

## **BIRMINGHAM CITY COUNCIL**

### **CHILDREN'S SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE**

**WEDNESDAY, 14 NOVEMBER 2018 AT 10:00 HOURS**  
**IN COMMITTEE ROOMS 3 & 4, COUNCIL HOUSE, VICTORIA**  
**SQUARE, BIRMINGHAM, B1 1BB**

## **A G E N D A**

### **1 NOTICE OF RECORDING/WEBCAST**

The Chairman to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Internet site ([www.civico.net/birmingham](http://www.civico.net/birmingham)) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

### **2 DECLARATIONS OF INTERESTS**

Members are reminded that they must declare all relevant pecuniary and non pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

### **3 APOLOGIES**

To receive any apologies.

**3 - 6**

### **4 ACTION NOTES**

To confirm the action notes of the meeting held on the 17th October 2018.

**7 - 24**

### **5 TRAVEL ASSIST**

Cllr Kate Booth, Cabinet Member for Children's Wellbeing; Anne Ainsworth, Corporate Director for Children and Young People; Sharon Scott, Acting AD for SEND and Jennifer Langan, Travel Assist Lead in attendance.

Also, Members of the Learning, Culture and Physical Activity O&S Committee have been invited to attend.

6 **WORK PROGRAMME**

For discussion.

7 **DATE OF NEXT MEETING**

The next meeting is scheduled to take place on Wednesday 12 December 2018 at 1000 hours in Committee Rooms 3 & 4.

8 **REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS RECEIVED (IF ANY)**

To consider any request for call in/councillor call for action/petitions (if received).

9 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

10 **AUTHORITY TO CHAIRMAN AND OFFICERS**

Chairman to move:-

'In an urgent situation between meetings, the Chairman jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

**BIRMINGHAM CITY COUNCIL**

**CHILDREN'S SOCIAL CARE OVERVIEW AND SCRUTINY (O&S)**  
**COMMITTEE – PUBLIC MEETING**

**10:00 hours on Wednesday 17<sup>th</sup> October 2018, Committee Rooms 3 & 4 – Actions**

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**Present:**

Councillor Mohammed Aikhlaq (Chair)

Councillors: Diane Donaldson, Charlotte Hodivala, Shabrana Hussain and Alex Yip.

**Also Present:**

Councillor Kate Booth, Cabinet Member for Children's Wellbeing

Anne Ainsworth, Corporate Director for Children and Young People

Simon Cross, Partnership Manager

Rachel O'Connor, Director of Planning & Performance, Birmingham and Solihull CCG

Penny Thompson, Independent Chair of BSCB

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**1. NOTICE OF RECORDING**

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**2. DECLARATIONS OF INTERESTS**

No declarations of interest were made at this stage of the meeting.

**3. APOLOGIES**

Apologies were submitted on behalf of Councillor Safia Akhtar.

**4. BIRMINGHAM SAFEGUARDING CHILDREN'S BOARD (BSCB) ANNUAL REPORT**

Penny Thompson, Independent Chair of BSCB and Simon Cross, Partnership Manager were in attendance. The discussion included:

- The Chair sees herself as the convenor of all the partners in Birmingham who comprise the safeguarding system.
- Her role is one of support and challenge to the organisations and leaders with the purpose of learning and improving practice.
- Birmingham has a fair way to go and is on a significant improvement journey.
- There are signs of improvement, however, there is a need not to be complacent.
- They are becoming a learning system and learn both from reports where things have not gone well and reports about outstanding practice throughout the country.
- They are actively working on the successor arrangements and by September 2019 there should be multi agency safeguarding, jointly led by the local authority, Clinical Commissioning Groups (CCG) and the police that will seamlessly take on the safeguarding arrangements.
- There has been a lot of churn within the organisations and therefore in 2017/18 some time was lost. However, people are now in place and the leadership is stepping up.
- Members can help the safeguarding agenda by remaining interested and calling partners to account is really important.
- Concerns regarding school exclusions and homelessness were picked up as part of the quality impact and outcomes work. There has been some progress with homelessness. The issue with school exclusions is a national issue and is something colleagues, both in the local authority and the Schools Forum, are actively addressing.
- The Board scrutinises the findings from all inspections relevant to safeguarding, holding all agencies to account for improving practice.
- With regards to the overview of progress for 2017-18, the Board continues to publish Learning Lessons Bulletins and launched 'Right Help, Right Time' guidance in January 2018, on the effective delivery of support for children and families in Birmingham.
- The Committee wanted to thank officers working at the Children's Advice and Support Service (CASS) and Multi Agency Safeguarding Hub (MASH). Seeing how this was set-up at the visit was very valuable for the work of the Committee. Especially, how the partners work together and deal with the large number of enquiries they have on a daily basis. The service is a credit to the City.

