

BIRMINGHAM CITY COUNCIL

COUNCIL BUSINESS MANAGEMENT COMMITTEE

MONDAY, 07 JUNE 2021 AT 13:00 HOURS
IN COUNCIL CHAMBER, COUNCIL HOUSE, VICTORIA SQUARE,
BIRMINGHAM, B1 1BB

A G E N D A

1 NOTICE OF RECORDING/WEBCAST

The Chair to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Internet site (www.civico.net/birmingham) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 APPOINTMENT OF COMMITTEE

To note a resolution of the City Council passed at the annual meeting on 25 May 2021 appointing the Council Business Management Committee and Chair for the Municipal Year 2021/2022 as follows:-

Labour
Councillor Fred Grindrod
Councillor Brigid Jones
Councillor Saddak Miah
Councillor Carl Rice
Councillor Martin Straker Welds
Councillor Ian Ward (Chair)

Conservative
Councillor Robert Alden
Councillor Gareth Moore

Liberal Democrat
Councillor Mike Ward

3 ELECTION OF DEPUTY CHAIR

To elect a Deputy Chair for the Municipal Year 2021/2022.

4 **DECLARATIONS OF INTERESTS**

Members are reminded that they must declare all relevant pecuniary and non pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

5 **APOLOGIES**

To receive any apologies.

1 - 2

6 **TERMS OF REFERENCE OF COUNCIL BUSINESS MANAGEMENT COMMITTEE**

To note the Terms of Reference.

3 - 10

7 **MINUTES**

To confirm and sign the Minutes of the last meeting.

11 - 16

8 **PROPOSAL FOR ESTABLISHING A SPECIFIC COUNCIL HOUSE COMPLEX DEVELOPMENT PROJECT**

Report of the Director Digital and Customer Services.

17 - 20

9 **LATE REPORTS NOT ON THE FORWARD PLAN**

Report of the City Solicitor.

21 - 26

10 **APPOINTMENT OF SUB-COMMITTEES AND OTHER BODIES**

Report of the City Solicitor.

27 - 28

11 **ORDER OF NOTICES OF MOTION AT FUTURE CITY COUNCIL MEETINGS**

To agree the order in which Notices of Motion will be considered at City Council meetings.

29 - 32

12 **CITY COUNCIL AND CBM FORWARD PLAN**

To inform members of forthcoming items for City Council and Council Business Management Committee meeting agendas.

33 - 36

13 **COUNCIL AGENDA FOR THE NEXT MEETING**

To consider the Council agenda for the next meeting.

For information the order of Notices of Motion at this meeting will be Labour and Conservative.

14 **COUNCIL BUSINESS MANAGEMENT COMMITTEE DATES FOR 2021/2022**

To note that meetings of this Committee be held on Mondays at 1400 hours except where specified as follows:-

2021

2022

30 June (Wednesday at
1300 hours)

17 January

31 August (Tuesday)

7 February

18 October

28 February

22 November

9 May

20 December

15 **AUTHORITY TO CHAIR AND OFFICERS**

Chair to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

16 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.

TERMS OF REFERENCE OF COUNCIL BUSINESS MANAGEMENT COMMITTEE

- i. The purpose of the Council Business Management Committee is to support the Council's non-executive functions as delegated by Full Council, and in particular:
- ii. Meetings of the full Council
 - To be responsible for the planning and preparation of the agenda, papers and other arrangements for meetings of the Council.
 - To submit recommendations to the Council concerning the appointment of committees and other bodies and their functions and membership.
- iii. Council Appointments to Outside Bodies
 - To submit recommendations to the Council as to the appointment or nomination of persons to serve on outside bodies. In cases of urgency to make appointments or nominations, subject to reporting the details to the next Council meeting for information.
- iv. Civic/Ceremonial
 - To submit recommendations to the Council as to the conferment of rights and privileges (Honorary Alderman, Freedom of the City) and to consider and determine applications to use the City's Coat of Arms.
- v. Constitutional Matters
 - To keep the Council's Constitutional arrangements under review and to approve any in year minor changes relating to the non-Executive arrangements of the Constitution, and to submit recommendations to the Council as to major changes to the Constitution and the adoption of new or amended Standing Orders/ Rules of Procedure.
- vi. Members' Services and Allowances
 - To be accountable for all aspects of services to Members.
 - To keep under review the Council's Allowances Scheme and all other matters relating to Members' allowances.
 - To oversee the Council's relationship with the Independent Remuneration Panel and to submit recommendations to the Council as to both the operation and membership of the Panel.
- vii. Electoral Matters, Parish Councils & Boundary Changes
 - To discharge the Council's various electoral duties under the Representation of the People Acts.
 - To discharge the Council's functions in relation to parishes and parish councils;
 - To discharge the Council's functions under the Local Democracy, Economic Development and Construction Act 2009 (relating to boundary reviews and alterations) and related Local Government legislation.
- viii. Financial & Other Matters
 - To consider any recommendations from the Audit Committee relating to the discharge of the Council's duty, under the Accounts & Audits Regulations 2015.
 - To discharge the Council's functions, relating to pensions, under the Superannuation Acts.
 - To authorise the making of payments, under Section 92 of the Local Government Act 2000, on account of maladministration.

- Foreign travel by Members and Officers of the Council will be reported on a quarterly basis.
- ix. Terms and Conditions of Employment
 - Holding management to account for implementing agreed terms and conditions of employment of staff.
 - Agreeing any changes to terms and conditions of employment (the Birmingham Contract).
 - Holding management to account for the effective consultation and negotiation with employees and representatives of regional and national bodies in connection with terms and conditions of employment.

BIRMINGHAM CITY COUNCIL

COUNCIL BUSINESS MANAGEMENT COMMITTEE 10 MAY 2021
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**MINUTES OF A MEETING OF THE COUNCIL BUSINESS MANAGEMENT
COMMITTEE HELD ON MONDAY 10 MAY 2021 AT 1400 HOURS,
IN THE COUNCIL CHAMBER, COUNCIL HOUSE, BIRMINGHAM**

PRESENT: Councillor Ian Ward in the Chair;

Councillors Robert Alden, Fred Grindrod, Brigid Jones, Carl Rice, Martin Straker Welds and Mike Ward.

NOTICE OF RECORDING

- 3099 The Chairman advised that the meeting would be webcast for live or subsequent broadcast via the Council's Internet site (www.civico.net/birmingham) and that members of the press/public may record and take photographs at the meeting except where there are confidential or exempt items.

