

Birmingham Health and Wellbeing Board

Draft Forward Work Programme

April 2020-21

Board Members:

Councillor Paulette Hamilton (Board Chair)	Cabinet member for Adult Social Care and Health	Birmingham City Council
William Taylor (Vice Chair)	Chair	NHS Birmingham and Solihull CCG
Councillor Kate Booth	Cabinet Member for Children's Wellbeing	Birmingham City Council
Councillor Matt Bennett	Opposition Spokesperson on Health and Social Care	Birmingham City Council
Dr Justin Varney	Director of Public Health	Birmingham City Council
Louise Collett	Interim Director for Adult Social Care and Health Directorate	Birmingham City Council
Tbc	Director of Education and Skills	Birmingham City Council
Paul Jennings	Chief Executive	NHS Birmingham and Solihull Clinical Commissioning Group
Paul Maubach	Chair, Sandwell and West Birmingham CCG.	Sandwell and West Birmingham CCG.
Andy Cave	Chief Executive of Healthwatch	Healthwatch Birmingham
Andy Couldrick	Chief Executive of Birmingham Children's Trust	Children's Trust
Dr Robin Miller	Head of Department, Social Work & Social Care Co-Director, Centre for Health & Social Care Leadership	University of Birmingham Education Sector
Chief Superintendent Stephen Graham	Chief Superintendent	West Midlands Police

Gaynor Smith	Senior and Employer Partnership Leader	Department for Work and Pensions
Peter Richmond	Chief Executive of Birmingham Housing Trust.	Birmingham Social Housing Partnership
Doug Simkiss	Medical Director and Deputy Chief Executive of Birmingham Community Healthcare NHS Foundation Trust	Birmingham Community Healthcare NHS Foundation Trust
Mark Garrick		University Hospitals Birmingham NHS Foundation Trust
Co – optees		
Carly Jones	Chief Executive of SIFA FIRESIDE.	SIFA FIRESIDE
Waheed Saleem	Executive Director Strategic Partnership.	Birmingham and Solihull Mental Health Trust
Stephen Raybould	Programmes Director (Ageing Better)	Birmingham Voluntary Services Council

Board Support:

Committee Board Manager

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Schedule of work April 2020-21

<u>Formal Meeting</u>		<u>Presentation Items</u>	
17 th March 2020	Draft Report Deadline for Pre- agenda : 19 th February 2020	Better Care Fund 2019/20 Plan	Mike Walsh
CANCELLED		Creating a Mentally Healthy City Forum Update	Elizabeth Griffiths
Replaced with 23 April – BAME Covid update meeting	Pre – agenda meeting : 24 th February 2020	JSNA Core Data Set – Children and Young People Chapter	Ralph Smith
Venue : Rooms 3 & 4, Council House – 3pm -5pm	Final Report Deadline: 5 th March 2020	Pre-Conception Conversation	Marion Gibbon
Peter Ingham to Chair	Agenda and Reports Dispatch Date: 6 th March 2020	Birmingham Forward Steps / Early Years Contract	Richard Kirby
		Families in Temporary Accommodation	Saba Rai
		East Birmingham Corridor Consultation	Mark Gamble
		Triple Zero	Chris Baggott
		Coronavirus Update	Justin Varney
		<u>Information Items</u>	
		Health and Wellbeing Board Fora updates	
		Sustainability and Transformation Plan Update	
		Delayed Transfers of Care workshop Feedback	
		<u>Private Items</u>	
		Director of Public Health Annual Report	Justin Varney
		JSNA Core Data Set – Working Age Adults Chapter	Ralph Smith

<p><u>Development Day</u></p> <p>28th April 2020 Venue: TBC</p> <p>CANCELLED due to covid response</p>	<p>Draft Report Deadline for Pre- agenda : 1th April 2020</p> <p>Pre – agenda meeting : 6th April 2020</p> <p>Final Report Deadline: 16th March 2020</p> <p>Agenda and Reports Dispatch Date: 17th March 2020</p>	<p>TBC</p>	<p>TBC</p>
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<u>Formal Meeting</u>		<u>Presentation Items</u>	
July 2020	Draft Report Deadline for Pre- agenda: 1 st July 2020	Appointment and Terms of Reference	TBC
		Social Prescribing	Pip Mayo
	Pre – agenda meeting: 8 th July 2020	Birmingham Community Safety Partnership Consultation	Amelia Murray
	Final Report Deadline: 14 th July 2020	Creating an Active City Forum Update	Kyle Stott
	Agenda and Reports Dispatch Date: 15 th July 2020	JSNA Core Data Set – Working Age Adults Chapter	Ralph Smith
		JSNA Core Data Set – Needs of Older People Chapter	Ralph Smith
		JSNA Core Data Set – Wider Determinants Chapter	Ralph Smith
		JSNA Deep Dives – H&WB of Armed Forces Veterans in Birmingham(TBC)	Susan Lowe
		JSNA Deep Dives – Death and Dying in Birmingham (TBC)	Susan Lowe
		JSNA Deep Dive – H&WB of Public Sector Workforce in Birmingham (TBC)	Susan Lowe
		JSNA Deep Dive – Diversity and Inclusion (TBC)	Susan Lowe
		<u>Information Items</u>	
		Health and Wellbeing Board Fora updates	TBC
		Sustainability and Transformation Plan Update	Paul Jennings
		Healthwatch Birmingham Annual Report	Andy Cave

