



## Co-ordinating O&S Committee: Work Programme 2020/21

<b>Chair</b>	Cllr Carl Rice
<b>Deputy Chair</b>	Cllr Kath Scott
<b>Committee Members:</b>	Cllrs: Deirdre Alden, Albert Bore, Debbie Clancy, Liz Clements, Roger Harmer, Penny Holbrook, Mariam Khan, Ewan Mackey, Rob Pocock and Lou Robson
<b>Scrutiny Support:</b>	Emma Williamson, emma.williamson@birmingham.gov.uk

## 1 Terms of Reference

- 1.1 To plan and co-ordinate the work of all the O&S Committees. To fulfil the functions of an O&S Committee as they relate to any policies, services and activities concerning governance (including transparency, regional working and partnerships); citizens (including communications and public engagement); performance; customer services and emergency planning.

## 2 Meeting Schedule

Date	Item	Officer contact
29 May 2020 at 10.00 am On-line Meeting	Covid-19 update – Leader of the Council	Rebecca Grant, Cabinet Support Officer
03 July & 24 July 2020 at 10.00 am On-line Meeting	Deputy Leader update: <ul style="list-style-type: none"><li>• Performance monitoring</li><li>• City Board</li></ul>	Mary Crofton, Cabinet Support Officer
	Cabinet Delegations – referral from Resources O&S Committee	Emma Williamson, Head of Scrutiny Services
18 September 2020 at 10.00 am On-line Meeting	Scrutiny Framework, Committee Remits and Call in	Emma Williamson, Head of Scrutiny Services
09 October 2020 10.00 am	Leader's Update, to include <ul style="list-style-type: none"><li>• Update following BCC Assurance Framework Cabinet Decision (report attached);</li><li>• Work with other leaders to raise issues at a national level;</li><li>• Consultation on economic strategy, to include economic impact on city centres and local centres.</li></ul>	Rebecca Grant, Cabinet Support Officer



Date	Item	Officer contact
13 November 2020 at 10.00 am	Digital Inclusion Strategy	Raj Mack, Head of Business Engagement Information, Technology & Digital Services
	Electoral Integrity – Voter ID Pilots	Rob Connelly, Assistant Director, Governance
11 December 2020 at 10.00 am	Exempt Accommodation – Introductory session	Emma Williamson, Head of Scrutiny Services
08 January 2021 at 10.00am	Meeting cancelled	
05 February 2021 at 10.00am	Request for Call-In – Investing in Our Future	Emma Williamson, Head of Scrutiny
Report Deadline: 26 Jan 21	Advance consideration of Business Plan 2021-25	Alan Layton, Head of Finance
12 March 2021 at 10.00am Report Deadline: 03 Mar 21	Draft Scrutiny Framework	Emma Williamson, Head of Scrutiny
	Call-in Process Proposals	Emma Williamson, Head of Scrutiny
16 April 2021 at 10.00am Report Deadline: 07 Apr 21	City of Sanctuary Policy Statement 2018-22 – progress report (tbc)	Bethany Finch, Commissioning Manager, Adults Social Care Directorate

### 3 Items to be Scheduled

- 3.1 Customer services inquiry tracking report
- 3.2 Citizen engagement – overview
- 3.3 Council Delivery Plan and Performance Framework
- 3.4 Annual Review of Scrutiny Framework (April 2022)

### 4 Other Meetings

#### Informal Meetings

30 July 2020	Informal meeting to discuss scrutiny approach to LGA Peer Review
18 September 2020	Informal meeting to discuss customer services inquiry
25 September 2020	Informal meeting to discuss performance framework
20 October 2020	Informal meeting to discuss performance framework and Council Plan
15 December 2020	Informal meeting to discuss proposed protocol for member enquiries
08 January 2021	Informal meeting to discuss scrutiny framework and call-in



21 January 2021      Informal meeting to discuss broadband issues

### **Call in**

05 February 2021      Investing in our Future - What Birmingham City Council needs to do next: 2021 – 2026

### **Petitions**

*None scheduled*

### **Councillor Call for Action requests**

*None scheduled*

## **5 Forward Plan**

5.1 Below is an extract of the Forward Plan, detailing those decisions relating to this Committee's remit.

<b>Ref No.</b>	<b>Title</b>	<b>Proposed Date of Decision</b>
008403/2021	Everybody's Battle Everybody's Business – Tackling Inequalities	16 Mar 21

## **6 Scrutiny Reports to City Council**

<b>O&amp;S Committee</b>	<b>Report Title</b>	<b>Date for Council</b>
All	Scrutiny Business Report	July 2020
Education & Children's Social Care	Home to School Transport	September 2020
Co-ordinating	Responding to our Customers	November 2020
All	Scrutiny Business Report	December 2020
Housing and Neighbourhoods	Fly-tipping	February 2021
All	Scrutiny Business Report	April 2021
Health and Social Care	Infant Mortality	April 2021
Co-ordinating	Protocol on Member Enquiries	April 2021