcia Wynter, Cabinet Support Officer
	Work Programme Discussion	Emma Williamson/Jayne Bowles, Scrutiny Office
<b>25 July 2019</b> <b>2pm in Committee Room 2</b> Deadline for reports: 16 July	Public Space Protection Orders	Emma Williamson/Jayne Bowles, Scrutiny Office
	HMOs – Article 4 Direction	Uyen-Phan Han, Planning Policy Manager / Cllr McCarthy, Chair of Planning
<b>26 September 2019</b> <b>1pm in Committee Room 2</b> Deadline for reports: 17 September	Annual Report of the Community Safety Partnership	Dawn Baxendale, Chair of CSP/Vice Chair of CSP/Cabinet Member for Social Inclusion, Community Safety and Equalities
	Cabinet Member for Street Scene and Parks	Jon Lawton, Cabinet Support Officer
<b>24 October 2019</b> <b>1pm in Committee Room 6</b> Deadline for reports: 15 October	Localisation	Chris Jordan, AD, Neighbourhoods/Marcia Wynter, Cabinet Support Officer
	Performance Monitoring	TBC
<b>21 November 2019</b> <b>1pm in Committee Room 2</b> Deadline for reports: 12 November	Localisation	TBC





Date	Item	Officer Contact / Attendees
<b>19 December 2019</b> <b>1pm in Committee Room 2</b> Deadline for reports: 10 December	Localisation	TBC
<b>23 January 2020</b> <b>1pm in Committee Room 2</b> Deadline for reports: 14 January	Performance Monitoring	TBC
<b>27 February 2020</b> <b>1pm in Committee Room 2</b> Deadline for reports: 18 February	<i>Update on Private Rented Sector TBC</i>	
<b>26 March 2020</b> <b>1pm in Committee Room 2</b> Deadline for reports: 17 March		
<b>23 April 2020</b> <b>1pm in Committee Room 2</b> Deadline for reports: 14 April	Performance Monitoring	TBC

## 2 Items to be programmed

- 2.1 Plans for ensuring council housing stock meets the 2030 zero-carbon pledge
- 2.2 Community Cohesion Strategy – Update

## 3 Outstanding Tracking

Inquiry	Outstanding Recommendations

## 4 Other Meetings

### Call in Meetings

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*None scheduled*

### Petitions

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*None scheduled*



## Councillor Call for Action requests

*None scheduled*

It is suggested that the Committee approves Thursday at 2.00pm as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

## 5 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Housing and Neighbourhoods O&S Committee's remit.

Cabinet Member for Homes and Neighbourhoods		
Cabinet Member for Street Scene and Parks		
Leader		
005626/2018	Securing the Legacy of the Commonwealth Games Village through InReach	29 Oct 19
006884/2019	Confirmation of Article 4 Direction for Houses in Multiple Occupation	29 Oct 19



## Resources O&S Committee: Work Programme 2019/20

<b>Chair</b>	Councillor Sir Albert Bore
<b>Deputy Chair</b>	Councillor Lisa Trickett
<b>Committee Members:</b>	Councillors Muhammad Afzal, David Barrie, Meirion Jenkins, Yvonne Mosquito, Brett O'Reilly and Paul Tilsley
<b>Committee Support:</b>	Scrutiny Team: Emma Williamson (464 6870) and Jayne Bowles (303 4810) Committee Manager: Marie Reynolds (464 4104)

### 1 Meeting Schedule

Date	Item	Officer Contact/Attendees
<b>12 June 2019</b> <b>2pm in Committee Room 2</b> Deadline for reports: 4 June	Request for Call-In: Disposal of Surplus Properties	Waheed Nazir/Kathryn James
	Financial Outturn 2018/19	Clive Heaphy, Chief Finance Officer
<b>18 July 2019</b> <b>2pm in Committee Room 6</b> Deadline for reports: 9 July	Request for Call In: Procurement Strategy to support the Fleet Replacement Strategy for Waste Management Service	Darren Share, AD, Street Scene/Jon Lawton, Cabinet Support Officer
	Financial Monitoring 2019/20 – Month 2	Clive Heaphy, Chief Finance Officer
<b>17 September 2019</b> <b>2pm in Committee Room 2</b> Deadline for reports: 6 September	Financial Monitoring 2019/20 – Q1( <i>Month 3</i> )/ <i>Month 4 TBC</i>	Clive Heaphy, Chief Finance Officer
<b>17 October 2019</b> <b>2pm in Committee Room 6</b> Deadline for reports: 8 October	Financial Monitoring 2019/20 – Month 5	Clive Heaphy, Chief Finance Officer
<b>14 November 2019</b> <b>2pm in Committee Room 6</b> Deadline for reports: 5 November	Financial Monitoring 2019/20 – Month 6	Clive Heaphy, Chief Finance Officer
<b>12 December 2019</b> <b>2pm in Committee Room 2</b> Deadline for reports: 3 December	Financial Monitoring 2019/20 – Month 7	Clive Heaphy, Chief Finance Officer



