



Schools, Children and Families O&S Committee: Work Programme 2017/18

Chair: Cllr Susan Barnett

Committee Members: Cllrs: Sue Anderson; Matt Bennett; Kate Booth; Barry Bowles; Debbie Clancy; Shabrana Hussain; Julie Johnson; Chauhdry Rashid; Mike Sharpe, Martin Straker-Welds and Alex Yip

Representatives: Samera Ali, Parent Governor; Evette Clarke, Parent Governor, Adam Hardy, Roman Catholic Diocese; and Sarah Smith, Church of England Diocese

Officer Support: Scrutiny Team: Emma Williamson (464 6870) Amanda Simcox (675 8444)
Committee Manager: Louisa Nisbett (303 9844)

1 Priority Issues

1.1 The following were highlighted in June as the possible priority issues for the committee's 2017/18 municipal year:

- Children's Trust (13 Sep 2017, plus workshop in Nov 2017, in addition all Councillors were invited to a briefing on 9 Jan 2018)
- Fair Access protocol with all Schools (13 Sep 2017)
- Children missing school and missing from school e.g. permanent exclusions, home schooled and changing schools (briefing 24 Aug 2017)
- Early Years (consultation 19 June 2017 - 17 August 2017)
- School attainment/improvement (headline data in Dec 2017 & detailed data Mar 2018)
- Young people and housing (discussed at workshop - may be a joint piece of work with Housing and Homes O&S Committee)
- Parents Manifesto / Charter (discussed at workshop)
- Radicalisation (March 2018)

1.2 Annual reports/updates on:

- School places sufficiency (will be e-mailed to Members)
- Birmingham Safeguarding Children Board (BSCB – 17 January 2018)
- Youth Justice Strategic Plan (13 Dec 2017)
- Progress reports on the Committee's Previous Inquiries: Child Sexual Exploitation (CSE), Children Missing from Home and Care and Corporate Parenting (18 Oct 2017)



1.3 Potential priorities for 2018/19 Work Programme:

- How reading is applied in the early years setting (Cllr Debbie Clancy)
- Ward Councillors being actively involved in schools within their ward (Cllr Carl Rice)
- Exclusions (Cllr Carl Rice)
- Implementation of the SEND Strategy
- Update on the Progress on the Child Poverty Commission's Recommendations
- Update on gangs to be scheduled for July 2018
- Youth Justice Strategic Plan
- BSCB Annual Report
- Child Poverty Update (Children's Commission recommendations)
- Corporate Parenting Board Annual Report & Corporate Parenting Tracking Report

2 Meeting Schedule

All at 1.30 pm in Committee Rooms 3 & 4	Session / Outcome	Officers / Attendees
14 June 2017	Informal meeting to discuss the Work Programme. Outcome: <i>This discussion has informed the work programme</i>	
12 July 2017 At 2pm Send out: 4 Jul 2017	The Education and Children's Social Care Improvement Journey Outcome: <ul style="list-style-type: none"> • Briefing note has been requested on children missing school e.g. home schooled and a briefing can be set up. • An update on return home interviews to be provided. • A briefing note on family support to be provided (awaiting details of what needs to be included from Members). 	Cllr Brigid Jones, Cabinet Member for Children, Families and Schools and Colin Diamond, Interim Corporate Director, Children and Young People
	Birmingham's new Strategy for SEND (Special Educational Needs and/or Disabilities) and Inclusion Consultation Outcome: <ul style="list-style-type: none"> • The committee fed into the consultation. 	Jill Crosbie, AD, SEND; Marie Dobson, Project Manager, Education Services and Professor Geoff Lindsay, Chair, Inclusion Commission