DECLARATIONS OF INTEREST

- 3100 Members were reminded that they must declare all relevant pecuniary and non pecuniary interests relating to any items of business to be discussed at this meeting. If a pecuniary interest was declared a Member must not speak or take part in that agenda item. Any declarations would be recorded in the minutes of the meeting.

Councillor Robert Alden advised that he was the Deputy Chairman of the Local Government Association the referred to at agenda item No. 12.

APOLOGIES

- 3101 Apologies were submitted on behalf of Councillors Shabrana Hussain and Gareth Moore for their inability to attend the meeting.

MINUTES

- 3102 That the Minutes of the last meeting held on 29 March 2021 were confirmed and signed by the Chair.

INDEPENDENT REMUNERATION PANEL – MEMBERSHIP

The following report of the City Solicitor was submitted:-

(See document No 1)

Emma Williamson, Head of Scrutiny, made introductory comments relating to the report and it was:

3103

RESOLVED:-

That this Committee appoints the following people to the Independent Remuneration Panel as follows:

<u>Appointee</u>	<u>Term of Office</u>
Rose Poulter Citizen Rep	1 Sept 2021 – 31 August 2025 <i>Re-appointment</i>
Jacqui Francis Citizen Rep	1 Sept 2021 – 31 August 2025 <i>Re-appointment</i>
David Grainger Appointed Member	1 Sept 2021 – 31 August 2024 <i>Re-appointment</i>
Sajid Sheikh Appointed Member	1 Sept 2021 – 31 August 2024 <i>Re-appointment</i>

AMENDMENTS TO CALL-IN FORM

The following report of the City Solicitor was submitted:-

(See document No 2)

Emma Williamson, Head of Scrutiny, made introductory comments relating to the report.

Councillors Carl Rice spoke in support of the proposals set out in the report. Councillor Robert Alden was supportive of the proposals on the understanding the changes were helpful rather than restrictive. He added that the names of the Councillors requesting a 'Call-in' had dropped off the form and Emma Williamson confirmed that that was an error.

It was-

3104

RESOLVED:-

That, subject to the reinstatement of the names as referred to in the forgoing preamble, this Committee agrees the amended call-in form as set out in Appendix 1 of the report submitted.

ANNUAL REVIEW OF THE CONSTITUTION

The following report of the City Solicitor was submitted:-

(See document No 3)

Suzanne Dodd, City Solicitor, made introductory comments relating to the report and noted that an addendum report had been circulated.

(See document No 4)

She continued that the addendum report was seeking agreement to the Code of Conduct considered and agreed by Standards Committee on the 5 May 2021 and a minor change to the Licensing Sub-Committee to reflect legal advice confirming that the Sub-Committees could meet remotely under the Licencing Act when undertaking Licencing Act hearings. Suzanne Dodd continued that the Committee was requested to give consideration to an email from Councillor Phil Davis at appendix 3 relating the Constitution.

The Chair referring to Councillor Davis' point about Ward Forums felt that there should be a minimum number of meetings as set out in the Constitution. He queried the need for hard copies of agenda packs and the City Solicitor confirmed that there was no legal requirement for hard copies to be made available.

Councillor Robert Alden referred to delegations to Chief Officers paragraphs 3.2 ix and 3.3 on page 30 of 312 and welcomed the addition of the word 'together' in ix when referring to the Chief Executive and Chief Finance Officer. He continued by suggesting whether it should also be in consultation with or with the agreement of the Leader of the Council. The Chair indicated that he was willing to accept that. Suzanne Dodd, City Solicitor, felt that the Leader would be consulted many times which may prove overwhelming.

The Chair indicated that the remaining issue to pick up was the declaration of gifts that are refused by Members of the Council. He noted that this issue had been discussed some time ago when the provision was changed so that Members did not have to declare such gifts and he remained of the view that that should continue.

Councillor Robert Alden queried whether there was any legal requirement for that and whether the Standards Committee had sent it on to this Committee with an open mind or with any steer. He felt that to declare refused gifts made it look as if there was something that was not there and open to manipulation. Councillors Mike Ward and Carl Rice agreed with Councillor Alden's comments with Councillor Rice adding that the Councillors on Standards Committee had voted for it.

Suzanne Dodd, City Solicitor, explained that legally the Council did not have to incorporate it and had come through from the Local Government Association

Model Code of Conduct which could be adopted in full or in part or not at all. Robert Connelly, Assistant Director Governance confirmed that the issue had been fully debated at Standards Committee and that it was for the City Council to decide.

In concluding the debate the Chair noted that, whilst representatives from the three groups on the City Council felt the issue of the declaration of refused gifts should not be included, the changes to the Constitution and the Members Code of Conduct should go forward as set out in the report and addendum report

It was-

3105

RESOLVED:-

- (i) That this Committee agrees the proposed amendments set out in Appendix 1 of report, and in the tracked change version of the Constitution (Appendix 2 of the report) together with the changes in the addendum report relating to the Members Code of Conduct and Licensing Sub Committees, and present these for approval at Full Council on 25th May 2021.
- (ii) That this Committee agrees a second recommendation to Full Council, that the City Solicitor be authorised to make in-year changes to the Constitution to reflect variations in the senior officer structure, in line with decisions made by the Council Business Management (Chief Officer and Deputy Chief Officer Appointments, Dismissals And Service Conditions Sub-) Committee – JNC Core Panel. This would be in addition to the existing authority to make minor in-year changes.

PROPORTIONALITY

The following report of the City Solicitor was submitted:-

(See document No 5)

Phil Wright, Committee Manager, made introductory comments relating to the report and noted that, following feedback, future reports on Proportionality would be clearer.

It was-

3106

RESOLVED:-

- (i) That the report be noted; and
- (ii) that proportionality principles are not applied to Council Business Management Committee and Standards Committee.

CITY COUNCIL APPOINTMENTS

The following report of the City Solicitor was submitted:-

(See document No 6)

In response to a comment from Councillor Robert Alden, Councillor Mike Ward Confirmed that his group was meeting on Wednesday 19 May following which he would be able to advise which committees the Liberal Democrat Group were relinquishing seats on.

It was-

3107

RESOLVED:-

That nominations be submitted to the next meeting of City Council of representatives to serve on the bodies detailed in Appendix B to the report.

CITY COUNCIL AND CBM FORWARD PLAN

The following City Council and CBM Forward Plan was submitted:-

(See document No 7)

It was-

3108

RESOLVED:-

That the City Council and CBM Forward Plan be noted.