Date	Item	Officer Contact/Attendees
<b>16 January 2020</b> <b>2pm in Committee Room 6</b> Deadline for reports: 7 January	Financial Monitoring 2019/20 – Month 8	Clive Heaphy, Chief Finance Officer
<b>13 February 2020</b> <b>2pm in Committee Room 6</b> Deadline for reports: 4 February	Financial Monitoring 2019/20 – Month 9	Clive Heaphy, Chief Finance Officer
<b>12 March 2020</b> <b>2pm in Committee Room 6</b> Deadline for reports: 3 March	Financial Monitoring 2019/20 – Month 10	Clive Heaphy, Chief Finance Officer
<b>9 April 2020</b> <b>2pm in Committee Room 6</b> Deadline for reports: 31 March		

## 2 Items to be programmed

- 2.1 ICT Changes – Impact on City Council
- 2.2 HR and Equalities – specific areas to be agreed
- 2.3 Capital Board – approvals and process

## 3 Other Meetings

### Call in

12 June 2019	Disposal of Surplus Properties – Brindley Drive Car Park	Called in
18 July 2019	Procurement Strategy to Support the Fleet Replacement Strategy for Waste Management Service	Not called in

### Petitions

*None scheduled*

### Councillor Call for Action requests

*None scheduled*



## 4 Forward Plan for Cabinet Decisions

Leader		
Cabinet Member for Finance and Resources		
006873/2020	Business Plan 2020-2024	11 Feb 20



## Sustainability & Transport O&S Committee: Work Programme 2019/20

**Chair:** Cllr Liz Clements

**Committee Members:** Cllrs Muhammad Afzal, Olly Armstrong, Zaker Choudhry, Eddie Freeman, Josh Jones, Julie Johnson and Timothy Huxtable.

**Officer Support:** Scrutiny Officers: Rose Kiely (303 1730) & Baseema Begum (303 1668)  
Committee Manager: Louisa Nisbett (303 9844)

### 1 Meeting Schedule

Date	What	Officer Contact / Attendees
19 <sup>th</sup> June 2019 (informal) 1400 hours Room 329, Council House	<b>Informal meeting</b> to discuss the Work Programme with input from Officers (where possible) on key Sustainability and Transportation issues	Kevin Hicks, Assistant Director, Highways & Infrastructure; Phil Edwards, Assistant Director, Transport & Connectivity; Sylvia Broadley, Air Quality Manager; Mel Jones, Head of Transportation & Traffic Service; Uyen-Phan Han, Planning Policy Manager
24 <sup>th</sup> July 2019 1000 hours Committee Room 6  Report Deadline: 15 <sup>th</sup> July	Draft Walking and Cycling Strategy and Local Cycling & Walking Infrastructure Plan Consultation  Quarterly update on the A34 Perry Barr infrastructure consultation	Alison Kennedy, Principal Transport Policy Officer, BCC  Cllr Waseem Zaffar, Cabinet Member for Transport & Environment Cllr Jon Hunt Mel Jones, Head of Transport Planning and Network Strategy, BCC Peter Parker, Head of Infrastructure Delivery, BCC Malcolm Holmes, Executive Director, West Midlands Rail Executive Director of Rail, Transport for West Midlands Steve McAleavy, Director of Customer Experience, TfWM Sandeep Shingadia, Director of Development & Delivery, TfWM Anne Shaw, Director of Network Resilience, TfWM



Date	What	Officer Contact / Attendees
<b>18<sup>th</sup> September 2019</b> 1000 hours Committee Room 6  Report Deadline: 9 <sup>th</sup> Sept	Climate Change Emergency – Initial session to understand Council Directorate key policies, plans and future proposals   Tracking – Birmingham Tree Policy Inquiry Report	Waheed Nazir, Director, Inclusive Growth; Ian MacLeod, Assistant Director, Planning; Sylvia Broadley, Air Quality Manager; Uyen-Phan Han, Planning Policy Manager Darren Share, Assistant Director, Street Scene Julie Griffin, Service Integration Head   Simon Needle, Principal Arboriculturist/ Principal Ecologist, BCC
<b>16<sup>th</sup> October 2019</b> 1000 hours Committee Room 6  Report Deadline: 7 <sup>th</sup> Oct	Cabinet Member for Transport & Environment – Priorities & Upcoming work areas  Quarterly update on the A34 Perry Barr infrastructure consultation (TBC)  Draft Birmingham Transport Plan (TBC)  Parking Supplementary Parking Document (SPD)	Cllr Waseem Zaffar (Rose Horsfall, CSO)    Phil Edwards, Assistant Director, Transport & Connectivity (TBC)  Mel Jones, Head of Transport Planning and Network Strategy, BCC
<b>20<sup>th</sup> November 2019</b> 1000 hours Committee Room 2  Report Deadline: 11 <sup>th</sup> Nov	Local Engineering Service re-design (TBC)  Highways Management and Maintenance PFI update (TBC)	Kevin Hicks, Assistant Director, Highways & Infrastructure  Kevin Hicks, Assistant Director, Highways & Infrastructure/ Domenic De Bechi, PFI Contract Manager
<b>18<sup>th</sup> December 2019</b> 1000 hours Committee Room 2  Report Deadline: 9 <sup>th</sup> Dec	Clean Air Strategy Air Quality Action Plan (TBC)	Mark Wolstencroft, Operations Manager Environmental Protection, BCC (TBC)
<b>15<sup>th</sup> January 2020</b> 1000 hours Committee Room 2  Report Deadline: 6 <sup>th</sup> Jan	Session on Buses with partners	TBC



