



# Commonwealth Games, Culture & Physical Activity O&S Committee: Work Programme 2020/21

**Chair:** Cllr Mariam Khan

**Deputy Chair:** Cllr Alex Aitken

**Committee Members:** Cllrs: Morriam Jan, John Lines, Zhor Malik, Hendrina Quinnen, Ron Storer and Martin Straker Welds

**Officer Support:** Acting Group O&S Manager: Ceri Saunders (303 2786)  
Scrutiny Officer: Amanda Simcox: (675 8444)  
Committee Manager: Louisa Nisbett (303 9844)

## 1 Terms of Reference

- 1.1 'To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning the Commonwealth Games; arts and culture; libraries and museums; sport; events and physical activity'.

## 2 Priority Issues and Items to be Scheduled

- 2.1 The following were highlighted at the informal meeting on 8<sup>th</sup> July 2020 as potential priorities to be followed up through the work programme:
- (a) There is an opportunity for the committee to track the participation of women in sport – a possible place to start would be to invite key women who have achieved in the sporting arena to provide their input to the committee.
  - (b) To continue the work on community engagement already begun, community representatives including possibly representatives from Commonwealth countries could be invited to talk to the committee (remotely) about how we can work together to promote the CWG.
  - (c) Engage with small voluntary and arts organisations on what they would like to see happen/how they can get involved.
- 2.2 Members would like to invite Directors within the Council to future committee meetings to discuss their plans for their Directorate in relation to supporting the Games and the Games legacy. Members will be discussing the Policy Insight and Prevention Directorate at their April 2021 meeting.
- 2.3 The following have been followed up through the work programme:
- (d) There is also an opportunity for committee members to be involved in and influence and shape the £2m ward funding, by working to input to the 'co-design' process to come up with ideas and suggestions about what criteria would work best locally and how to maximise the legacy benefits to the local community. Discussed 7<sup>th</sup> October 2020.



- (e) Invite Martin Green, who is in charge of the cultural programme to a future committee meeting to discuss the cultural programme with members. Attended 7<sup>th</sup> October 2020.
- (f) Maximising the benefits for businesses is another strand of work. There is an opportunity for Birmingham businesses to benefit from the trade and tourism investment being developed by the West Midlands Growth Company. Neil Rami, Chief Executive of the WMGC attended the 2<sup>nd</sup> September 2020 meeting to discuss the investment programme.

### 3 Meeting Schedule

3.1 Below is the list of committee dates and items. However, Members may want to use some of these dates for other things, such as visits and informal briefings etc.

Date & Time (1.30pm)	Items	Officers / Attendees
8 June 2020 (Online, 2.00pm start)	Impact of COVID -19 on Birmingham Commonwealth Games 2022	Cllr Ian Ward, Leader and Craig Cooper, Commonwealth Games Programme Director
	Update on Cycling in Birmingham	Cllr Waseem Zaffar, Cabinet Member, Transport and Environment and Alison Kennedy, Principal Transport Policy Officer
8 July 2020 (Online Informal Meeting)	Update on the finance available to promote community engagement and citizen involvement and Culture Programme.	Cllr Ian Ward, Leader and Craig Cooper, Commonwealth Games Programme Director, BCC
	Future Work Programme Discussion	
2 September 2020 (Online, 2.15pm)  Report Deadline: 24 August 2020	Maximising the benefits of CWG Investment Programme for business in Birmingham	Neil Rami, Chief Executive, West Midlands Growth Company
	The Athletes Village / Perry Barr Regeneration Scheme	Ian Ward, Leader and Jim Hamilton, Capital Programme Director
7 October 2020  Report Deadline: 28 Sep 2020	CWG Cultural Programme	Martin Green, Chief Creative Officer, Birmingham 2022 Commonwealth Games, OC & Symon Easton, Head of Cultural Development
	CWG Community Fund Ward Funding	Cat Orchard, Head of Community Partnerships, Commonwealth Games Project Team and Karen Cheney, Head of Service, Neighbourhood Development and Support Unit (NDSU)



Date & Time (1.30pm)	Items	Officers / Attendees
4 November 2020 Report Deadline: 26 Oct 2020	<p>Delivering Effective Engagement: Birmingham 2022 Host City Programme</p> <p>Craig Cooper, CWG Programme Director, BCC</p> <ul style="list-style-type: none"> <li>• What does it mean to be a 'host city'?</li> <li>• How we deliver the Games - understanding the role of Birmingham City Council.</li> <li>• The City Council's role in delivering effective engagement</li> <li>• Upcoming activity.</li> </ul> <p>Matt Eagles, Head of Communications, Birmingham 2022 Commonwealth Games</p> <ul style="list-style-type: none"> <li>• Games vision and mission recap.</li> <li>• Status on engagement.</li> <li>• Examples: what we've done, what we're doing and what we would like to do.</li> </ul>	Craig Cooper, CWG Programme Director, BCC and Matt Eagles, Head of Communications, Birmingham 2022 Commonwealth Games
13 January 2021 Report Deadline: 4 Jan 2021	<ul style="list-style-type: none"> <li>• Building a Narrative – Update from Commonwealth Games Programme Surveys</li> <li>• How to keep Informed and Engaged in the Commonwealth Games Programme – Member Engagement Update</li> </ul>	Eleri Robert, AD, Communications & Rachel Dixon, Stakeholder Engagement Executive, CWG 2020, BCC
3 February 2021 Report Deadline: 25 Jan 2021	<ul style="list-style-type: none"> <li>• Future Parks Accelerator</li> <li>• Update from The Active Wellbeing Society (TAWS)</li> </ul>	Hamira Sultan, Director for Future Parks Accelerator Paul Moore, AD, Active Places, TAWS, Mark Sears, TAWS and Dean Hill, Sport Birmingham
7 April 2021 Report Deadline: 26 Mar 2021	Policy Insight and Prevention Directorate and the CWG	Jonathan Tew, CWG Legacy Lead & Assistant Chief Executive; Waqar Ahmed, AD, Community Safety and Resilience; Suwinder Bains, Service Lead (Cohesion and Equalities); and Cat Orchard, Head of Community Partnerships, Commonwealth Games Project Team

## 4 Other Meetings

### Call in Meetings:



*None scheduled*

## **Petitions**

*None scheduled*

## **Councillor Call for Action requests**

*None scheduled*

It is suggested that the Committee approves Wednesday at 1.30pm as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

## **5 Report(s) to City Council**

### **5.1 Community Engagement in CWG - on hold due to Covid 19**

<b>Date</b>	<b>Item</b>
2 October 2019 & 6 November 2019	Discuss piece of work to City Council / Executive
January 2020 – March 2020	Evidence Gathering
TBC	Report to City Council / Executive

## **6 Forward Plan for Cabinet Decisions**

6.1 The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Commonwealth Games, Culture and Physical Activity O&S Committee's remit.

<b>ID Number</b>	<b>Title</b>	<b>Proposed Date of Decision</b>	<b>Date of Decision</b>
008015/2020	Commonwealth Games Community Fund and Creative Communities Small Grants Fund	13 Oct 20	13 Oct 20
008016/2020	Commonwealth Games Community Fund Community Celebrations Ward Funding	15 Dec 20	15 Dec 20
005730/2018	Sport and Leisure Transformation – Wellbeing Service	29 Jun 21	
007968/2020	2019 Major Events Review	13 Oct 20	13 Oct 20
008397/2021	Commissioning of Cultural Activities 2021-22	09 Feb 21	09 Feb 21
008299/2021	Indoor Athletics Events - Capital Equipment	09 Feb 21	09 Feb 21
008398/2021	Moseley Road Baths – Outline Business case	16 Mar 21	
008595/2021	Commonwealth Games Community Fund – Stronger Communities, Physical Activity and Wellbeing and Learning Programmes	16 Mar 21	16 Mar 21
008307/2021	Perry Barr Regeneration Scheme – Full Business Case Update	18 May 21	
008329/2021	Future Parks Accelerator Programme – Notification of Extension	16 Mar 21	16 Mar 21



## Economy & Skills O&S Committee: Work Programme 2020/21

<b>Chair:</b>	Cllr Shabrana Hussain
<b>Deputy Chair:</b>	Cllr Chaman Lal
<b>Committee Members:</b>	Cllrs Nicky Brennan, Maureen Cornish, Zaheer Khan, Simon Morrall and Julien Pritchard (+1 vacancy)
<b>Officer Support:</b>	Ceri Saunders, Acting Group Overview & Scrutiny Manager (303 2786) Baseema Begum, Scrutiny Officer (303 1668) Errol Wilson, Committee Manager (675 0955)

Due to the Covid-19 lockdown Members have agreed a flexible work programme to be responsive to issues as needed. Areas of work previously highlighted and upcoming areas of interest will need to be prioritised and agreed by the Committee for each meeting in advance wherever possible.