DRAFT AGENDA FOR CITY COUNCIL ANNUAL MEETING ON 25 MAY 2021

The following draft agenda was submitted:-

(See document No 8)

Suzanne Dodd, City Solicitor, indicated that she wanted to raise the issue of the venue for the Annual meeting. She explained that the Council Chamber was limited to 34 people under Covid restrictions which included Members, officers and members of the public. Officers had looked at a range of alternative venues and the Edgbaston Stadium banqueting suite could hold 140 people and cost £9,000 inclusive of VAT and webcasting. She advised that the Town hall could hold 105 people also at a cost of £9, 000 but without webcasting which Civico may be able provide. The June City Council meeting would also need to be considered and the options for that included pushing the date of the meeting back to October or have an alternative informal meeting to deal with questions and Motions only.

The Chair indicated that it was his view that the Annual Meeting should be held in the Chamber with the quorum of 30 members agreed by the 3 parties and the June meeting be held in October. He suggested that an informal meeting could be held on-line in June to deal with oral and written questions and Motions which he undertook to ensure the Executive would act upon.

Councillor Robert Alden queried under what restrictions the capacity of various venues had been assessed on because as from the 17 May the advice to local authorities was that meetings should take place under the guidance for small sports venues. He also noted that the City Council also owned a couple of large lecture halls at Thinktank. His group were keen to know what was happening from June going forward and, whilst the arrangements for a quorum of 30 was acceptable for the Annual meeting, they did not want such arrangements to be used for other Council meetings.

Councillor Mike Ward indicated that his group had mixed views on having a meeting with 30 members. He continued that there was no 'Lord Mayor's Announcements' item on the agenda for the Annual meeting and noted that members of his group would wish to pay respects to their colleague former Councillor Gwyn Neilly who had passed away recently. It was noted that there was such an item on the agenda. He continued that he too had reservations about the proposed arrangements to be used for the Annual meeting going forward for meetings in the future. He also questioned whether a hybrid meeting could not be held

Councillor Brigid Jones noted that any meeting would have to be safe and that several Councillors had chosen to continue to shield because of health issues. Also, there were a number of the population, mainly young people who had not yet been vaccinated so some younger Councillors did not have the confidence to come into meetings. Additionally, travelling to the venue was also an issue with a lack of confidence on the use of public transport and the reliance on others to observe mask wearing rules. Councillor Jones commented on the need to consider access and egress to the meeting room as well. She concluded by indicating her preference for the annual meeting to be held in the Council Chamber with 30 Members present. She did not believe spending money on external venues was the correct thing to do at this difficult time.

Suzanne Dodd, City Solicitor, confirmed that if person was not physically present at a meeting then they would not be able to participate. So even if the City Council had the technology to hold remote meetings then those Councillors not present would not be able to vote or be included in a quorum. They would not count for attendance in respect of the 'six-month rule'. She continued that the Thinktank had been looked at, but the capacity was only a hundred people. The Chamber was classed as a place of work under the legislation and the government advice is to work at home if you can. Following the recent Court case relating face to face meetings such meetings cannot be held virtually and therefore cannot be held by working at home. Meeting venues must be risk assessed under the 1974 Health and Safety Act to ensure meeting are safe for

those attending. The City Solicitor emphasised that all meetings after the 21 June when restrictions were lifted were being planned as normal. In response to further comments from Councillor Robert Alden, the City Solicitor confirmed that the capacity of the Chamber had been agreed under Health and Safety guidance to keep people attending safe. The other venues had given their capacities knowing the meeting would be after the 17 May 2021. Councillor Robert Alden noted the work from home instruction had been lifted.

During further debate it was agreed to:-

- Hold the Annual Meeting of the City Council on the 25 May 2021 in the Council Chamber with 30 Councillors whose attendance to be agreed on a proportional basis and issues relating to the incoming Lord Mayor's Consort would be resolved outside this meeting.
- Move the June City Council meeting to 22 June 2021 so that it is a normal meeting and officers to have an alternative plan in place if the restrictions were not lifted on the 21 June 2021.
- To move the City Council meeting on the 6 July to either 13 or 20 July and the Groups to advise officers of the preferred choice.
- Have tributes to those former Councillors etc that had not been made due to meetings of the City Council being held on-line at the June meeting subject to any further comments from the groups.

3109

RESOLVED:-

- (i) That the draft agenda be noted;
- (ii) That the various meeting arrangements set out in the bullet points of the preamble.

LOCAL GOVERNMENT ASSOCIATION ANNUAL CONFERENCE

It was noted that it should be established why the costs were so high for a virtual Conference and names would be forwarded in due course

3110

RESOLVED:-

That 5 Councillors (3-1-1) be appointed to join the Local Government Association Annual Conference to be held virtually from 6 July to 8 July 2021.

DATE OF NEXT MEETING

3111

RESOLVED:-

That it be noted that the next meeting of the Committee is scheduled to take place on Tuesday 1 June at 1400 hours.

OTHER URGENT BUSINESS

The Chair was of the opinion that the following matter could be considered as a matter of urgency in view of need to expedite consideration thereof and instruct officer if necessary:-

Civic/Ceremonial Cross-Party Working Group

Following nominations it was-

3112

RESOLVED:-

That Councillors Robert Alden, Yvonne Mosquito, Carl Rice, Paul Tilsley and Ian Ward be appointed to the Civic/Ceremonial Cross-Party Working Group.

(Please note that Councillor Paul Tilsley was nominated outside of the meeting but included here for ease of reference)

AUTHORITY TO CHAIR AND OFFICERS

3113

RESOLVED:-

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, has authority to act on behalf of the Committee.

The meeting ended at 1452 hours.

.....
CHAIR

Birmingham City Council

Council Business Management Committee

7th June 2021



Subject: Proposal for establishing a specific Council House Complex Development Project

Report of: Director Digital and Customer Services

Report author: Peter Bishop

Does the report contain confidential or exempt information? ☐ Yes ☐ No

If relevant, state which appendix is exempt, and provide exempt information paragraph number or reason if confidential :

1 Executive Summary

- 1.1 The purpose of this report is to outline a proposal to establish a Cross-party steering committee to drive forward the development of the Council House Complex.
- 1.2 The purpose of the Steering Committee will be to provide strategic direction for the development of the Council House Complex beyond operational matters e.g. current refurbishment. It will operate on behalf of the Council Business Management Committee (CBM) and will report to it. It will cover the strategic oversight to the project, shaping and acting as a key advisor on the strategic direction of the Project.