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<p>13 September 2017</p> <p>Send out: 5 Sep 17</p>	<p>Children's Trust</p> <p>(In addition there was a briefing session for all Councillors on 11th July 2017 and the July's Cabinet report has been forwarded to the Committee).</p> <p>Outcome:</p> <ul style="list-style-type: none"> • <i>That further reports will be presented to Committee as set out in the reporting / accountability Service Delivery Contract.</i> 	<p>Andy Couldrick, Chief Executive, Birmingham Children's Trust and Sarah Sinclair, Interim AD (Commissioning) Children's Services</p>
	<p>Fair Access Protocol Consultation</p> <p>Outcome:</p> <ul style="list-style-type: none"> • <i>A further report to be submitted to Committee which addresses any outstanding issues raised and a clear performance framework to include headline data on the numbers of children that have been identified through the Fair Access Protocol and the timeframes by which they were put back into a suitable school.</i> 	<p>Alan Michell, Interim Operational Manager, Schools Admissions</p>
<p>18 October 2017</p> <p>Send out: 10 Oct 2017</p>	<p>Tracking: Children Missing from Home and Care and update on CSE</p> <p>Last discussed on 26 April 2017 and outstanding action was that key measures of success that will be used and WMP to come back with Evaluation report regarding locating missing people to be included in update.</p> <p>Outcome:</p> <ul style="list-style-type: none"> • <i>Requested a briefing note be provided by the end of the municipal year (April 2018) to update Members on progress with return home interviews for children placed out of the city.</i> 	<p>Superintendent Paul Drover, West Midlands Police</p> <p>Alastair Gibbons, Executive Director for Children Services</p> <p>Debbie Currie, AD Child Protection, Performance & Partnership and Margaret Gough, CSE Co-ordinator</p> <p>David Bishop, Head of Service Children Out Of School</p> <p>Rob Cotterill, Barnardos and Karen Woodsfield, The Children's Society</p>
	<p>Tracking: Corporate Parenting</p> <p>Outcome:</p> <ul style="list-style-type: none"> • <i>Tracked recommendations and an update on the Members survey to be included at the February meeting when discussing the Corporate Parenting Board annual report.</i> 	<p>Andy Pepper, AD, Children in Care Provider Services and Natalie Loon, Corporate Parenting Coordinator</p>



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<p>22 November 2017</p> <p>Workshop</p>	<p>Children's Trust Workshop</p> <ul style="list-style-type: none"> • Dave Hill, Children's Social Care Commissioner • Andy Couldrick, Chief Executive, Children Trust • Colin Diamond, Corporate Director for Children & Young People • Sarah Sinclair, Interim AD (Commissioning) Children's Services • Seamus Gaynor, Children's Trust <p>Outcome:</p> <ul style="list-style-type: none"> • <i>Members discussed:</i> <ul style="list-style-type: none"> - <i>What is the interface between O&S and Children's Trust?</i> - <i>How does O&S scrutinise the Council's Intelligent Client Function?</i> - <i>How are Members more widely engaged?</i> 	<p>Kalbir Sangha, Project Manager, Programme and Projects Team and Seamus Gaynor, Children's Trust</p>
<p>13 December 2017</p> <p>Room 2</p> <p>Send out: 5 Dec 2017</p>	<p>Citywide School Attainment Statistics – Headline data</p> <p>Outcome:</p> <ul style="list-style-type: none"> • <i>Members provided with the headline data and asked to confirm what they would like for the March 2018 meeting.</i> 	<p>Colin Diamond, Corporate Director for Children & Young People, Tim Boyes, Chief Executive and Tracy Ruddle, Director of Continuous School Improvement, BEP and Shagufta Anwar, Senior Intelligence Officer</p>
	<p>Youth Justice Strategic Plan 2016 – 17.</p> <p>Outcome:</p> <ul style="list-style-type: none"> • <i>Members updated on the Plan and Members discussed gangs at the January 2018 committee meeting.</i> 	<p>Dawn Roberts, AD, Early Help and Trevor Brown, Head Of Youth Offending Services</p>
<p>8 January 2018 at 16.45</p> <p>Room 6</p>	<p>Call-in Request: Birmingham's Strategy for SEND and Inclusion</p> <p>Outcome:</p> <ul style="list-style-type: none"> • <i>Decision not called-in and a letter has been sent to the Cabinet Member.</i> 	<p>Cllr Carl Rice, Cabinet Member for Children, Families and Schools; Jill Crosbie, AD, SEND; David Bridgman, Head of SENAR and Andrew Wright, Head of Virtual School for Children in Care</p>
<p>10 January 2018 at 12.30</p> <p>Scrutiny Office</p>	<p>Informal meeting to discuss the budget proposals to feed into the public consultation</p> <p>Outcome:</p> <ul style="list-style-type: none"> • <i>The Committee responded to the consultation.</i> 	<p>Cllr Carl Rice, Cabinet Member for Children, Families and Schools, Anne Ainsworth, Deputy Director, Anil Nayyar, Head of City Finance – Education and John Hamilton, Interim Director of Resources, and Mark Godwin, Finance Manager, Children's Trust</p>