### 1 Meeting Schedule

Date	What	Officer Contact / Attendees
<b>22<sup>nd</sup> July 2020</b> 1430 hours Online Meeting  Report deadline: 13 <sup>th</sup> July	Supporting the Economic Recovery   Universal Basic Income - Discussion	Paul Faulkner and Raj Kandola, Birmingham Chamber of Commerce; Professor Anne Green, University of Birmingham  Rishi Shori, Cabinet Office
<b>23<sup>rd</sup> September 2020</b> 1000 hours Online Meeting  Report deadline: 14 <sup>th</sup> Sept	Smithfield Masterplan – Update   East Birmingham Inclusive Growth Strategy Consultation – Update	Richard Brown, Interim Project Lead and Gary Woodward, Development Planning Manager  Mark Gamble, East Birmingham Development Manager



Date	What	Officer Contact / Attendees
<b>7<sup>th</sup> October 2020</b> 1000 hours Online Meeting  Report deadline: 28 <sup>th</sup> Sept	Impact of Brexit on the City – Update  Skills, Training and Employment in the Economic Recovery from Covid-19	Cllr Brigid Jones, Deputy Leader; Lloyd Broad, Head of European Affairs and Ozge Iskit, Brexit Programme Manager  Julie Nugent, West Midlands Combined Authority Cllr Jayne Francis, Cabinet Member for Education, Skills and Culture; Ilgun Yusuf, Interim Asst Director, Skills & Employability; Kam Hundal, Employment Manager; Tara Verrell, YEI Project Manager Amarjit Sahota, Culture Change Manager
<b>11<sup>th</sup> November 2020</b> <b>**1300 hours**</b> Online Meeting  Report deadline: 26 <sup>th</sup> Oct	City Council Owned Assets Inquiry outline session:  Update on Property Strategy  Community Asset Transfers and Assets of Community Value	Kathryn James, Assistant Director of Property  Chris Jordan, Assistant Director, Neighbourhoods and Karen Cheney, Integrated Services Head, Neighbourhoods
<b>9<sup>th</sup> December 2020</b> <b>**1300 hours**</b> Online Meeting  Report deadline: 30 <sup>th</sup> Nov	City Council Owned Assets Inquiry – Evidence Gathering session	Representatives of community groups, SME's and others.
<b>27<sup>th</sup> January 2021</b> 1000 hours Online Meeting  Report deadline: 18 <sup>th</sup> Jan	City Council Owned Assets Inquiry – Evidence Gathering session	Councillor Ian Ward, Leader Kathryn James, Assistant Director of Property; Philip Andrews, Head of Operational Property Management and Ian Chaplain, Head of Investment Property Management
<b>24<sup>th</sup> February 2021</b> <b>**1600 hours**</b> Online Meeting  Report deadline: 15 <sup>th</sup> Feb	The effect of Covid-19 on Birmingham's night-time economy, hospitality, culture and leisure sectors	City Council Support to the Economic Recovery: Councillor Brigid Jones, Deputy Leader; Maria Dunn, Head of Development Policy  Representatives of hospitality, leisure, and culture sectors.



Date	What	Officer Contact / Attendees
<b>24<sup>th</sup> March 2021</b> 1000 hours Online Meeting Report deadline: 15 <sup>th</sup> Mar	East Birmingham Inclusive Growth Strategy - Consultation Feedback & Next steps  Work Programme discussion	Mark Gamble, East Birmingham Development Manager  Scrutiny Office
<b>CANCELLED</b> <b>28<sup>th</sup> April 2021</b> 1000 hours Online Meeting  Report deadline: 19 <sup>th</sup> Apr	TBC	TBC

## 2 Further work areas of interest/Work to be programmed

2.1 The following items could be scheduled into the work programme if members wish to investigate further:

- Impact of Brexit on the City – Update (TBC, 2021)
- Careers Advice/Skills working group - future working (TBC, 2021)
- Smithfield Masterplan – Update to be programmed upon finalised contract with Lendlease (TBC, 2021)
- Curzon Public Realm – postponed from the March meeting
- Planning development – early input into review of Birmingham Development Plan. Engaging communities earlier in proposed developments.
- Big City Plan Review consultation
- Tall Buildings Review (part of Birmingham Design Guide)
- Promoting and communicating employment and skills opportunities to residents – postponed from the April meeting
- Youth Unemployment
- SPP guidance in relation to climate change – consultation on building regulations
- Conservation in local areas – supporting heritage and local listings
- Corporate Landlord Model - update
- West Midlands Pension Fund update
- Business Improvement Districts



- Universal Basic Income
- Leader's portfolio update
- Cabinet Member for Education, Skills & Culture – portfolio update
- Skills, Training and Employment in the Economic Recovery from Covid-19 – Update (TBC, 2021) including update on the City Council's Apprenticeship Scheme.
- Update: The effect of Covid-19 on Birmingham's night-time economy, hospitality, culture and leisure sectors (to include input from BIDs) – Further update to re-assess issues raised at the February meeting and any issues prior to the Commonwealth Games
- Property services – update to be programmed every 6 months.
- Community wealth building (specifically looking at work that is happening in Preston).

### 3 Other Meetings

*Friday 13<sup>th</sup> November, 2pm, Online – Economic Recovery Strategy Consultation*

*Wednesday 13<sup>th</sup> January, 5pm, Online (informal) - City Council Owned Assets Inquiry Working Group*

*Wednesday 10<sup>th</sup> February, 4pm, Online (informal) - City Council Owned Assets Inquiry Working Group*

*Friday 5<sup>th</sup> March, 3pm, Online (informal) – City Council Owned Assets Inquiry Working Group*

*Wednesday 10<sup>th</sup> March, 5.30pm, Online (informal) - City Council Owned Assets Inquiry Working Group*

*Wednesday 21<sup>st</sup> April, 10am, Online (informal) – Committee discussion - Draft Report for City Council Owned Assets Inquiry*

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#### **Call in Meetings**

*Conservation Areas Update and Proposals, Wednesday 3<sup>rd</sup> February, 4.30pm, Online*

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#### **Petitions**

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#### **Councillor Call for Action requests**

*None  
scheduled*

It is suggested that the Committee approve Wednesday at 1000 hours as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.