2 Recommendations

- 2.1 That a steering committee is established to provide strategic steer and support, effective cross-party agreement and ambition from partners to this important project.

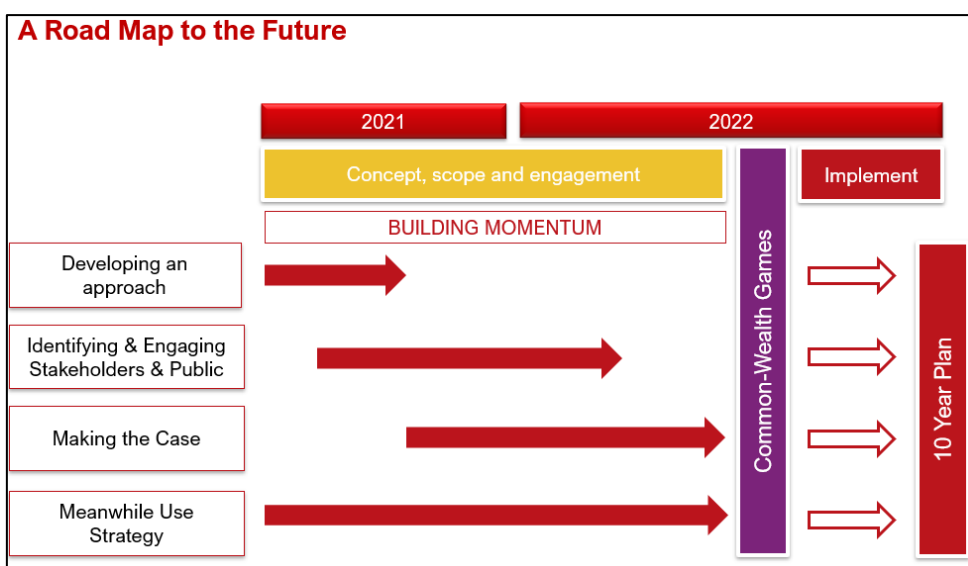
3 Background

- 3.1 The Council House Complex which consists of the Council House, Museum and the Margaret Street Extension, is a significant landmark in the centre of Birmingham. The City Council has recently committed to refurbish the Council House and Museum to ensure the electrical systems are fit for purpose and to redecorate key areas as we become "England House" in readiness for the Commonwealth Games in August 2022. However, the opportunity the Complex provides goes beyond it being a safe and usable space for the public, members and employees.

- 3.2 The City has launched a consultation called “Our Future City Plan”, and as we look forward to the next 20 years, the Future City Plan will incorporate the entire Central Birmingham area from city core to inner-city suburbs, going beyond the ring road to promote and link opportunities and investment that meets the growth needs of more communities. Central Birmingham 2040 will be a collection of successful, interconnected places, each having and developing their own identities yet supported by a much wider built, social and natural network.
- 3.3 The Council House Complex provides the City Council with an opportunity to create a truly accessible public building that is an iconic landmark as part of the city’s cultural, visitor and civic ambitions. In this ambition, it goes beyond its function as the embodiment of the city’s democratic functions, and a base for the Commonwealth games in 2022, but becomes a truly inspirational part of the city’s heritage as part of a vibrant forward-thinking international City.

4 Options considered and Recommended Proposal

- 4.1 A proposal has been developed that will see the Council House Complex developed in a more strategic manner to meet the ambitions the City should have for its civic centre. To achieved that ambition a project will need to be established which will operate to the following approach:



- 4.2 The establishment of a steering committee is pivotal to that approach providing the strategic steer and support, effective cross-group agreement and ambition from partners to this important project. The purpose of the committee is to provide strategic direction for the development of the Council House Complex beyond operational matters e.g. current refurbishment, and to challenge the status quo, inject ambition and drive into the future of the Council House Complex while remaining sensitive to its listed building status and its wider setting.

4.3 The following timing will operate:

Date	Action	Owner
By end of May	Agree draft proposal with Leader and Deputy Leader	Director Digital & Customer Services Director Inclusive Growth
By end of May	Engage on a cross party member basis the ambition and proposal	Director Digital & Customer Services Assistant Director Inclusive Growth
1 st June	Proposal agreed at Council Business Management Committee	Leader and Deputy Leader
Mid-June	Establish expressions of interest from external organisations who would wish to part of this Committee	Deputy Leader
Mid-June	Establish project team to drive forward the project	Assistant Director Inclusive Growth
End June	Kick off Project with inaugural meeting of Steering committee	Assistant Director Inclusive Growth

4.4 Further details and a Terms of Reference for the Steering Committee are listed in the appendix.

5 Appendix

- Appendix A: Proposal for establishing a specific Council House Complex Development Project reporting into a Cross-party Council Steering Committee chaired by the Deputy Leader

Terms of Reference

Purpose and role

The purpose of the committee is to provide strategic direction for the development of the Council House Complex beyond operational matters e.g. current refurbishment, and to challenge the status quo, inject ambition and drive into the future of the Council House Complex while remaining sensitive to its listed building status and its wider setting. It operates on behalf of the Council Business Management Committee (CBM) and will report to it. It covers the strategic oversight to the project, shaping and acting as a key advisor on the strategic direction of the Project.

The Steering committee will allow open and action-focused discussions between the attendees to drive forward the project at pace, with the Project Team and relevant Director or Assistant Director.

The Steering Committee is responsible for:

- To provide strategic guidance on the development of the project including the roadmap for change
- To facilitate constructive discussions and agree decisions and actions to progress the development of the Council House Complex
- To communicate and promote awareness of the project across the Council and with external stakeholders
- To review strategic level risks and issues relating to the implementation of the project
- To provide assurance to CBM, EMT, Cabinet and Council for any significant investment ensuring that the appropriate rigour has been applied to the case for change, specification, procurement, implementation and mobilisation of such investment plans.

