

## REPORT OF THE COUNCIL BUSINESS MANAGEMENT COMMITTEE

### CONSTITUTION

#### A. INTRODUCTION

1. Following an extensive review, and consultation with members and officers, the City Council's Constitution has been refreshed to ensure that it is up to date, properly reflects legal requirements and contains all relevant information to enable good governance.
2. The revised Constitution is divided into five parts:
  - **Part A – Summary and Explanation:** introduction to the Constitution and how the Council operates;
  - **Part B – Roles, Functions and Rules of Procedure:** rules governing the Council's business, how decisions are taken and the rights of citizens;
  - **Part C – Codes and Protocols:** Codes of Conduct for Councillors (also known as "Members") and employees, and other codes and protocols;
  - **Part D – Financial Regulations:** rules governing financial, procurement and contract matters;
  - **Part E – Schedule of Delegations:** how decisions are delegated to officers.
3. The revised Constitution attached also includes the changes proposed as part of the Scrutiny Inquiry on the Full Council meeting, also on the agenda today. Those amendments (in red) are subject to the scrutiny report being agreed.

### MOTION

That approval be given to the revised City Council Constitution as attached and that the City Solicitor be authorised to implement the changes with effect from 11<sup>th</sup> September 2019.