## Contact Officers

Ceri Saunders, Interim Group Overview and Scrutiny Manager, [ceri.saunders@birmingham.gov.uk](mailto:ceri.saunders@birmingham.gov.uk) – 0121 303 2786

Baseema Begum, Research & Policy Officer, [baseema.begum@birmingham.gov.uk](mailto:baseema.begum@birmingham.gov.uk) – 0121 303 1668

## 4 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Economy & Skills O&S Committee's remit. **Please note this is correct at the time of publication.**

Reference	Title	Portfolio	Proposed Date of Decision
008718/2021	Business Rates – Expanded Retail Discount 2021 to 2022	Deputy Leader	20 Apr 2021
008303/2021	Asset Review - Multi-storey car park, Brunel Street, Birmingham	Leader	20 Apr 2021
008314/2021	Adoption of the Parking Supplementary Planning Document	Leader	20 Apr 2021
008548/2021	Delivery Team for the Enterprise Zone Programme	Leader	18 May 2021
008443/2021	Birmingham Local Enforcement Plan (BLEP)	Leader	18 May 2021
005048/2018	Moor Street Queensway Public Realm Improvements Outline Business Case	Transport & Environment	18 May 2021
005491/2018	Digbeth Public Realm Improvements Full Business Case	Transport & Environment	18 May 2021
007434/2020	Public Hubs Programme - Outline Business Case	Leader	29 Jun 2021
007884/2020	Proposed Compulsory Purchase Order – Digbeth & Allison Street Birmingham for the Beorma Quarter Development	Leader	18 May 2021
007926/2020	Snow Hill Station Regeneration – Strategic Outline Business Case	Leader	29 Jun 2021
008307/2021	Perry Barr Regeneration Scheme – Full Business Case Update	Leader	29 Jun 2021
008398/2021	Moseley Road Baths – Outline Business case	Leader	29 Jun 2021
008610/2021	Birmingham Development Plan Review and Revised Local Development Scheme'	Leader	29 Jun 2021
008632/2021	Property Strategy: Asset Review - Birmingham City Property Company	Leader	29 Jun 2021
008762/2021	Levelling Up Fund – Bid Submissions Tranche One	Leader	29 Jun 2021
007686/2020	Historic Environment Supplementary Planning Document	Leader	27 July 2021



## Education and Children's Social Care O&S Committee: Work Programme 2020–2021

**Chair:** Cllr Kath Scott

**Deputy Chair:** Cllr Kerry Jenkins

**Committee Members:** Cllrs: Mohammed Aikhlaq, Olly Armstrong, Barbara Dring, Charlotte Hodiala, Chauhdry Rashid, and Alex Yip

Education Representatives: Omar Hanif, Parent Governor; Adam Hardy, Roman Catholic Diocese; Rabia Shami, Parent Governor and Sarah Smith, Church of England Diocese

**Officer Support:** Acting Group O&S Manager: Ceri Saunders (303 2786)

Scrutiny Officer: Amanda Simcox: (675 8444)

Committee Manager: Mandeep Marwaha (303 5950)

## 1 Terms of Reference

- 1.1 To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning schools and education, the Children's Trust, vulnerable children, corporate parenting and other child social care and safeguarding functions of the council.
- 1.2 The Overview and Scrutiny Committee dealing with education matters shall include in its membership the following voting representatives: a) Church of England diocese representative (one); b) Roman Catholic diocese representative (one); and c) Parent Governor representatives (two).

## 2 Meeting Schedule

Date & Start	Items	Officers / Attendees
18 June 2020 at 2pm (Online)	Informal Meeting: <ul style="list-style-type: none"><li>Chair's Update on recent activities and current issues</li><li>Discussion re: date for and focus of next formal meeting</li></ul>	



17 July 2020 (Online – start at 11.00)	SEND Home to School Transport Update	Cllr Kate Booth, Cabinet Member Children's Wellbeing Nichola Jones, AD, Inclusion and SEND Mark Hudson, Interim SEND Transport Manager Mark Hanson, Manager Operations, Commissioning and Contracts, SEND and Inclusion Jennifer Lucas, SEND Transport Consultant Paul Robson, SEND Transport Manager
16 September 2020 @ 10am  Deadline: 7 Sep 2020	Covid-19 Impact on Schools and Preparations for Return to School in September 2020	Lisa Fraser, AD Education and Early Years and Jaswinder Didially, Head of Service, Education and Skills
	SEND Response to Covid	Nichola Jones, AD Inclusion and SEND and Kate Squires, SEND Locality, Education and Skills
16 October 2020 @ 10am	Informal Meeting: Home to School Transport	
28 October 2020 @ 10am  Deadline: 19 Oct 2020	SEND Written Statement of Action (WSOA) Update  (Last attended / discussed 11 March 2020)	Cllr Kate Booth, Cabinet Member for Children's Wellbeing, Dr Tim O'Neill, AD, Education and Skills, Rachel O'Connor, Assistant Chief Executive, Birmingham and Solihull CCG and Nichola Jones, AD for Inclusion and SEND (Marie M Dobinson, Project Manager Partnerships)
	Youth Services	Ilgun Yusuf, Acting AD, Skills and Employability, Soulla Yiasouma, Joint Head of Youth Service, Darnish Amraz, Youth Worker and Becky Crampton, Youth Worker
9 December 2020 @ 10am  Deadline: 30 Nov 2020	Children's Trust Update	Andrew Christie, Chair and Andy Couldrick, Chief Executive, Children's Trust
	Birmingham Safeguarding Children's Partnership	Penny Thompson, Independent Chair, BSCP and Simon Cross, Business Manager
6 January 2021 @ 2pm	Request for Call-In: Home to School Transport	Cllr Ian Ward, Leader, Cllr Kate Booth, Cabinet Member for Children's Wellbeing & Chris Naylor, Interim Chief Executive



<p>20 January 2021 @ 10am</p> <p>Deadline: 11 Jan 21</p>	<p>Preparation for Adulthood</p> <p>Impact of Integrated Services and its outcomes update/progress from September 2020 launch.</p> <p>Also attending the Health and Social Care O&amp;S Committee on the 16<sup>th</sup> February 2021.</p>	<p>Dionne McAndrews, AD, Children's Trust, John Williams, AD, Adult Social Care and Caroline Naven, Head of Preparation for Adulthood &amp; Vulnerable Adults</p>
	<p>Attendance and Exclusions</p>	<p>Lisa Fraser, AD Education and Early Years and Alan Michell, Head of School Admissions and Fair Access</p>
<p>03 February 2021 @ 9.30am</p>	<p>Proposal to Close Hunters Hill College</p>	<p>Councillor Jayne Francis, Cabinet Member for Education, Skills and Culture, Councillor Kate Booth, Cabinet Member for Children's Wellbeing, David Bridgman, Head of Special Educational Needs Assessment &amp; Review (SENAR), Jaswinder Didiyal, Head of Service, Education and Skills, Lisa Fraser, AD Education and Early Years, Nichola Jones, AD Inclusion and SEND &amp; Zahid Mahmood, Capital Projects Manager</p>
<p>19 May 2021 @ 10am</p> <p>Deadline: 10 May 2021</p>	<p>Home to School Transport</p>	<ul style="list-style-type: none"> <li>• Councillor Ian Ward, Leader (Lead Cabinet Member)</li> <li>• Councillor Kate Booth, Cabinet Member for Children's Wellbeing</li> <li>• Nichola Jones, AD for Inclusion and SEND</li> <li>• Mary Jefferson, HoS, Home to School Transport</li> <li>• David Bridgman, HoS, Special Educational Needs Assessment &amp; Review (SENAR)</li> </ul> <p>Plus witnesses who attended the Inquiry evidence gathering session to be invited; and Jane Edgerton, Chief Executive, the Forward Education Trust</p>



	Update on Hunters Hill College – to include details of displaced pupil's placements	<ul style="list-style-type: none"><li>• Councillor Kate Booth, Cabinet Member for Children's Wellbeing</li><li>• Councillor Jayne Francis, Cabinet Member for Education, Skills and Culture</li><li>• David Bridgman, Head of Service, Special Educational Needs Assessment &amp; Review (SENAR)</li><li>• Jaswinder Didially, Head of Service, Education and Skills</li><li>• Lisa Fraser, AD, Education and Early Years</li><li>• Nichola Jones, AD, Inclusion and SEND</li><li>• Zahid Mahmood, Capital Projects Manager</li></ul>
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### 3 Items to be Programmed