Membership

Attendee	Role and responsibility
<i>Required</i>	
Deputy Leader (Chair)	To chair meeting the meeting and act as the overall accountable member for the project
Leader of The Conservative Group or nominee	To attend meeting and contribute to the shaping and delivery of the project
Leader of the Liberal Democrat Group or nominee	
Cabinet Member for Education, Skills and Culture	
Chief Executive/s Birmingham Museums Trust or nominee	
Assistant Director Communities, Culture	
Director, Inclusive Growth/Assistant Director	To be confirmed via an expression of interest.
Other key representatives of external organisations as required	
Cabinet Support Officer	To note and circulate key discussion points and actions

Approach

- It is proposed that Steering Committee meetings will be held bi-monthly
- Key inputs to the meeting will be the Project Highlight report
- Actions will be agreed during the meeting by all parties
- Off-line progress checks will be carried out in-between meetings as required

Expectations

All attendees should ensure:

- Meetings are action-focussed and demonstrate willingness to find solutions
- Meetings are built around collaborative working and two-way conversations
- They provide and enable open and transparent information and discussions
- They demonstrate commitment to this agenda

Management of Meetings

Supporting materials and activities to be produced and undertaken by the Project Team.

Links to other committee/boards

Outcomes and outputs from the Steering Committee meetings may feed into the following forums:

- Cabinet
- Council Business management Committee
- Resources Overview and Scrutiny Committee
- Co-ordinating Overview & Scrutiny Committee
- Council Leadership Team

Birmingham City Council

Council Business Management Committee

07 June 2021



Subject: Annual Report: Late Reports not on the Forward Plan and Those Authorised for Immediate Implementation

Report of: Suzanne Dodd, City Solicitor

Report author: Emma Williamson, Head of Scrutiny Services

Does the report contain confidential or exempt information? ☐ Yes ☒ No

1 Executive Summary

1.1 The Constitution¹ states that a report will be submitted to Council on an annual basis detailing:

- those decisions not on the Forward Plan, i.e. notification published the required 28 days ahead of consideration, and thus requiring the agreement of the Chair of a relevant Overview and Scrutiny Committee of the matter to which the decision relate;
- those reports authorised for immediate implementation: i.e. where "... the interests of the Council are jeopardised unless an executive decision is implemented immediately then the Chief Executive in consultation with the Leader (or Deputy Leader in his/her absence) may designate such executive decision as so urgent that its implementation cannot wait until the expiry of the call-in period";

1.2 This report sets out that information for the 2020/21 municipal year.

2 Recommendations

2.1 That the Council's Business Management Committee:

- Notes the report;
- Confirms that Members wish to submit the report to the next full City Council meeting.

¹ Part B6.2 and B6.9; as agreed by City Council September 2019

3 Reports Not on the Forward Plan

- 3.1 Key decisions are made by Cabinet and must first be published in the Cabinet's Forward Plan in so far as they can be anticipated, and at least 28 days before the meeting. If a key decision is not on the Forward Plan, then it may still be taken by Cabinet provided it meets the requirements set out in the Constitution (Part B6.2).
- 3.2 There were nine key decisions not on the Forward Plan in the 2020/21 municipal year and these are set out in the table below. This compares to one in 2019/20 and 11 in 2018/19.
- 3.3 In summary, four were not on the Forward Plan within the timescale because of the need to accept Government funding in a short time frame; two because of administrative errors; another two were initially conceived as a non-key decisions and had to be amended, and one decision was required quickly because of slippage in Delivery Plan timescales.

Date	Title	Reason
23 June 2020	E-Scooters Trial (Inclusive Growth)	Report in relation to the delivery of the Birmingham e-Scooter trial, which the Department for Transport is commencing more rapidly and in more areas across the country than initially planned to help mitigate reduced public transport capacity. The delivery of the e-Scooter trial will aid the recovery of the city as COVID-19 lockdown begins to be lifted. It is impracticable to defer the decision due to the fact that the trial is expected to start in July at the earliest.
23 June 2020	Emergency Active Travel Fund (Inclusive Growth)	Report in relation to the acceptance of time critical government funding. The delivery of emergency active travel measures to aid the recovery of the city as COVID-19 lockdown begins to be lifted, must be taken because it is impracticable to defer the decision due to the fact that the first tranche of funding must be spent within 8 weeks of its receipt
13 October 2020	Highbury Estate – Heritage Lottery Fund Bid Support and Accountable Body Request (Finance & Governance)	<p>The administration process for adding the item to the forward plan was not fully completed. The request for it to be added to the Cabinet timetable was made in July and a forward plan reference provided. However, a check box for inclusion on the forward plan had not been ticked.</p> <p>The key decision relating to Highbury Hall and the council's support to their Heritage Lottery Fund bid by underwriting their fund raising up to £1m, must be taken because it is impracticable to defer the decision due to the Highbury Trust wishing to make their bid in November 2020.</p>

Date	Title	Reason
13 October 2020	Bid to Ministry of Housing Communities and Local Government (MHCLG) Re. Supported Housing Oversight Pilots 2020/2021 (Neighbourhoods)	The Council was invited to bid for MHCLG funding via a prospectus issued to the council on 24th September with a closing date for bid proposals of 6th October 2020. The prospectus invites Birmingham to submit proposals in regard to improving standards in the supported Exempt accommodation sector specifically in regard to improving quality through an inspection and enforcement, undertaking strategic needs assessment and evaluation and monitoring of outcomes. This is a short term pilot until the end of March and therefore urgent approval was sought to accept this funding now in order to put in place interventions that will deliver outcomes within that timescale.
13 November 2020	Local Authority Compliance and Enforcement Grant (Neighbourhoods)	<p>The Government made available £60m nationally for increased enforcement and compliance work by Local Authorities. Birmingham City Council's allocation is £889,747 in the form of a grant that can be drawn down by the Council for any works that supports compliance with Covid rules and enforcement. The Government is recommending that this will include the appointment of Covid Marshalls which will be advisors with no regulatory powers.</p> <p>As the decision cannot be published on the Forward Plan with the requisite notice period - this would require the grant to be returned to Government- consideration of this report was approved by the Chief Executive and the chair of the relevant Overview and Scrutiny Committee, Councillor Holbrook</p>
19 January 2021	Investing in our Future (Chief Executive)	The report was initially conceived as a non-key decision but as more details emerged of the financial implications, it was agreed to put forward the report as a key decision
16 March 2021	Home to School Transport Procurement Strategy (Education & Skills)	To delay until April Cabinet would have had a detrimental effect on the planned procurement timetable. The item was missed off the forward plan due to administrative error.