Date	What	Officer Contact / Attendees
<b>19<sup>th</sup> February 2020</b> 1000 hours Committee Room 6  Report Deadline: 10 <sup>th</sup> Feb	Travel Demand Management (including traffic management issues)	Mel Jones, Head of Transport Planning and Network Strategy, BCC  TfWM – TBC
<b>18<sup>th</sup> March 2020</b> 1000 hours Committee Room 6  Report Deadline: 9 <sup>th</sup> Mar	Cabinet Member for Transport & Environment – Annual Report  Flood Risk and Management Annual Report  School Streets Pilot Project	CLlr Waseem Zaffar (Rose Horsfall, CSO)  Kevin Hicks, Assistant Director, Highways & Infrastructure  Mel Jones, Head of Transport Planning and Network Strategy
<b>15<sup>th</sup> April 2020</b> 1000 hours Committee Room 6  Report Deadline: 6 <sup>th</sup> Apr	Update on Birmingham Cycling Revolution and Cycling Infrastructure (TBC)  Managing Developments & Events, (Including transport technology & data)  Tracking – Plastic Free Birmingham Inquiry (TBC)	Andy Middleton, BCC  Mel Jones, Head of Transport Planning and Network Strategy TBC, TfWM  TBC

## 2 Further work areas of interest/Work to be programmed

2.1 The following items could be scheduled into the work programme if members wish to investigate further:

- Sustainability at the Commonwealth Games Village
- Sustainable Energy and the Veolia Contract

## 3 Other Meetings

3.1 Members have received regular private briefing sessions on the Highways PFI contract. These will be scheduled as agreed by Members at regular intervals.

### Call in Meetings

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### Petitions

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*None  
scheduled*

## Councillor Call for Action requests

*None  
scheduled*

It is suggested that the Committee approve Thursday at 1000 hours as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

### Contact Officers

Rose Kiely, Group Overview and Scrutiny Manager, [rose.kiely@birmingham.gov.uk](mailto:rose.kiely@birmingham.gov.uk) – 0121 303 1730  
Baseema Begum, Research & Policy Officer, [baseema.begum@birmingham.gov.uk](mailto:baseema.begum@birmingham.gov.uk) – 0121 303 1668

## 4 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Sustainability & Transport O&S Committee's remit. **Please note this is correct at the time of publication. Highlighted rows show a change to the previously listed cabinet proposed date.**

Reference	Title	Portfolio	Proposed Date of Decision
006461/2019	Public Consultation on the Parking Supplementary Planning Document	Leader	17 Sep 2019
006208/2019	HS2 Curzon Station Public Realm Project Delivery Costs	Leader	17 Sep 2019
005491/2018	Digbeth Public Realm Improvements Full Business Case	Transport & Environment	17 Sep 2019
006460/2019	Project Definition Document - City Centre Public Realm Revitalisation	Transport & Environment	29 Oct 2019
006787/2019	Parking Demand Management	Transport & Environment	29 Oct 2019
006832/2019	Highway Maintenance and Management PFI Contract	Transport & Environment	29 Oct 2019
006885/2019	CWG Perry Barr A34 Highway Infrastructure –Full Business Case and Contract Award	Transport & Environment	29 Oct 2019
005052/2018	Birmingham to Airport Sprint – combined Project Definition Document (PDD)/Full Business Case (FBC)	Transport & Environment	26 Nov 2019
005053/2018	Sutton Coldfield to Birmingham via Langley Sprint – combined Project Definition Document (PDD)/Full Business Case (FBC)	Transport & Environment	26 Nov 2019



005054/2018	Walsall to Birmingham Sprint – combined Project Definition Document (PDD)/Full Business Case (FBC)	Transport & Environment	26 Nov 2019
005048/2018	Moor Street Queensway Public Realm Improvements Outline Business Case	Transport & Environment	26 Nov 2019
006361/2019	Wharfdale Road Bridge Project	Transport & Environment	26 Nov 2019
006880/2019	Enhanced Partnership for Sprint	Transport & Environment	26 Nov 2019