- 3.1 School Admissions.
- 3.2 Waiting Times for Therapies and the remedial action plan - Birmingham Community Healthcare (BCHC) to also be invited.
- 3.3 The Youth Service to be invited back in the Spring.
- 3.4 The Community Safety Partnership to be invited to the Committee (Cllr Cotton, Cabinet Member for Social Inclusion, Community Safety and Equalities). The Community Safety Partnerships annual report was presented to the Housing and Neighbourhoods O&S Committee on 19<sup>th</sup> November 2020.
- 3.5 A dedicated piece of joint work with the Corporate Parenting Board, the Committee, working with the Trust, Corporate Parenting Team and Birmingham Children's Partnership. It was agreed at the Committee's meeting on the 9<sup>th</sup> December 2020 for the Cabinet Member to report back on the conversations and commitments made in relation to how best to engage Members as corporate parents. It was suggested the best time to report back would probably be in the spring next year after it had been discussed by the Corporate Parenting Board.
- 3.6 An update next year on the development of the footprint as a response to the pandemic to provide support to children with mental health, emotional neglect, domestic abuse (early help hubs).
- 3.7 An update on Preparation for Adulthood to be brought back to Scrutiny in 6 – 12 months' time and this should include data that allows for comparison, tracking and monitoring.
- 3.8 Children Missing Education update.
- 3.9 Early Help: Nigel Harvey-Whitten, AD, Children's Services (Commissioning) & Richard Selwyn, Birmingham Children's Partnership

### 4 Other Meetings

- Call in Meetings:



- 6<sup>th</sup> January 2021, Improving Home to School Transport – Decision was called in.
- 3<sup>rd</sup> February 2021, Proposal to Close Hunters Hill College – Decision was not called in.
- Petitions: None scheduled
- Petitions: None scheduled
- Councillor Call for Action Requests: None scheduled

## 5 Report to City Council / Pieces of Work

5.1 The Home to School Transport report was debated at City Council on 15<sup>th</sup> September 2020 and the following motion was agreed:

That the Executive provide an assessment of progress against the outcomes set out above, and the key areas listed in Section 7 in this report, to the Education & Children's Social Care Overview & Scrutiny Committee in March 2021.

That the Chief Executive at Birmingham City Council:

- a) Take steps to ensure that immediate changes will be made to the most pressing issues within the Travel Assist service, including [but not limited to] safeguarding of children, cancelled routes, guide changes, bus lateness, and telephone lines going unanswered;
- b) Commission an external and independent inquiry into the Full Travel Assist Service that fully addresses the concerns laid out by Parents, Carers, Schools and other users of the service as listed in section 7 and listed in paragraph number a.) above, by providing clear recommendations, lines of accountability together with an open and transparent timetable for sustainable improvement;
- c) Commission an external and independent investigation into the assurances that have been given to Members about the safety of the service and the status of improvements at meetings of Overview and Scrutiny, City Council and Audit Committee since January 2020

The investigations referred to in paragraphs b) & c) will report by 1 November 2020.

## 6 Forward Plan for Cabinet Decisions

6.1 The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Education and Children's Social Care O&S Committee's remit.

ID Number	Title	Proposed Date	Date of Decision
007921/2020	Regional Adoption Agency	15 Dec 20	15 Dec 20
008115/2020	Birmingham Children's Trust – Accommodation & Contact Centres	10 Nov 20	10 Nov 20



Cabinet Member for Education, Skills and Culture			
ID Number	Title	Proposed Date	Date of Decision
007494/2020	Mayfield School Conversion from Community School to Academy Status	20 Apr 21	
007918/2020	Erdington Academy School Full Business Case and Contract Award	08 Sep 20	08 Sep 20
007919/2020	Selly Park Girls' School Full Business Case and Contract Award	10 Nov 20	10 Nov 20
007966/2020	Priority School Building Programme for the Relocation of Oscott Manor School to an Alternative Site.	16 Mar 21	
008469/2021	Contract/Arrangement with Children's Trust	09 Feb 21	09 Feb 21
008291/2020	Improving Home to School Transport	15 Dec 20	19 Jan 21
008344/2021	Full Business Case and Recommended Contract Award for the Capital Scheme at Bishop Challoner Catholic College	19 Jan 21	19 Jan 21
008377/2021	Proposal to Close Hunters Hill College	19 Jan 21	19 Jan 21
008394/2021	Birmingham Children and Families Transformation Community Based Early Help System	16 Mar 21	
008400/2021	Proposed Admission Arrangements and Published Admission Numbers for Community and Voluntary Controlled Schools and the Local Authority Coordinated Scheme 2022/2023	09 Feb 21	09 Feb 21
008588/2021	Schools' Capital Programme - School Condition Allocation, Basic Need Allocation 2021-22 + Future Years	16 Mar 21	



## Health & Social Care O&S Committee: Work Programme 2020/21

<b>Chair:</b>	Cllr Rob Pocock
<b>Deputy Chair:</b>	Cllr Mick Brown
<b>Committee Members:</b>	Cllrs Debbie Clancy, Diane Donaldson, Peter Fowler, Mohammed Idrees, Ziaul Islam and Paul Tilsley
<b>Officer Support:</b>	Scrutiny Officer: Gail Sadler (303 1901) / Emma Williamson (464 6870) Committee Manager: Errol Wilson (675 0955)

### 1 Meeting Schedule

Date	Agenda Item	Officer Contact / Attendees
<b>16<sup>th</sup> June 2020</b> 1400 hours (via Microsoft Teams)  Report Deadline: 4 <sup>th</sup> June	COVID-19 UPDATE <ul style="list-style-type: none"><li>Cabinet Member for Health and Social Care</li><li>Implementation of Track and Trace in Birmingham</li><li>West Midlands Care Association</li><li>Healthwatch Birmingham</li></ul>	Councillor Paulette Hamilton; Dr Justin Varney/Elizabeth Griffiths; Debbie Le Quesne/Alison Malik; Andy Cave.
<b>21<sup>st</sup> July 2020</b> 1400 hours (via Microsoft Teams)  Report Deadline: 9 <sup>th</sup> July	COVID-19 UPDATE  2019/20 End of Year Adult Social Care Performance Monitoring Report	Maria Gavin, Assistant Director, Quality and Improvement, Adult Social Care.
<b>1<sup>st</sup> September 2020</b> 1400 hours (via Microsoft Teams)  Report Deadline: 20 <sup>th</sup> August	Black Country and West Birmingham CCGs Future Commissioning Intentions  Public Health Update <ul style="list-style-type: none"><li>Triple Zero Strategy – draft presentation on ‘Substance Misuse Data’ previously noted at July meeting.</li><li>Covid-19 Update</li></ul> Healthwatch Birmingham Annual Report	Pip Mayo, Managing Director for West Birmingham, SWB CCG  Dr Justin Varney, Director of Public Health / Elizabeth Griffiths, Assistant Director, Public Health.  Andy Cave, Chief Executive Officer, Healthwatch Birmingham





Date	Agenda Item	Officer Contact / Attendees
<b>1<sup>st</sup> September 2020</b> 1000 hours Committee Rooms 3 & 4  Report Deadline: 20 <sup>th</sup> August	<u>INFORMAL SESSION</u>  Work Programme 2020/21:- <ul style="list-style-type: none"> <li>• Engaging with Citizens and Service Users – Discussion Paper</li> <li>• Public Health</li> <li>• Adult Social Care</li> <li>• Healthwatch Birmingham</li> </ul>	Councillor Rob Pocock June Marshall, Citizen Involvement Manager Dr Justin Varney, Director of Public Health Andy Cave, Chief Executive Officer, Healthwatch Birmingham
<b>6<sup>th</sup> October 2020</b> 1400 hours Via Microsoft Teams  Report Deadline: 24 <sup>th</sup> September	Day Opportunities Proposals Consultation: Outcome of NDTi Report Investigation  Public Health Update  Forward Thinking Birmingham  Adult Social Care Performance Monitoring	Professor Graeme Betts, Director of Adult Social Care  Dr Justin Varney, Director of Public Health  Elaine Kirwan, Deputy Chief Nurse, Mental Health Services/FTB  Maria Gavin, Assistant Director Quality and Improvement, Adult Social Care
<b>17<sup>th</sup> November 2020</b> 1400 hours Via Microsoft Teams  Report Deadline: 5 <sup>th</sup> November	Public Health Update  Birmingham Substance Misuse Recovery System (CGL)  Period Poverty and Raising Period Awareness - Tracking Report	Dr Justin Varney, Director of Public Health  Saba Rai, Interim Lead, Universal and Prevention Services, Adult Social Care and Health; Karl Beese, Commissioning Manager, Adult Public Health Services.  Councillor Paulette Hamilton, Cabinet Member for Health & Social Care
<b>8<sup>th</sup> December 2020</b> 1400 hours Via Microsoft Teams  Report Deadline: 26 <sup>th</sup> November	Public Health Update  Infant Mortality – Evidence Gathering	Dr Justin Varney, Director of Public Health