All at 1.30 pm in Committee Rooms 3 & 4	Session / Outcome	Officers / Attendees
17 January 2018 Send out: 9 Jan 2018	Update on Progress on the Child Poverty Commission's recommendations (1.30pm – 2.10pm approx) Outcome: <ul style="list-style-type: none"> • <i>Data on child poverty was forwarded to Members.</i> • <i>A letter to be sent to DWP supporting auto-enrolment for Free School Meals.</i> • <i>A further update to be provided.</i> 	Councillor Tristan Chatfield, Cabinet Member for Community Safety and Equality, Cllr Roger Harmer and Cllr Robert Alden (lead Members on the Commission), Jacqui Kennedy, Strategic Director for Place, Suwinder Bains, Cohesion and Partnerships Manager, Dr Simon Pemberton, Child Poverty Action Forum and Dennis Wilkes, AD, Public Health
	Birmingham Safeguarding Children Board (BSCB) Annual report (2.10pm – 3.10pm approx) Outcome: <ul style="list-style-type: none"> • <i>The report was noted.</i> 	Penny Thompson, Chair of BSCB and Simon Cross, Business Manager
	Gangs (3.10pm – 4.10pm approx) Outcome: <ul style="list-style-type: none"> • <i>The Gangs and Violence: Uniting to improve safety report was forwarded to Members.</i> • <i>A further update to be provided in 6 months.</i> 	Dawn Roberts, AD, Early Help and Trevor Brown, Head Of Youth Offending Services and Superintendent Mat Shaer and Detective Chief Inspector Nick Dale, West Midlands Police
	Child Sexual Exploitation (CSE) Briefing / Guidelines for Councillors (4.10pm approx) Outcome: <ul style="list-style-type: none"> • <i>The briefing note was noted.</i> 	Debbie Currie, AD Child Protection, Performance & Partnerships; Julie Young, AD Safeguarding (education) and Jon Needham, School Advisor – Safeguarding
14 February 2018 Send out: 6 Feb 2018	Cllr Carl Rice, Cabinet Member for Children, Families and Schools Update	Suman McCarthy, Cabinet Support Officer
	The Corporate Parenting Board Annual Report	Andy Pepper, AD, Children in Care Provider Services and Natalie Loon, Corporate Parenting Support Officer
21 March 2018 Send out: 13 Mar 2018	School Attainment Statistics for Secondary and Primary Schools In addition all Councillors will be invited to a session on school curriculum and assessment on the 13 th March 2018 provided by BEP.	Colin Diamond, Corporate Director, Children & Young People, James Killan, Senior Information Officer and Shagufta Anwar, Senior Intelligence Officer Tim Boyes, Chief Executive and Tracy Ruddle, Director of Continuous School Improvement, BEP.



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	Childcare Sufficiency	Kevin Caulfield, Childcare Quality and Sufficiency Manager
	Radicalisation	Waqar Ahmed, Prevent Manager and Razia Butt, Resilience Advisor

3 Outstanding Tracking

Inquiry	Outstanding Recommendations	Date of Tracking
Children Missing from Home and Care	R2 – Develop an overarching strategy for missing children so responsibilities are clear and understood, risk is managed well, especially for looked after children and persistent runaways, information is shared effectively and appropriate support is in place for children and families.	Update received: 12 October 2016, 26 April 2017 and 18 October 2017
Corporate Parenting	R1 – R7	Update received 18 October 2017

R01 - Councillors to commit to at least one activity from the 'menu of involvement'. This will then be published on the Council's website. A follow-up survey will be undertaken by the Scrutiny Office in nine months requesting an update from Councillors on this. Responsibility - All Councillors, by April 2017.

R02 - The menu of involvement for Councillors is developed into a corporate parenting handbook for Councillors for May 2018. This will include providing Councillors with examples of how they can undertake each task. Responsibility: Cabinet Member for Children, Families and Schools by May 2018.

R03 - Training is offered to Councillors in the first couple of weeks of becoming a Councillor. Responsibility: Deputy Leader by May 2018.

R04 - Every children's home in Birmingham that has a Birmingham child in care is visited by the end of July 2017 and the District Corporate Parent Champions ensure this happens. Responsibility: District Corporate Parent Champions by July 2017.

R05 - Supporting documentation for completing cabinet reports includes a requirement that consideration is given as to any impact of the proposals on children in care. If there are likely impacts, the cabinet report should include this in the body of the report. Responsibility: Cabinet Member for Transparency, Openness and Equality by October 2017.

R06 - The AD, Children in Care Provider Services presents an annual Corporate Parenting Board report to the Schools, Children and Families O&S Committee. Responsibility: Cabinet Member for Children, Families & Schools by Feb 2018.