**RESOLVED:**

Update noted.

## 5. SPECIAL EDUCATION NEEDS AND/OR DISABILITY (SEND)

The Chair informed the Committee that Members of the Learning, Culture and Physical Activity O&S Committee had been invited to attend for this item, as it was also within their remit. The Chair welcomed Councillor Kath Scott and Councillor Martin Straker Welds to the meeting.

Declarations of interest for this item were:

- Councillor Alex Yip is a school governor at Wilson Stuart School.
- Councillor Martin Straker Welds is a trustee for Centre for Movement Disorders in Birmingham.
- Councillor Kath Scott is a treasurer for a group of girls with autism called Somewhere over the Spectrum and a trustee for Sutton Coldfield Disability Access Group.

Councillor Kate Booth, Cabinet Member for Children's Wellbeing, Anne Ainsworth, Corporate Director for Children and Young People and Rachel O'Connor, Director of Planning & Performance, Birmingham and Solihull CCG were in attendance.

The Chair stated he was disappointed that the presentation was not shared with Members beforehand.

The Corporate Director and Director of Planning and Performance gave the presentation. The discussion included:

- They fully accept the findings of the joint local area SEND inspection.
- There needs to be a fundamental change and they would welcome scrutiny going forward.
- Birmingham's Strategy for SEND and Inclusion 2017 – 2020 didn't go far enough and was not signed up to by anyone other than the City Council.
- The Written Statement of Action (WSOA) will be co-produced and needs to be published and sent to Ofsted by 7<sup>th</sup> December 2018.
- The draft WSOA and action plan will be shared with Members.
- They have engaged BVSC to undertake a survey of anyone who has experience of using Birmingham's Special Education Needs and Disability (SEND) services, in order to review and understand its users' experiences.  
([www.bvsc.org/news/have-your-say-send-services-birmingham](http://www.bvsc.org/news/have-your-say-send-services-birmingham))
- They are beginning to create the new Local Offer.
- They are looking at additional areas they want to improve not just those mentioned in the WSOA.
- The Children and Young People Partnership is not just focusing on SEND but on support for all children.
- The Birmingham Education Partnership (BEP) has an engagement role with schools.
- There was a presentation from Forward Thinking Birmingham at the Health and Social Care O&S Committee and this can be shared with Members.
- Members can be provided with further information regarding the Parents Carers Forum.

- A further update on SEND to be programmed for the 16<sup>th</sup> January 2019 committee meeting and Members from the Health and Social Care O&S Committee and the Learning, Culture and Physical Activity O&S Committee to be invited.

Due to the confusion as to whether Travel Assist was due to be discussed as an item, it was agreed that this will be discussed at the November committee meeting.

**RESOLVED:**

Update noted and:

- The draft WSoA to be shared with Members.
- The Forward Thinking Birmingham presentation given at the Health and Social Care O&S Committee to be shared with Members.
- A further update on SEND to be programmed for the 16<sup>th</sup> January 2019 committee meeting and Members from the Health and Social Care O&S Committee and the Learning, Culture and Physical Activity O&S Committee to be invited.
- Travel Assist to be discussed at the 14<sup>th</sup> November 2018 committee meeting.

**6. WORK PROGRAMME**

Noted and the work programme was discussed further under Other Urgent Business.

**7. DATE OF NEXT MEETING**

**RESOLVED:**

Noted the next meeting is scheduled to take place on Wednesday, 14<sup>th</sup> November 2018 at 1000 hours in Committee Rooms 3 & 4.

