




BIRMINGHAM CITY COUNCIL

AUDIT COMMITTEE

18 OCTOBER 2023

SCHEDULE OF OUTSTANDING MINUTES

Note: As of 30 September 2021 – Responses to outstanding actions to be made within a 2 month period unless there is an exceptional reason.

	Completed & discharged
	Approaching 2 months
	2 months +

MINUTE NO./DATE	SUBJECT MATTER	COMMENTS
562 14/02/2023	<u>RISK MANAGEMENT UPDATE</u> <u>Additional Action:</u> (iii) A report to be discussed at the next meeting on an audit investigation in the media that resulted in a custodial sentence.	Email circulated by Sarah on 27/06/2023 with a briefing note. Sarah Dunlavey COMPLETED & DISCHARGED
575 28/03/2023	<u>GROUP COMPANY GOVERNANCE – INFORMING THE AUDIT RISK ASSESSMENT</u> <u>Additional Action:</u> (ii) An offline briefing session to be arranged for Committee Members to understand the work undertaken by Cabinet Committee Group Company Governance.	Alison Jarrett/ Mohammed Sajid/ Committee Services Dr Rob Milford to programme briefing sessions into the training timetable for the Committee.
577 28/03/2023	<u>APPROVAL OF THE STATEMENT OF ACCOUNTS 2020/21 AND 2021/22</u> <u>Additional Action:</u> (vi) Officers to arrange an offline briefing via the Treasury Advisor for committee members to gain a better understanding on affordable borrowing.	Contact made to David Green on 08.06.2023. Dates to be explored before sharing with Committee Members. Mohammed Sajid/ Committee Services

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		Dr Rob Milford to programme briefing sessions into the training timetable for the Committee.
603 28/06/2023	<p><u>UPDATE FROM THE EXTERNAL AUDITORS</u></p> <p><u>Additional Action:</u></p> <p>(ii) Agreed for a report on Equal Pay to be provided at the next meeting 19 July 2023.</p> <p>(iii) Noted a briefing session to be delivered by the External Auditors on Equal Pay and Oracle.</p>	<p>Committee Services This item was presented to the 19 July meeting</p> <p>External Auditors Dr Rob Milford to programme briefing sessions into the training timetable for the Committee.</p>
617 19/07/2023	<p><u>UPDATE REPORT ON ORACLE SINCE THE LAST MEETING 28 JUNE 2023</u></p> <p><u>Additional Actions:</u></p> <p>(ii) Noted an update on the Management Review would be reported back to the Committee.</p> <p>(iii) Noted the new Head of Compliance and Vetting would attend the next meeting and provide assurances on the work he was undertaking around Oracle.</p> <p>(iv) Agreed for the updated timetable 2022-23 accounts to be shared with the Committee.</p>	<p>Nic Fell/ Meena Kishinani</p> <p>Jeremy Holt</p> <p>Fiona Greenway/ Finance Team</p> <p>At the 27 September meeting, the Chair noted the Committee had carried the work generally on these areas. On this basis these actions were COMPLETED & DISCHARGED</p>

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638 15/09/2023	<p><u>REPORT ON EQUAL PAY & FINANCIAL PLAN</u></p> <p><u>Additional Action:</u></p> <p>(ii) A written response to be provided by the City Solicitor & Monitoring Officer as to why Council Business Management Committee were making certain decisions rather than Cabinet.</p>	<p>Janie Berry</p> <p>Email circulated on behalf of Janie Berry on 27/09/2023 with a briefing note.</p> <p>COMPLETED & DISCHARGED</p>
642 15/09/2023	<p><u>REPORT ON ORACLE</u></p> <p><u>Additional Action:</u></p> <p>(ii) A list of ongoing reviews to be logged and shared with the Committee</p>	<p>Janie Berry/ Fiona Greenway</p>
653 27/09/2023	<p><u>RESPONSE FROM THE INTERIM DIRECTOR OF FINANCE (SECTION 151 OFFICER) TO THE EXTERNAL AUDITORS REPORT</u></p> <p><u>Additional Action:</u></p> <p>(ii) Noted officers would provide a response to outstanding queries raised by the Committee on;</p> <ul style="list-style-type: none"> - Issues around the 4am start for staff. - Security - an update on Oracle Risk Management Cloud - Risks and calculated timescales associated with the four options of the job evaluation process. - A written update would be provided to the Committee around Schools budgets and their current position. 	<p>Fiona Greenway and Finance Team</p>
655 27/09/2023	<p><u>ASSURANCE SESSION – THE LEADER’S PORTFOLIO</u></p> <p>The Audit Committee deferred the Leader’s Portfolio Session. An extraordinary meeting to be arranged to cover areas associated with the Leader.</p>	<p>An Extraordinary meeting was arranged for 06 October 2023.</p>

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666 06/10/2023	<p data-bbox="368 192 1002 264"><u>ASSURANCE SESSION – THE LEADER’S PORTFOLIO</u></p> <p data-bbox="368 302 1031 374">The Audit Committee agreed to reconvene the Leader’s Portfolio Session.</p>	TBC