Date	Title	Reason
20 April 2021	Delivery Plan Reserve (Finance & Governance)	This matter was not included in the Forward Plan because the it has only recently become clear that Delivery Plan timescales have slipped which leads to the need to take key enabling decisions. The key decision is relating to a drawdown of £5m from the Delivery Plan Reserve, with allocations delegated to the Chief Executive in consultation with the Leader and Chief Finance Officer. This reserve decision must be taken by Cabinet under the Constitution. It is impracticable to defer the decision due to need to commit to project expenditure to enable Delivery Plan business cases to be produced by the revised June 2021 deadline.
18 May 2021	Adoption of Sutton Coldfield Town Centre Masterplan Supplementary Planning Document (Inclusive Growth)	This report was not included in the Forward Plan because Sutton Coldfield Town Centre Masterplan boundary covers one single ward. However, it has now been agreed that due to the role Sutton Coldfield Town Centre plays in serving Sutton Coldfield and indeed Birmingham as a whole, adopting the masterplan will have an impact on more than one ward and should be considered a key decision. The key decision relating to adopting Sutton Coldfield Town Centre Masterplan must be taken because it is impracticable to defer the decision due to the need to use the masterplan for active funding applications to deliver the bold vision and projects but also to support the planning management process for imminent planning applications within the town centre. Having the masterplan adopted will provide an up-to-date planning framework, supporting the delivery of high-quality schemes within the town centre.

4 Reports authorised for Immediate Implementation

- 4.1 No reports were authorised for immediate implementation and so were not subject to call-in in 2020/21. This compares to six in 2019/20 and five in 2018/19.

5 Next Steps

- 5.1 Decisions not the Forward Plan will be taken to the Corporate Leadership Team in June as part of the City Solicitor Assurance and Performance Report; it will contain the information in this report and relevant guidance.

Birmingham City Council

Council Business Management Committee

1 June 2020



Subject: Appointment of Sub-Committees and Other Bodies

Report of: Suzanne Dodd, City Solicitor

Report author: Phil Wright
Group Team Manager
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phil.wright@birmingham.gov.uk

Does the report contain confidential or exempt information? ☐ Yes ☒ No

If relevant, state which appendix is exempt, and provide exempt information paragraph number or reason if confidential:

1 Executive Summary

- 1.1 To seek the instructions of the Committee in relation to the appointment and functions of Sub-Committees and other bodies.
- 1.2 To appoint Councillors to serve on the bodies.

2 Recommendations

- 2.1 That the Sub-Committees and other bodies detailed in the Appendix to the report be appointed for the Municipal Year 2021/22.
- 2.2 That Councillors be appointed to serve on the Sub-Committees and other bodies detailed in the Appendix to the report for the Municipal Year 2021/22.

3 Background

- 3.1 Appointments to Sub Committees with the exception of the Election Matters Members Forum have historically been subject to proportionality rules.

4 Appendix

- 4.1 Appointment of Sub-Committees and Other Bodies.

APPOINTMENT OF SUB-COMMITTEES AND OTHER BODIES

A. MISCELLANEOUS APPEALS SUB-COMMITTEE

The Committee is requested to appoint the above Sub-Committee with the following Functions:-

1. To consider any appeal under the Rules and Regulations for the Operation of the Retail Markets.
2. To consider any other appeal(s) that are not covered by any of the other Committees or Sub-Committees of the City Council.

The Committee is requested to appoint the Chair and Members to the Sub-Committee as follows:-

5 Members (3 Lab: 1 Con: 1 Lib Dem) Quorum is 3 Members

2019/2021

Cllr Marje Bridle	(Lab) – Chair
Cllr Mohammed Aikhlaq	(Lab)
Cllr Shafique Shah	(Lab)
Cllr Gareth Moore	(Con)
Cllr Neil Eustace	(Lib Dem)

2021/2022

Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Con)
Cllr	(Lib Dem)

with Cllr ----- as Chair

B. ELECTION MATTERS MEMBERS FORUM
(out of proportionality rules)

The Committee is requested to appoint the above Forum with the following Functions:-

1. To recommend further improvements to the Elections Office and/or the Elections processes;
2. To be consulted over relevant consultation papers relating to the Elections Process;
3. To discuss issues that the Returning Officer may wish to raise with the Members Forum.

The Committee is requested to appoint the Chair and Members to the Sub-Committee as follows:-

7 Members (4 Lab, 2 Con, 1 Lib Dem) Quorum is 3 Members

2019/2021

Cllr Shabrana Hussain	(Lab)
Cllr Brigid Jones	(Lab)
Cllr Ian Ward	(Lab) (Chair)
Cllr Martin Straker Welds	(Lab)
Cllr Robert Alden	(Con)
Cllr Timothy Huxtable	(Con)
Cllr Jon Hunt	(Lib Dem)

2021/2022

Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Con)
Cllr	(Con)
Cllr	(Lib Dem)

with Cllr Ian Ward as Chair

**C. CHIEF OFFICER AND DEPUTY CHIEF OFFICER APPOINTMENTS,
DISMISSALS AND SERVICE CONDITIONS SUB-COMMITTEE**

The Committee is requested to appoint the above Sub-Committee with the following Functions:-

1. To consider and determine the form of the employment contracts and other Terms and Conditions (including related structural issues) for the Chief and Deputy Chief Officer Posts as defined in the Constitution of the City Council.
2. To be responsible for making appointments to all posts falling within 1 above and to recommend to the Council the appointment of the Chief Executive.
3. To deal with all termination and disciplinary arrangements relating to Chief Officer and Deputy Chief Officer posts (including early retirement and the award of added years).

The Committee is requested to appoint the Chair and Members to the Sub-Committee as follows:-

The Leaders of the three main political parties (or their nominees), two other members subject to the proportionality rules and the Chief Executive as an advisor. Quorum is 3 Members to include the Leader of the Main Opposition Party or their nominee.

2019/2021

Cllr Ian Ward	(Lab) (Chair)
Cllr Brigid Jones	(Lab)
Cllr	(Lab)*
Cllr Robert Alden	(Con)
Cllr Jon Hunt	(Lib Dem)

2021/2022

Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)*
Cllr	(Con)
Cllr	(Lib Dem)

*To be appointed dependent on the Directorate to which the post relates.