Date	Agenda Item	Officer Contact / Attendees
<b>26<sup>th</sup> January 2021</b> 1000 hours Via Microsoft Teams  Report Deadline: 14 <sup>th</sup> January	Public Health Update	Dr Justin Varney, Director of Public Health; Helen Jenkinson, Chief Nursing Officer, BSol CCG.
	Birmingham Safeguarding Adults Board Annual Report	Cherry Dale, Independent Chair of the Birmingham Safeguarding Adults Board.
	Adult Social Care Performance Monitoring	Maria Gavin, Assistant Director Quality and Improvement, Adult Social Care
	Infant Mortality – Evidence Gathering	
<b>16<sup>th</sup> February 2021</b> 1000 hours Committee Rooms 3 & 4  Report Deadline: 4 <sup>th</sup> February	Public Health Update	Dr Justin Varney, Director of Public Health; Paul Sherriff, BSol CCG
	Birmingham Sexual Health Services – Umbrella (UHB)	Karl Beese, Commissioning Manager, Adult Public Health Services.
	Preparation for Adulthood	John Williams, Assistant Director, Adult Social Care / Dionne McAndrew, Assistant Director, Birmingham Children's Trust
	Petition: Norman Laud Association	Councillor Alex Yip; Councillor Paulette Hamilton; John Williams
<b>23<sup>rd</sup> March 2021</b> 1000 hours Committee Rooms 3 & 4  Report Deadline: 11 <sup>th</sup> March	Public Health Update	Dr Justin Varney, Director of Public Health
	Health Inequalities in Birmingham	Councillor John Cotton, Cabinet Member for Social Inclusion, Community Safety & Equalities; Andy Cave, Chief Executive Officer, Healthwatch Birmingham
	Adult Social Care Performance Monitoring	Maria Gavin, Assistant Director Quality and Improvement, Adult Social Care
	<u>INFORMAL MEETING</u>  Draft Infant Mortality Report – Post 8-day rule	



Date	Agenda Item	Officer Contact / Attendees
<b>27<sup>th</sup> April 2021</b> 1000 hours Committee Rooms 3 & 4  Report Deadline: 15 <sup>th</sup> April	Public Health Update	Dr Justin Varney, Director of Public Health
	Birmingham Dementia Strategy Refresh	Rhona Woosey, Head of Integration and Long Term Conditions, BSol CCG
	School Nursing Service - Public Health Commissioned Service	Marcia Perry, Director Nursing and Therapies, Birmingham Community Healthcare NHS Foundation Trust

## 2 Work to be programmed/Further work areas of interest

2.1 The following items could be scheduled into the work programme if members wish to investigate further:

- Adult Social Care Commissioning Strategy (Graeme Betts)
- Ageing Well Programme (Graeme Betts)
- Shared Lives Service Re-Design (Graeme Betts)
- Immunisation and Screening
- Childhood Obesity – Stocktake Report – Dr Justin Varney
- Neighbourhood Working (Joint presentation BSol CCG/BCC)
- Adult Social Care – Self Funders
- Triple Zero Strategy – Outcome of Consultation – Elizabeth Griffiths
- Covid-19 – Update from West Midlands Care Association
- Integrated Care Systems (Rachel O'Connor, Assistant Chief Executive of the STP)
- Annual Review of the Adult Social Care Vision & Delivery Plan 2020-2024
- Homeless Health Update
- Period Poverty Tracking Report (July 2021)
- Delayed Transfers of Care/Early Intervention – Citizen Involvement – Balwinder Kaur, AD and June Marshall, Citizen Involvement Manager (September 2021)
- Direct Payments – John Williams, AD and June Marshall, Citizen Involvement Manager
- Plan for Day Opportunities Strategy – John Williams
- Update on the research partnership to evaluate Preparation for Adulthood – John Williams – Date to be agreed.
- Creating a City without Inequality Forum – Marmot Principles – Action Plan (Date to be agreed – municipal year 2021/22)



### 3 Chair & Committee Visits

Date	Organisation	Contact

### 4 Inquiry

Title:	Infant Mortality
Lead Member:	Councillor Rob Pocock
Inquiry Members:	Councillors Mick Brown, Debbie Clancy, Diane Donaldson, Peter Fowler, Mohammed Idrees, Ziaul Islam and Paul Tilsley
Evidence Gathering:	8 <sup>th</sup> December 2020 and 26 <sup>th</sup> January 2021
Drafting of Report:	February 2021
Report to Council:	13 <sup>th</sup> April 2021

### 5 Councillor Call for Action requests




## 6 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Health and Social Care O&S Committee's remit. **Please note this is correct at the time of publication.**

Reference	Title	Portfolio	Proposed Date of Decision
005730/2018	Sport and Leisure Transformation - Wellbeing Service	Health & Social Care	29 June 21



## 7 Joint Birmingham & Sandwell Scrutiny Committee Work

Members	Cllrs Rob Pocock, Mick Brown, Debbie Clancy, Ziaul Islam and Paul Tilsley	
Meeting Date	Key Topics	Contacts
19 <sup>th</sup> November 2020 @ 2.00pm  Sandwell	<p>Sandwell and West Birmingham CCG Primary Care Networks Update</p> <p>Midland Metropolitan Hospital Update</p> <p>Black Country Acute Hospital NHS Trusts Hospital Group Model</p>	<p>Carla Evans, Head of Primary Care; Leon Mallett, Commissioning Transformation Manager</p> <p>David Carruthers, Acting Chief Executive, Sandwell &amp; West Birmingham Hospitals NHS Trust</p> <p>Jayne Salter-Scott; Head of Engagement and Communications, SWB CCG.</p>
18 <sup>th</sup> February 2021 @ 2.00pm  Birmingham  Report Deadline: 10 <sup>th</sup> February  MEETING DEFERRED	<p>Delivering Solid Tumour Oncology Cancer Services for Sandwell and West Birmingham Update</p> <p>Population Management Approach to Chronic Kidney Disease (Black Country) and Blood Borne Viruses (Birmingham etc.)</p>	<p>Kieran Caldwell, West Midlands Commissioning Unit, NHS England; David Carruthers, Acting Chief Executive, Sandwell &amp; West Birmingham Hospitals NHS Trust; Andrew Clements, Managing Director, Division 5; Jonathan Brotherton, Executive Chief Operating Officer, UHB NHS Foundation Trust.</p> <p>Kieran Caldwell, West Midlands Commissioning Unit, NHS England</p>



18 <sup>th</sup> February 2021 @ 2.00pm Birmingham  MEETING DEFERRED	Midland Metropolitan University Hospital Update   Merger of Provider Trust update (Royal Wolverhampton Trust, Walsall Healthcare Trust and the Dudley Group FT)	David Carruthers, Acting Chief Executive, Sandwell & West Birmingham Hospitals NHS Trust.   To be advised
15 <sup>th</sup> April 2021 @ 2.00pm Birmingham	Delivering Solid Tumour Oncology Cancer Services for Sandwell and West Birmingham Update  Population Management Approach to Chronic Kidney Disease (Black Country) and Blood Borne Viruses (Birmingham etc.)  Midland Metropolitan University Hospital Update   Provider Trust Collaboration Update (Royal Wolverhampton Trust, Walsall Healthcare Trust and the Dudley Group FT)   Diabetic Eye Screening	Kieran Caldwell, West Midlands Commissioning Unit, NHS England  Kieran Caldwell, West Midlands Commissioning Unit, NHS England  David Carruthers, Acting Chief Executive, Sandwell & West Birmingham Hospitals NHS Trust.  Dinah McLannahan Chief Finance Officer, Sandwell and West Birmingham NHS Trust  David Brown, Senior Commissioning Manager – Public Health, NHSE&I Midlands

## 8 Further work areas of interest/Work to be programmed

8.1 The following items could be scheduled into the work programme if members wish to investigate further:

- Local Health Workforce Issues.
- Access to GP Appointments.