**8. REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS**

None.

**9. OTHER URGENT BUSINESS**

Councillor Alex Yip proposed a formal review of Travel Assist, Councillor Diane Donaldson seconded this proposal and the Committee agreed.

**10. AUTHORITY TO CHAIRMAN AND OFFICERS**

**RESOLVED:**

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, has authority to act on behalf of the Committee.

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The meeting ended at 12.20 hours.

# Travel Assist

**14 November 2018**

# Our Legal Duty

- Section 508B of The Education Act 1996 – local authorities to make such travel arrangements as they consider necessary to facilitate attendance at school for eligible children. The provision for eligible children being:
  - Statutory walking distance (for all children):
    - If the nearest school is beyond 2 miles (if below the age of 8) or beyond 3 miles (if aged between 8 and 16)
  - SEN, a disability or mobility problems:
    - Make transport arrangements for all school aged children who cannot reasonably be expected to walk to school because of their mobility problems or because of associated health and safety issues related to their SEN or disability. Eligibility for such children should be assessed on an individual basis to identify their particular transport requirements.
  - Extended rights eligibility:
    - Provide free transport where pupils are entitled to free school meals if their parents are in receipt of maximum Working Tax Credit



# Travel Assist Service

- Travel Assist Team
  - Office hours 07:00 – 17:30 (2 shifts)
  - 21.81 FTE
    - 3 Supervisors
    - 15 Coordinators (G3) – 11.31 FTE
    - 6 Customer Advisors incl. 2 x apprentices (G2) – 5.5 FTE
    - 2 x vacancies back filled with agency (1 x G2, 1 x G3)
  - Busiest period of the year July - October
  - Restricted leave during summer break

# Travel Assist Service Cont.

- Provide travel assistance for 5,870 pupils daily
    - 4,250 pupils on transport per day
    - 1,600 with a bus pass
  - 600 routes per day on average
    - 80% of vehicles are minibuses
    - 478 pupils travel in a wheelchair
    - shortest journey for a pupil - 0.2 miles
    - longest journey for a pupil - 44 miles
    - largest number of vehicles going to one school is 47 minibuses
  - 80 personalised transport budgets (PTB)
  - Bus passes issued to pupils:
    - 16/17 – 1,500 pupils
    - 17/18 – 1,620 pupils
    - 18/19 – first quarter 50% increase in temp accommodation passes
  - Largest provision of school transport in the country
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# Travel Assist Finance

- Travel Assist budget - £18.4M
- £3.5M budget pressure
- Previous financial years:

			Budget	Actual	Variance
Financial year			£	£	£
17/18	Travel Assist	Net Expenditure	17,446,650	20,537,880	3,091,230
16/17	Travel Assist	Net Expenditure	13,543,745	18,249,493	4,705,748
15/16	Travel Assist	Net Expenditure	15,710,900	16,792,354	1,081,454

# Travel Assist Finance Cont.

- £14.2M contractor spend
- £6.2M guide spend
- Other
  - bus passes - £359k
  - personalised transport budget - £317k
  - other local authorities (OLA) - £390k
  - Administration - £783k
  - Income (Post 16 and OLA) - £383k
- Average cost of transport for each pupil (per academic year) is £4,800

# Travel Assist Service – Guides

- 600 + guides provided every day
  - 471 permanent
  - Over 100 relief guides employed by BCC
  - agency guides
    - need fluctuates based on sickness absence, authorised leave etc.
    - on average cover 6/7 routes per day (on Monday can be up to 16 routes)
  - Travel Assist notified at 07:00 – 2 x team to cover within 1.5 hour period
- Not all pupils require a guide – they may be on a guided route as other pupils on that vehicle require a guide
- Unguided routes
- Routes with 2+ guides
- 1:1 guides (individual routes or shared routes)

# Service Improvements

- Implementation of a routing IT solution
- Implementation of Independent Travel Training Service
- Move to paperless office
- Online bus pass application  
[www.birmingham.gov.uk/travelassistbuspassform](http://www.birmingham.gov.uk/travelassistbuspassform)
- Training for office staff – upskilling (autism awareness and effective communication)
- Implementation of complaints database and revised complaints process
- Working with schools to implement their own fleet/driver/guide
- Service redesign