*To be appointed dependent on the Directorate to which the post relates.
with Cllr Ian Ward as Chair

D. PERSONNEL APPEALS (DISMISSALS) SUB-COMMITTEE

The Committee is requested to appoint the above Sub-Committee with the following Functions:-

1. To consider, with Delegated Power the appeals relating to the Dismissal of Council managed employees.
2. (the process to be followed by appellants shall be as laid down on the People Solutions website and in accordance with City Council's policy with no appeals being submitted direct to this body without first exhausting the prescribed HR process).
3. In hearing an appeal, the Sub-Committee shall not have the power to award financial compensation to any appellant.
4. The Sub-Committee shall have the right to determine whether appeals shall be dealt with, where appropriate, by means of written representations.
5. All meetings of the above Sub-Committee must be chaired by one of the three appointed Chairs of the Sub-Committee and a Quorum for the full Sub-Committee or an individual Panel hearing an appeal shall be 3. No appeal may be heard in the absence of a Quorum.
6. To authorise the Chair of the Sub-Committee or any Member thereof to give evidence at any Employment Tribunal should they be required to do so.
7. To recommend to the Council Business Management Committee and oversee any appropriate training and guidance being given to Members and Officers, as necessary, on how to manage Personnel Appeals.
8. To recommend to the Council Business Management Committee any appropriate or desirable improvements for dealing with the effective and efficient administration of future Personnel Appeals arising from case hearings.
9. To make any other recommendations to the Council Business Management Committee.

The Committee is requested to appoint the Chairs and Members to the Sub-Committees as follows in accordance with proportionality requirements

11 Members (7 Lab, 3 Con, 1 Lib Dem)

2019/2021

Cllr Mohammed Aikhlaq	(Lab)
Cllr Mahmood Hussain	(Lab)*
Cllr Mohammed Idrees	(Lab)
Cllr Julie Johnson	(Lab)
Cllr Marian Khan	(Lab)*
Cllr Mary Locke	(Lab)*

2021/2022

Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)

Cllr Sybil Spence	(Lab)	Cllr	(Lab)
Cllr Ken Wood	(Con)	Cllr	(Con)
Cllr Gary Sambrook	(Con)	Cllr	(Con)
Cllr Maureen Cornish	(Con)	Cllr	(Con)
Cllr Mike Ward	(Lib Dem)	Cllr	(Lib Dem)
*Chairs		*Chairs.	

E. COMMONWEALTH GAMES MEMBER ADVISORY BOARD

The Committee is requested to appoint the above Advisory Board with the Terms of Reference as agreed by the Board and to make recommendations to Cabinet.

The Committee is requested to appoint the Chair and Members to the advisory Board as follows:-

8 Members (5 Lab, 2 Con, 1 Lib Dem)

<u>2019/2021</u>	<u>2021/2021</u>
Cllr Ian Ward (Lab)	Cllr (Lab)
Cllr Brigid Jones (Lab)	Cllr (Lab)
Cllr Waseem Zaffar (Lab)	Cllr (Lab)
Cllr Peter Griffiths (Lab)	Cllr (Lab)
Cllr Lucy Seymour-Smith (Lab)	Cllr (Lab)
Cllr Debbie Clancy (Con)	Cllr (Con)
Cllr Alex Yip (Con)	Cllr (Con)
Cllr Jon Hunt (Lib Dem)	Cllr (Lib Dem)
	with Cllr Ian Ward as Chair

F. COUNCIL HOUSE CROSS PARTY WORKING GROUP

The above Working Group has been replaced with a Cross-party Steering Committee to drive forward the development of the Council House Complex as referred to in a report earlier in the meeting with the following Membership:-

Deputy Leader (Chair)
Leader of The Conservative Group or nominee
Leader of the Liberal Democrat Group or nominee
Cabinet Member for Education, Skills and Culture
Chief Executive/s Birmingham Museums Trust or nominee
Assistant Director Communities, Culture
Director, Inclusive Growth/Assistant Director
Other key representatives of external organisations as required

G. CIVIC/CEREMONIAL CROSS PARTY WORKING GROUP

The Committee is requested to note the above Working Group was appointed recently to develop criteria for the bestowing Honorary Freeman of the City titles and Freedom of the City privileges and to develop a criteria for considering requests for the use of the Coat of Arms, with the following members:-

5 Members (3 Lab, 1 Con, 1 Lib Dem)

Cllr Ian Ward	(Lab)
Cllr Carl Rice	(Lab)
Cllr Yvonne Mosquito	(Lab)
Cllr Robert Alden	(Con)
Cllr Paul Tilsley	(Lib Dem)

ORDER OF “NOTICES OF MOTION” AT FUTURE CITY COUNCIL MEETINGS

Members will recall that in previous years an informal arrangement in respect of alternating the order in which “Notices of Motion” (Motions for Debate from Individual Members) under Council Procedure Rules (Section B4 G of the Constitution) are considered at City Council Meetings has been in operation.

If the same arrangement is adopted the order for the Municipal Year 2021/2022 would be as follows:-

<u>Council Date</u>	<u>1st</u>	<u>2nd</u>	<u>Deadline*</u>
23 June 2021	Lab	Con	10 June 2021
13 July 2021	Lib Dem	Lab	8 July 2021
14 September 2021	Con	Lib Dem	2 September 2021
2 November 2021	Lab	Con	21 October 2021
7 December 2021	Lib Dem	Lab	25 November 2021
11 January 2022	Con	Lib Dem	23 December 2021
1 February 2022	Lab	Con	20 January 2022
25 February 2022	Budget Meeting (No Notices of Motion)		
15 March 2022	Lib Dem	Lab	3 March 2022
24 May 2022	Annual Meeting (No Notices of Motion)		

* Deadline for submission of Notices of Motion - 7 clear working days before City Council.



CITY COUNCIL FORWARD PLAN 2021/22 – June 2021

CBM	Item
07 June 2021	Future of Council House Complex Reports not on the Forward Plan – Annual Report Appointments Order of Motions
30 June 2021	Petitions Update
31 August 2021	Family Friendly Policies/New Ways of Working Update (provisional) – Tim Normanton, AD HR
18 October 2021	Petitions Update
2 November 2021	

City Council	Item
22 June 2021	Executive Business Report Reports not on the Forward Plan
13 July 2021	Scrutiny Business Report Youth Justice Plan Scrutiny Inquiry: Council Assets (tbc) Lead Member report: Transport Delivery Committee
14 September 2021	Executive Business Report Lead Member report: WMCA Scrutiny
2 November 2021	
7 December 2021	Scrutiny Business Report Lead Member report: West Midlands Police & Crime Panel