## 9 Joint Birmingham & Solihull Scrutiny Committee Work

Members	Cllrs Rob Pocock, Mick Brown, Diane Donaldson, Peter Fowler and Paul Tilsley	
Meeting Date	Key Topics	Contacts
11 <sup>th</sup> June 2020 @ 2.00pm Birmingham	<ul style="list-style-type: none"> <li>Restoration of services at University Hospitals Birmingham NHS Foundation Trust (UHB)</li> <li>Birmingham and Solihull STP COVID-19 Service Changes – progress update</li> </ul>	<p>Jonathan Brotherton, Chief Operating Officer, UHB</p> <p>Phil Johns, Deputy Chief Executive, BSol CCG</p>
13 <sup>th</sup> October 2020 @ 6.00pm Solihull	<ul style="list-style-type: none"> <li>Update on the Restoration and Recovery Plan</li> <li>Urgent Care update</li> </ul>	
16 <sup>th</sup> December 2020 @ 5.00pm Birmingham	<ul style="list-style-type: none"> <li>Briefing on Birmingham and Solihull STP Wave 2 Update</li> <li>Birmingham and Solihull STP Finance Update 2020/21</li> <li>Urgent Care Update and NHS 111 First</li> </ul>	<p>Harvir Lawrence, Director of Planning &amp; Delivery, BSol CCG; Ian Sharp, Clinical Lead, Elective Care, UHB; Paul Sherriff, Director of Organisational Development &amp; Partnerships, BSol CCG.</p> <p>Paul Athey, Chief Finance Officer, BSol CCG; David Melbourne, System Finance Lead</p> <p>Helen Kelly, Associate Director of Integration (Urgent Care/Community), BSol CCG</p>
9 <sup>th</sup> March 2021 @ 6.00pm Solihull	<ul style="list-style-type: none"> <li>Briefing on Birmingham and Solihull STP Wave 2 Update</li> <li>Birmingham and Solihull STP Finance Update 2020/21</li> <li>Urgent Care Update and NHS 111 First Update</li> </ul>	<p>Harvir Lawrence, Director of Planning &amp; Delivery, BSol CCG.</p> <p>Paul Athey, Chief Finance Officer, BSol CCG; David Melbourne, System Finance Lead.</p> <p>Helen Kelly, Associate Director of Integration (Urgent Care/Community), BSol CCG</p>





TO BE SCHEDULED	<ul style="list-style-type: none"><li>• Update on the implementation of Phase 3 treatment policies</li><li>• Update on future QIPP plans</li><li>• Long Term Plan / Integrated Care Systems / Sustainability Transformation Partnership</li><li>• NHS Birmingham &amp; Solihull Health App</li></ul>	Paul Jennings, Chief Executive, BSol CCG
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## Housing and Neighbourhoods O&S Committee: Work Programme 2020/21

<b>Chair:</b>	Councillor Penny Holbrook
<b>Deputy Chair:</b>	Councillor Mahmood Hussain
<b>Committee Members:</b>	Councillors Deirdre Alden, Marje Bridle, Roger Harmer, Mary Locke, Shafique Shah and Ken Wood
<b>Officer Support:</b>	Scrutiny Team: Emma Williamson (464 6870) and Jayne Bowles (303 4810) Committee Manager: Mandeep Marwaha (303 5950)

### 1 Meeting Schedule

Date	Item	Officer Contact / Attendees
<b>25 June 2020</b> <b>1400 hours</b> Deadline for reports: 16 June	Impact of Covid-19 on: <ul style="list-style-type: none"><li>• Parks</li><li>• Homelessness</li><li>• Bereavement Services</li></ul>	Cllr John O'Shea, Cabinet Member for Street Scene and Parks/Darren Share, AD, Street Scene/Julie Griffin, Acting AD, Housing/Paul Lankester, Interim AD, Regulation and Enforcement
<b>30 July 2020</b> <b>1400 hours</b> Deadline for reports: 21 July	Update on Article 4	Uyen-Phan Han, Planning Policy Manager
	Update on Unauthorised Encampments	Mark Croxford, Head of Environmental Health
<b>24 September 2020</b> <b>1400 hours</b> Deadline for reports: 15 September <b>*Meeting cancelled*</b>		
<b>22 October 2020</b> <b>1400 hours</b> Deadline for reports: 13 October <b>*Meeting cancelled*</b>	Annual Report of the Community Safety Partnership	Cllr John Cotton, Cabinet Member for Social Inclusion, Community Safety and Equalities/Marcia Wynter, Cabinet Support Officer
	Update on Public Space Protection Orders	
	Performance Monitoring	Mira Gola, Head of Business Improvement and Support



<b>19 November 2020</b> <b>1400 hours</b> Deadline for reports: 10 November	Performance Monitoring	Mira Gola, Head of Business Improvement and Support
	Annual Report of the Community Safety Partnership	Cllr John Cotton, Cabinet Member for Social Inclusion, Community Safety and Equalities/Marcia Wynter, Cabinet Support Officer
	Update on Public Space Protection Orders	
<b>17 December 2020</b> <b>1400 hours</b> Deadline for reports: 8 December	Housing in Tower Blocks	Julie Griffin, Acting AD, Housing
	HMOs – Planning Enforcement	James Wagstaff, Head of Enforcement
<b>21 January 2021</b> <b>1400 hours</b> Deadline for reports: 12 January	Petition – Handsworth Cemetery	Paul Lankester, Interim AD, Regulation and Enforcement
	Performance Monitoring	Mira Gola, Head of Business Improvement and Support
<b>25 February 2021</b> <b>1400 hours</b> Deadline for reports: 16 February	Update on Localisation	Cllr Sharon Thompson, Cabinet Member for Homes and Neighbourhoods/Chris Jordan, AD, Neighbourhoods
<b>25 March 2021</b> <b>1400 hours</b> Deadline for reports: 16 March	Progress Report on Implementation: Reducing Fly-tipping	Jon Lawton, Cabinet Support Officer/Darren Share, AD, Street Scene
	Housing Repairs and Maintenance Contracts	Julie Griffin, Acting AD, Housing
	Resourcing of the Private Rented Sector Team	Julie Griffin, Acting AD, Housing
<b>22 April 2021</b> <b>1400 hours</b> Deadline for reports: 13 April	Performance Monitoring	Mira Gola, Head of Business Improvement and Support
	Housing Liaison Boards / Tenant Engagement (TBC)	Julie Griffin, AD, Housing
	Reducing Fly-tipping – HRC Booking System (TBC)	Darren Share, AD, Street Scene

## 2 Items to be programmed

- 2.1 Begging (numbers, causes and effects)
- 2.2 Housing Options Update
- 2.3 CCTV policy
- 2.4 Bereavement Services Strategy



### 3 Outstanding Tracking

Inquiry	Outstanding Recommendations
Reducing Fly-tipping	R01 to R07

### 4 Other Meetings

#### **Inquiry – Reducing Fly-tipping**

23 July 2020 – Informal evidence-gathering with Cabinet Member and Officers  
10 August 2020 – Informal session with London Borough of Barking & Dagenham  
29 September 2020 – Informal session with Nottingham City Council  
5 November 2020 – Informal session to agree conclusions and recommendations  
9 December 2020 – Informal session with Cabinet Member to discuss draft report and recommendations

#### **Call in Meetings**

*None scheduled*

#### **Petitions**

*None scheduled*

#### **Councillor Call for Action requests**

*None scheduled*

It is suggested that the Committee approves Thursday at 2.00pm as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

### 5 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Housing and Neighbourhoods O&S Committee's remit.

Cabinet Member for Homes and Neighbourhoods		
008675/2021	Supported Housing oversight pilot funding	20 Apr 21
007997/2020	Building Birmingham – BMHT Highgate Road Development	18 May 21
008681/2021	Homelessness Reduction New Burdens	18 May 21