# Application Process

- Statutory Duty
- Transport Referral Form completed by parent/carer
- Form sent to school to confirm school place and provide supporting evidence if required
  - 882 new transport referrals received June to August)
  - not including YR6/YR7 transfer
  - new process for YR6/YR7 introduced last year to review pupils with school – reduced pressure/paperwork on parents/school/Travel Assist
- Application assessed by panel of officers
- Decision based on individual pupil and holistic need
- Response sent to parent and school within 15 working days
- School/contractor advise parent/carer of route/time etc.
- Bus passes sent to school/home

# Application Process Cont.

- Travel assistance provided:
  - Bus pass
  - Home to school transport guided/unguided
  - PTB (personalised transport budget)
  - Public transport guide (and bus pass)
    - 1:1 transport
- Stage 1 Appeal
  - average 20/30 per month
  - reviewed and assessed by Supervisors
- Stage 2 Appeal
  - receive average 4/5 per month
  - 2 years ago average 60+ per month (in crisis)



# Routing

- Routes constantly reviewed throughout the academic year
- All schools reviewed during June/Aug when pupils change (leavers/new starters)
- Largest school has 47 routes
- Routes optimised, re-scheduled based on location of pupils – this may result in change of route/guide
- Whole school provision (12 schools)
  - routed by contractor
  - reviewed by Travel Assist 18/19 – optimised further
- Collaboration with schools
  - 3 schools provide own transport (totalling 15 routes)

# Routing

- Previously no IT solution to review/optmise routes
- Wall maps used – out of date, could not provide data reports
- New IT solution reviewed 18 months ago but requirements not met, interim solution sourced – Q Routes
  - Allows optimisation of routes
  - Shows route timings
  - Reduces dead mileage
  - Improved guide allocation
- Currently sourcing full IT solution
  - parent/carer/school portal (similar to Uber)
  - improved communication for all stakeholders
  - Quicker bus pass assessments (initial request response automatic)
  - secure GDPR
  - management of guides hours – reduced Travel Assist workload
  - contractor/driver compliance improved
  - Improved data analysis

# The National Picture

- Increase in demand for SEN provision across all LA's
- Strain on budgets
- Statutory duties to be met
- Benchmarking completed against other LA's including recent West Midlands wide survey– BCC was shown as cost effective and value for money
- Attend ATCO best practice - West Midlands Education Travel Support Group
- Meeting with Core Cities to review best practice

# School engagement

- SEN Headteachers Forum
- School meetings
  - Annual (moving to bi-annual)
  - As and when required throughout the year
- Guide provision
  - Schools often supply relief guides where possible
  - Schools provide training free of charge for guides based at their school
- Complaints database (in addition to corporate icasework)
  - School IT provided an online complaints database
  - Rolled out as pilot – increase to all schools by December
- School own transport provision
  - Supported schools to provide their own driver/vehicle/guide
  - 3 x schools – 15 routes
- Pick up points
  - 2 schools changed to pick up points
  - Reduced carbon emissions, improved health

# Service Challenges and Solutions

- Guides
  - Rolling recruitment – low uptake
  - Ageing workforce – retiring
  - Working with schools to provide guides
- Over reliance on minibuses
- Contractors
  - old contract – increasing costs
  - low availability of accessible vehicles on the market
- New Home To School Contract
  - Market engagement
  - additional work for team on lead in and at implementation (peak time)
- Clean Air Zone
  - Majority of routes based inside the zone or travel through it
  - Potential increased costs due to Euro 6 minibus requirement (new vehicles)
  - Potential reduced hackney carriage vehicles

# Service Challenges and Solutions cont.

- Data
  - require new IT solution for improved management and reporting of data
  - Working towards new IT solution but there will be a cost
- Communication
  - Small team working over two shifts
  - Currently reviewing and implementing a new telephone system (as per BCC call centre)
  - Potential to have support at peak times from the call centre in future
- Budget
  - Essential to maintain a quality service whilst managing budget pressures
- Complaints/comments
  - Increased complaints at peak time
  - Parent/carers complaints high at beginning of new academic year due to changes to routes/guides
  - New IT solution will improve response to parent/carers information request – reduce complaints
  - Implemented school complaints online system to improve service
  - Working with PSS to manage day-to-day complaints
  - Transferred to corporate icasework complaints database