CBM	Item	City Council	Item
20 December 2021	Petitions Update	12 January 2022	Executive Business Report
17 January 2022		1 February 2022	Scrutiny Business Report Lead Member report: West Midlands Fire Authority Annual Report from the Chair of Audit Committee to City Council
7 February 2022	Provisional City Council and CBM dates for 2022/23 Meetings during Pre-Election Period	22 February 2022	BUDGET MEETING: Financial Plan 2021-2024
28 February 2021	Petitions Update Annual Report of the Independent Remuneration Panel Implementation of Real Living Wage – if required	15 March 2022	Executive Business Report Annual Report of the Independent Remuneration Panel
9 May 2022	Proportionality City Council Appointments Annual Review of the City Council's Constitution	24 May 2022	ANNUAL MEETING Including Appointment to the Roll of Honorary Alderman and Appointment of the Leader

Four Yearly or ad-hoc items:

Appointment to the Roll of Honorary Alderman (May 2022); Appointment of the Leader (May 2022)

Items to be scheduled / proposed:

Executive Business Report – June, Sept/Nov, January and April; Scrutiny Business Report – July, December, February; Lead Member reports: West Midlands Fire Authority (February); Transport Delivery Committee (July); WMCA Scrutiny (September); GBSLEP Scrutiny (November); West Midlands Police & Crime Panel (December)

Annual Standards Committee Report (Contact: Rob Connelly, Interim Assistant Director, Governance) (tbc)

* Pre-meeting of members to select Lord Mayor elect ** Annual Council Photograph

Appendix 1: City Council Resolutions – Tracker

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
5b	04 December 2018	<p>Women & Democracy:</p> <ul style="list-style-type: none"> • That the attached Statement of Intent is agreed; • That Cabinet Members and named officers are asked to implement the action plan included within the report in order to tackle the many barriers to women's representation in Local Government; • Add the following to action plan: Noting the small proportion of women representing the new single member wards, to lobby the Boundary Commission for a further review of city wards to tackle this issue. 	Deputy Leader / Jonathan Tew, Assistant Chief Executive / City Solicitor	Action plan implementation underway [January 2019]
6g	15 January 2019	<p><i>Motion for Debate:</i> The Council therefore calls on the Executive to place into the public domain all documents relating to the GMB payment including, but not limited to:</p> <ul style="list-style-type: none"> • A copy of the ACAS deal itself • Copies of all delegated decision reports • Copies of any briefings or correspondence with any cabinet member, previous or current, regarding the deal • Copies of any correspondence between the Council and GMB in the run up to and after the Unite settlement regarding the proposed settlement and any objections GMB had to that 	Leader / City Solicitor	<p>Motion will be monitored regarding release of documentation, earliest possible date Feb 2020</p> <p>Monitoring Officer reviewing the information</p> <p>[August 2020 update]</p>

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
		<ul style="list-style-type: none"> Copies of any correspondence concerning the decision to exclude GMB from talks after the Unite settlement Copies of minutes from all meetings between the Council and any Union concerning implementation of the Nov 2017 settlement Full details of all costs involved, including the total payment itself and any legal costs Copies of any correspondence regarding how and why the deal should be kept secret and not included in usual processes such as the requirement to publish all spend over £500 The Council also calls for an immediate review into the use of delegated powers within the constitution 		
5a	14-Jan-2020	<p><i>Birmingham Suicide Prevention Strategy 2019-2024:</i></p> <p>That Council endorses the Birmingham Suicide Prevention Strategy and calls on elected members across all parties to support the delivery of the strategy moving forward.</p> <p>That the Action Plan that underpins this strategy is circulated to all Members and that updates on progress are published on an annual basis.</p>	Cabinet Member Health and Social Care / Justin Varney, Director of Public Health	An advisory group which meets bi-monthly are currently working on the action plan which will be circulated in the Summer. [February 2020 update]

Other Actions from City Council Meetings

Date	Agenda Item	To Respond	Request/Question	Action taken

BIRMINGHAM CITY COUNCIL**CITY COUNCIL**

**Tuesday, 22 June 2022 at 1400
hours in the Lyttleton Theatre,
Birmingham Midland Institute,
Birmingham**

A G E N D A**1 NOTICE OF RECORDING**

Lord Mayor to advise that this meeting will be webcast for live or subsequent broadcast via the Council's Internet site (www.civico.net/birmingham) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 DECLARATION OF INTERESTS

Members are reminded that they must declare all relevant pecuniary and non pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting

Attached

3 MINUTES

To confirm and authorise the signing of the Minutes of the meeting of the Council held on 25 May 2021.

4 LORD MAYOR'S ANNOUNCEMENTS

(1400-1410)

To receive the Lord Mayor's announcements and such communications as the Lord Mayor may wish to place before the Council.

5 PETITIONS

(10 minutes allocated) (1410-1420)

To receive and deal with petitions in accordance with Council Rules of Procedure (B4.4 E of the Constitution).

As agreed by Council Business Management Committee a schedule of outstanding petitions is available electronically with the published papers for the meeting and can be viewed or downloaded.

6 QUESTION TIME

(70 minutes allocated) (1420-1530)

To deal with oral questions in accordance with Council Rules of Procedure (B4.4 F of the Constitution).

- A. Questions from Members of the Public to any Cabinet Member or Ward Forum Chair (20 minutes)
- B. Questions from any Councillor to a Committee Chair, Lead Member of a Joint Board or Ward Forum Chair (10 minutes)
- C. Questions from Councillors other than Cabinet Members to a Cabinet Member (20 minutes)
- D. Questions from Councillors other than Cabinet Members to the Leader or Deputy Leader (20 minutes)

7 APPOINTMENTS BY THE COUNCIL

(5 minutes allocated) (1530-1535)

To make appointments to, or removals from, committees, outside bodies or other offices which fall to be determined by the Council.

Attached 8 EXECUTIVE BUSINESS REPORT

(45 minutes allocated) (1535-1620)

To consider a report of the.

Councillor ---- to move the following Motion:

“-----.”

(break 1620 - 1650)

Attached 9 SRUTINY INQUIRY – COUNCIL ASSETS

(45 minutes allocated) (1650-1735)

To consider a report of.

Councillor ----- to move the following Motion:

“-----.”

Attached 10 REPORTS NOT ON THE FORWARD PLAN

(10 minutes allocated) (1735-1745)

To consider a report of Council Business Management Committee.

The Leader, Councillor Ian Ward to move the following Motion:

“-----.”

Attached 11 MOTIONS FOR DEBATE FROM INDIVIDUAL MEMBERS

(90 minutes allocated) (1745-1915)

To consider the attached Motions of which notice has been given in accordance with Council Rules of Procedure (B4.4 G of the Constitution).