<u>Formal Meeting</u>		<u>Presentation Items</u>	
September 2020	Draft Report Deadline for Pre- agenda: 26 th August 2020	Chairs update	
		COVID position statement	Justin Varney
		LOCEB – written update	Elizabeth Griffiths
	Pre – agenda meeting: 2 nd September 2020	Flu Plan update 30 mins – Bsol	Rachel O'Connor (BSol CCG)
	Final Report Deadline: 11 th September 2020	Screening, Imms	PHE/NHS England
	Agenda and Reports Dispatch Date: 12 th September 2020	<u>Information Items</u>	
		BCF	Michael Walsh
		Health and Wellbeing Board Fora updates	Stacey Gunther

<u>Formal Meeting</u>		<u>Presentation Items</u>	
November 2020	Draft Report Deadline for Pre- agenda: 28 th October 2020	Chairs Update	Ash Banerjee/Andrew Dalton PHE
	Pre – agenda meeting: 4 th November 2020	Childhood immunisations and vaccinations	
	Final Report Deadline: 13 th November 2020	Impact of Covid on vulnerable adults	John Williams BCC ASC
	Agenda and Reports Dispatch Date: 16 th November 2020	Children’s Social Care	Andy Couldrick Birmingham Children’s Trust
		<u>Information Items</u>	
		HWB Forward Plan	Stacey Gunther
		Local COVID Outbreak Engagement Board	Elizabeth Griffiths
		Health and Wellbeing Board Fora updates	Stacey Gunther
		Sustainability and Transformation Plan Update	Paul Jennings

<u>Formal Meeting</u>		<u>Presentation Items</u>	
January 2021	Draft Report Deadline for Pre- agenda: 23 rd December 2020	Chairs Update	
		BLACHIR	Justin
	Pre – agenda meeting: 4 th January 2020	-Birmingham Food strategy/food conversation -Food poverty -International Partnerships update Childhood obesity trail blazer data/update -Sustainable food partnerships	Paul Campbell
	Final Report Deadline: 8 th January 2021	JSNA Adult Chapter	Ralph Smith
	Agenda and Reports Dispatch Date: 11 th January 2021	Public Health Annual Report	Justin Varney
		Developer Toolkit	Kyle Stott
		<u>Information Items</u>	
		HWB forward plan	Stacey Gunther
		Local COVID Outbreak Engagement board	Elizabeth Griffiths
		Health and Wellbeing Board Fora updates	Stacey Gunther

<p><u>Formal Meeting</u></p> <p>March 2021</p>		<p><u>Presentation Items</u></p> <p>Social Prescribing</p> <p>Birmingham Integrated Care Partnership</p> <p>Better Care Fund</p> <p>Creating a Mentally Healthy City Forum Update Suicide prevention strategy Waiting Room Cultural update Employee wellness</p> <p>JSNA Older Adults</p> <p>Public Health Annual Report</p> <p><u>Information Items</u></p> <p>HWB forward plan</p> <p>Local COVID Outbreak Engagement board</p> <p>Health and Wellbeing Board Fora updates</p>	<p>Rachel O’Conner BSol/Pip Mayo West Birmingham</p> <p>Graeme Betts, Director, Adult Social Care</p> <p>Sarah Feeley Commissioning Manager – Strategy and Integration</p> <p>Mo Phillips</p> <p>Ralph Smith</p> <p>Justin Varney</p> <p>Stacey Gunther</p> <p>Elizabeth Griffiths</p> <p>Stacey Gunther</p>
<p><u>Development Day</u></p> <p>April 2021</p>		<p>Health and Wellbeing Board Priorities – Review and Refresh</p>	<p>TBC</p>

<p><u>Formal Meeting</u></p> <p>May 2021</p>		<p><u>Presentation Items</u></p> <p>Chairs Update</p> <p>Coronavirus-19 position statement and vaccine update</p> <p>Discussion meeting: Integration and innovation: Working together to improve health and social care for all</p> <p>Social Prescribing</p> <p>Creating a Healthier City Strategy</p>	<p>Justin Varney/Paul Jennings</p> <p>Justin Varney</p>
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Standard Agenda

1. Notice of Recording
2. Notice of Potential for Public Exclusions
3. Declaration of Interests
4. Apologies
5. Minutes and Matters Arising
6. Action Log
7. Chair's Update
8. Public Questions
9. Presentation Items (see detail above)
10. Information Items (see detail above)
11. Forward Plan Review
12. Finalise Agenda for next Meeting
13. Date, Time and Venue of next Meeting
14. Notice of Recording Ceased
15. Private Items (see detail above)

Notes

Any agenda change request must form part of prior HWBB information item with as much lead in as possible but no later than the HWBB immediately prior to the agenda change request, including requests from sub-groups (see below).

Health Inequality Focus and Childhood Obesity Focus agenda presentations can be several items if appropriate but all must include decision(s) and / or action(s) for the Board.

Health and Wellbeing Board Fora will provide a written update to each Board meeting; each will have an annual formal presentation to the Board on a rotational basis.

Any decisions and actions shall be subject to providing an update to the Board on the substantive outcomes, either via presentation or information item as deemed appropriate by the Board, at a future date to be agreed as part of said decision or action.

[Supporting Documents Requiring Development](#)

Agenda change request form
Report draft template
Report final template
Action / Decision request form
Action / Decision update report template

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