# Independent Travel Training (ITT)

- We are working with children, young people and their families to promote and deliver ITT
- Working with Adult Services – currently 2 x travel trainers
- Links with Health – reduces obesity, lower carbon emissions
- Working with external source to improve/grow the service. They will gather baseline data including:
  - Identifying potential C&YP in correct age range
  - Meet SENAR officers/schools to discuss individual C&YP identified
  - Promote full or partial ITT (home to school or to pick up point)

# Questions?





## Children's Social Care O&S Committee: Work Programme 2018/19

**Chair:** Cllr Mohammed Aikhlaq

**Committee Members:** Cllrs: Diane Donaldson, Charlotte Hodiola, Shabrana Hussain, Morriam Jan, Kerry Jenkins, Lucy Seymour-Smith and Alex Yip

**Officer Support:** Rose Kiely, Group Overview & Scrutiny Manager (303 1730)  
Amanda Simcox, Scrutiny Officer (675 8444)  
Sarah Stride, Committee Manager (303 0709)

### 1 Terms of Reference

- 1.1 To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning the Children's Trust, vulnerable children, corporate parenting and other child social care and safeguarding functions of the council.

### 2 Priority Issues and Items to be Scheduled

- 2.1 The following were highlighted in June as the possible priority issues for the committee's 2017/18 municipal year:
- Children's Trust - July and December 2018 committee meetings and visits in September 2018 and March 2019.
  - Safeguarding - to include the Birmingham Safeguarding Children's Board Annual report in October 2018 and Youth Justice Strategic Plan in December 2018.
  - Special Educational Needs and Disabilities (SEND) - October 2018 and January 2019.
  - Early Years, Health and Wellbeing contract – to be scheduled.
  - Corporate Parenting – the Corporate Parenting Board Annual report and an update on progress with the Corporate Parenting Inquiry recommendations will be discussed in February 2019. Also, the Cabinet Member for Children's Wellbeing is the Lead Member for Children's Services (LMCS) and the LMCS and the Director of Children's Services (DCS) have a shared responsibility with all officers and members of the local authority to act as effective and caring corporate parents for Children in Care. The Cabinet Member is attending the November 2018 committee meeting.



### 3 Meeting Schedule

3.1 Below is the list of potential committee dates and Members may want to use some of these dates for other things other than committee meetings, such as visits, informal briefings etc.

All at 10 am	Session / Outcome	Officers / Attendees
20 June 2018 in committee room 6	Informal meeting to discuss the Work Programme and priorities.	Andy Couldrick, Chief Executive, Children's Trust; Seamus Gaynor, Head of Executive, Children's Trust; Sarah Sinclair, Interim AD, Commissioning; Natalie Loon, Corporate Parenting Coordinator.
25 July 2018 committee room 6  Report Deadline: 16 July 2018	Cllr Booth, Cabinet Member for Children's Wellbeing.  Children's Trust briefing and discussion.	Suman McCarthy.  Andy Couldrick, Chief Executive; Seamus Gaynor, Head of Executive; Sarah Sinclair, Interim AD, Commissioning; Dawn Roberts, AD, Early Help; David Bishop, Head of Service.
19 September 2018	Visit to the Children's Advice and Support Service (CASS) observe the work of the Children's Trust.	Seamus Gaynor, Head of Executive, Children's Trust; Rachel McCartan, Head of Service, CASS.
17 October 2018 committee rooms 3 & 4  Report Deadline: 8 October 2018	Birmingham Safeguarding Children's Board (BSCB) Annual Report.  Special Educational Needs and Disability (SEND)  Cllr Kath Scott and Martin Straker-Welds were in attendance from the Learning, Culture and Physical Activity O&S Committee.	Penny Thompson, Chair of BSCB; Simon Cross, Business Manager.  Cllr Kate Booth, Cabinet Member for Children's Wellbeing; Anne Ainsworth, Corporate Director for Children and Young People; Rachel O'Connor, Director of Planning & Performance, Birmingham and Solihull CCG.
14 November 2018 committee rooms 3 & 4  Report Deadline: 5 November 2018	Travel Assist  The Learning, Culture and Physical Activity O&S Committee have been invited to attend.	Cllr Kate Booth, Cabinet Member for Children's Wellbeing; Anne Ainsworth, Corporate Director for Children and Young People; Sharon Scott, Acting AD for SEND; Jennifer Langan, Travel Assist Lead; Suman McCarthy, CSO



