

HOUSING & NEIGHBOURHOODS O&S COMMITTEE
ACTION TRACKER 2021/22

Date	Agenda Item	Action	Notes
14-Oct-21	Performance Monitoring	Further information to be provided on the Wise Move scheme aimed at helping tenants to downsize, to include figures indicating how many people are moving on from larger properties.	
		Grounds Maintenance to be included in future City Operations performance reports.	
		How street cleansing performance in this report compares with pre-pandemic performance to be confirmed.	
		Report on LAMS data on street cleanliness by ward to be provided alongside future performance reports.	
	Housing Update – Repairs and Capital Investment	Update to be provided on the sprinkler installation/fire safety works programme for high rise buildings.	
		Outcome of the job evaluation for Building Safety Managers to be shared with Members.	
	Housing Update - Voids	More detail to be provided on the figures for Major Works Voids – when they became voids and why they are still voids.	
		Further work on Voids, to include visits to RSL properties, to be discussed with Chair and scheduled into the work programme.	
	Housing Update – Tenant Engagement Review	O&S members to be given an opportunity to give evidence/views to contribute to the review.	

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		Once the review is completed, outcomes and recommendations to be shared with Committee.	
23-Sep-21 Informal	Cabinet Member for Homes and Neighbourhoods – Priorities Report	The programme plan and milestones for the Cabinet Member’s priorities to be shared with committee members.	
		An update on the resourcing of the PRS team to be requested.	Currently scheduled for December.
		Request for the online list of identified HMOs by ward to be refreshed.	
		Exempt Accommodation – toolkit to be brought to O&S when ready.	
		Details of O&S work on Voids to be shared with Cabinet Member’s support team.	JB spoke to Cabinet Support Officer on 27 th September.
	Localisation Update	The report summarising the findings from the first phase of the Localisation Star Chamber sessions to be shared with committee members.	Emailed to Members on 30 th September.
		Pioneer Places videos to be sent to committee members.	Emailed to Members on 23 rd September.
		Chair to write to Chief Whips on behalf of the committee regarding support that could be offered to those wards which have not yet produced a Ward Plan.	
	Work Programme	LAMS performance information on street cleansing to be brought to Committee alongside performance monitoring reports;	This has been requested for future performance monitoring reports.

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		Visits to void properties to be arranged and the suggestion was for two properties to be made available in the north of the city and two in the south and for Members to be able to book time-slots.	Visits arranged for Thursday 7 th October.
18-Aug-21	Request for Call-In: Birmingham 2022 – Update on the Perry Barr Regeneration Scheme FBC	Leader to put in writing clarifications and commitments discussed, to be copied to Committee.	Letter emailed to Members on 23 rd August.
8-Jul-21 Informal	Action Notes and Action Tracker	LAMS data: <ul style="list-style-type: none"> • Guidance manual to be circulated • Training session to be arranged 	Guidance manual circulated and training session held on 7 th September.
	Progress Report on Implementation: Reducing Fly-tipping	Enforcement and Engagement Officer job description and “day in the life” paper to be sent to members. Cllr Phil Davis, Chair of Licensing and Public Protection, to be contacted re public protection role and potentially be invited to future meeting. Further reports to be scheduled with the next one in September or October.	Next report currently scheduled for November.
	Developing a Litter Bins Policy	Current guidance to be circulated. Informal session(s) to be arranged – Scrutiny Officers to contact other LAs.	Informal scoping session held on 23 rd September. Further sessions to be arranged.

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	Performance Monitoring	<p>Housing repairs – performance by contractor to be included in the commentary in future reports</p> <p>Housing waiting list – breakdown to be provided of the number of applicants waiting for each type of property</p> <p>Performance measure on grounds maintenance/grass cutting to be included in future reports</p>	Emailed to Members on 15 th July.
	Work Programme	<p>Voids item scheduled for September to be deferred</p> <p>(Visit to be arranged to void properties/properties ready to be re-let)</p>	Scheduled for October.
17-Jun-21	Localisation Update	The two short films about Pioneer Places to be sent to committee members.	Emailed to Members on 18 th June.
		The graduate placement report on Relationship Managers to be shared with committee members.	Emailed to Members on 14 th September.
		Officers to ask the Cabinet Member whether the Star Chamber paper sent out to all directorates can be shared with committee members.	Emailed to Members on 6 th July.
		Chair to have a conversation with the Cabinet Member about inviting Directors to O&S after they have been to Star Chamber.	