4 Visits

- 4.1 Previously Members visited the children in care social work teams to talk to front line staff: North West Central (21st February 2017), East (8th March 2017) and South (22nd July 2016 (included the ASTI Team) and 9th March 2017). Members may wish to visit other social work teams etc.
- 4.2 A visit is to be arranged regarding radicalisation for the 16th February 2018 at 2pm – 4pm.



5 Useful Acronyms

<p>ASTI = Assessment and Short Term Intervention</p> <p>BEP = Birmingham Education Partnership</p> <p>BSCB = Birmingham Safeguarding Children Board</p> <p>CAF = Common Assessment Framework</p> <p>CAFCASS = Child & Family Court Advisory Support Service</p> <p>CAMHS = Child and Adolescent Mental Health Services</p> <p>CASS = Children's Advice and Support Service</p> <p>CIC = Children in Care</p> <p>CICC = Children in Care Council</p> <p>COBS = City of Birmingham School</p> <p>CPR = Child Protection Register</p> <p>CRB = Criminal Records Bureau</p> <p>CSE = Child Sexual Exploitation</p> <p>DFE = Department for Education</p> <p>DV = Domestic Violence</p>	<p>EDT = Emergency Duty Team</p> <p>EFA = Education Funding Agency</p> <p>EHE = Elective Home Education</p> <p>EYFS = Early Years Foundation stage</p> <p>FCAF = Family Common Assessment Framework</p> <p>FGM = Female Genital Mutilation</p> <p>FSM = Free School Meals</p> <p>IRO = Independent Reviewing Officer</p> <p>Key Stage 1 (Ages 5-7) Years 1 and 2</p> <p>Key Stage 2 (Ages 7-11) Years 3, 4, 5 and 6</p> <p>Key Stage 3 (Ages 11-14) Years 7, 8 and 9</p> <p>Key Stage 4 (Ages 14-16) Years 10 & 11</p> <p>Key Stage 5 (ages 16 – 18)</p> <p>LSCB = Local Safeguarding Children Board</p> <p>MASH = Multi Agency Safeguarding Hub</p> <p>NEET = Not in Education, Employment or Training</p> <p>NRPF = No Recourse to Public Funds</p> <p>Ofsted = Office for Standards in Education</p>	<p>PCT = Primary Care Trust</p> <p>PEP = Pupil Education Plan</p> <p>PEX = Permanent Exclusions</p> <p>PIE = Pride in Education</p> <p>RAG = Red, Amber, Green</p> <p>SCR = Serious Case Review</p> <p>SEN = Special Educational Needs</p> <p>SENAR = SEN Assessment and Review</p> <p>SENDIASS = SEND Information, Advice and Support Service</p> <p>SENCO = Special Educational Needs Coordinator</p> <p>SEND = Special Educational Needs and Disability</p> <p>SEDP = Special Education Development Plan</p> <p>SGOs = Special Guardianship Orders</p> <p>TA=Teaching Assistant</p> <p>UASC = Unaccompanied Asylum Seeking Children</p> <p>YDC = Young Disabled Champions</p> <p>YOT = Youth Offending Team</p>
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6 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Schools, Children and Families O&S Committee's remit.

ID Number	Title	Proposed Date of Decision	Date of Decision
000232/2015	School Organisation Issues which may include Closures, Amalgamations, Opening of a new school – Standing Item	30 Jun 17	
002600/2016	Unattached School Playing Fields – Disposal for Development	24 Jan 18	
004201/2017	Tile Cross Academy Capital Works 2019	-	24 Jan 18
004629/2018	Additional Primary School Places - Harborne Primary School Annex - FBC - Public Report	13 Feb 18	
004650/2018	John Willmott School Conversion from Community School to Academy Status	24 Jan 18	24 Jan 18
004669/2018	Schools Private Finance Initiative and Building Schools for the Future Savings Review - Contract Termination	24 Jan 18	24 Jan 18
004681/2018	Admission Arrangements and Published Admission Numbers for Community and Voluntary Controlled schools and the Local Authority Co-ordinated Scheme 2019/2020	13 Feb 18	
004752/2018	Birmingham Children's Trust (not on forward plan)	-	24 Jan 18
004776/2018	Equal Pay and TUPE – Schools (not on forward plan)	-	24 Jan 18
004796/2018	Education Delivery and Improvement Plan 2017-18 (not on forward plan)	-	24 Jan 18