008702/2021	Rough Sleepers Initiative 2021-22	18 May 21
008759/2021	Working in Partnership with the Alderson Trust	27 Jul 21
Cabinet Member for Street Scene and Parks		
008760/2021	Increase in Expenditure – Provision of Legal Advice to Support the Development of the Future Waste Strategy (P0610C)	20 Apr 21
007349/2020	Waste Vehicle Replacement Programme	18 May 21
Leader		
008307/2021	Perry Barr Regeneration Scheme – Full Business Case Update	29 Jun 21



## Resources O&S Committee: Work Programme 2020/21

<b>Chair</b>	Councillor Sir Albert Bore
<b>Deputy Chair</b>	Councillor Lisa Trickett
<b>Committee Members:</b>	Councillors Muhammad Afzal, David Barrie, Meirion Jenkins, Yvonne Mosquito, Brett O'Reilly and Paul Tilsley
<b>Committee Support:</b>	Scrutiny Team: Emma Williamson (464 6870) and Jayne Bowles (303 4810) Committee Manager:

### 1 Meeting Schedule

Date	Item	Officer contact
<b>18 June 2020</b> <b>1430 hours</b> Deadline for reports: 9 June	Financial Outturn 2019/20	Rebecca Hellard, Interim Chief Finance Officer
	Birmingham Children's Trust Outturn 2019/20	Andy Couldrick, Chief Executive/Andrew Christie, Chair, Birmingham Children's Trust
	Budget Implications of Covid-19 Activity	Rebecca Hellard, Interim Chief Finance Officer
<b>23 July 2020</b> <b>1200 hours</b> Deadline for reports: 14 July	Quarter 1 Financial Outturn 2020/21	Rebecca Hellard, Interim Chief Finance Officer
	Neighbourhoods Directorate (deferred)	Rob James, Acting Director, Neighbourhoods/Darren Share, AD, Street Scene
<b>10 September 2020</b> <b>1300 hours</b> Deadline for reports: 1 September	Neighbourhoods Directorate	Rob James, Acting Director, Neighbourhoods/Julie Griffin, Acting AD, Housing/Darren Share, AD, Street Scene
	CWG Athletes Village	Rebecca Hellard, Interim Chief Finance Officer/Craig Cooper, Programme Director, CWG/Guy Olivant, Major Developments Lead
	Financial Monitoring 2020/21 – Month 4	Rebecca Hellard, Interim Chief Finance Officer



<b>15 October 2020</b> <b>1400 hours</b> Deadline for reports: 6 October	Financial Monitoring 2020/21 – Month 5	Rebecca Hellard, Interim Chief Finance Officer
	In-Reach – Financial Issues	Colette McCann, Head of Housing Development/Aniekan Umoren, Interim AD Housing Development
<b>12 November 2020</b> <b>1000 hours</b> Deadline for reports: 3 November	Financial Monitoring 2020/21 – Quarter 2/Month 6	Rebecca Hellard, Interim Chief Finance Officer
	Medium Term Financial Plan Refresh	
<b>10 December 2020</b> <b>1400 hours</b> Deadline for reports: 1 December	Financial Monitoring 2020/21 – Month 7  School Deficits  Risk Issues around Commercial Property	Rebecca Hellard, Interim Chief Finance Officer/Sara Pitt, AD, Service Finance
<b>14 January 2021</b> <b>1400 hours</b> Deadline for reports: 5 January	Financial Monitoring 2020/21 – Month 8	Rebecca Hellard, Interim Chief Finance Officer
	CIPFA “deep dive” review – Neighbourhoods Directorate	Rebecca Hellard, Interim Chief Finance Officer/Rob James, Acting Director, Neighbourhoods
<b>11 February 2021</b> <b>1400 hours</b> Deadline for reports: 2 February	Financial Monitoring 2020/21 – Quarter 3/Month 9	Rebecca Hellard, Interim Chief Finance Officer
	Engagement of Agency Workers, Consultants and Interims	Jon Lawton, Cabinet Support Officer/Tim Normanton, AD, HR (Acting)
<b>11 March 2021</b> <b>1400 hours</b> Deadline for reports: 2 March	Financial Monitoring 2020/21 – Month 10	Rebecca Hellard, Interim Chief Finance Officer
<b>8 April 2021</b> <b>1400 hours</b> Deadline for reports: 30 March	Revised Full Business Case for the Future Delivery of the Council’s ERP System	Rebecca Hellard, Interim Chief Finance Officer/Jon Lawton, Cabinet Support Officer

## 2 Items to be programmed

- 2.1 Planned Procurement Activities Report to be a standing item on all meeting agendas
- 2.2 Perry Barr Regeneration Scheme - Full Business Case Update *(due to go to Cabinet in May)*



### 3 Other Meetings

#### **Inquiry: Procurement and Contract Management**

8 April 2021 Informal Session

#### **Call-in**

25 August 2020	Birmingham Clean Air Zone (CAZ): Implementation of Main CAZ Infrastructure – Civil Engineering and Cameras Solution – Full Business Case (FBC)	Called in
8 February 2021	Provision of Legal Advice for the Birmingham Smithfield Development Increase in Call Off Contract Value	Called in

#### **Petitions**

*None scheduled*

#### **Councillor Call for Action requests**

*None scheduled*

### 4 Forward Plan for Cabinet Decisions

008576/2021	Outturn Report 2020-21	18 May 21
<b>Leader</b>		
008307/2021	Perry Barr Regeneration Scheme – Full Business Case Update	18 May 21
<b>Deputy Leader</b>		
008717/2021	New Ways of Working Programme	20 Apr 21
008718/2021	Business Rates – Expanded Retail Discount 2021 to 2022	20 Apr 21
<b>Cabinet Member for Finance and Resources</b>		
007787/2020	Procurement Strategy for supply of non-permanent workers & permanent recruitment solutions	20 Apr 21
008504/2021	Refurbishment and conversion of the former Youth Court to relocate the Coroners Service	20 Apr 21
008616/2021	Contract Extension – Civil Parking Enforcement Services (P129)	20 Apr 21
008682/2021	Arboriculture Services (Non-Highways) (P0560) – Contract Extension	18 May 21
<b>Cabinet Member for Street Scene and Parks</b>		
008760/2021	Increase in Expenditure – Provision of Legal Advice to Support the Development of the Future Waste Strategy (P0610C)	20 Apr 21
007349/2020	Waste Vehicle Replacement Programme	18 May 21





<b>Cabinet Member for Transport and Environment</b>		
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008501/2021	Highway Maintenance and Management PFI Contract	20 Apr 21
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## Sustainability & Transport O&S Committee: Work Programme 2020/21

<b>Chair:</b>	Cllr Liz Clements
<b>Deputy Chair:</b>	Cllrs Olly Armstrong
<b>Committee Members:</b>	Cllrs Muhammad Afzal, Zaker Choudhry, Eddie Freeman, Julie Johnson, Josh Jones, and Timothy Huxtable.
<b>Officer Support:</b>	Ceri Saunders, Acting Group Overview & Scrutiny Manager (303 2786) Scrutiny Officer: Baseema Begum (303 1668) Committee Manager: Louisa Nisbett (303 9844)

Due to changes to Committee meetings due to the Covid-19 lockdown the following dates are proposed for the 2021/22 municipal year. Areas of work previously highlighted and upcoming areas of interest are listed and have been scheduled as agreed by the Chair. Further areas of work will need to be prioritised and agreed by Members for each meeting in advance wherever possible.