<b>All at 10 am</b>	<b>Session / Outcome</b>	<b>Officers / Attendees</b>
12 December 2018 committee rooms 3 & 4  Report Deadline: 3 December 2018	Children's Trust report (10am – 11am)	Andrew Christie, Chair; Andy Couldrick, CEX; Professor Jon Glasby, Non-Executive Director; Jenny Turnross, Director of Practice
	Youth Justice Strategic Plan (annual)  Members from the Housing and Neighbourhoods O&S Committee could also be invited for this item as it is linked to the work of the Community Safety Partnership.	Dawn Roberts, AD, Early Help; Trevor Brown, Head Of Youth Offending Services.
16 January 2019 committee room 2  Report Deadline: 7 January 2019	Special Educational Needs and Disability (SEND)  Members from the Health and Social Care O&S Committee and Learning, Culture and Physical Activity O&S Committee have been invited.	Cllr Kate Booth, Cabinet Member for Children's Wellbeing; Anne Ainsworth, Corporate Director for Children and Young People; Rachel O'Connor, Director of Planning & Performance, B'ham and Solihull CCG
13 February 2019 committee rooms 2  Report Deadline: 4 February 2019	Update on the Child Poverty Commission	Councillor Tristan Chatfield, Cabinet Member for Social Inclusion, Community Safety & Equality, Marcia Wynter, Cabinet Support Officer and Suwinder Bains, Cohesion and Partnerships Manager
	Corporate Parenting Board report (annual) and a progress update on the Corporate Parenting Inquiry recommendations.	Andy Pepper, AD, Children in Care Provider Services and Natalie Loon, Corporate Parenting Support Officer
13 March 2019 committee room 2  Report Deadline: 4 March 2019	Visit to observe the work of the Children's Trust.	
17 April 2019 committee room 6  Report Deadline: 8 April 2019	TBC	

## 4 Other Meetings

### Call in Meetings

*None scheduled*

### Petitions



*None scheduled*

## Councillor Call for Action requests

*None scheduled*

It is suggested that the Committee approves Wednesday at 10.00am as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

## 5 Report to City Council / Pieces of Work

5.1 The committee to agree the topic for their report to City Council.

### (Update on the Children's Trust- TBC)

Date	Item

### (Travel Assist - TBC)

Date	Item

## 6 Outstanding Tracking

Inquiry	Outstanding Recommendations	Date of Tracking
Children Missing from Home and Care	R2 – Develop an overarching strategy for missing children so responsibilities are clear and understood, <b>risk is managed well, especially for looked after children and persistent runaways, information is shared effectively and appropriate support is in place for children and families.</b>	Update received: 12 October 2016, 26 April 2017 and 18 October 2017
Corporate Parenting	R1 – R7	Update rec'd 18 Oct 17 & Annual Report 14 Feb 18
<p>R01 - Councillors to commit to at least one activity from the 'menu of involvement'. This will then be published on the Council's website. A follow-up survey will be undertaken by the Scrutiny Office in nine months requesting an update from Councillors on this. Responsibility - All Councillors, by April 2017.</p> <p>R02 - The menu of involvement for Councillors is developed into a corporate parenting handbook for Councillors for May 2018. This will include providing Councillors with examples of how they can undertake each task. Responsibility: Cabinet Member for Children, Families and Schools by May 2018.</p> <p>R03 - Training is offered to Councillors in the first couple of weeks of becoming a Councillor. Responsibility: Deputy Leader by May 2018.</p> <p>R04 - Every children's home in Birmingham that has a Birmingham child in care is visited by the end of July 2017 and the District Corporate Parent Champions ensure this happens. Responsibility: District Corporate Parent Champions by July 2017.</p>		



R05 - Supporting documentation for completing cabinet reports includes a requirement that consideration is given as to any impact of the proposals on children in care. If there are likely impacts, the cabinet report should include this in the body of the report. Responsibility: Cabinet Member for Transparency, Openness and Equality by October 2017.