### 1 Meeting Schedule

Date	What	Officer Contact / Attendees
8 <sup>th</sup> July 2020 1400 hours Online Meeting  Report Deadline: 29 <sup>th</sup> June	Climate Change Emergency Update	Maria Dunn, Head of Development Policy;
	Emergency Birmingham Transport Plan - Update	Phil Edwards, Assistant Director, Transport & Connectivity and Mel Jones, Head of Transport Planning and Network Strategy
	Highways Management and Maintenance PFI update	Domenic De Bechi, PFI Contract Manager and Kevin Hicks, Assistant Director, Highways & Infrastructure
	Local Engineering Service re-design	Kevin Hicks, Assistant Director, Highways & Infrastructure and Ravinder Sahota, Local Highways Services Manager



Date	What	Officer Contact / Attendees
<b>30<sup>th</sup> September 2020</b> 1400 hours Online Meeting  Report Deadline: 21 <sup>st</sup> Sept	Discussion on the Council's Climate Emergency Declaration  Waste Disposal Contract – Verbal Update  Tracking – Plastic Free Birmingham Inquiry  Air Quality Action Plan Consultation	Committee discussion  Cllr John O'Shea, Cabinet Member for Street Scene and Parks; Darren Share, Assistant Director Street Scene  Darren Share, Assistant Director Street Scene  Mark Wolstencroft, Operations Manager Environmental Protection
<b>21<sup>st</sup> October 2020</b> 1400 hours Online Meeting  Report Deadline: 12 <sup>th</sup> Oct	Parking Enforcement  Update on Emergency Birmingham Transport Plan schemes  School Streets Pilot Project Update  E-Scooters Update	Kevin Hicks, Assistant Director, Highways & Infrastructure and Stacey Ryans, Parking Services Manager  Mel Jones, Head of Transport Planning and Network Strategy/Joe Green, Travel Demand Manager  Joe Green, Travel Demand Manager  Ioanna Moscholidou, Transport and Connectivity and John Myatt, Transport Planning & Investment Manager
<b>18<sup>th</sup> November 2020</b> 1400 hours Online Meeting  Report Deadline: 9 <sup>th</sup> Nov	Emergency Active Travel Fund  Update on Transport Schemes for the Commonwealth Games	Phil Edwards, Assistant Director, Transport & Connectivity and Mel Jones, Head of Transport Planning and Network Strategy  Andy Middleton, Andy Everest, BCC Anne Shaw and Sandeep Shingadia, TfWM



Date	What	Officer Contact / Attendees
<b>16<sup>th</sup> December 2020</b> 1400 hours Online Meeting  Report Deadline: 7 <sup>th</sup> Dec	Cabinet Member for Transport & Environment Portfolio Update  Transport Capital Investment  Clean Air Zone progress update  Climate Emergency Action Plan update	Rose Horsfall, Cabinet Support Officer  Phil Edwards, Assistant Director, Transport & Connectivity  Stephen Arnold, Head of Clean Air Zone  Ian MacLeod, Interim Director, Inclusive Growth and Maria Dunn, Head of Development Policy
<b>20<sup>th</sup> January 2021</b> 1400 hours Online Meeting  Report Deadline: 11 <sup>th</sup> Jan	Clean Air Discussion: - <ul style="list-style-type: none"> <li>Progress on action plan to tackle air pollution at New St Station</li> <li>Feedback from Air Quality Action Plan consultation</li> <li>Clean Air Strategy – Discussion on tackling air pollution across the city</li> </ul>	Professor John Thornes, University of Birmingham; Azhar Quaiyoom, Network Rail; West Midlands Rail Executive and Train Operators  Mark Wolstencroft, Operations Manager Environmental Protection
<b>17<sup>th</sup> February 2021</b> 1400 hours Online Meeting  Report Deadline: 8 <sup>th</sup> Feb	Future Parks Accelerator project  Update on Waste Disposal Procurement  Smithfield Masterplan: sustainability, carbon footprint and transport connections	Cllr John O'Shea, Cabinet Member for Street Scene and Parks; Hamira Sultan, Consultant in Public Health and Future Parks Accelerator Director and Nick Grayson, Green City Manager  Cllr John O'Shea, Cabinet Member for Street Scene and Parks  John Myatt, Transport Planning & Investment Manager and Hannah Willetts, Head of Curzon and Enterprise Zone Development
<b>17<sup>th</sup> March 2021</b> 1400 hours Online Meeting  Report Deadline: 8 <sup>th</sup> March	Flood Risk and Management Annual Report  Active Travel Fund - Tranche 2 update	Kevin Hicks, Assistant Director, Highways & Infrastructure; Hannah Hogan, Flood Risk Manager  Mel Jones, Head of Transport Planning and Network Strategy and Joe Green, Travel Demand Manager



Date	What	Officer Contact / Attendees
<b>CANCELLED</b> <b>21<sup>st</sup> April 2021</b> 1400 hours Online Meeting  Report Deadline: 12 <sup>th</sup> April	TBC	TBC

## 2 Further work areas of interest/Work to be programmed

2.1 The following items could be scheduled into the work programme if members wish to investigate further:

- Implementation of the climate change action plan (TBC)
- Tracking – Birmingham Tree Policy Inquiry Report (previously tracked in November 2019)
- Travel Demand Management (including traffic management issues)
- Managing Developments & Events, (Including transport technology & data)
- Sustainable Energy and the Veolia Contract - \*5-year contract extension (terms & exit strategy)
- Tracking – Plastic Free Birmingham Inquiry (September 2021 TBC)
- Highways Management & Maintenance PFI – update (TBC)
- Update on the Clean Air Strategy (to include an update on engagement work with schools)
- Smithfield development plans – update with Lendlease to discuss issues further in relation to public open space
- Commonwealth Games Sustainability Strategy (TBC)
- Cabinet Member for Transport & Environment – Annual Report & Priorities

## 3 Other Meetings

3.1 Members have previously received a private briefing on the Waste Disposal Contract.

### Call in Meetings

*Birmingham Clean Air Zone (CAZ) Update to Cabinet on Digital and Physical Infrastructure Development, Air Quality Monitoring and Income and Expenditure Forecast; Friday 29<sup>th</sup> January, 10am, Online*



City Centre Public Realm – Phase 1 Full Business Case; Friday 29<sup>th</sup> January, 10am, Online

## Petitions

None  
scheduled

## Councillor Call for Action requests

None  
scheduled

It is suggested that the Committee approve Wednesday at 1400 hours as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

## Contact Officers

Ceri Saunders, Acting Group Overview and Scrutiny Manager, [ceri.saunders@birmingham.gov.uk](mailto:ceri.saunders@birmingham.gov.uk) – 0121 303 2786

Baseema Begum, Research & Policy Officer, [baseema.begum@birmingham.gov.uk](mailto:baseema.begum@birmingham.gov.uk) – 0121 303 1668

## 4 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Sustainability & Transport O&S Committee's remit. **Please note this is correct at the time of publication. Highlighted rows show a change to the previously listed cabinet proposed date.**

Reference	Title	Portfolio	Proposed Date of Decision
008616/2021	Contract Extension - Civil Parking Enforcement Services (P129)	Finance & Resources	20 Apr 2021
008314/2021	Adoption of Parking Supplementary Planning Document	Leader	20 Apr 2021
008760/2021	Increase in Expenditure – Provision of Legal Advice to Support the Development of the Future Waste Strategy (P0610C)	Street Scene & Parks	20 Apr 2021
006832/2019	Highway Maintenance and Management PFI Contract	Transport & Environment	20 Apr 2021
007884/2020	Proposed Compulsory Purchase Order –Digbeth & Allison Street Birmingham for the Beorma Quarter Development	Leader	18 May 2021
007349/2020	Waste Vehicle Replacement Programme	Street Scene & Parks	18 May 2021
005048/2018	Moor Street Queensway Public Realm Improvements Outline Business Case	Transport & Environment	18 May 2021



005491/2018	Digbeth Public Realm Improvements Full Business Case	Transport & Environment	18 May 2021
007926/2020	Snow Hill Station Regeneration – Strategic Outline Business Case	Leader	29 Jun 2021
008307/2021	Perry Barr Regeneration Scheme – Full Business Case Update	Leader	29 Jun 2021
008610/2021	Birmingham Development Plan Review and Revised Local Development Scheme	Leader	29 Jun 2021
008192/2021	Contribution to Decarbonising Construction of HS2 - Approval to accept Grant and Full Business Case	Transport & Environment	29 Jun 2021
008531/2021	Highways and Infrastructure: Footway Crossings Policy and Information for Applicants	Transport & Environment	29 Jun 2021