R06 - The AD, Children in Care Provider Services presents an annual Corporate Parenting Board report to the Schools, Children and Families O&S Committee. Responsibility: Cabinet Member for Children, Families & Schools by Feb 2018.

## 7 Useful Acronyms

<p>ASTI = Assessment and Short Term Intervention</p> <p>BEP = Birmingham Education Partnership</p> <p>BSCB = Birmingham Safeguarding Children Board</p> <p>CAF = Common Assessment Framework</p> <p>CAFCASS = Child &amp; Family Court Advisory Support Service</p> <p>CAMHS = Child and Adolescent Mental Health Services</p> <p>CASS = Children's Advice and Support Service</p> <p>CIC = Children in Care</p> <p>CICC = Children in Care Council</p> <p>CICES = Children In Care Education Service (formerly LACES Looked After Children Education Service)</p> <p>COBS = City of Birmingham School</p> <p>CPR = Child Protection Register</p> <p>CRB = Criminal Records Bureau</p>	<p>CSE = Child Sexual Exploitation</p> <p>DFE = Department for Education</p> <p>EFA = Education Funding Agency</p> <p>EHE = Elective Home Education</p> <p>EYFS = Early Years Foundation stage</p> <p>FCAF = Family Common Assessment Framework</p> <p>FGM = Female Genital Mutilation</p> <p>FSM = Free School Meals</p> <p>IRO = Independent Reviewing Officer</p> <p>Key Stage 1 (Ages 5-7) Years 1 and 2</p> <p>Key Stage 2 (Ages 7-11) Years 3, 4, 5 and 6</p> <p>Key Stage 3 (Ages 11-14) Years 7, 8 and 9</p> <p>Key Stage 4 (Ages 14-16) Years 10 &amp; 11</p> <p>Key Stage 5 (ages 16 – 18)</p> <p>MASH = Multi Agency Safeguarding Hub</p> <p>NEET = Not in Education, Employment or Training</p> <p>NRPF = No Recourse to Public Funds</p> <p>Ofsted = Office for Standards in Education</p>	<p>PCT = Primary Care Trust</p> <p>PEP = Personal Education Plan (all CIC must have one of these).</p> <p>PEX = Permanent Exclusions</p> <p>RAG = Red, Amber, Green</p> <p>SCR = Serious Case Review</p> <p>SEN = Special Educational Needs</p> <p>SENAR = SEN Assessment and Review</p> <p>SENDIASS = SEND Information, Advice and Support Service</p> <p>SENCO = Special Educational Needs Coordinator</p> <p>SEND = Special Educational Needs and Disability</p> <p>SGOs = Special Guardianship Orders</p> <p>UASC = Unaccompanied Asylum Seeking Children</p> <p>YOT = Youth Offending Team</p>
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## 8 Forward Plan for Cabinet Decisions

8.1 The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Children's Social Care O&S Committee's remit.

ID Number	Title	Cabinet Member	Proposed Date	Date of Decision
005164/2018	T023 – Provision of Transport Services (Contract Extension)	Children's Wellbeing	26 Jun 18	26 Jun 18
005447/2018	Council Run Day Nurseries – Public Report	Children's Wellbeing	09 Oct 18	
005639/2018	Options for Next Stage of Early Years Health & Wellbeing Contract	Children's Wellbeing	13 Nov 18	
005729/2018	Youth Justice Strategic Plan 2018-19	Children's Wellbeing	11 Dec 18	
005449/2018	Consultation Outcome: 0-25 Policy for Home to School Transport and Commissioning Strategy	Education, Skills & Culture	13 Nov 18	

